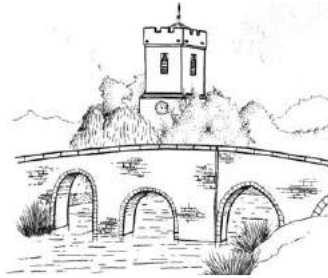


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 22nd May 2023 @ 7.30 pm at the Parish Council Meeting Room, Bramely Way, B50 4QG

PRESENT

Chairman Cllr. Taylor

Cllrs. Broadhurst, Cullum, Fleming, Green Hiscocks, Moore, and Williams

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

Also present 3 members of the public

1. TO RECEIVE AND ACCEPT APOLOGIES

Cllr Ho was absent

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
Cllrs Broadhurst and Fleming declared an interest in Item 11i) Planning Application 23/01147/FUL
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 24TH APRIL 2023

Cllr Williams proposed they be accepted and signed as being accurate
RESOLVED that the Minutes be accepted and signed by the Chairman

4. PUBLIC FORUM

- i. **Keep Clear Sign** by entrance to the Big Meadow – could the Clerk chase this with WCC
- ii. **Planning Application 23/01147/FUL** Applicant’s representative explained the reason for the enlargement of the gatehouse which was to allow both security and administrative work to be carried out as there had been a number of cases of trespassing and anti-social behaviour

5. COUNCILLOR FORUM

- i. A new councillor asked how the working groups were asked to meet. Clerk advised that she would be contacting all Members to arrange the first meeting. Thereafter it would be the Chairman of the WG who would advise the Clerk to arrange a meeting.
- ii. **Barton** an excellent site visit had taken place to re-look at the road safety issues: WCC road safety officer as well as the Highways Officer had attended with Cllr Pemberton.
Barton residents are happy that this has taken place and look forward to the proposed solution.
- iii. The Parish Council has taken over the maintenance of the verges from the Honeybourne Crossroads to just after the first bend on Welford Road

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton congratulated Cllr Taylor in becoming the new Chairman and welcomed the new Councillors/Council

- i. **Highways** – agreed with Cllr Taylor that the Barton visit had been very useful. The idea is for a different and more holistic approach to Highways Issues which include not only potential speeding, but road user safety. Working with the Parish Council, Community Speed Watch Team and the local community, the proposal is to walk round the village, identify the hot spots, prioritise them and then work on a plan, with County Council road Safety, to implement the plan.
It should be noted this could take up to 5 years, hence the need to prioritise, to ensure all measures are carried out.
Another consideration was to hold an annual **Road Safety Week** and he could use his delegated budget to finance banners etc.
RESOLVED to note

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Nothing to report as a new Council had been elected and the first meeting was being held on Wednesday 26th May.
RESOLVED to note

8. RECEIVE CLERK'S REPORT

Verbal report

- i. **KING CHARLES III CORONATION** event – invoices were being paid on receipt as the budget had been approved
- ii. **DUFFERS LANE** – the issue of faulty posts, raised at the April meeting, had been investigated separately by the contractor and the Chairman of the Facilities WG: both agreed there was nothing wrong except the natural workings of wood

RESOLVED to note

9. TO CONSIDER PROPOSAL FROM THE CO OP IN RESPECT OF THE DEFIBRILLATOR

The current defibrillator was bought and installed by the Parish Council. The Co op regularly inspect it but it does not fall within its company contract with Community Heart Beat.

They propose installing, inspecting and maintaining their own defibrillator and return the current one to the Parish Council for it to consider if it is suitable for another site.

RESOLVED by a unanimous vote to agree to remove the current defibrillator, ensure it is still functioning (once removed) and the Community WG to consider where it can be installed.

