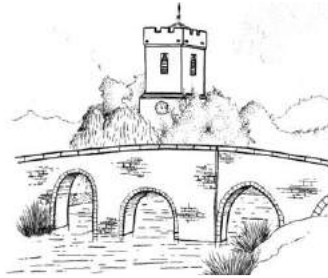


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 21st August 2023 @ 7.30 pm at the Parish Council Meeting Room, Bramely Way, B50 4QG

PRESENT

Chairman Cllr. Williams

Cllrs. Cullum, Hiscocks, Ho and Moore

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

Also present County/District Cllr Pemberton and District Cllr Fleming
7 members of the public

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllrs Richardson and Taylor

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
Cllr Williams declared an interest in Item 9ii)/4 as his wife is an allotment tenant
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 31ST JULY 2023

Cllr Ho proposed they be accepted as being accurate and they were signed by the Chairman

4. PUBLIC FORUM

- i.** Resident advised that there were 3 sites advising that the Big Meadow allowed overnight stay: was the Parish council aware of this?
The Chairman thanked him for the information and asked him to send the Clerk details of these sites. The resident advised he was unable to do so due to GDPR.
- ii.** Resident advised that it was a concern that, since election, 3 Councillors had resigned. Had this happened before in the last 25 years? The Clerk advised she was unable to reply to this but that it had not happened in the last 20years.
The Chairman added that the 3 vacancies were expected to be filled shortly
- iii.** Resident raised concern that when there is a large funeral, or similar event, at St Laurence, there is traffic chaos in the centre of the village, with vehicles driving in “no entry” areas, which can be dangerous to other drivers. Is there something the Parish Council could do to address this?
- iv.** Resident asked how he could raise an issue for Council to consider.
The Clerk advised that he should send the question to the Clerk who would let him know if it was appropriate or not to add to the Agenda. It should be noted that any issue for Council’s consideration had to have a decision not just a discussion.
- v.** Resident

5. COUNCILLOR FORUM

- i.** Councillor said that Council should consider the youth issue. This had been considered by Council 5 years ago, with reports presented but nothing had been done since then.
He was advised that, as Chairman of the Facilities WG, he should ask this to be on the Agenda for this WG to consider and make recommendations.

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

- i.** In reply to the resident concerned about traffic chaos when there is a large attendance at St Laurence, the best solution for this is for the Clerk to advise Highways when this was expected so appropriate measures could be taken at the time
- ii. Binton Bridge, Welford.**
 - Delayed start which will now be 18 Sept. due to EA. There will be a 2 week closure – pedestrian access permissible. Cyclists to dismount.
 - End of Sept. there will be a 2 way traffic signal system operative

- 30th Oct. total closure for 8 weeks – pedestrian access will remain
 - Christmas period – open
 - Completion expected April/May 2024
 - During this time there will be re routing via Bidford Bridge. Traffic lights at Bidford will be monitored to see if time changes are required.
 - In answer to a question from a Councillor, buses will be re routed via Bidford Bridge
- iii. Barton** County Road Safety Officers are looking at drafting a scheme which should be ready in 4 to 6 weeks
RESOLVED to note all points

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- i.** The 50 affordable dwellings on Waterloo Road (ex Geodis site) have had the flood condition discharged and signed off, The Highway condition, painting of double yellow lines is still awaiting discharge.
- ii.** Parish Council should keep an eye on planning applications for self build and solar farms
RESOLVED to note all points

8. RECEIVE CLERK'S REPORT

This forms part of the Minutes of which it is an integral part
RESOLVED to note

9. TO CONSIDER REPORT AND RECOMMENDATIONS FROM THE COUNCIL'S WORKING GROUPS

- i. Communities WG Report & Resolutions** are attached to these Minutes of which they form an integral part
- ii. Facilities WG Report & Resolutions** are attached to these Minutes of which they form an integral part
- iii. Grant WG Report & Resolution** are attached to these Minute of which they form an integral part
- iv. Your Village Your Voice WG Report and Resolutions** are attached to these Minutes of which they form an integral part.

10. TO CONSIDER HOLDING MONTHLY PARISH COUNCIL SURGERIES

It was proposed these be held on

- i.** Day – Saturday
- ii.** Venue – Foyer by the library which is open Saturday morning
- iii.** Times – 10.00 – 12.00 -to coincide with library times

RESOLVED to hold the surgeries monthly, on the second Saturday of the month, in the Foyer 10.00 – 12.00 to coincide with the library opening times

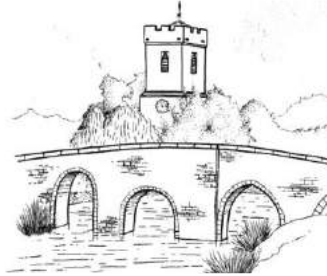
11. TO APPROVE

- i. Completed accounts for the month of July 2023**
These had been circulated.
RESOLVED to approve the accounts
- ii. To approve payments to be made in August 2023**
List of payments had been circulated.
Total BACS payments £13,448.29
RESOLVED to approve the payment

The meeting ended at approx 8.15 pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 - CLERKS REPORT - August 2023

1. FINANCE

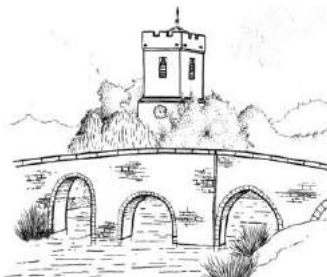
- i. Big Meadow car park income
 - July £6,505.45
 - August £6,681.06 (to 16th August)
- ii. Bidford Rubbish Friends – purchase of recycling binbags made for £21.59

2. UPDATES

- i. **Thermal Imaging IR** – ordered and delivered
- ii. **Big Meadow 8.00 pm closure** came into effect on 1st August. It would appear to be working with only one late call requesting opening after this hour to date.
- iii. **Your Village Your Voice – Bidford Village Fair**
Date agreed for 14th October at the Crawford Memorial Hall which has been booked
- iv. **Banners** – Hedge Hog Campaign delivered and installed – taking into account the current Duck Race advertising

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9i) COMMUNITIES WG REPORT AND RESOLUTIONS AUGUST 2023

1. GUY FAWKES NIGHT

To be celebrated on the Big Meadow on Sunday 5th November evening.

