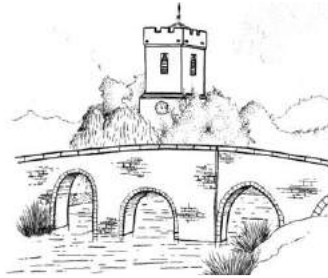


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 26th June 2023 @ 7.30 pm at the Parish Council Meeting Room, Bramely Way, B50 4QG

PRESENT

Chairman Cllr. Taylor

Cllrs. Broadhurst, Fleming, Hiscocks, Ho, Moore, and Williams

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

Also present 7 members of the public

Before the start of the meeting, the Chairman advised that Cllr Green had resigned and the appropriate Notice of Casual Vacancy has been posted

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr Cullum

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
No declarations made
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE FOLLOWING MINUTES

- i. Annual Parish Council Meeting held on 18th May 2023
Cllr Williams proposed they be accepted and signed as being accurate
RESOLVED that the Minutes be accepted and signed by the Chairman
As a result of Cllr Green's resignation, it was noted that a replacement councillor is required for the quarterly accounts check.
RESOLVED Cllr Hiscocks replace him
- ii. Parish Council Meeting held on 22nd May 2023
Cllr Williams proposed they be accepted and signed by the Chairman

4. PUBLIC FORUM

- i. Resident referred to the Minutes of the Parish Council Meeting of 22nd May and queried why Cllrs Broadhurst and Fleming had declared an interest and left the room when a Planning Application had been considered.
The Chairman replied that, as the application was in respect of a development in which Cllr Broadhurst had an interest, she was not able to participate in its discussion and, therefore, had declared an interest and had left the room.
In the case of Cllr Fleming, in the event this application had gone to Planning Committee, by having left the room, he would be able to speak as a Ward Member without predetermination, as he had not participated in the discussions
- ii. Resident raised the concern of the future of children when 80% cannot attend Alcester Academy. Bidford on Avon has lost its High School and now has a smaller Primary School but the village is continuing to grow. This should be a Parish Council concern and it should do something about it.
The Chairman replied that the Parish Council is concerned. However, it is not the Education Authority, this is County Council: nor is it the Planning Authority, this is Stratford District Council.
- iii. Member of the Crawford Memorial Hall Committee thanked the Parish Council for its grant to help ii redecorate. This was already underway and was being carried out without loss of bookings.
Member also raised the issue that the Parish Council's grass verge maintenance contractors use its car park. Could Council please remind them it is a private car park: if they must use it, could they then trim the grass on the Crawford Hall as compensation.
- iv. **Footpath to the Medical Centre** – resident had read the Clerk's Report where this is mentioned and raised questions about the feasibility due to the narrowness of the verge.
The Chairman replied that it would appear that, especially in one section, it is too narrow and privately owned. It would be helpful to see how many patients access the surgery by foot and the Council together with the PPG, of which she is a member, will be carrying out a survey to this effect.
- v. **Big Meadow** resident brought up various issue including: loud music until 10.00 pm at times; activity in water, invasion of gardens.

The Chairman advised the Council would be considering some recommendations to try and address these.

5. COUNCILLOR FORUM

Chairman advised the Council had received a lovely hand painted card from Rainbows thanking it for the King's Coronation Party

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

- i. Schools** future of Alcester Academy is an ongoing issue. Clarity is needed from the Primary School regarding numbers
- ii. Health Centre** Surgery is considering an expansion to its site and the S106 from this could be used to pay for a pedestrian access to the surgery
- iii. Barton** a scheme is being put in place to put before the residents and the Parish Council before the end of the summer
- iv. Industrial Estate Lettings** – concerns had been raised that there had been a steep increase in the rent over a short notice. It should be noted that County Council has not increased its rent in 10 years and now needs to catch up. Tenants are being offered a 4 month reprieve and then it will be staircased over 12 months
- v. Welford Bridge** – much needed repairs will start this summer causing great disruption to Bidford parish as Bidford Bridge will be the only access over the River Avon. This will include closure of Welford Bridge, traffic lights etc. Routing strategy is still being worked out.
RESOLVED to note

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Not much to report that will affect bidford directly.

- i. Stratford Workplace and Business Support Survey** is available on line and worth a visit
- ii. Planning** – trying to make it more difficult for pubs to change use to residential due to “failure”
- iii. Armed Forces** – will facilitate interviews to apply for jobs at DC offices
- iv. Membership of outside bodies** – to be more transparent and answerable
RESOLVED to note

8. RECEIVE CLERK'S REPORT

This forms part of the Minutes of which it is an integral part
RESOLVED to note

9. TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS

- i. Unaudited Financial Statements for the year ending 31.03.2023**
These had been circulated
RESOLVED to approve by a unanimous vote
- ii. The Annual Governance Statement 2022/23** – to be completed at the meeting. Template circulated
The Chairman read all statements to which Council replied Yes.
RESOLVED to approve the Statement by a unanimous vote

- iii. The Annual Accounting Statements 2022/23
– circulated
RESOLVED to approve by a unanimous vote

10. TO CONSIDER THE INTERNAL AUDITORS ACCOUNT

This had been circulated

Council was happy with the report: the only issue brought up was that the training allocation had not been used and the Internal Auditor stressed the importance of Councillors training regularly.

The Chairman agreed and encouraged Councillor to take up training. She would also be looking at opportunities for face to face “team training”

RESOLVED to note

11. TO CONSIDER REPORT AND RECOMMENDATIONS FROM THE COUNCIL'S WORKING GROUPS

- i. **Communities WG Report & Resolutions** are attached to these Minutes of which they form an integral part
- ii. **Facilities WG Report & Resolutions** are attached to these Minutes of which they form an integral part
- iii. **Your Village Your Voice WG**
 - **Report** is attached to these Minutes of which it forms an integral part
 - To elect Parish Councillor to the WG (following the resignation of the nominated councillor) as Terms of Reference refer to 3 Parish Councillors as members
RESOLVED to elect Cllr Williams
 - To elect the Chairman of the WG as per Terms of Reference
RESOLVED to elect Cllr Moore

- 12. TO CONSIDER AND APPROVE** the cost of 2 x signs on Grafton Lane (Ref Facilities WG Item 9ii) i) Resolution was to “await update from Clerk”
WCC has no objection
Cost is £875
RESOLVED to approve the cost

13. TO CONSIDER THE FOLLOWING PLANNING APPLICATION

- i. **23/00015/LDE Mr Thomas Archer, Sherwood Acre, 6 George Elm Lane, B50 4JR**

Lawful development certificate to confirm the Log Cabin situated in the grounds of Sherwood Acre as C3 dwelling house

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RNWNF1P MONX00>

Although this is not a planning application but a Lawful Development Certificate, Council was still concerned that there did not appear to be any proof that the building has been used as a dwelling for the necessary 4 years

and a date referred to on the documentation was 23rd December 2023 – which is still in the future

In view of this, Council unanimously **RESOLVED** to raise these concerns with the planning authority

ii. 23/02487/FUL Mr David Harvey, Charnwood, 3a Mill Lane, Broom B50 4HR

Single storey side extension and roof extension to existing garage. First floor side facing dormer window in western elevation of existing bungalow roof.