10. TO CONSIDER REQUEST FROM THE COMMONWEALTH WAR GRAVES T INSTALL A CWGC WAR GRAVE ENTRANCE SIGN ON GRANGE ROAD CEMETERY

There are 5 x graves. There is no cost to the Council as the CWGC will install and maintain the sign

RESOLVED by a unanimous vote, to approve the installation

11. TO CONSIDER THE FOLLOWING PLANNING APPLICATION

- i. **23/01147/FUL Mr Jack Broadhurst, Alexander Group, Bidford Grange, B50 4LY**

Erection of gatehouse (revised scheme to that approved under application 21/01284/FUL)

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RTO6PSPMH6500>

Cllrs Broadhurst and Fleming, which had declared an interest, left the room Following a short discussion during which the comments made at the start of the meeting were taken into consideration, a motion was put forward to support the application as the business brings visitors to Bidford. A counter proposal was put forward to this being subject to a condition that it could never be converted to a dwelling>

RESOLVED by a unanimous vote to Object to the application but this would be waived to support subject to a condition that the building could not become a dwelling

Cllrs Broadhurst and Fleming returned to the room

12. TO APPROVE

i. Completed accounts for the month of April 2023

These had been circulated.

The following queries were raised:

- Payment to D.J Prickett and to Play Inspection Company – both for inspection of play areas.
The Clerk clarified that D. J Prickett carries out a visual inspection every week whereas the Play Inspection is a once a year thorough inspection
 - There were 2 negative entries
 - CCLA – this was interest accrued but was reinvested into the capital
 - Auditor Fee – this was fee allocated for the 2022/23 External Audit, which will be paid in September /October 2023
- RESOLVED** to approve the accounts

ii. To approve payments to be made in May 2023

List of payments had been circulated

Total BACS payments £16,007.51

RESOLVED to approve the payment

Due to the sensitive nature of the following items, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

13. TO CONSIDER FULL EMPLOYMENT FOR ADMINISTRATIVE ASSISTANCE

POSITION report circulated

Following a lengthy discussion, it was

RESOLVED to offer the new Administrative Assistance full employment following a successful 3 month trial period>

Number of hours to be considered by the Staffing Panel and Line Manager and recommendation made to full Council at its June meeting

14. TO CONSIDER BID FOR THE SOLE CATERING RIGHTS ON THE BIG MEADOW FOR SUMMER 2023 – full details circulated

After a short discussion, it was **RESOLVED** to accept the bid.

The meeting ended at approx 8.20 pm

Current Bank A/c

Receipts received between 01/04/2023 and 30/04/2023

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
BGC1	Banked: 04/04/202	3.00						
BGC1	Card TXNS Parking	3.00		0.50	1000	201	2.50	Big Meadow Parking
BGC2	Banked: 04/04/202	6.00						
BGC2	Card TXNS Parking	6.00		1.00	1000	201	5.00	Card TXNS Parking
BGC3	Banked: 05/04/202	21.00						
BGC3	Card TXNS Parking	21.00		3.50	1000	201	17.50	Card TXNS Parking
BGC4	Banked: 11/04/202	183.00						
BGC4	Card TXNS Parking	183.00		30.50	1000	201	152.50	Card TXNS Parking
BGC5	Banked: 11/04/202	219.00						
BGC5	Card TXNS Parking	219.00		36.50	1000	201	182.50	Card TXNS Parking
DEP1	Banked: 11/04/202	485.00						
DEP1	K James Burial	485.00			1130	203	485.00	K James Burial
BGC6	Banked: 12/04/202	30.00						
BGC6	Card TXNS Parking	30.00		5.00	1000	201	25.00	Card TXNS Parking
FPI1	Banked: 12/04/202	2,500.00						
FPI1	Best TL Les Ice Cream	2,500.00		416.67	1001	201	2,083.33	Best TL Les Ice Cream
BGC7	Banked: 13/04/202	39.00						
BGC7	CARD TXNS Parking	39.00		6.50	1000	201	32.50	CARD TXNS Parking
BGC8	Banked: 13/04/202	72.00						
BGC8	CARD TXNS Parking	72.00		12.00	1000	201	60.00	CARD TXNS Parking
BGC9	Banked: 13/04/202	432.00						
BGC9	CARD TXNS Parking	432.00		72.00	1000	201	360.00	CARD TXNS Parking
BGC10	Banked: 13/04/202	471.00						
BGC10	CARD TXNS Parking	471.00		78.50	1000	201	392.50	CARD TXNS Parking
BCG11	Banked: 13/04/202	540.00						
BCG11	CARD TXNS Parking	540.00		90.00	1000	201	450.00	CARD TXNS Parking
BGC12	Banked: 14/04/202	54.00						
BGC12	CARD TXNS Parking	54.00		9.00	1000	201	45.00	CARD TXNS Parking
BGC13	Banked: 14/04/202	27.00						
BGC13	CARD TXNS Parking	27.00		4.50	1000	201	22.50	CARD TXNS Parking
BGC14	Banked: 14/04/202	120.00						
BGC14	CARD TXNS Parking	120.00		20.00	1000	201	100.00	CARD TXNS Parking
FPI3	Banked: 17/04/202	80.00						
FPI3	Alice Crane BVM	80.00			1001	205	80.00	Alice Crane BVM
FPI4	Banked: 17/04/202	60.00						
FPI4	Vivien Brouwer BVM	60.00			1001	205	60.00	Vivien Brouwer BVM
Subtotal Carried Forward:		5,342.00	0.00	786.17			4,555.83	