This is still work in progress

i. **Fireworks** – date pencilled in. Costs

- 9 – 11 minutes £2,500
- 13 -15 minutes £3,000

At the July Parish Council Meeting, it was agreed to look at the cost of a drone laser display: this starts at £7,500. It was also advised that the carbon footprint is not much different as the drones all need to be charged and this uses a lot of electricity.

RECOMMENDATION to approve 9-11 minutes at £2,500

Following a short discussion, it was

RESOLVED by full Council, by 4 voted in favour and 1 against to approve the 9-11 minutes at £2,500

ii. **Burgers** – local supplier prepared to do these

iii. **Mobile Bar** – will be supplied by the same party as the Kings Coronation Event

iv. Catering will be at the entrance of the Big Meadow to ensure there is electricity for the mobile bar.

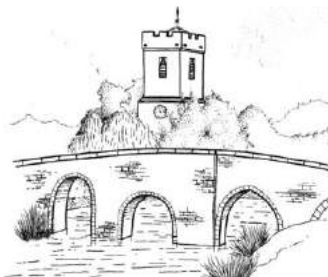
RECOMMENDATION to note points ii), ii) and iv)

RESOLVED by full Council to note

Item 9i) Communities WG Report & Resolutions August 2023

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9ii) FACILITIES WG REPORT AND RESOLUTIONS AUGUST 2023

1. BIG MEADOW

Following the July Parish Council Meeting, this Faculties WG will be considering ways to improve the Big Meadow for the Summer 2024 Season. To initiate this, it will be considering a document issued by the University of Leeds, following a study on parks and how to make these safer for all as well as contacting the University of Leeds to see if they would consider working with the Parish Council towards making the Big Meadow and better and safer recreational park for residents and visitors

RESOLVED by full Council to note

2. PADDLE TENNIS

this is work in progress. Council has contacted a tennis club in Solihull, via West Midlands LTA and is in the process of looking into the possibility of a court and the indicative cost of same.

Hope to report back to Council in September/October

RESOLVED by full Council to note

3. DEFIBRILLATOR

The defibrillator by the Pharmacy was used over the week end and it appears it has not been maintained, as agreed, by the Pharmacy. AS you all know, this changed hands and this could have got lost in the handover.

As Council will have to replace it – pads used, battery needs replacing and the cabinet door does not close: I am asking the WG to consider replacing it with

Item 9ii) Facilities WG Report & Resolutions August 2023

a Community Heartbeat ZOLL defibrillator, like the ones on the play areas and the Crawford. This would then be checked weekly by the Clerk

Cost £2365.00

RECOMMENDATION to approve the purchase

RESOLVED by full Council to approve the purchase

4. ALLOTMENTS

The Bidford Allotment Association have advised that, with the winter months approaching and, in view of the security issues tenants had last year, they would like the Parish Council to consider purchasing a security camera at a cost of £825.00 (details <https://ruralview.uk/collections/off-grid-solar-battery-12v-cameras/products/360-zoom-camera-solar-bundle> from the Bidford

Allotment ear marked funds which stand at £5,675

RECOMMENDATION to approve the purchase

Cllr Williams did not take part in the discussion as his wife is a tenant.

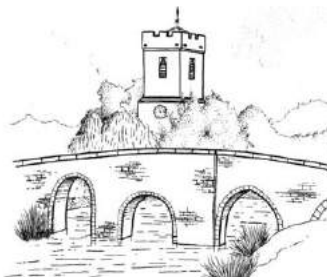
It was proposed to approve the purchase of 2 x cameras so that, in the event

the one is successful, there will be no need to wait for Council to approve the purchase of a second one.

RESOLVED by full Council to approve the purchase o 2 cameras @ £825 each but to purchase only one camera in the first instance.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 iii) GRANT APPLICATION - REPORT & RESOLUTIONS AUGUST 2023

Members: Cllrs Taylor, Chairman of the Parish Council; Williams, Vice Chairman, Cullum Chairman of Communities WG; Hiscocks, Chairman of the Facilities WG and Moore, Chairman of YVYV WG

1. UPBEAT

This local music group is requesting a grant to upgrade their sound equipment and a gazebo, to help them perform in adverse weather conditions.

They are a group of 14 who play for the local community and perform at charity events, care homes etc.

- i. Sound Equipment Upgrade

Total cost £2688.99

- ii. Gazebo

Cost £469.99

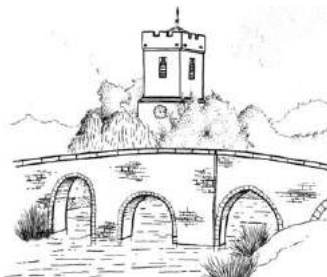
RECOMMENDATION to consider an award between £2,500 and £3,000

Following a short discussion it was **RESOLVED** by full Council, by 3 votes in favour and 2 against to award the amount of £2,500

Item 9iii) Grant Application Report & Resolution August 2023

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10iii) YVYV WG REPORT AND UPDATES AUGUST 2023

1. COMMUNITY FAYRE (not sure about the name)

The YVYV met and it was agreed the date for this would be 14th October 2023.

This has been booked 8.00am to 2.00 pm

RESOLVED by full Council to note

2. COMMUNITY FRIDGE AND MEN'S SHED

i. Community Fridge

- £3000 grant has been secured
Other possibilities in the pipeline
- Jolly Teapot attendants support the idea

Councillor asked if this project would be under Your village Your Voice and not directly under the Parish Council. The WG Chairman replied this was the idea – it would become, like the other groups, part of the Bidford on Avon Parish Council, Your Village Your Voice project.

ii. Mens Shed

- Check with Age Concern if allowed to use this name and if there is any assistance that could be given
It would appear there is no registered trademark for the name
- Check to see if there is an available room for this activity at the Methodist Church to be shared with the Community Fridge
This is being investigated.
Officers have looked at the possibility of hiring a site on the industrial estate but this would be too costly. If this is still the

Item 9iv) Parish Council YVYV WG Report & Resolutions August 2023

preferred option, Officers could look at the possibility of sub letting from one of the existing companies that would allow storage and the use of premises once/twice a week.