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RVRQ58PMMPA00>

RESOLVED no objection

14. TO APPROVE

i. Completed accounts for the month of May 2023

These had been circulated.

RESOLVED to approve the accounts

ii. To approve payments to be made in June 2023

List of payments had been circulated

Total BACS payments £17,443.63

RESOLVED to approve the payment

Due to the sensitive nature of the following items, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

15. TO CONFIRM FULL EMPLOYMENT FOR ADMINISTRATIVE ASSISTANCE POSITION

Report circulated

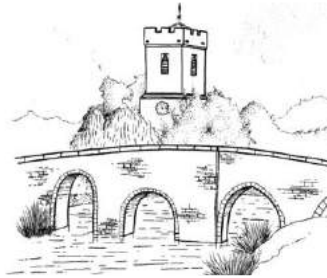
Following a short discussion it was

RESOLVED to confirm full employment for the Administrative Assistant and increase the hours from 10 to 12 by 6 votes in favour and 2 abstentions

The meeting ended at approx 8.45 pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 - CLERKS REPORT – June 2023

1. FINANCE

- i. Authorised expenditure
 - Banners for monthly market : £228
 - Tables for monthly market : 314.93
 - Litter bin Wards Lane POS (replacement) £708.37
- ii. Big Meadow car park income
 - April £3586
 - May £6897
 - June £13795

2. FOOTPATH FROM GRAFTON LANE TO SURGERY

The Parish Council requested WCC carry out a feasibility study to see if it were possible to have this work done.

There are 2 x areas where the required width of 1.8 metres are not met: one has a width of under 0.9 and the other would require the purchase of land – making the project less probable as it is not a straight forward piece of work. It is calculated the cost would be in excess of £100k.

Recommendation before further work is done on this, it would appear to be a good idea to establish the need for this by carrying out a survey that would advise on the number of patients that are from Bidford and how they access the surgery.

3. COMMUNITY SPEED WATCH

Had a meeting with the leader of this group of volunteers to discuss plan of progress which will be reviewed regularly.

It has been agreed that, whilst waiting for the appropriate training by Police,

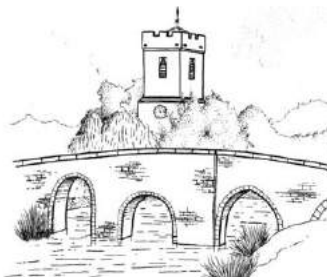
which is delayed due to change of personnel, the group will use this time to go round the village identify potential pinch points. They will also use this to identify possible easy solutions, such as clearing foliage so signs can be seen; areas were grass needs cutting to allow visibility etc.

4. UPDATE

- i. Roundabout upgrade has been commissioned – will advise of when work will commence once advised.
- ii. Big Meadow – following concerns raised regarding the fire risks due to the use of BBQs, the Clerk met with Bidford Fire Officers on site who were satisfied with the measures Council had taken and saw no need for BBQs to be banned.
They agreed Council should continue to monitor the situation.
- iii. Parish Causal Vacancy has been posted. Residents have until 4th July to contact Stratford on Avon DC requesting a by election. If 10 residents do so, there will be a by election: otherwise, Council is free to co-opt.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 11i) COMMUNITIES WG REPORT AND RESOLUTIONS JUNE 2023

Meeting took place on Monday 12th June 2023 @ 11.00 am at Bidford Community Library.

Attendants: Cllrs Cullum, Fleming, Green, and Ho
Mrs E Uggerloese- Clerk
Hilary Wren – Admin Ass.
Cllr Taylor – Chairman of the Parish Council

ELECTION OF CHAIRMAN

Cllr Cullum was proposed as Chairman and she accepted.

1. MARKET report circulated

It was agreed that the monthly market was a positive thing for the village and should continue.

- i. Advertising – this could be improved.
 - It is included in the published Events Calendar
 - It is on the website and published on social media
 - Proposed to purchase banners to be installed on the advertising gates a week before
The purchase of 6 banners for a total cost of £228 approved so that they are ready for the July market
 - Banner on the Big Meadow for visitors to see Included in the above cost)

Item 11ii) Facilities WG Report & Resolutions June 2023

- Liaise with Salford Priors and Harvington to see if they can advertise the event

RECOMMENDATION; to note

RESOLVED by Full Council to note

ii. Equipment

- Tables – currently have 7 but these do not belong to the Parish Council but to Suze Meredith. Having contacted her, she has very kindly donated 5 tables.

Market requirement is 12 so purchase of 7 tables for a total cost of £314.93 agreed

RECOMMENDATION to note

RESOLVED by Full Council to note

- Gazebos – currently have 5 blue and 3 white – the latter are larger and requires to be cleaned.

Agreed to look into the cost of cleaning the white gazebos – volunteers if possible

Requirement for 4 blue gazebos at a total cost of £1168.07 proposed. These are professional gazebos so requirement for weights to be investigated.

RECOMMENDATION to approve the cost of purchasing 4 blue gazebos

RESOLVED by Full Council to approve the purchase of 4 x blue gazebos at a cost of £1,168.07

2. **COMMUNITY FRIDGE** report circulated

After a long discussion, it was agreed that, before any decision could be made, bearing in mind the cost (even if covered by grants) it would be necessary to establish if there is need and support for this project and report back

RECOMMENDATION to note

RESOLVED by Full Council to note

3. QUEENS JUBILEE GARDEN

Now that the land had been transferred to the Parish Council and, taking into account the current use of the designated site by dog users, it was agreed that a tender should be put out to local landscapers.

A specification to be drawn up, respecting dog walkers and to include:

- i. Queen Elizabeth II section
- ii. Queen Elizabeth Queen Mother section
- iii. Kind Charles III section
- iv. Wilding area
- v. Seats

RECOMMENDATION to note

RESOLVED by Full Council to note

4. GUY FAWKES BONFIRE NIGHT

It was agreed it would be a great idea to revive this event. Need to establish availability and costs of

- i. Fireworks
- ii. Disco
- iii. Catering
- iv. Drinks
- v. Ice cream
- vi. Report back once this has been gathered.

RECOMMENDATION to note

RESOLVED by Full Council to note

5. VILLAGE DIRECTORY

Hilary has been working on this – to be distributed to all households.

Cost of printing and distributing 4000 directories approx £2,000.