Current Bank A/c

Receipts received between 01/04/2023 and 30/04/2023

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
BGC24	Banked: 18/04/202	195.00						
BGC24	Funeral Partners	195.00			1130	203	195.00	Funeral Partners
BGC15	Banked: 19/04/202	51.00						
BGC15	CARD TXNS Parking	51.00		8.50	1000	201	42.50	CARD TXNS Parking
BGC19	Banked: 19/04/202	150.00						
BGC19	CARD TXNS Parking	150.00		25.00	1000	201	125.00	CARD TXNS Parking
BGC17	Banked: 19/04/202	210.00						
BGC17	CARD TXNS Parking	210.00		35.00	1000	201	175.00	CARD TXNS Parking
FPI5	Banked: 19/04/202	75.00						
FPI5	Olivia Ford BVM	75.00			1001	205	75.00	Olivia Ford BVM
BGC26	Banked: 20/04/202	36.00						
BGC26	CARD TXNS Parking	36.00		6.00	1000	201	30.00	CARD TXNS Parking
BGC27	Banked: 21/04/202	78.00						
BGC27	CARD TXNS Parking	78.00		13.00	1000	201	65.00	CARD TXNS Parking
BGC28	Banked: 24/04/202	57.00						
BGC28	CARD TXNS Parking	57.00		9.50	1000	201	47.50	CARD TXNS Parking
BGC18	Banked: 25/04/202	141.00						
BGC18	CARD TXNS Parking	141.00		23.50	1000	201	117.50	CARD TXNS Parking
FPI2	Banked: 25/04/202	110.00						
FPI2	Just Memorials	110.00			1130	203	110.00	Just Memorials
TFR	Banked: 25/04/202	15,000.00						
TFR	CCLA	15,000.00				201	15,000.00	CCLA
FPI6	Banked: 25/04/202	15.00						
FPI6	B Coldwell BVM	15.00			1001	205	15.00	B Coldwell BVM
BGC19	Banked: 26/04/202	30.00						
BGC19	CARD TXNS Parking	30.00		5.00	1000	201	25.00	CARD TXNS Parking
BGC20	Banked: 26/04/202	186.00						
BGC20	CARD TXNS Parking	186.00		31.00	1000	201	155.00	CARD TXNS Parking
BGC25	Banked: 26/04/202	153,189.50						
BGC25	Stratford On Avon Precepts	153,189.50			1176	101	153,189.50	Stratford On Avon
FPI6	Banked: 26/04/202	20.00						
FPI6	H Wells BVM	20.00			1001	205	20.00	H Wells BVM
FPI8	Banked: 26/04/202	1,276.00						
FPI8	Sports Assc Lease Big Meadow	1,276.00			1001	201	1,276.00	Sports Assc Lease Big
BGC21	Banked: 26/04/202	222.00						
BGC21	CARD TXNS Parking	222.00		37.00	1000	201	185.00	CARD TXNS Parking
Subtotal Carried Forward:		176,383.50	0.00	979.67			175,403.83	

Current Bank A/c

Receipts received between 01/04/2023 and 30/04/2023

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
BGC22	Banked: 27/04/202	48.00						
BGC22	CARD TXNS Parking	48.00		8.00	1000	201	40.00	CARD TXNS Parking
FPI7	Banked: 27/04/202	20.00						
FPI7	H Wells BVM	20.00			1001	205	20.00	H Wells BVM
BGC23	Banked: 28/04/202	105.00						
BGC23	CARD TXNS Parking	105.00		17.50	1000	201	87.50	CARD TXNS Parking
Total Receipts:		176,556.50	0.00	1,005.17			175,551.33	