RESOLVED by full Council to note the updates

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Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			10,440.11	
110	Prepayments				292.07
200	Current Bank A/c			48,357.96	
201	CCLA Deposit Fund			945,885.39	
310	General Reserves				215,687.67
315	Rolling Project Fund				231,034.94
319	EMR Devolved Services				55,776.02
326	EMR Allotments				5,675.85
329	EMR CPCPP - Cycle Paths				3,000.00
330	EMR S106 Fund				116,617.23
331	EMR Jacksons Meadow				23,500.00
332	EMR Election				731.62
333	EMR S106 Miller Homes				226,410.00
334	EMR CIL 2023/24				2,407.68
501	Creditors Control				34,130.86
510	Accruals			769.00	
515	PAYE/NI Control				882.09
516	Net Pay Control				0.20
1000	Carparking Fees	201	Parks and Outside Areas		29,114.20
1001	Lease, Rent, Hire Pitches/Land	201	Parks and Outside Areas		2,523.33
1001	Lease, Rent, Hire Pitches/Land	205	Village Management		396.00
1002	Fishing Rights	201	Parks and Outside Areas		62.50
1010	Allotment Rents	202	Allotments		736.30
1120	Room Hire and Letting Fees	102	Civic & Democratic		45.00
1122	CIL Income	101	Administration		2,407.68
1130	Burials	203	Cemetery		2,995.00
1131	Memorials	203	Cemetery		330.00
1176	Precept Received	101	Administration		153,189.50
1195	CCLA Interest Receivable	101	Administration		9,989.10
4001	Salary & Wages	101	Administration	15,647.57	
4002	Employers NI	101	Administration	1,443.56	
4003	Employers Superannuation	101	Administration	2,833.48	
4004	WFH Allowance	101	Administration	104.00	
4006	Rent for Room	101	Administration	800.00	
4008	Training Costs	101	Administration	173.48	
4008	Training Costs	102	Civic & Democratic	190.00	
4009	Travelling	101	Administration	134.49	
4010	Janitorial	201	Parks and Outside Areas	1,211.82	
4011	Business Rates	101	Administration	413.92	
4011	Business Rates	203	Cemetery	1,726.54	
4012	Water Rates	201	Parks and Outside Areas	240.15	
4015	Electricity	201	Parks and Outside Areas	413.04	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4015	Electricity	203	Cemetery	10.23	
4015	Electricity	205	Village Management	45.71	
4016	Rent & Cleaning Portaloos	201	Parks and Outside Areas	1,590.00	
4017	Waste Disposal	101	Administration	60.50	
4017	Waste Disposal	201	Parks and Outside Areas	4,513.01	
4017	Waste Disposal	202	Allotments	225.00	
4017	Waste Disposal	203	Cemetery	44.00	
4018	Electricity Streetlights	204	Street Lighting	859.74	
4019	Big Meadow Maintenance Contrac	201	Parks and Outside Areas	10,300.00	
4020	Sundry Expenses	201	Parks and Outside Areas	2,772.74	
4021	Telephone	101	Administration	292.06	
4023	Office Stationery	101	Administration	247.34	
4024	Subscription	101	Administration	1,674.81	
4025	Insurance	101	Administration	5,314.49	
4026	Broadband & Internet	101	Administration	76.80	
4027	Equipment Rental	101	Administration	100.73	
4028	Accounts Support	101	Administration	830.00	
4029	IT & Computer Support	101	Administration	431.55	
4030	Website	101	Administration	467.50	
4032	Publicity & Special Events	102	Civic & Democratic	210.00	
4032	Publicity & Special Events	205	Village Management	370.00	
4034	New Office Equipment	101	Administration	35.41	
4035	Village Improvement	205	Village Management	4,323.04	
4036	Building Maintenance	201	Parks and Outside Areas	83.64	
4036	Building Maintenance	202	Allotments	8.14	
4038	Vandalism Repairs	201	Parks and Outside Areas	3,506.94	
4038	Vandalism Repairs	205	Village Management	150.00	
4039	General Maintenance	201	Parks and Outside Areas	5,741.84	
4039	General Maintenance	205	Village Management	291.25	
4043	Tree Maintenance	201	Parks and Outside Areas	250.00	
4043	Tree Maintenance	205	Village Management	150.00	
4046	Grass Cutting	201	Parks and Outside Areas	7,747.00	
4046	Grass Cutting	203	Cemetery	1,224.00	
4046	Grass Cutting	205	Village Management	1,175.00	
4047	Play Area Maintenance	201	Parks and Outside Areas	3,263.53	
4047	Play Area Maintenance	202	Allotments	85.00	
4048	Footpath & Verge Maintenance	201	Parks and Outside Areas	6,030.00	
4048	Footpath & Verge Maintenance	205	Village Management	1,955.00	
4050	Street Furniture & Signs	201	Parks and Outside Areas	926.65	
4050	Street Furniture & Signs	205	Village Management	759.11	
4051	Flower Boxes	205	Village Management	2,124.00	
4057	Audit Fees External & Internal	101	Administration		600.00

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4058	Grants (S137)	101	Administration	18.00	
4061	Grants & Donations	107	Grants & Donations Power Gen C	4,374.84	
4070	Card Processing Charge	201	Parks and Outside Areas	143.90	
4074	Coronation	109	Capital & Projects	5,562.85	
4901	CP Play Equipment	109	Capital & Projects	4,731.20	
4910	CP Warm Hub Projects	109	Capital & Projects	446.10	
5034	Tfr to EMR CIL 2023/24	101	Administration	2,407.68	
5139	Tfr From EMR Devolved Services	201	Parks and Outside Areas		200.00
Trial Balance Totals :				1,118,734.84	1,118,734.84
Difference				0.00	