Looking for local company to sponsor this

RECOMMENDATION to note

RESOLVED by Full Council to note

6. REPLACEMENT SITE FOR CO OP DEFIBRILLATOR

Suggest Bright Starts as a suitable site

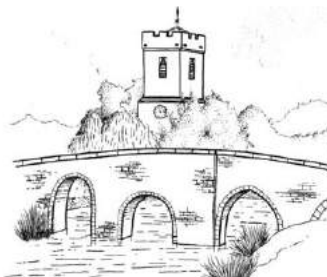
RECOMMENDATION to note

RESOLVED by Full Council to note

Item 11ii) Facilities WG Report & Resolutions June 2023

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 11ii) FACILITIES WG REPORT AND RESOLUTIONS JUNE 2023

Meeting took place on Thursday 8th June 2023 @ 4.00 pm at Bidford Community Library.

Attendants: Cllrs Hiscocks, Moore, Richardson and Williams.

Mrs E Uggerloese- Clerk

Apologies received from Cllr Broadhurst

1. ELECTION OF CHAIRMAN

The current Chairman, Cllr Hiscocks, was asked if he would be willing to continue.

No other nominations coming forward it was agreed that Cllr Hiscocks should continue as Chairman

NOTED

2. BENCH request for a bench to be installed in the POS site on St Laurence Way opposite Ebsdorf Close – small area that has a fence.

Cost : flat bench: £977.30

bench with backrest 1,093.01

RECOMMENDATION to approve the installation. Council to agree which version

RESOLVED by Full Council to approve the purchase and installation of a seat with backrest at a cost of £1,093.01

Item 11ii) Facilities WG Report & Resolutions June 2023

3. CAR BOOT SALE council has been approached by a party wishing to look at the possibility of running a car boot sale on the Big Meadow
Following a short discussion, during which concerns were raised about allowing a commercial enterprise to run a Car Boot Sale on the Big Meadow, over which the Parish Council would have no control, the unanimous **RECOMMENDATION** is to not allow **RESOLVED** by full council to approve the recommendation not to allow a Car Boot sale on the Big Meadow

4. PLAY AREA UPGRADE AND PUMP TRACK

This is seen as a major project and it was agreed that WG Members would meet and look at all the play areas in the parish. Thereafter, they will visit play areas in various localities close the Bidford on Avon to see what other sites have and how used they are.

Once this information has been gathered, they will meet/consult with the Bidford Primary School Council and ask them to consult their peers and report back at a later meeting.

A recommendation to Council will then be made

TO NOTE

NOTED by full council

5. DUGDALE TREES (Ref. Item 9ii) : 1 - April 2023 Report)

Cllr Hiscocks and Clerk visited the site with Council's Arboriculturist.

The trees in question are in excellent health and looking beautiful. Also advised that the roots are as large as the tree needs, so any lifting of the crown would be short lived as it would regrow in 3 years.

In view of this and, as the trees were there **before** the development, the

RECOMMENDATION is not to carry out any work

RESOLVED by Full Council not to carry out any work on the tree

6. BIG MEADOW

For information, the income the Bank Holiday Weekend was £3,591.00

i. Consider increasing the entrance fee.

After a detailed discussion regarding the various options available and taking into account the comments made by the Maintenance Contractors, the **RECOMMENDATION** is

- ✓ Charge of £3.00 to remain for the first 2 hours – this will address the short time users such as dog walkers et.
- ✓ Increase the Charge for over 2 hours to £6.00

Item 11ii) Facilities WG Report & Resolutions June 2023

✓ The charges to be reviewed monthly

Following a lengthy discussion during which a number of options regarding by what amount the entrance fee should be increased, it was **RESOLVED** unanimously by Full Council to approve the recommendation of increasing it to £6 for a stay of over 2 hours and to review this monthly

ii. Toilets

With more residents and more visitors, it would appear more toilets may be required.

A company was able to supply Council with 2 x Portaloos at very short notice and, following a conversation with him, he able to offer as follows:

- 5 x Portaloos at a flat fee of £100 each for the rest of the summer.
- Cleanout as often as required at £30 per portaloos per time – to be monitored

It was agreed this was a good measure for this summer but the WG to investigate the possibility of a new and larger toilet block. The Clerk to do this and report back.

- Signs for TOILET – like the one already in place, to be ordered and installed on the 3 remaining walls of the Toilet Block

TO NOTE

NOTED

iii. Rubbish – another 10 Yd skip has been ordered.

TO NOTE.

NOTED

iv. Consider restricting the parking to the end of the path to prevent parking all over the field which restricts the amount of space available to kids to play games. Map enclosed

Cost: £11,379.72

- Materials £8,379.72
- Labour 3,000

RECOMMENDATION to approve

Following a discussion during which the Chairman of the Facilities WG explained the reasoning for extending the current fence to the end of the track, it was

RESOLVED unanimously by Full Council to approve the purchase and installation of a fence to be funded by S106 monies to be used for the Big Meadow

7. THE LEYS

One resident has requested the height of the fence be increased. It is already

Item 11ii) Facilities WG Report & Resolutions June 2023

12ft/3.7 metres – this height should be enough for smaller children to play football without the ball going over into private property. It is not suitable for older kids who can play on the Big Meadow

RECOMMENDATION the fence is already high enough.

RESOLVED unanimously by Full Council that the fence is high enough for its purpose

8. UPDATES

i. Streetlight upgrade programme

Phase 2 Installations

- Waterloo Crescent – columns have been installed, Eon to still connect.
- Longford Close – column installed, Eon to still connect.
- The Leys – columns installed, waiting for Eon to confirm connections due to lack of underground LV cables.
- Holland Close – BB are installing columns 19/06/23, Eon to connect after BB install.
- Falcon Crescent – BB to install columns 20th to 21st June, Eon to connect after BB install.
- Saxonfields – BB to install columns 20th to 21st June, Eon to connect after BB install.
- Crompton Avenue – again due to the lack of LV underground mains cables this is with Eon to give me a cost for proposed connections. We may also need to ask National Grid to disconnect the overhead service to the wooden pole in the footpath from Tower Hill. This post is supplied by another wooden pole which is in a rear garden, a wayleave should be in place for this pole.
- Footpath from Pippin Close to St Laurence Way – BB to install column & Eon to connect.
- Chapel Close – column positions marked out, as there is no footway, they are marked out in the service strip, I need to speak to the residents to warn them that we intend to install columns, I anticipate the residents will be opposed to the columns, but we can't just turn up and install them as there would be complaints from the residents.

Item 11ii) Facilities WG Report & Resolutions June 2023

I will advise on connection dated from Eon for the above roads as soon as I have them.

