

## **Bidford On Avon Allotment Association**

Allotment Committee meeting 17<sup>th</sup> April 2023, held at The Broom Tavern

Attendees: April, Kirsty, Jackie, Wayne Gould, Phil, Wayne Gibson

Apologies: Paul

### Previous minutes

Kirsty update on the Lottery application – questionnaire completed and returned.

#### 1. Co-Opted Members

Phil to be co-opted to the committee for the year 2022-23

Proposed: Kirsty    Seconded Wayne Gould

#### 2. Treasurer's report:

- a) Bank statement: £2,986.51
- b) Rent outstanding: £138.03
- c) Payments due to Parish Council: £736.30
- d) Costs to allotment: £205.39
- e) Deposits held: £1275
- f) Association monies: £769.82

Nine rent payments remain outstanding, but two payments received and not allocated.

ACTION: Kirsty and Phil to liaise to allocate.

#### 3. Allocation status and tenancies

The site currently has 77 plots.

Deposit is now £50 in agreements.

Photos will be taken on plot handover.

9 on waiting list

0 offered – 1 offered plot has not been paid nor agreement returned since allocation in October. Consensus is this person be advised they will be put back on the bottom of the waiting list.

0 upsize

ACTION Phil will check through emails to ensure to requests to join or leave the waiting list have been missed

ACTION Phil to speak with two ploholders were there is insufficient cultivated area.

#### 4. Tenant Issues

Discussion around plotholders using alternative methods of contacting committee regarding plot issues. It was agreed plotholders will be directed to the official email and postal address to ensure matters are documented and ensure transparency.

Discussion around plotholders with issues preventing them working the allotment. Consensus is no hard and fast rule can be made, in each instance the committee to agree the two most appropriate members to speak with the plotholder.

#### 5. Plot inspections:

- a) 14 day improvement - 1
- b) 30 Day – 1
- c) Other – 5

#### 6. Security:

Tennis Club gate - Wayne Gould advised the lock on Tennis Club end will need replacing soon.

Cemetery gate - this is not always being locked since the change of keyholder, we will all keep an eye on this. The previous keyholder had said two plotholders had keys, as they are no longer committee this will be looked in to.

#### 7. Questionnaire

April updated the meeting on the recent questionnaire. So far 25 responses, all containing useful feedback. Some hard copies needed but April having issues with layout.

ACTION: Phil will chase responses.

ACTION: Kirsty offered to deliver hard copies.

ACTION April to send questionnaire file to Jackie to try to edit and print

#### COMMUNITY PLOT

The idea of the community plot has been well received in feedback on the questionnaire and the neighbouring plotholders are being kept in the loop.

Jackie suggested a letter should be sent to the Parish Council about intended Community Plot.

Another site within WCC have hit some issues with their community plot with the council insisting on planning permission, insurance etc. Whilst that site would include a shipping container it does highlight that all interested parties need to be notified of plans.

ACTION Jackie and April will speak with contacts about their experiences around insurance needs.

8. Next Inspection: - TBA

AOB:

Sharedrive - ACTION Phil to change password and email committee.

Global contact list - ACTION Kirsty to update Master List

A skip will be arranged. ACTION Wayne Gould and Phil to co-ordinate.