Creditors Control for Month No 4

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
03/07/2023	9134	349	ACCOUNTING DATA	ADS001	700.00	140.00	840.00	4057	101	700.00	Annual Internal Audit
03/07/2023	37122	350	EDGEIT	EDG001	117.84	23.57	141.41	4024	101	117.84	Microsoft Annual Fees to 08/24
01/07/2023	S001612	351	STRATFORD DC	SDC001	3,629.00	0.00	3,629.00	4035	205	3,629.00	Annual CCTV 07/23-06/24
06/07/2023	23879	357	BLOOMFIELD	BLOOM001	120.00	0.00	120.00	4032	205	120.00	Calendar leaflets
03/07/2023	2/2435637	358	BUILDING PLUMB	BPS001	59.11	11.82	70.93	4050	205	59.11	Ballast & Cement
04/07/2023	2/2436386	359	BUILDING PLUMB	BPS001	78.92	15.78	94.70	4039	201	78.92	Fence Posts & Postcrete
11/07/2023	13508	360	MD GROUP	MDG001	571.00	114.20	685.20	4039	201	571.00	Big Meadow Toilets Repairs
01/07/2023	17983	361	MICROSHADE	MICRO001	105.40	21.08	126.48	4029	101	105.40	Website & Microsoft Office
01/07/2023	INV-3561	362	BOBS BOGS	BOB001	1,410.00	282.00	1,692.00	4016	201	1,410.00	Rent & Clean for Big Meadow
18/07/2023	CR618003252833	365	SCOTTISH POWER	SCO001	-48.24	-2.41	-50.65	4015	203	-48.24	Credit Inv 10/22 to 01/23
18/07/2023	637003122965	366	SCOTTISH POWER	SCO001	36.28	1.81	38.09	4015	203	36.28	Replace Inv 10/22 to 01/23
18/07/2023	CR618003340292	367	SCOTTISH POWER	SCO001	-45.71	-2.29	-48.00	4015	203	-45.71	Cr Inv 01/23 to 04/23
18/07/2023	637003122966	368	SCOTTISH POWER	SCO001	34.53	1.73	36.26	4015	203	34.53	Replace inv 01/23 to 04/23
18/07/2023	637003122967	369	SCOTTISH POWER	SCO001	33.37	1.67	35.04	4015	203	33.37	Period 04/23 to 07/23
09/05/2023	2594	370	LIMEBRIDGE	LIME001	3,195.00	639.00	3,834.00	4061	107	3,195.00	Bidford Jnrs Reseed 8 Pitches
20/06/2023	17611	371	SPACE GRAPHICS	SPACE	180.00	36.00	216.00	4032	205	180.00	Village Market Banners
17/07/2023	22021898	372	O2	O2	53.94	10.79	64.73	4021	101	53.94	22021898/372/O2
17/07/2023	CR213	373	MD GROUP	MDG001	-151.02	-30.20	-181.22	4039	201	-151.02	Credit for Toilets repairs
17/07/2023	13512	374	MD GROUP	MDG001	251.02	50.20	301.22	4039	201	251.02	Big Meadow Toilets Repairs
15/06/2023	1278/2023	375	BIDFORD COMMUNITY	BID001	200.00	0.00	200.00	4006	101	200.00	June Rent
18/07/2023	1279/2023	376	BIDFORD COMMUNITY	BID001	200.00	0.00	200.00	4006	101	200.00	July Rent
18/07/2023	1280/2022	377	BIDFORD COMMUNITY	BID001	60.50	0.00	60.50	4017	101	60.50	Contribution to rubbish collec
26/07/2023	4	384	MGS SERVICES	MGS001	5,073.00	0.00	5,073.00	4019	201	2,900.00	Contract
								4046	201	2,173.00	Grass Cutting
26/07/2023	33	385	MGS SERVICES	MGS001	1,050.00	0.00	1,050.00	4035	205	100.00	July Storage
								4035	205	30.00	Move Rubbish Ward Lane
								4035	205	160.00	New Dog Bin & Slabs
								4035	205	20.00	Market Signs

Creditors Control for Month No 4

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4035	205	70.00	New Bin Wards Lane
								4035	205	50.00	Weeding round War Memorial
								4039	201	150.00	Mend Picnic Bench & Bin
								4043	201	250.00	Water Trees
								4043	205	150.00	Remove Ivy from trees
								4047	201	70.00	Bark for Jubilee Park
26/07/2023	34	386	MGS SERVICES	MGS001	130.00	0.00	130.00	4039	205	100.00	Fit Sign & Clean Glass
								4020	201	30.00	Air Horn
26/07/2023	17732	387	SPACE GRAPHICS	SPACE	266.00	53.20	319.20	4050	201	76.00	Big Meadow Banners
								4061	107	190.00	Battle of Bidford Banners
20/07/2023	17648	388	COMMUNITY HEARTBEAST	COMM001	222.50	44.50	267.00	4061	107	222.50	Replacement Defib Batteries
19/07/2023	TPC10846	389	DCK ACCOUNTING	DCK001	245.00	49.00	294.00	4028	101	245.00	Monthly Accounting Support
01/01/2023	17105	393	MICROSHADE	MICRO001	45.95	9.19	55.14	4029	101	45.95	Mnthly Hosting Fee
17/01/2023	2/2347469	394	BUILDING PLUMB	BPS001	29.28	5.86	35.14	4050	201	29.28	Red Building Sand
04/07/2023	CR295203	397	HARTWELL	HART001	-435.48	-87.10	-522.58	4050	201	-435.48	Credit for Steel Gate
31/07/2023	JULY 2023	398	DJ PRICKETT	DJP001	643.00	0.00	643.00	4047	201	643.00	Play Area Checks & Replace Rai
31/07/2023	2682	399	LIMEBRIDGE	LIME001	915.00	183.00	1,098.00	4046	205	915.00	Kings Meadow Mnthly Maintenanc
31/07/2023	2683	400	LIMEBRIDGE	LIME001	2,092.00	418.40	2,510.40	4046	203	306.00	July Mnthly Maintenance
								4048	205	1,095.00	July Mnthly Maintenance
								4048	205	160.00	July Mnthly Maintenance
								4051	205	531.00	July Mnthly Maintenance
31/07/2023	2684	401	LIMEBRIDGE	LIME001	75.00	15.00	90.00	4048	205	75.00	Verge Mowing & Strimming
31/07/2023	2711	402	LIMEBRIDGE	LIME001	200.00	40.00	240.00	4046	201	200.00	Extra Mowing June & July
31/07/2023	17748	403	SPACE GRAPHICS	SPACE	113.00	22.60	135.60	4050	201	113.00	Toilets Signage
17/07/2023	SI-924	404	SPR DESIGNS	SPR001	2,650.00	530.00	3,180.00	4039	201	2,650.00	Galvanised Fence Tube
25/07/2023	INV02830750	405	WATER PLUS 083123040	WATER0831	40.85	0.00	40.85	4012	201	40.85	INV02830750/405/Water Plus A/C
01/04/2023	2544	406	CRAWFORD	CRAW001	75.00	0.00	75.00	4910	109	75.00	Warm Hub - Hall Hire
01/05/2023	2550	407	CRAWFORD	CRAW001	75.00	0.00	75.00	4910	109	75.00	Warm Hub - Hall Hire
01/06/2023	2564	408	CRAWFORD	CRAW001	75.00	0.00	75.00	4910	109	75.00	Warm Hub - Hall Hire