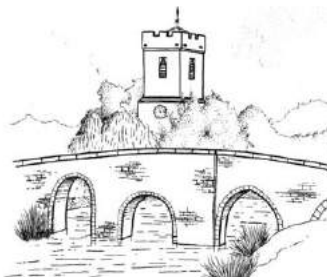
Other Locations

- i. VAS142 – new sign has been installed by Westcotec.
 - Westholme Road – column 3 has been installed by BB & connected by National Grid.
 - Kings Lane Broom – National Grid installed new wooden pole, BB installed new LED lantern.
- ii. Newly planted trees are being watered due to dry period

UPDATES NOTED

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 11iii) YOUR VILLAGE YOUR VOICE WG REPORT AND RESOLUTIONS JUNE 2023

Meeting took place on Wednesday 14th June 2023 @ 3.30 pm at Bidford Community Library.

Attendants: Cllrs Ho and Moore

Mrs E Uggerloese- Clerk

Arty Avon – joined via Zoom

Bidford Climate Action – Chairman

B50 for Creative Network

Community Speed Watch - Leader

Walking & Cycling – Chairman

As Cllr Green, who had been elected Chairman of this group at the Annual Meeting of the Parish council, had resigned, a Chairman had to be elected from the Parish Councillors present.

It was agreed that Cllr Moore should chair the meeting

1. INTRODUCTION

Parish Councillors and Clerk introduced themselves.

All members of the various groups also introduced themselves and gave a brief description of the activities carried out

TO NOTE

Item 11iii) YVYV WG Report & Resolutions June 2023

2. CONSIDER HOW TO PROGRESS THE GROUPS

i. Meeting premises – costs

Clerk advised that, as long as no storage was required, the Fire Station Community room would be available soon, at no cost

This was very welcome as it is well situated, has all the necessary facilities and good parking

ii. Liability

Bidford Climate Action is looking at the possibility of visiting residential homes/gardens as a way of demonstrating good practice but is concerned about the liability aspect.

Clerk had advised that, as a volunteer group under the auspices of the Parish Council, its insurance would normally cover them but needed to check on this particular aspect to ensure cover.

TO NOTE

iii. Arty Avon

Things were progressing well and support from local community increasing though better advertising could help

TO NOTE

iv. B50 for Creative Network

This emerged following a successful 4 days event at St Laurence for the Queens Platinum Jubilee Event.

It is a loose association of creative persons who meet at regular intervals (pleased to hear about availability at the Fire Station).

They had held a Spring Bank Holiday event as well, which would be repeated.

Bidford definitely an Art and Craft Village!

TO NOTE

- v. Community Speed Watch – leader had attended an event in Birmingham and would be making a report: meeting with the Clerk to discuss this and its viability, bearing in mind much of this remit is County Council not Parish Council.

TO NOTE

It was agreed that the one thing needed was better advertising and communication to reach **all** the local community, especially, now The Connection was no longer available.

3. CONSIDER HOW TO BETTER INVOLVE THE LOCAL COMMUNITY AND MAKE THEM FEEL PART OF THE YOUR VILLAGE YOUR VOICE PROJECT

An event, such as that arranged for the Annual Parish Assembly, was ideal – but to be organised by the various groups as events run by the Parish Council attract fewer people (!)

The proposal is to organise a **Village Fair** in September (date to be confirmed) as this is an ideal time, after the summer holidays and at the start of the new scholastic year.

This group to meet again on Monday 3rd July 2023 at 6.00 pm at the Broom Hall to further discuss this event.

TO NOTE

Full Council agreed that it would appear to have been a productive meeting with the participation of all groups and

RESOLVED unanimously to note the Report

Time: 10:20

Current Bank A/c

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/05/2023	Microshade Business Consultant	SO2	55.14		Monthly Hosting Fee
02/05/2023	DCK Accounting Solutions Ltd	SO3	264.00		April accounting support
02/05/2023	Limebridge Rural Services Limi	SO4	3,415.20		Kings Meadow Maintenance
02/05/2023	WARKS PS	SO1	927.63		WARKS PS
04/05/2023	OMNI Capital	SO5	24.60		OMNI Capital
04/05/2023	O2	DD1	64.73		20182130/236/O2
05/05/2023	CCLA	BP	75,000.00		CCLA
05/05/2023	Hotline Group Ltd	FPO1	1,561.80		Coronation Sports Bottles
09/05/2023	Mel Harvey	FPO2	400.00		Coronation Punch & Judy
09/05/2023	S Green Face Painting	FPO3	31.39		S Green Face Painting
09/05/2023	Entco Musical Services	FPO4	500.00		Entco Musical Services
09/05/2023	B Fleming Warm Hub	FPO5	177.10		B Fleming Warm Hub
09/05/2023	Sweet Delights	FPO6	950.00		Sweet Delights
10/05/2023	Water Plus A/C 0831230408	DD2	35.99		INV01948844/276/Water Plus A/C
10/05/2023	E Luggerloese Expenses	FPO9	167.40		Generator hire
15/05/2023	Scottish Power	DD3	1.00		Purchase Ledger Payment
15/05/2023	Stratford-on-Avon District Cou	DD5	51.00		Office Rates
15/05/2023	Stratford-on-Avon District Cou	DD6	55.00		Cemetery Rates
15/05/2023	Stratford-on-Avon District Cou	DD7	140.00		Cemetery Rates
15/05/2023	Microshade Business Consultant	FPO7	219.96		Purchase Ledger Payment
15/05/2023	ICO	DD54	35.00		ICO
16/05/2023	Elisabeth Uggerloese	FPO8	44.00		Garden Waste Subscription
18/05/2023	Global Paymnets UK LLP	BACS31	145.30		Card Processing chgs Apr 2023
18/05/2023	DCK Accounting Solutions Ltd	BACS32	30.00		April accounting support
19/05/2023	May net Salaries	SO3	3,145.74		May net Salaries
22/05/2023	Water Plus Group Limited	DD33	7.05		Purchase Ledger Payment
23/05/2023	Bidford Sports Assoc	REFUND	-1,276.00		Bidford Sports Assoc
23/05/2023	Bidford Sports Assoc	CORR REFUN	1,276.00		Bidford Sports Assoc
24/05/2023	Crawford Memorial Hall	SO35	75.00		Purchase Ledger Payment
24/05/2023	Water Plus Group Limited	DD36	102.17		Purchase Ledger Payment
24/05/2023	Plate Catering Hire Ltd	BACS37	1,682.16		Table & Chair hire
24/05/2023	NALC	BACS38	52.04		Fighting Climate Change Event
24/05/2023	MGS Services	BACS39	5,318.00		various
24/05/2023	M&D Group Midlands Limited	BACS40	1,146.00		Big Meadow Toilets Maintenance
24/05/2023	Kompan Ltd	BACS41	5,677.44		Playhouse for Kings Lane
24/05/2023	Hartwell & Co (Timber) Ltd	BACS42	100.36		Rail, Screws, Fasteners
24/05/2023	ERS Office Supplies	BACS43	16.18		Office supplies
24/05/2023	D. J. Prickett	BACS45	683.00		Check All Pay Areas & refit ta
24/05/2023	Bloomfield Limited	BACS47	175.00		Coronation Certificates
24/05/2023	Bidford Climate Actn Grant	BGC53	767.34		Bidford Climate Actn Grant
24/05/2023	Building & Plumbing Supplies L	BACS53	206.27		Purchase Ledger Payment
24/05/2023	E Uggerloese Expenses	BACS44	183.72		E Uggerloese Expenses
25/05/2023	Vodafone Limited	DD48	43.56		Purchase Ledger Payment
30/05/2023	Microshade Business Consultant	DD49	112.08		Monthly Hosting Fee
30/05/2023	DCK Accounting Solutions Ltd	DD50	294.00		May Accounting Support
30/05/2023	Bidford Community Library Ltd	DD51	200.00		Back Room Rental May 2023
30/05/2023	Limebridge Rural Services Limi	DD52	3,608.40		Kings Meadow Mnthly Maintenanc