Creditors Control for Month No 1

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
19/04/2023	#04	222	ARRON BJORN COOK	ARR001	200.00	0.00	200.00	4074	109	200.00	Stilt Man
05/04/2023	23752	223	BLOOMFIELD	BLOOM001	70.00	0.00	70.00	4032	205	70.00	Calendar of Events
04/04/2023	2/2385664	224	BUILDING PLUMB	BPS001	38.28	7.65	45.93	4039	201	38.28	Stoptap Chamber
05/04/2023	IN1106882985	225	DRAX POWER	DRAX001	8.13	0.41	8.54	4018	204	8.13	IN1106882985/225/Drax Power Lt
05/04/2023	IN1106882986	226	DRAX POWER	DRAX001	421.74	84.35	506.09	4018	204	421.74	IN1106882986/226/Drax Power Lt
05/04/2023	KI-D73FA682-0022	227	EON ENERGY	EON001	5.37	0.27	5.64	4015	201	5.37	KI-D73FA682-0022/227/E.on Next
05/04/2023	9287	228	ERS OFFICE	ERS001	17.13	3.43	20.56	4023	101	17.13	Receipt Book
04/04/2023	290184	229	HARTWELL	HART001	191.25	38.25	229.50	4039	205	191.25	Oak Posts & Post Concrete
19/04/2023	GW102827	230	HOTLINE MERCHANDISE	HOT001	1,301.50	260.30	1,561.80	4074	109	1,301.50	Coronation Sports Bottles
01/04/2023	4638/2023/24	231	ICCM	ICCM	95.00	0.00	95.00	4024	101	95.00	ICCM Corp subs 2023/24
23/04/2023	27	232	MGS SERVICES	MGS001	1,100.00	0.00	1,100.00	4038	205	150.00	Move signage
								4038	201	450.00	Rod Toilets Big Meadow
								4050	205	250.00	Fit 2 new benches
								4050	205	250.00	Fit post at Grange Road
23/04/2023	1	233	MGS SERVICES	MGS001	3,853.00	0.00	3,853.00	4019	201	2,400.00	Contract
								4046	201	1,453.00	Grass Cutting
01/04/2023	17520	234	MICROSHADE	MICRO001	93.40	18.68	112.08	4029	101	93.40	Monthly Hosting Fee
01/04/2023	23/19	235	NABMA	NABMA	384.00	0.00	384.00	4024	101	384.00	Annual Subs 2023/24
17/04/2023	20182130	236	O2	O2	53.94	10.79	64.73	4021	101	53.94	20182130/236/O2
01/04/2023	5000192454	237	STRATFORD DC	SDC001	1,397.20	0.00	1,397.20	4011	203	1,397.20	Cemetery Rates
01/04/2023	5000192267	238	STRATFORD DC	SDC001	329.34	0.00	329.34	4011	203	329.34	Cemetery Rates
01/04/2023	5000172128	239	STRATFORD DC	SDC001	413.92	0.00	413.92	4011	101	413.92	Office Rates
11/04/2023	203	240	WAWMALC	WALC	1,004.00	126.80	1,130.80	4024	101	634.00	WALC Subs
								4024	101	370.00	NALC Subs
20/04/2023	23758	245	BLOOMFIELD	BLOOM001	145.00	0.00	145.00	4023	101	145.00	Walks & Cycle Route leaflets
28/04/2023	23778	246	BLOOMFIELD	BLOOM001	25.00	5.00	30.00	4074	109	25.00	Coronation Certificates
28/04/2023	2/2396036	247	BUILDING PLUMB	BPS001	20.74	4.15	24.89	4038	201	20.74	White Spirit
28/04/2023	2/2397673	248	BUILDING PLUMB	BPS001	8.14	1.62	9.76	4036	202	8.14	Plumbing supplies