Creditors Control for Month No 4

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
01/07/2023	2574	409	CRAWFORD	CRAW001	75.00	0.00	75.00	4910	109	75.00	Warm Hub - Hall Hire
01/05/2023	2551	410	CRAWFORD	CRAW001	105.00	0.00	105.00	4032	102	105.00	Hall Hire 20/05/23
01/04/2023	2536	411	CRAWFORD	CRAW001	105.00	0.00	105.00	4032	102	105.00	Hall Hire 22/04/23
TOTAL INVOICES					<u>24,656.04</u>	<u>2,598.40</u>	<u>27,254.44</u>			<u>24,656.04</u>	

Current Bank A/c

Payments made between 01/07/2023 and 31/07/2023

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/07/2023	O2	DD3	64.73	64.73		501			Purchase Ledger
03/07/2023	Arthur J Gallagher Insurance B	DD4	419.63	419.63		501			Annual Ins 01/06/23-31/05/24
03/07/2023	Grundon Waste Management Ltd	FPO5	530.12	530.12		501			April Skips
04/07/2023	Omni Capital	DD3	24.60			4021	101	24.60	Omni Capital
10/07/2023	HMRC	BP15	2,635.27			515		2,635.27	HMRC
10/07/2023	Water Plus Group Limited	DD16	128.01	128.01		501			Purchase Ledger
14/07/2023	Scottish Power	DD25	1.00	1.00		501			Purchase Ledger
14/07/2023	Stratford-on-Avon District Cou	DD26	51.00	51.00		501			Purchase Ledger
14/07/2023	Stratford-on-Avon District Cou	DD27	55.00	55.00		501			Purchase Ledger
14/07/2023	Stratford-on-Avon District Cou	DD28	140.00	140.00		501			Purchase Ledger
18/07/2023	Global Paymnets UK LLP	DD31	501.55	501.55		501			Purchase Ledger
20/07/2023	Water Plus Group Limited	DD36	7.05	7.05		501			Purchase Ledger
24/07/2023	Water Plus Group A/C 083401015	DD39	124.80	124.80		501			Purchase Ledger
24/07/2023	Crawford Memorial Hall	SO38	75.00	75.00		501			Purchase Ledger
26/07/2023	Vodafone Limited	DD45	41.93	41.93		501			Purchase Ledger
27/07/2023	Bidford Community Libary Ltd	SO47	200.00	200.00		501			July Rent
28/07/2023	July Salaries	SO48/49	3,286.26			516		3,286.26	July Salaries
31/07/2023	Warks Pensions	SO52	927.63			517		927.63	Warks Pensions
31/07/2023	Microshade Business Consultant	SO53	112.08	112.08		501			Purchase Ledger
31/07/2023	DCK Accounting Solutions Ltd	SO54	294.00	294.00		501			Monthly Accounting Support
31/07/2023	Limebridge Rural Services Limi	SO55	3,608.40	3,608.40		501			Bidford Jnrs Reseed 8 Pitches
Total Payments:			13,228.06	6,354.30	0.00			6,873.76	

A/c	201 CCLA Deposit Fund				Annual Budget	0
Centre	(none)				Committed	0
Month	Date	Reference	Sourc	Transaction Detail	Debit	Credit
				Opening Balance	872,884.80	
1	03/04/2023	28	Journal	CCLA PSDF Int Mar 23	3,011.49	
1	25/04/2023	TFR	Cashbook	CCLA		15,000.00
2	02/05/2023	27	Journal	CCLA PSDF Int Apr 23	2,801.60	
2	05/05/2023	BP	Cashbook	CCLA	75,000.00	
3	30/06/2023	30	Journal	CCLA Int Received	3,651.14	
4	31/07/2023	36	Journal	CCLA Int for July 2023	3,536.36	
		Account	CCLA Deposit Fund	Account Totals	960,885.39	15,000.00
		Centre		Net Balance Month 6	945,885.39	

List of Payments made between 01/07/2023 and 31/07/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/07/2023	Grundon Waste Management Ltd	FPO5	530.12		April Skips
03/07/2023	O2	DD3	64.73		Purchase Ledger Payment
03/07/2023	Arthur J Gallagher Insurance B	DD4	419.63		Annual Ins 01/06/23-31/05/24
04/07/2023	Omni Capital	DD3	24.60		Omni Capital
10/07/2023	Water Plus Group Limited	DD16	128.01		Purchase Ledger Payment
10/07/2023	HMRC	BP15	2,635.27		HMRC
14/07/2023	Scottish Power	DD25	1.00		Purchase Ledger Payment
14/07/2023	Stratford-on-Avon District Cou	DD26	51.00		Purchase Ledger Payment
14/07/2023	Stratford-on-Avon District Cou	DD27	55.00		Purchase Ledger Payment
14/07/2023	Stratford-on-Avon District Cou	DD28	140.00		Purchase Ledger Payment
18/07/2023	Global Paymnets UK LLP	DD31	501.55		Purchase Ledger Payment
20/07/2023	Water Plus Group Limited	DD36	7.05		Purchase Ledger Payment
24/07/2023	Crawford Memorial Hall	SO38	75.00		Purchase Ledger Payment
24/07/2023	Water Plus Group A/C 083401015	DD39	124.80		Purchase Ledger Payment
26/07/2023	Vodafone Limited	DD45	41.93		Purchase Ledger Payment
27/07/2023	Bidford Community Libary Ltd	SO47	200.00		July Rent
28/07/2023	July Salaries	SO48/49	3,286.26		July Salaries
31/07/2023	Microshade Business Consultant	SO53	112.08		Purchase Ledger Payment
31/07/2023	DCK Accounting Solutions Ltd	SO54	294.00		Monthly Accounting Support
31/07/2023	Limebridge Rural Services Limi	SO55	3,608.40		Bidford Jnrs Reseed 8 Pitches
31/07/2023	Warks Pensions	SO52	927.63		Warks Pensions
Total Payments			13,228.06		