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/05/2023	WARKS PS	SO2	927.63		WARKS PS
Total Payments			<u>108,819.38</u>		

**Bank Reconciliation Statement as at 31/05/2023
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Bank A/C	31/05/2023	8	58,749.81
			<hr/> 58,749.81
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			58,749.81
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			58,749.81
		Balance per Cash Book is :-	58,749.81
		Difference is :-	0.00

Current Bank A/c

Receipts received between 01/05/2023 and 31/05/2023

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
BGC1	Banked: 02/05/202	78.00						
BGC1	CARD TXN Parking	78.00		13.00	1000	201	65.00	CARD TXN Parking
BGC2	Banked: 03/05/202	51.00						
BGC2	CARD TXN Parking	51.00		8.50	1000	201	42.50	CARD TXN Parking
BGC3	Banked: 04/05/202	72.00						
BGC3	CARD TXN Parking	72.00		12.00	1000	201	60.00	CARD TXN Parking
BGC4	Banked: 04/05/202	197.00						
BGC4	CARD TXN Parking	197.00		32.83	1000	201	164.17	CARD TXN Parking
BGC5	Banked: 04/05/202	315.00						
BGC5	CARD TXN Parking	315.00		52.50	1000	201	262.50	CARD TXN Parking
BGC6	Banked: 04/05/202	611.00						
BGC6	CARD TXN Parking	611.00		101.83	1000	201	509.17	CARD TXN Parking
FPI1	Banked: 04/05/202	110.00						
FPI1	Just Memorials	110.00			1131	203	110.00	Just Memorials
BGC7	Banked: 05/05/202	96.00						
BGC7	CARD TXN Parking	96.00		16.00	1000	201	80.00	CARD TXN Parking
BGC8	Banked: 09/05/202	129.00						
BGC8	CARD TXN Parking	129.00		21.50	1000	201	107.50	CARD TXN Parking
FPO10	Banked: 09/05/202	-195.00						
FPO10	Funeral Partners	-195.00			1130	203	-195.00	Funeral Partners
BGC40	Banked: 09/05/202	200.00						
BGC40	Bidford Juniors	200.00			1001	201	200.00	Bidford Juniors
BGC9	Banked: 10/05/202	120.00						
BGC9	CARD TXN Parking	120.00		20.00	1000	201	100.00	CARD TXN Parking
FPI2	Banked: 10/05/202	20.00						
FPI2	Jane Sharp BVM	20.00			1001	205	20.00	Jane Sharp BVM
BGC10	Banked: 11/05/202	39.00						
BGC10	CARD TXN Parking	39.00		6.50	1000	201	32.50	CARD TXN Parking
BGC11	Banked: 11/05/202	81.00						
BGC11	CARD TXN Parking	81.00		13.50	1000	201	67.50	CARD TXN Parking
BGC12	Banked: 11/05/202	648.00						
BGC12	CARD TXN Parking	648.00		108.00	1000	201	540.00	CARD TXN Parking
BGC13	Banked: 12/05/202	3.00						
BGC13	CARD TXN Parking	3.00		0.50	1000	201	2.50	CARD TXN Parking
FPI3	Banked: 12/05/202	26.00						
FPI3	Jane Sharp BVM	26.00			1001	205	26.00	Jane Sharp BVM
Subtotal Carried Forward:		2,601.00	0.00	406.66			2,194.34	

Current Bank A/c

Receipts received between 01/05/2023 and 31/05/2023

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
BGC14	Banked: 15/05/202	6.00						
BGC14	CARD TXN Parking	6.00		1.00	1000	201	5.00	CARD TXN Parking
BGC3	Banked: 16/05/202	3.00						
BGC3	CARD TXN Parking	3.00		0.50	1000	201	2.50	CARD TXN Parking
BGC19	Banked: 17/05/202	9.00						
BGC19	CARD TXN Parking	9.00		1.50	1000	201	7.50	CARD TXN Parking
BGC20	Banked: 17/05/202	536.00						
BGC20	CARD TXN Parking	536.00		89.33	1000	201	446.67	CARD TXN Parking
BGC21	Banked: 17/05/202	701.00						
BGC21	CARD TXN Parking	701.00		116.83	1000	201	584.17	CARD TXN Parking
BCG21	Banked: 18/05/202	74.00						
BCG21	Card TXNS	74.00		12.33	1000	201	61.67	Card TXNS
BGC22	Banked: 19/05/202	99.00						
BGC22	CARD TXNS	99.00		16.50	1000	201	82.50	CARD TXNS
BGC23	Banked: 19/05/202	195.00						
BGC23	Clifford McKay Fee	195.00			1130	203	195.00	Clifford McKay Fee
BGC24	Banked: 22/05/202	123.00						
BGC24	CARD TXN	123.00		20.50	1000	201	102.50	CARD TXN
BGC25	Banked: 22/05/202	140.00						
BGC25	Martin Grinnell	140.00			1130	203	140.00	Martin Grinnell
BGC26	Banked: 22/05/202	30.00						
BGC26	Baylis Bees BVM	30.00			1001	205	30.00	Baylis Bees BVM
BGC27	Banked: 23/05/202	201.00						
BGC27	CARD TXN	201.00		33.50	1000	201	167.50	CARD TXN
Refund	Banked: 23/05/202	-1,276.00						
Refund	Bidford Sports Assc	-1,276.00			1001	201	-1,276.00	Bidford Sports Assc
BGC28	Banked: 24/05/202	87.00						
BGC28	CARD TXN	87.00		14.50	1000	201	72.50	CARD TXN
BGC29	Banked: 24/05/202	689.00						
BGC29	CARD TXN	689.00		114.83	1000	201	574.17	CARD TXN
BGC30	Banked: 24/05/202	1,281.00						
BGC30	CARD TXN	1,281.00		213.50	1000	201	1,067.50	CARD TXN
BGC31	Banked: 24/05/202	195.00						
BGC31	Clifford - McAloom	195.00			1130	203	195.00	Clifford - McAloom
BGC32	Banked: 24/05/202	110.00						
BGC32	Clifford - Johnson	110.00			1130	203	110.00	Clifford - Johnson
Subtotal Carried Forward:		5,804.00	0.00	1,041.48			4,762.52	