Creditors Control for Month No 1

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
25/04/2023	TPC10680	249	DCK ACCOUNTING	DCK001	245.00	49.00	294.00	4028	101	245.00	April accounting support
24/04/2023	9315	250	ERS OFFICE	ERS001	13.48	2.70	16.18	4023	101	13.48	Office supplies
18/04/2023	245970	251	KOMPAN LTD	KOMPAN	4,731.20	946.24	5,677.44	4901	109	4,731.20	Playhouse for Kings Lane
24/04/2023	291293	252	HARTWELL	HART001	42.80	8.56	51.36	4036	201	42.80	Fence Post Concrete
29/04/2023	2562	253	LIMEBRIDGE	LIME001	2,092.00	418.40	2,510.40	4046	203	306.00	Grounds Maintenance Church Gro
								4051	205	531.00	Flower Box Planting
								4048	201	1,095.00	Amenity Maintenance
								4048	205	160.00	Footpath Maintenance
28/04/2023	2593	254	LIMEBRIDGE	LIME001	915.00	183.00	1,098.00	4048	201	915.00	Kings Meadow Maintenance
27/04/2023	13441	255	MD GROUP	MDG001	955.00	191.00	1,146.00	4038	201	955.00	Big Meadow Toilets Maintenance
19/04/2023	6446291109	256	NALC	NALC001	43.37	8.67	52.04	4008	101	43.37	Fighting Climate Change Event
19/04/2023	1276/2023	257	BIDFORD COMMUNITY	BID001	200.00	0.00	200.00	4006	101	200.00	Back Room April 2023
31/03/2023	0023	258	GLOBAL PAYMENTS	GPUKLLP	7.10	1.40	8.50	4070	201	7.10	Card Processing Mar 2023
11/04/2023	B2-567359742	259	VODAFONE	VOD001	34.48	6.89	41.37	4021	101	8.88	Phone Line & Broadband
								4026	101	25.60	Phone Line & Broadband
TOTAL INVOICES					<u>20,455.51</u>	<u>2,377.56</u>	<u>22,833.07</u>			<u>20,455.51</u>	

List of Payments made between 01/04/2023 and 30/04/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/04/2023	Mel Harvey	FPO26	75.00		Magic & Fun Show Deposit
04/04/2023	Omni Capital	SO3	24.60		Omni Capital
11/04/2023	Water Plus A/C 0831230408	DD1	29.10		Purchase Ledger Payment
14/04/2023	Scottish Power	DD2	1.00		Purchase Ledger Payment
14/04/2023	Stratford-on-Avon District Cou	DD3	54.34		Cemetery Rates
14/04/2023	Stratford-on-Avon District Cou	DD4	56.92		Office Rates
14/04/2023	Stratford-on-Avon District Cou	DD5	137.20		Cemetery Rates
17/04/2023	HMRC	FPO15	2,488.27		PAYE/NI
20/04/2023	Water Plus Group A/C 083401015	DD7	7.05		Purchase Ledger Payment
20/04/2023	Global Paymnets UK LLP	DD8	8.50		Card Processing Mar 2023
20/04/2023	Water Plus Group Limited	DD77	7.05		Purchase Ledger Payment
21/04/2023	April Salary Payments	SO1	3,146.14		April Salary Payments
24/04/2023	Water Plus Group Limited	DD6	102.17		Purchase Ledger Payment
24/04/2023	Crawford Memorial Hall	SO2	75.00		Purchase Ledger Payment
26/04/2023	Warwickshire & W Midlands ALC	FPO1	1,130.80		WALC & NALC Subs
26/04/2023	Trophies Plus Medals Limited	FPO2	1,770.00		Coronation Items
26/04/2023	D. J. Prickett	FPO3	832.45		Check All Play Areas
26/04/2023	The Play inspection Company	FPO4	612.78		Annual Inspection & Life Expec
26/04/2023	National Association of Bristi	FPO5	384.00		Annual Subs 2023/24
26/04/2023	MGS Services	FPO6	4,953.00		various
26/04/2023	Limebridge Rural Services Limi	FPO7	5,100.00		Pitch Rolling Big Meadow
26/04/2023	Institute of Cemetery and Crem	FPO8	95.00		ICCM Corp subs 2023/24
26/04/2023	Hartwell & Co (Timber) Ltd	FPO9	229.50		Oak Posts & Post Concrete
26/04/2023	Grundon Waste Management Ltd	FPO10	567.19		PSI-0814764/184/Grundon Waste
26/04/2023	Building & Plumbing Supplies L	FPO11	45.93		Stoptap Chamber
26/04/2023	Bloomfield Limited	FPO12	142.00		Calendar of Events
26/04/2023	Arron Bjorn Cook	FPO13	200.00		Stilt Man
26/04/2023	E Uggerloese	FPO25	350.76		Expenses
26/04/2023	Vodafone Limited	DD9	41.37		Phone Line & Broadband
26/04/2023	Bidford Sports Assc Grant	FPO14	5,000.00		Bidford Sports Assc Grant
26/04/2023	ERS Office Supplies	FPO26	20.56		Receipt Book
27/04/2023	Bidford Community Library Ltd	SO4	200.00		Back Room April 2023
Total Payments			27,887.68		