Date	31/07/2023	Month No: 4	Current Period				Journal Ref: 32
<u>A/c</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>	
4001	Salary & Wages	101	Administration	July Gross Wages	4,000.92		
4004	WFH Allowance	101	Administration	July Allowance	26.00		
4002	Employers NI	101	Administration	July Employers NI	360.89		
4003	Employers Superannuation	101	Administration	July Employers Pension	708.37		
516	Net Pay Control	0		July Net Wages			3,286.46
515	PAYE/NI Control	0		July Tax & NI Payable			882.09
517	Superannuation Control	0		July Pension Payment			927.63
Narrative: To account for July Wages				Journal Totals	5,096.18	5,096.18	
14/08/2023 AEB/DCKAS							

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Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration								
1120 Room Hire and Letting Fees	0	0	800	800			0.0%	
1122 CIL Income	2,408	2,408	0	(2,408)			0.0%	
1176 Precept Received	0	153,190	306,379	153,190			50.0%	
1195 CCLA Interest Receivable	3,536	9,989	10,000	11			99.9%	
Administration :- Income	5,944	165,586	317,179	151,593			52.2%	0
4001 Salary & Wages	4,001	15,648	58,997	43,349	43,349		26.5%	
4002 Employers NI	361	1,444	5,630	4,186	4,186		25.6%	
4003 Employers Superannuation	708	2,833	12,390	9,557	9,557		22.9%	
4004 WFH Allowance	26	104	312	208	208		33.3%	
4006 Rent for Room	400	800	2,400	1,600	1,600		33.3%	
4008 Training Costs	0	173	2,000	1,827	1,827		8.7%	
4009 Travelling	0	134	500	366	366		26.9%	
4010 Janitorial	0	0	100	100	100		0.0%	
4011 Business Rates	0	414	450	36	36		92.0%	
4017 Waste Disposal	61	61	0	(61)	(61)		0.0%	
4020 Sundry Expenses	0	0	100	100	100		0.0%	
4021 Telephone	79	292	1,000	708	708		29.2%	
4022 Postage & Carriage	0	0	25	25	25		0.0%	
4023 Office Stationery	0	247	500	253	253		49.5%	
4024 Subscription	118	1,675	2,500	825	825		67.0%	
4025 Insurance	769	5,314	4,500	(814)	(814)		118.1%	
4026 Broadband & Internet	0	77	250	173	173		30.7%	
4027 Equipment Rental	0	101	500	399	399		20.1%	
4028 Accounts Support	245	830	3,600	2,770	2,770		23.1%	
4029 IT & Computer Support	151	432	2,850	2,418	2,418		15.1%	
4030 Website	0	468	2,000	1,533	1,533		23.4%	
4032 Publicity & Special Events	0	0	500	500	500		0.0%	
4034 New Office Equipment	0	35	1,250	1,215	1,215		2.8%	
4036 Building Maintenance	0	0	100	100	100		0.0%	
4039 General Maintenance	0	0	100	100	100		0.0%	
4044 Tools & Equipment Purchases	0	0	50	50	50		0.0%	
4056 Legal and Professional	0	0	1,000	1,000	1,000		0.0%	
4057 Audit Fees External & Internal	700	(600)	2,100	2,700	2,700		(28.6%)	
4058 Grants (S137)	0	18	0	(18)	(18)		0.0%	
5034 Tfr to EMR CIL 2023/24	2,408	2,408	0	(2,408)	(2,408)		0.0%	
Administration :- Indirect Expenditure	10,026	32,907	105,704	72,797	0	72,797	31.1%	0
Net Income over Expenditure	(4,082)	132,679	211,475	78,796				

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>102 Civic & Democratic</u>								
1120 Room Hire and Letting Fees	0	45	0	(45)			0.0%	
Civic & Democratic :- Income	0	45	0	(45)				0
4008 Training Costs	0	190	1,000	810		810	19.0%	
4032 Publicity & Special Events	210	210	0	(210)		(210)	0.0%	
4037 Newsletter	0	0	1,650	1,650		1,650	0.0%	
4053 Election Cots	0	0	1,000	1,000		1,000	0.0%	
Civic & Democratic :- Indirect Expenditure	210	400	3,650	3,250	0	3,250	11.0%	0
Net Income over Expenditure	(210)	(355)	(3,650)	(3,295)				
<u>107 Grants & Donations Power Gen C</u>								
4061 Grants & Donations	3,608	4,375	25,000	20,625		20,625	17.5%	
4071 Queen's Platinum Jubilee	0	0	3,000	3,000		3,000	0.0%	
Grants & Donations Power Gen C :- Indirect Expenditure	3,608	4,375	28,000	23,625	0	23,625	15.6%	0
Net Expenditure	(3,608)	(4,375)	(28,000)	(23,625)				
<u>109 Capital & Projects</u>								
4074 Coronation	0	5,563	0	(5,563)		(5,563)	0.0%	
4901 CP Play Equipment	0	4,731	0	(4,731)		(4,731)	0.0%	
4910 CP Warm Hub Projects	300	446	0	(446)		(446)	0.0%	
4991 Rolling Projects Provision	0	0	50,000	50,000		50,000	0.0%	
Capital & Projects :- Indirect Expenditure	300	10,740	50,000	39,260	0	39,260	21.5%	0
Net Expenditure	(300)	(10,740)	(50,000)	(39,260)				
<u>201 Parks and Outside Areas</u>								
1000 Carparking Fees	6,203	29,114	38,000	8,886			76.6%	
1001 Lease, Rent, Hire Pitches/Land	0	2,523	1,600	(923)			157.7%	
1002 Fishing Rights	0	63	1,000	938			6.3%	
1003 Moorings Income	0	0	2,000	2,000			0.0%	
1012 Concessions	0	0	750	750			0.0%	
1121 Sundry Receipts	0	0	2,500	2,500			0.0%	
Parks and Outside Areas :- Income	6,203	31,700	45,850	14,150			69.1%	0
4010 Janitorial	0	1,212	5,000	3,788		3,788	24.2%	
4012 Water Rates	41	240	900	660		660	26.7%	
4013 Rent Paid Parks	0	0	12,500	12,500		12,500	0.0%	
4014 Rent Paid Play Areas	0	0	200	200		200	0.0%	

