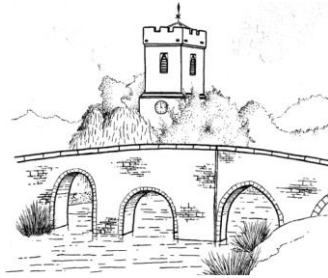


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 27th November 2023 @ 7.30 pm
at Broom Village Hall, High Street, Broom

PRESENT

Chairman Cllr. Taylor (P)

Cllrs. Barry, Cullum, Haberton, Ho, Moore, Taylor (N) and Williams

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

Also present District Cllr Fleming
7 members of the public

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr Hiscocks

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None declared
- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 30TH OCTOBER 2023

Cllr Taylor (N) proposed they be accepted as being accurate and they were signed by the Chairman

4. PUBLIC FORUM

- i. Resident referred to an item in the October Minutes stating that “Parish Council” would be added: was this to the website or the Facebook Page?
Clerk clarified this was an item in this month’s agenda and that it was to add Parish Council to the current Facebook page to better identify it as Bidford on Avon Parish Council Facebook
- ii. Resident advised that the Parish Council website still had the office closed due to COVID – when was this being corrected?
Clerk advised that this was no longer the case as it had been corrected some months ago. If resident was still receiving this message on his devices, perhaps he could come to the office to show this to the Clerk.
- iii. Resident noted that there were now monthly Parish Council Surgeries: however, there appeared to be no item on the Agendas to this effect.
The Chairman advised that surgeries were meant to offer the opportunity to residents to raise issues, privately, with Council. In the event the issues could be resolved by the Parish Council Office, it was referred to them and, if it was an item to be considered by Council, it would be added to the Agenda but without referring to the surgery
- iv. Resident advised that he had written to the Dudley Trust, copying the Parish Council, regarding the recent tree work carried out on the Big Meadow.
Resident’s understanding was that 2 x trees were in the Conservation Area and needed planning permission, which had not been located on the SDC Planning Site
Clerk advised she would look into it and reply
- v. Resident asked which authority was responsible for the footpath outside the church as a resident had slipped on the leaves.
Clerk advised this was Stratford on Avon DC
- vi. Resident advised that, although he did not want to refer to the current Fire Station Campaign, he did want to make clear that a post on the Bidford Forum, referring to the 2009 campaign. was incorrect and he wanted to set the record straight
 - the Parish Council had not led the campaign
 - John Maples MP had not advised the Parish council not to simply say “No” but to come up with an alternative : he had said this to the resident who then developed a campaign, supported by the Parish Council, Chaired by Cllr Gerrard, which was successful.

The Clerk replied that: John Maples MP had spoken with the Parish Council advising them to come up with an alternative as opposed to simply saying “No”. And the Chairman of the Parish Council at the time of the last campaign was Cllr Joy Keeley.

5. COUNCILLOR FORUM

- i. Councillor advised that she had read on the Bidford Forum Facebook that Council had refused a grant submitted by the "Say NO to any changes – Bidford 36" Committee: when had this happened as she had not been advised and, therefore, not voted.
Chairman explained that there had been no vote. The grant application had been considered by the Grants WG who were recommending refusal.
Chairman reiterated that only Council can make resolutions and Council had not met to consider this application

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton did not attend the meeting

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

- i. **Rural Crime Newsletter** - new issue which he would send to the Clerk
- ii. **Climate Change Grant** of £100k was being made available. Council should note this and see what possibilities there were
RESOLVED to note all points

8. RECEIVE CLERK'S REPORT

Report circulated and forms and integral part of these Minutes

No questions raised.