13:24

Detailed Profit and Loss Account - Excluding Stock Movement

Month 1 Date 30/04/2023

Account	Sales/Income	Month Actual	YTD
1000	Carparking Fees	2,943	2,943
1001	Lease, Rent, Hire Pitches/Land	3,629	3,629
1130	Burials	790	790
1176	Precept Received	153,190	153,190
1195	CCLA Interest Receivable	(3,011)	(3,011)
	Total Sales/Income	157,540	157,540
Account	Indirect/Overhead Expenditure		
4001	Salary & Wages	3,850	3,850
4002	Employers NI	361	361
4003	Employers Superannuation	708	708
4004	WFH Allowance	26	26
4006	Rent for Room	200	200
4008	Training Costs	43	43
4009	Travelling	39	39
4011	Business Rates	2,140	2,140
4015	Electricity	5	5
4018	Electricity Streetlights	430	430
4019	Gatekeepers Commission	2,400	2,400
4021	Telephone	87	87
4023	Office Stationery	176	176
4024	Subscription	1,496	1,496
4025	Insurance	700	700
4026	Broadband & Internet	26	26
4028	Accounts Support	(280)	(280)
4029	IT & Computer Support	93	93
4032	Publicity & Special Events	70	70
4034	New Office Equipment	35	35
4035	Village Improvement	248	248
4036	Building Maintenance	51	51
4038	Vandalism Repairs	1,576	1,576
4039	General Maintenance	230	230
4046	Grass Cutting	1,759	1,759
4048	Footpath & Verge Maintenance	2,170	2,170
4050	Street Furniture & Signs	500	500
4051	Flower Boxes	531	531
4057	Audit Fees External & Internal	(1,300)	(1,300)
4070	Card Processing Charge	7	7
4074	Coronation	1,685	1,685
4901	CP Play Equipment	4,731	4,731
4910	CP Warm Hub Projects	146	146
	Total Indirect/Overhead Expenditure	24,941	24,941
	Operating Profit	132,598	132,598
	% Operating Profit	84.17%	84.17%