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Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4015 Electricity	0	413	2,000	1,587		1,587	20.7%	
4016 Rent & Cleaning Portaloos	1,410	1,590	0	(1,590)		(1,590)	0.0%	
4017 Waste Disposal	0	4,513	8,000	3,487		3,487	56.4%	
4019 Big Meadow Maintenance Contrac	2,900	10,300	15,000	4,700		4,700	68.7%	
4020 Sundry Expenses	30	2,773	2,100	(673)		(673)	132.0%	
4036 Building Maintenance	0	84	1,000	916		916	8.4%	
4038 Vandalism Repairs	0	3,507	1,800	(1,707)		(1,707)	194.8%	
4039 General Maintenance	3,550	5,742	20,000	14,258		14,258	28.7%	
4042 Equipment Maintenance	0	0	200	200		200	0.0%	
4043 Tree Maintenance	250	250	1,000	750		750	25.0%	
4044 Tools & Equipment Purchases	0	0	200	200		200	0.0%	
4046 Grass Cutting	2,373	7,747	25,000	17,253		17,253	31.0%	
4047 Play Area Maintenance	713	3,264	15,000	11,736		11,736	21.8%	
4048 Footpath & Verge Maintenance	0	6,030	0	(6,030)		(6,030)	0.0%	
4050 Street Furniture & Signs	(217)	927	500	(427)		(427)	185.3%	
4070 Card Processing Charge	0	144	3,260	3,116		3,116	4.4%	
5139 Tfr From EMR Devolved Services	(200)	(200)	0	200		200	0.0%	
Parks and Outside Areas :- Indirect Expenditure	10,850	48,534	113,660	65,126	0	65,126	42.7%	0
Net Income over Expenditure	(4,646)	(16,834)	(67,810)	(50,976)				
<u>202 Allotments</u>								
1010 Allotment Rents	0	736	2,000	1,264			36.8%	
Allotments :- Income	0	736	2,000	1,264			36.8%	0
4012 Water Rates	0	0	750	750		750	0.0%	
4017 Waste Disposal	0	225	0	(225)		(225)	0.0%	
4036 Building Maintenance	0	8	0	(8)		(8)	0.0%	
4039 General Maintenance	0	0	1,000	1,000		1,000	0.0%	
4047 Play Area Maintenance	0	85	0	(85)		(85)	0.0%	
5026 Tfr to EMR Allotments	0	0	250	250		250	0.0%	
Allotments :- Indirect Expenditure	0	318	2,000	1,682	0	1,682	15.9%	0
Net Income over Expenditure	0	418	0	(418)				
<u>203 Cemetery</u>								
1130 Burials	1,560	2,995	5,000	2,005			59.9%	
1131 Memorials	110	330	1,500	1,170			22.0%	
1135 Cemetery Maintenance Income	0	0	750	750			0.0%	
Cemetery :- Income	1,670	3,325	7,250	3,925			45.9%	0
4011 Business Rates	0	1,727	1,650	(77)		(77)	104.6%	

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012 Water Rates	0	0	100	100		100	0.0%	
4015 Electricity	10	10	0	(10)		(10)	0.0%	
4017 Waste Disposal	0	44	0	(44)		(44)	0.0%	
4019 Big Meadow Maintenance Contrac	0	0	7,500	7,500		7,500	0.0%	
4023 Office Stationery	0	0	50	50		50	0.0%	
4024 Subscription	0	0	95	95		95	0.0%	
4039 General Maintenance	0	0	100	100		100	0.0%	
4042 Equipment Maintenance	0	0	8,000	8,000		8,000	0.0%	
4043 Tree Maintenance	0	0	750	750		750	0.0%	
4046 Grass Cutting	306	1,224	3,000	1,776		1,776	40.8%	
4048 Footpath & Verge Maintenance	0	0	500	500		500	0.0%	
Cemetery :- Indirect Expenditure	316	3,005	21,745	18,740	0	18,740	13.8%	0
Net Income over Expenditure	1,354	320	(14,495)	(14,815)				
204 Street Lighting								
4018 Electricity Streetlights	0	860	1,000	140		140	86.0%	
4054 Streetlights Repairs & Maint.	0	0	750	750		750	0.0%	
Street Lighting :- Indirect Expenditure	0	860	1,750	890	0	890	49.1%	0
Net Expenditure	0	(860)	(1,750)	(890)				
205 Village Management								
1001 Lease, Rent, Hire Pitches/Land	0	396	50	(346)			792.0%	
1055 Agency Work Income	0	0	3,300	3,300			0.0%	
Village Management :- Income	0	396	3,350	2,954			11.8%	0
4015 Electricity	0	46	0	(46)		(46)	0.0%	
4032 Publicity & Special Events	300	370	450	80		80	82.2%	
4035 Village Improvement	4,059	4,323	9,100	4,777		4,777	47.5%	
4038 Vandalism Repairs	0	150	500	350		350	30.0%	
4039 General Maintenance	100	291	4,000	3,709		3,709	7.3%	
4042 Equipment Maintenance	0	0	800	800		800	0.0%	
4043 Tree Maintenance	150	150	1,000	850		850	15.0%	
4045 Lengthman	0	0	1,000	1,000		1,000	0.0%	
4046 Grass Cutting	915	1,175	0	(1,175)		(1,175)	0.0%	
4048 Footpath & Verge Maintenance	1,330	1,955	15,000	13,045		13,045	13.0%	
4049 War Memorial Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	59	759	500	(259)		(259)	151.8%	
4051 Flower Boxes	531	2,124	3,000	876		876	70.8%	
4073 Storage	0	0	6,000	6,000		6,000	0.0%	
Village Management :- Indirect Expenditure	7,444	11,343	41,850	30,507	0	30,507	27.1%	0
Net Income over Expenditure	(7,444)	(10,947)	(38,500)	(27,553)				

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	13,817	201,789	375,629	173,840			53.7%	
Expenditure	32,754	112,482	368,359	255,877	0	255,877	30.5%	
Net Income over Expenditure	(18,936)	89,306	7,270	(82,036)				
Movement to/(from) Gen Reserve	(18,936)	89,306						