Current Bank A/c

Receipts received between 01/05/2023 and 31/05/2023

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
BGC33	Banked: 24/05/202	200.00						
BGC33	DAVID WYE MEADOW CATERING	200.00			1001	201	200.00	DAVID WYE MEADOW
BGC34	Banked: 25/05/202	159.00						
BGC34	CARD TXN	159.00		26.50	1000	201	132.50	CARD TXN
BGC35	Banked: 25/05/202	40.00						
BGC35	David Wye Meadow Catering	40.00			1001	201	40.00	David Wye Meadow
BGC36	Banked: 26/05/202	141.00						
BGC36	CARD TXN	141.00		23.50	1000	201	117.50	CARD TXN
BGC37	Banked: 30/05/202	219.00						
BGC37	CARD TXN	219.00		36.50	1000	201	182.50	CARD TXN
BGC38	Banked: 31/05/202	165.00						
BGC38	CARD TXN	165.00		27.50	1000	201	137.50	CARD TXN
BGC40	Banked: 31/05/202	15.00						
BGC40	V Brouwer BVM	15.00			1001	205	15.00	V Brouwer BVM
BGC41	Banked: 31/05/202	5.00						
BGC41	V Brouwer BVM	5.00			1001	205	5.00	V Brouwer BVM
BGC39	Banked: 31/05/202	45.00						
BGC39	Jackson Room Hire	45.00			1120	102	45.00	Jackson Room Hire
Total Receipts:		6,793.00	0.00	1,155.48			5,637.52	

Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 19/06/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
105	VAT Control A/c	9,020	
110	Prepayments	477	
200	Current Bank A/c	58,750	
201	CCLA Deposit Fund	938,698	
	Total Current Assets		1,006,945
	<u>Current Liabilities</u>		
501	Creditors Control	5,488	
515	PAYE/NI Control	1,744	
	Total Current Liabilities		7,232
	Net Current Assets		999,712
	Total Assets less Current Liabilities		999,712
	<u>Represented by :-</u>		
300	Current Year Fund	121,079	
310	General Reserves	215,688	
315	Rolling Project Fund	231,035	
319	EMR Devolved Services	55,976	
326	EMR Allotments	5,676	
329	EMR CPCPP - Cycle Paths	3,000	
330	EMR S106 Fund	116,617	
331	EMR Jacksons Meadow	23,500	
332	EMR Election	732	
333	EMR S106 Miller Homes	226,410	
	Total Equity		999,712

Detailed Income & Expenditure by Budget Heading 19/06/2023

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1176 Precept Received	0	153,190	0	(153,190)			0.0%	
1195 CCLA Interest Receivable	2,802	2,802	0	(2,802)			0.0%	
Administration :- Income	2,802	155,991	0	(155,991)				0
4001 Salary & Wages	3,850	7,701	0	(7,701)	(7,701)		0.0%	
4002 Employers NI	361	722	0	(722)	(722)		0.0%	
4003 Employers Superannuation	708	1,417	0	(1,417)	(1,417)		0.0%	
4004 WFH Allowance	26	52	0	(52)	(52)		0.0%	
4006 Rent for Room	200	400	0	(400)	(400)		0.0%	
4008 Training Costs	130	173	0	(173)	(173)		0.0%	
4009 Travelling	24	63	0	(63)	(63)		0.0%	
4011 Business Rates	0	414	0	(414)	(414)		0.0%	
4021 Telephone	89	177	0	(177)	(177)		0.0%	
4023 Office Stationery	8	183	0	(183)	(183)		0.0%	
4024 Subscription	48	1,544	0	(1,544)	(1,544)		0.0%	
4025 Insurance	0	700	0	(700)	(700)		0.0%	
4026 Broadband & Internet	26	51	0	(51)	(51)		0.0%	
4028 Accounts Support	245	(35)	0	35	35		0.0%	
4029 IT & Computer Support	93	187	0	(187)	(187)		0.0%	
4034 New Office Equipment	0	35	0	(35)	(35)		0.0%	
4057 Audit Fees External & Internal	0	(1,300)	0	1,300	1,300		0.0%	
4058 Grants (S137)	18	18	0	(18)	(18)		0.0%	
Administration :- Indirect Expenditure	5,827	12,503	0	(12,503)	0	(12,503)		0
Net Income over Expenditure	(3,025)	143,488	0	(143,488)				
<u>102 Civic & Democratic</u>								
1120 Room Hire and Letting Fees	45	45	0	(45)			0.0%	
Civic & Democratic :- Income	45	45	0	(45)				0
Net Income	45	45	0	(45)				
<u>107 Grants & Donations Power Gen C</u>								
4061 Grants & Donations	767	767	0	(767)	(767)		0.0%	
Grants & Donations Power Gen C :- Indirect Expenditure	767	767	0	(767)	0	(767)		0
Net Expenditure	(767)	(767)	0	767				