Detailed Income & Expenditure by Budget Heading 30/04/2023

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration								
1176 Precept Received	153,190	153,190	0	(153,190)			0.0%	
1195 CCLA Interest Receivable	(3,011)	(3,011)	0	3,011			0.0%	
Administration :- Income	150,178	150,178	0	(150,178)				0
4001 Salary & Wages	3,850	3,850	0	(3,850)	(3,850)		0.0%	
4002 Employers NI	361	361	0	(361)	(361)		0.0%	
4003 Employers Superannuation	708	708	0	(708)	(708)		0.0%	
4004 WFH Allowance	26	26	0	(26)	(26)		0.0%	
4006 Rent for Room	200	200	0	(200)	(200)		0.0%	
4008 Training Costs	43	43	0	(43)	(43)		0.0%	
4009 Travelling	39	39	0	(39)	(39)		0.0%	
4011 Business Rates	414	414	0	(414)	(414)		0.0%	
4021 Telephone	87	87	0	(87)	(87)		0.0%	
4023 Office Stationery	176	176	0	(176)	(176)		0.0%	
4024 Subscription	1,496	1,496	0	(1,496)	(1,496)		0.0%	
4025 Insurance	700	700	0	(700)	(700)		0.0%	
4026 Broadband & Internet	26	26	0	(26)	(26)		0.0%	
4028 Accounts Support	(280)	(280)	0	280	280		0.0%	
4029 IT & Computer Support	93	93	0	(93)	(93)		0.0%	
4034 New Office Equipment	35	35	0	(35)	(35)		0.0%	
4057 Audit Fees External & Internal	(1,300)	(1,300)	0	1,300	1,300		0.0%	
Administration :- Indirect Expenditure	6,676	6,676	0	(6,676)	0	(6,676)		0
Net Income over Expenditure	143,502	143,502	0	(143,502)				
109 Capital & Projects								
4074 Coronation	1,685	1,685	0	(1,685)	(1,685)		0.0%	
4901 CP Play Equipment	4,731	4,731	0	(4,731)	(4,731)		0.0%	
4910 CP Warm Hub Projects	146	146	0	(146)	(146)		0.0%	
Capital & Projects :- Indirect Expenditure	6,563	6,563	0	(6,563)	0	(6,563)		0
Net Expenditure	(6,563)	(6,563)	0	6,563				
201 Parks and Outside Areas								
1000 Carparking Fees	2,943	2,943	0	(2,943)			0.0%	
1001 Lease, Rent, Hire Pitches/Land	3,359	3,359	0	(3,359)			0.0%	
Parks and Outside Areas :- Income	6,302	6,302	0	(6,302)				0
4015 Electricity	5	5	0	(5)	(5)		0.0%	
4019 Gatekeepers Commission	2,400	2,400	0	(2,400)	(2,400)		0.0%	
4036 Building Maintenance	43	43	0	(43)	(43)		0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2023

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4038 Vandalism Repairs	1,426	1,426	0	(1,426)		(1,426)	0.0%	
4039 General Maintenance	38	38	0	(38)		(38)	0.0%	
4046 Grass Cutting	1,453	1,453	0	(1,453)		(1,453)	0.0%	
4048 Footpath & Verge Maintenance	2,010	2,010	0	(2,010)		(2,010)	0.0%	
4070 Card Processing Charge	7	7	0	(7)		(7)	0.0%	
Parks and Outside Areas :- Indirect Expenditure	7,382	7,382	0	(7,382)	0	(7,382)		0
Net Income over Expenditure	(1,080)	(1,080)	0	1,080				
<u>202 Allotments</u>								
4036 Building Maintenance	8	8	0	(8)		(8)	0.0%	
Allotments :- Indirect Expenditure	8	8	0	(8)	0	(8)		0
Net Expenditure	(8)	(8)	0	8				
<u>203 Cemetery</u>								
1130 Burials	790	790	0	(790)			0.0%	
Cemetery :- Income	790	790	0	(790)				0
4011 Business Rates	1,727	1,727	0	(1,727)		(1,727)	0.0%	
4046 Grass Cutting	306	306	0	(306)		(306)	0.0%	
Cemetery :- Indirect Expenditure	2,033	2,033	0	(2,033)	0	(2,033)		0
Net Income over Expenditure	(1,243)	(1,243)	0	1,243				
<u>204 Street Lighting</u>								
4018 Electricity Streetlights	430	430	0	(430)		(430)	0.0%	
Street Lighting :- Indirect Expenditure	430	430	0	(430)	0	(430)		0
Net Expenditure	(430)	(430)	0	430				
<u>205 Village Management</u>								
1001 Lease, Rent, Hire Pitches/Land	270	270	0	(270)			0.0%	
Village Management :- Income	270	270	0	(270)				0
4032 Publicity & Special Events	70	70	0	(70)		(70)	0.0%	
4035 Village Improvement	248	248	0	(248)		(248)	0.0%	
4038 Vandalism Repairs	150	150	0	(150)		(150)	0.0%	
4039 General Maintenance	191	191	0	(191)		(191)	0.0%	
4048 Footpath & Verge Maintenance	160	160	0	(160)		(160)	0.0%	
4050 Street Furniture & Signs	500	500	0	(500)		(500)	0.0%	
4051 Flower Boxes	531	531	0	(531)		(531)	0.0%	
Village Management :- Indirect Expenditure	1,850	1,850	0	(1,850)	0	(1,850)		0
Net Income over Expenditure	(1,580)	(1,580)	0	1,580				