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
315 Rolling Project Fund	231,034.94		231,034.94
319 EMR Devolved Services	55,976.02	-200.00	55,776.02
326 EMR Allotments	5,675.85		5,675.85
329 EMR CPCPP - Cycle Paths	3,000.00		3,000.00
330 EMR S106 Fund	116,617.23		116,617.23
331 EMR Jacksons Meadow	23,500.00		23,500.00
332 EMR Election	731.62		731.62
333 EMR S106 Miller Homes	226,410.00		226,410.00
334 EMR CIL 2023/24	0.00	2,407.68	2,407.68
	<u>662,945.66</u>	<u>2,207.68</u>	<u>665,153.34</u>

**Bank Reconciliation Statement as at 31/07/2023
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Bank A/C	31/07/2023	8	48,357.96
			<hr/> 48,357.96
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			48,357.96
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			48,357.96
			<hr/>
		Balance per Cash Book is :-	48,357.96
		Difference is :-	0.00

Supplier	Invoice date	Invoice total
Accounting Data Services	7/3/2023	£ 840.00
	Total payment due	£ 840.00
Bidford Community Library	7/18/2023	£ 60.50
	Total payment due	£ 60.50
Bloomfield Ltd	7/6/2023	£ 120.00
	Total payment due	£ 120.00
Bobs Bogs Toilet Hire	7/1/2023	£ 1,692.00
	Total payment due	£ 1,692.00
Building & Plumbing	6/6/2023	£ 14.23
	7/3/2023	£ 70.93
	7/4/2023	£ 94.70
	Total payment due	£ 179.86
Community Heartbeat	7/20/2023	£ 267.00
	Total payment due	£ 267.00
Edge IT	7/3/2023	£ 141.41
	Total payment due	£ 141.41
Glasdon UK Ltd	6/22/2023	£ 850.04
	6/26/2023	£ 1,397.64
	Total payment due	£ 2,247.68
Grundon	6/30/2023	£ 2,511.20
	Total payment due	£ 2,511.20
Hartwell Timber	6/27/2023	£ 522.58
	Total payment due	£ 522.58
John Astley & Sons	6/22/2023	£ 56.55
	Total payment due	£ 56.55
Limebridge Rural	5/9/2023	£ 3,834.00
	6/30/2023	£ 174.00
	Total payment due	£ 4,008.00
Manjen (David Aggregates)	6/30/2023	£ 190.80
	6/30/2023	£ 190.80
	6/30/2023	£ 95.40
	Total payment due	£ 477.00
M&D Group	7/11/2023	£ 685.20
	7/17/2023	£ 301.22
	Total payment due	£ 986.42

MGS Services	7/26/2023	£	1,050.00
	7/26/2023	£	5,073.00
	7/26/2023	£	130.00
	Total payment due	£	6,253.00

Stratford DC	7/1/2023	£	3,629.00
	Total payment due	£	3,629.00

Space Graphic Solutions	6/20/2023	£	216.00
	7/26/2023	£	319.20
	Total payment due	£	535.20

WALC	6/29/2023	£	36.00
	6/30/2023	£	36.00
	Total payment due	£	72.00

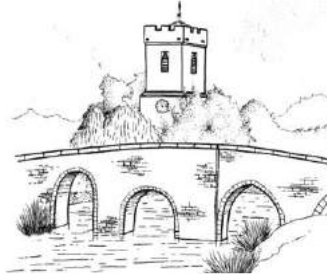
Clerks Expenses	Total payment due	£	499.60
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Notes

Supplier	Invoice date	Invoice total
John Astley & Sons	8/11/2023	£ 45.74
	Total Payable	£ 45.74
Bobs Bogs Toilet hire	8/1/2023	£ 1,800.00
	Total Payable	£ 1,800.00
Building & Plumbign Supplies	7/31/2023	£ 34.61
	Total Payable	£ 34.61
Crawford Memorial Hall	4/1/2023	£ 105.00
	5/1/2023	£ 105.00
	Total Payable	£ 210.00
DJ Prickett	7/31/2023	£ 643.00
	Total Payable	£ 643.00
Limebridge Rural	7/31/2023	£ 90.00
	7/31/2023	£ 240.00
	Total Payable	£ 330.00
MGS Services	8/18/2023	£ 4,878.00
	Total Payable	£ 4,878.00
Space Graphic Solutions	7/31/2023	£ 135.60
	8/14/2023	£ 136.80
	Total Payable	£ 272.40
SPR Designs	7/17/2023	£ 3,180.00
	Total Payable	£ 3,180.00
Test Meter Group	8/14/2023	£ 430.80
	Total Payable	£ 430.80
Woodberry	8/4/2023	£ 1,578.00
	Total Payable	£ 1,578.00
Clerks Expenses		£ 45.74

BIDFORD ON AVON PARISH COUNCIL


In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, B50 4QG on Monday 21st August 2023 @ 7.30 pm to transact the following business

16th August 2023


Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
- 3. To approve** the following Minutes of the Parish Council Meeting held on 31st July 2023
- 4. Public Forum** questions from members of the public. Please be aware that, although members of the public can raise any question, Council will only be able to respond to issues relating to the business to be transacted at the meeting.

Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

5. **Councillor Forum** Questions from members of the Council. Councillors are reminded to raise questions that are pertinent to Council. Administrative questions to the Clerk should be directed directly to her outside the meeting. 3 mins. per issue raised and 15 minutes in total.
6. **To receive** report from County Councillor
7. **To receive** report from District Councillor
8. **To receive** Clerk's report.
9. **To consider** Update Reports from the Parish Council's Working Groups
 - i. **Communities WG** – Report & Recommendations enclosed
 - ii. **Facilities WG** – Report & Recommendations enclosed
 - iii. **Grants WG** – Report & Recommendations enclosed
 - iv. **Your Village, Your Voice WG** – Report & Recommendations enclosed
10. **To consider** holding monthly Parish Council surgeries.
 - i. Day – Saturday
 - ii. Venue – Foyer by the library which is open Saturday morning
 - iii. Times – 10.00 – 12.00 -to coincide with library times
11. **To approve**
 - i. July 2023 accounts - circulated
 - ii. August 2023 payments – circulated