Detailed Income & Expenditure by Budget Heading 19/06/2023

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
109 Capital & Projects								
4074 Coronation	3,803	5,488	0	(5,488)		(5,488)	0.0%	
4901 CP Play Equipment	0	4,731	0	(4,731)		(4,731)	0.0%	
4910 CP Warm Hub Projects	0	146	0	(146)		(146)	0.0%	
Capital & Projects :- Indirect Expenditure	3,803	10,365	0	(10,365)	0	(10,365)		0
Net Expenditure	(3,803)	(10,365)	0	10,365				
201 Parks and Outside Areas								
1000 Carparking Fees	5,778	8,720	0	(8,720)			0.0%	
1001 Lease, Rent, Hire Pitches/Land	(836)	2,523	0	(2,523)			0.0%	
Parks and Outside Areas :- Income	4,942	11,243	0	(11,243)				0
4012 Water Rates	71	71	0	(71)		(71)	0.0%	
4015 Electricity	301	307	0	(307)		(307)	0.0%	
4017 Waste Disposal	1,979	1,979	0	(1,979)		(1,979)	0.0%	
4019 Big Meadow Maintenance Contrac	2,400	4,800	0	(4,800)		(4,800)	0.0%	
4036 Building Maintenance	41	84	0	(84)		(84)	0.0%	
4038 Vandalism Repairs	454	1,880	0	(1,880)		(1,880)	0.0%	
4039 General Maintenance	500	538	0	(538)		(538)	0.0%	
4046 Grass Cutting	1,768	3,221	0	(3,221)		(3,221)	0.0%	
4047 Play Area Maintenance	635	635	0	(635)		(635)	0.0%	
4048 Footpath & Verge Maintenance	2,010	4,020	0	(4,020)		(4,020)	0.0%	
4070 Card Processing Charge	541	548	0	(548)		(548)	0.0%	
Parks and Outside Areas :- Indirect Expenditure	10,700	18,083	0	(18,083)	0	(18,083)		0
Net Income over Expenditure	(5,759)	(6,839)	0	6,839				
202 Allotments								
4017 Waste Disposal	225	225	0	(225)		(225)	0.0%	
4036 Building Maintenance	0	8	0	(8)		(8)	0.0%	
4047 Play Area Maintenance	85	85	0	(85)		(85)	0.0%	
Allotments :- Indirect Expenditure	310	318	0	(318)	0	(318)		0
Net Expenditure	(310)	(318)	0	318				
203 Cemetery								
1130 Burials	445	1,235	0	(1,235)			0.0%	
1131 Memorials	110	110	0	(110)			0.0%	
Cemetery :- Income	555	1,345	0	(1,345)				0
4011 Business Rates	0	1,727	0	(1,727)		(1,727)	0.0%	

Detailed Income & Expenditure by Budget Heading 19/06/2023

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4017 Waste Disposal	44	44	0	(44)		(44)	0.0%	
4046 Grass Cutting	306	612	0	(612)		(612)	0.0%	
Cemetery :- Indirect Expenditure	350	2,383	0	(2,383)	0	(2,383)		0
Net Income over Expenditure	205	(1,038)	0	1,038				
<u>204 Street Lighting</u>								
4018 Electricity Streetlights	0	430	0	(430)		(430)	0.0%	
Street Lighting :- Indirect Expenditure	0	430	0	(430)	0	(430)		0
Net Expenditure	0	(430)	0	430				
<u>205 Village Management</u>								
1001 Lease, Rent, Hire Pitches/Land	96	366	0	(366)			0.0%	
Village Management :- Income	96	366	0	(366)				0
4015 Electricity	46	46	0	(46)		(46)	0.0%	
4032 Publicity & Special Events	0	70	0	(70)		(70)	0.0%	
4035 Village Improvement	16	264	0	(264)		(264)	0.0%	
4038 Vandalism Repairs	0	150	0	(150)		(150)	0.0%	
4039 General Maintenance	0	191	0	(191)		(191)	0.0%	
4046 Grass Cutting	260	260	0	(260)		(260)	0.0%	
4048 Footpath & Verge Maintenance	160	320	0	(320)		(320)	0.0%	
4050 Street Furniture & Signs	200	700	0	(700)		(700)	0.0%	
4051 Flower Boxes	531	1,062	0	(1,062)		(1,062)	0.0%	
Village Management :- Indirect Expenditure	1,213	3,063	0	(3,063)	0	(3,063)		0
Net Income over Expenditure	(1,117)	(2,697)	0	2,697				
Grand Totals:- Income	8,439	168,990	0	(168,990)			0.0%	
Expenditure	22,970	47,911	0	(47,911)	0	(47,911)	0.0%	
Net Income over Expenditure	(14,531)	121,079	0	(121,079)				
Movement to/(from) Gen Reserve	(14,531)	121,079						

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
315 Rolling Project Fund	231,034.94		231,034.94
319 EMR Devolved Services	55,976.02		55,976.02
326 EMR Allotments	5,675.85		5,675.85
329 EMR CPCPP - Cycle Paths	3,000.00		3,000.00
330 EMR S106 Fund	116,617.23		116,617.23
331 EMR Jacksons Meadow	23,500.00		23,500.00
332 EMR Election	731.62		731.62
333 EMR S106 Miller Homes	226,410.00		226,410.00
	662,945.66	0.00	662,945.66

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			9,020.07	
110	Prepayments			477.00	
200	Current Bank A/c			58,749.81	
201	CCLA Deposit Fund			938,697.89	
310	General Reserves				215,687.67
315	Rolling Project Fund				231,034.94
319	EMR Devolved Services				55,976.02
326	EMR Allotments				5,675.85
329	EMR CPCPP - Cycle Paths				3,000.00
330	EMR S106 Fund				116,617.23
331	EMR Jacksons Meadow				23,500.00
332	EMR Election				731.62
333	EMR S106 Miller Homes				226,410.00
501	Creditors Control				5,488.26
515	PAYE/NI Control				1,744.18
1000	Carparking Fees	201	Parks and Outside Areas		8,720.02
1001	Lease, Rent, Hire Pitches/Land	201	Parks and Outside Areas		2,523.33
1001	Lease, Rent, Hire Pitches/Land	205	Village Management		366.00
1120	Room Hire and Letting Fees	102	Civic & Democratic		45.00
1130	Burials	203	Cemetery		1,235.00
1131	Memorials	203	Cemetery		110.00
1176	Precept Received	101	Administration		153,189.50
1195	CCLA Interest Receivable	101	Administration		2,801.60
4001	Salary & Wages	101	Administration	7,700.80	
4002	Employers NI	101	Administration	721.78	
4003	Employers Superannuation	101	Administration	1,416.74	
4004	WFH Allowance	101	Administration	52.00	
4006	Rent for Room	101	Administration	400.00	
4008	Training Costs	101	Administration	173.48	
4009	Travelling	101	Administration	63.45	
4011	Business Rates	101	Administration	413.92	
4011	Business Rates	203	Cemetery	1,726.54	
4012	Water Rates	201	Parks and Outside Areas	71.29	
4015	Electricity	201	Parks and Outside Areas	306.63	
4015	Electricity	205	Village Management	45.71	
4017	Waste Disposal	201	Parks and Outside Areas	1,978.57	
4017	Waste Disposal	202	Allotments	225.00	
4017	Waste Disposal	203	Cemetery	44.00	
4018	Electricity Streetlights	204	Street Lighting	429.87	
4019	Big Meadow Maintenance Contrac	201	Parks and Outside Areas	4,800.00	
4021	Telephone	101	Administration	176.67	
4023	Office Stationery	101	Administration	183.41	