Detailed Income & Expenditure by Budget Heading 30/04/2023

Month No: 1

Cost Centre Report

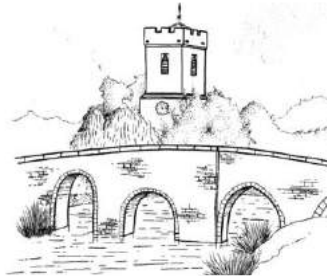
	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	157,540	157,540	0	(157,540)			0.0%	
Expenditure	24,941	24,941	0	(24,941)	0	(24,941)	0.0%	
Net Income over Expenditure	<u>132,598</u>	<u>132,598</u>	<u>0</u>	<u>(132,598)</u>				
Movement to/(from) Gen Reserve	<u>132,598</u>	<u>132,598</u>						

Supplier	Invoice date	Invoice total
Bloomfield	4/20/2023	£ 145.00
	4/28/2023	£ 30.00
	Total payment due	£ 175.00
Bidford Climate Action	5/1/2023	£ 767.34
	Total payment due	£ 767.34
Building & Plumbing	3/27/2023	£ 108.03
	4/28/2023	£ 24.89
	4/28/2023	£ 9.76
	5/2/2023	£ 19.15
	5/2/2023	£ 44.44
Total payment due	£ 206.27	
DJ Prickett	4/30/2023	£ 683.00
	Total payment due	£ 683.00
Elisabeth Uggerloese	4/24/2023	£ 183.72
	Total payment due	£ 183.72
ERS Office Supplies	4/24/2023	£ 16.18
	Total payment due	£ 16.18
Hartwell Timber	4/24/2023	£ 51.36
	5/2/2023	£ 49.00
	Total payment due	£ 100.36
Kompan	4/18/2023	£ 5,677.44
	Total payment due	£ 5,677.44
MD Group	4/27/2023	£ 1,146.00
	Total payment due	£ 1,146.00
MGS Services	5/18/2023	£ 4,168.00
	5/18/2023	£ 1,150.00
	Total payment due	£ 5,318.00
NALC	4/19/2023	£ 52.04
	Total payment due	£ 52.04
Plato Catering Hire	5/16/2023	£ 1,682.16
	Total payment due	£ 1,682.16
HMRC PAYE for April		£ 871.89
Pension Contributions		£ 927.63

Notes

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, B50 4QG, on Monday 22nd May 2023 @ 7.30 pm to transact the following business

17th May 2023

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
- 3. To approve** the Minutes of the meeting held on 24th April 2023
- 4. Public Forum** questions from members of the public. Please be aware that Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that

this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

5. **Councillor Forum** Questions from members of the Council. Councillors are reminded to raise questions that are pertinent to Council. Administrative questions to the Clerk should be directed directly to her outside the meeting. 3 mins. per issue raised and 15 minutes in total.
6. **To receive** report from County Councillor
7. **To receive** report from District Councillor
8. **To receive** Clerk's report
9. **To consider** proposal from the Co-op in respect of the defibrillator:
The current defibrillator was bought and installed by the Parish Council. The Co op regularly inspect it but it does not fall within its company contract with Community Heart Beat.
They propose installing, inspecting and maintaining their own defibrillator and return the current one to the Parish Council for it to consider if it is suitable for another site.
10. **To consider** request from the Commonwealth War Graves to install a CWGC War Grave Entrance Sign at Grange Road Cemetery: there are 5 x graves. There is no cost to the Council as the CWGC will install and maintain the sign.
11. **To consider** the following planning applications
 - i. **23/01147/FUL Mr Jack Broadhurst, Alexander Group, Bidford Grange, B50 4LY**
Erection of gatehouse (revised scheme to that approved under application 21/01284/FUL)
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RT06PSPMH6500>
12. **To approve**
 - i. April 2023 accounts – circulated
 - ii. May 2023 payments – circulated

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

13. **To consider** full employment for Administrative Assistant position – report circulated
14. **To consider** bid for the Sole Catering Rights on the Big Meadow for Summer 2023 – circulated