Account Number Order

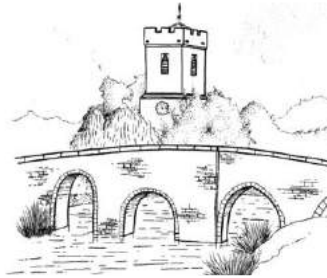
<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4024	Subscription	101	Administration	1,543.98	
4025	Insurance	101	Administration	700.01	
4026	Broadband & Internet	101	Administration	51.20	
4028	Accounts Support	101	Administration		35.00
4029	IT & Computer Support	101	Administration	186.80	
4032	Publicity & Special Events	205	Village Management	70.00	
4034	New Office Equipment	101	Administration	35.41	
4035	Village Improvement	205	Village Management	264.04	
4036	Building Maintenance	201	Parks and Outside Areas	83.64	
4036	Building Maintenance	202	Allotments	8.14	
4038	Vandalism Repairs	201	Parks and Outside Areas	1,879.98	
4038	Vandalism Repairs	205	Village Management	150.00	
4039	General Maintenance	201	Parks and Outside Areas	538.28	
4039	General Maintenance	205	Village Management	191.25	
4046	Grass Cutting	201	Parks and Outside Areas	3,221.00	
4046	Grass Cutting	203	Cemetery	612.00	
4046	Grass Cutting	205	Village Management	260.00	
4047	Play Area Maintenance	201	Parks and Outside Areas	635.03	
4047	Play Area Maintenance	202	Allotments	85.00	
4048	Footpath & Verge Maintenance	201	Parks and Outside Areas	4,020.00	
4048	Footpath & Verge Maintenance	205	Village Management	320.00	
4050	Street Furniture & Signs	205	Village Management	700.00	
4051	Flower Boxes	205	Village Management	1,062.00	
4057	Audit Fees External & Internal	101	Administration		1,300.00
4058	Grants (S137)	101	Administration	18.00	
4061	Grants & Donations	107	Grants & Donations Power Gen C	767.34	
4070	Card Processing Charge	201	Parks and Outside Areas	548.34	
4074	Coronation	109	Capital & Projects	5,487.85	
4901	CP Play Equipment	109	Capital & Projects	4,731.20	
4910	CP Warm Hub Projects	109	Capital & Projects	146.10	
Trial Balance Totals :				1,056,191.22	1,056,191.22
Difference				0.00	

Supplier	Invoice date	Invoice total	Notes
Bailey Street Furniture	6/14/23	£ 1,468.80	
	Total payment due	£ 1,468.80	
B50 Design	6/19/23	£ 467.50	
	Total payment due	£ 467.50	
Building & Plumbing	5/19/23	£ 5.09	
	Total payment due	£ 5.09	
Canon	6/7/23	£ 4.00	
	6/7/23	£ 116.88	
	Total payment due	£ 120.88	
Cleansing Services Group	5/23/23	£ 238.00	
	Total payment due	£ 238.00	
DCK Accounting	6/9/23	£ 450.00	This was for the Ann
	Total payment due	£ 431.98	As per previous discu
DJ Prickett	5/31/23	£ 788.00	
	Total payment due	£ 788.00	
NALC	5/24/23	£ 52.04	
	5/24/23	£ 52.04	
	5/24/24	£ 52.04	
	Total payment due	£ 156.12	
Pete Bott Skips	5/17/23	£ 270.00	
	Total payment due	£ 270.00	
ERS Office Supplies	6/7/23	£ 17.60	
	6/8/23	£ 1.20	
	6/15/23	£ 57.91	
	Total payment due	£ 76.71	
Grundon Waste	5/31/23	£ 2,088.68	
	Total payment due	£ 2,088.68	
Hartwell Timber	6/5/23	£ 303.54	
	6/5/23	£ 15.41	
	6/6/23	£ 10.69	
	Total payment due	£ 329.64	
Limebridge	5/31/23	£ 312.00	
	Total payment due	£ 312.00	

Loos4Doos	6/1/23	£	216.00		
	Total payment due	£	216.00		
Local Parking Security	6/16/23		2814.48		
	Total payment due		2814.48		
MGS Services	6/22/23	£	5,003.00		
	6/22/23	£	1,280.00		
	6/22/23	£	430.00		
	Total payment due	£	6,713.00		
Play & Leisure	6/16/23	£	540.00		
	Total payment due	£	540.00		
St John Ambulance	5/25/23	£	126.72		
	Total payment due	£	126.72		
WALC	6/8/23	£	156.00		
	Total payment due	£	156.00		
Clerks Expenses		£	84.03		
	Total Payment Due	£	84.03		
Grants	The Bulls Head	£	20.00		
	Sally Homer	£	20.00		
	Total Grants	£	40.00		

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, B50 4QG on Monday 26th June 2023 @ 7.30 pm to transact the following business

21st June 2023

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
- 3. To approve** the following Minutes
 - i.** Annual Parish Council Meeting held on 18th May 2023
 - ii.** Parish Council Meeting held on 22nd May 2023

4. **Public Forum** questions from members of the public. Please be aware that Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
5. **Councillor Forum** Questions from members of the Council. Councillors are reminded to raise questions that are pertinent to Council. Administrative questions to the Clerk should be directed directly to her outside the meeting. 3 mins. per issue raised and 15 minutes in total.
6. **To receive** report from County Councillor
7. **To receive** report from District Councillor
8. **To receive** Clerk's report
9. **To consider and approve the Annual Accounts**
 - i. Unaudited Financial Statements for the year ending 31.03.2023
 - ii. The Annual Governance Statement 2022/23 – to be completed at the meeting. Template circulated
 - iii. The Annual Accounting Statements 2022/23 – circulated
10. **To consider** the Internal Auditor's Report
11. **To consider** Update Reports from the Parish Council's Working Groups
 - i. **Communities WG** – Report & Recommendations circulated
 - ii. **Facilities WG** – Report & Recommendations circulated
 - iii. **Your Village, Your Voice WG** –
 - Report & Recommendations circulated
 - To elect Parish Councillor to the WG (following the resignation of the nominated councillor) as Terms of Reference refer to 3 Parish Councillors as members
 - To elect the Chairman of the WG as per Terms of Reference
12. **To consider and approve** the cost of 2 x signs on Grafton Lane (Ref Facilities WG Item 9ii) i) Resolution was to "await update from Clerk"
WCC have no objection and the cost is £875
13. **To consider** the following planning applications:
 - i. **23/00015/LDE Mr Thomas Archer, Sherwood Acre, 6 George Elm Lane, B50 4JR**
Lawful development certificate to confirm the Log Cabin situated in the grounds of Sherwood Acre as C3 dwelling house
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RNWN F1PM0NX00>

ii. 23/02487/FUL Mr David Harvey, Charnwood, 3a Mill Lane, Broom B50 4HR

Single storey side extension and roof extension to existing garage. First floor side facing dormer window in western elevation of existing bungalow roof.

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RVRQ58PMPA00>

14. To approve

- i.** May 2023 accounts - circulated
- ii.** June 2023 payments – circulated

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

15. To confirm full employment for Administrative Assistant position – report circulated