RESOLVED to note

9. TO RECEIVE VERBAL REPORT FROM THE CHAIRMAN REGARDING THE WARWICKSHIRE FIRE & RESCUE SERVICE (WFRS) RESOURCING RISK REPORT

The Chairman read a report which is attached to these Minutes of which it forms an integral part

RESOLVED to note

10. TO CONSIDER REPORT AND RECOMMENDATIONS FROM THE COUNCIL'S WORKING GROUPS

- i. **Communities WG Report & Resolutions** are attached to these Minutes of which they form an integral part
- ii. **Facilities WG Report & Resolutions** are attached to these Minutes of which they form an integral part
- iii. **Grants WG Report & Resolutions** are attached to these Minutes of which they form an integral part

11. TO CONSIDER PURCHASE AND INSTALLATION OF AN AED ZOLL DEFIBRILLATOR AT MARLCLIFF

Talks about the defibrillator from the Co op, which was to be relocated to Marlcliff, have stalled and residents had requested one.

It is the only settlement within the Parish without a defibrillator and it will be maintained by residents

Cost £2,365.

Councillor wanted to make sure it would be regularly inspected by residents. Clerk advised she would be asking them to advise her of the check so she could report it when reporting on the others, checked by the Parish Council.

RESOLVED by a unanimous vote to approve the purchase and installation

12. TO APPROVE ADDING “PARISH COUNCIL” TO COUNCIL’S FACEBOOK PAGE

Clerk has taken advice and, although there is nothing wrong with the current arrangements, it would be best practice to clarify it is a Parish Council website. Clerk to monitor any changes and, if these are detrimental, then Council can consider reverting to the current name in 6 months.

Recommendation to approve the change

RESOLVED to approve the change

13. TO NOTE REPLY FROM COUNTY FORESTREY DEPT. REGARDING REMOVAL OF VEGETATION ON THE ROUNDABOUT.

Report is included in the Minutes of which it forms an integral part.

RESOLVED to note

14. TO RECEIVE UPDATE ON

- i. Grants awarded April-October 2023 – details enclosed
- ii. Costs April – October 2023 on Parish Council projects
 - Kings Coronation Event May 2023
Cost. : £7063.77
 - Warm Hub – April – November 2023
Expenditure: £1,248.71 (includes hire of hall and supplies)

RESOLVED to note

15. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. Notification Under General Permitted Development Orders: please note this is for Information only
“Notice of intention to install electronic communication apparatus pursuant to the Town and Country Planning (General Permitted Development Order) 2015 and the Electronic Communications Code (conditions and Regulations)2003 (as amended)”
 - **23/03075/TEL28 Side of 18 Albion Terrace, Broom**
To install a 10metre medium pole os 18 Albion Terrace
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=S4634FPM0IH00>
RESOLVED to note

16. TO APPROVE

- i. Completed accounts for the month of October 2023**
These had been circulated.
RESOLVED to approve the accounts
- ii. To approve payments to be made in November 2023**
Total BACS £8,049.86 –
RESOLVED to approve the payment

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

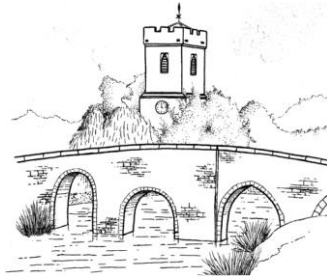
17. TO CONSIDER

- i. Update on Staff Salary**
As advised in the WALC Newsletter, the statutory increase had been agreed at national level and implemented,, backdating to April, the date when it became effective
RESOLVED to note
- ii. Increase in the hours of the Admin Assistant**
Report had been available to Council and it was
RESOLVED to agree to an increase in 10 hours for a period of 1 year, after which it would be reviewed – the cost of this increase to be covered by a grant.

The meeting ended at approx 8.30 pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 - CLERKS REPORT – November 2023

1. FINANCE

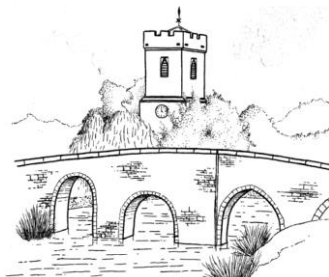
- i. Transferred £25,000 from investment account at CCLA to cover costs

2. UPDATES

- i. Grit bin has been installed at a property on Marleigh Park at te request of a residents.
- ii. Marlcliff resident requested permission to remove the concrete slab prepared for a litter bin that has not been installed, and regrass the area. This has been granted

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10i) COMMUNITIES WG REPORT AND RESOLUTIONS NOVEMBER 2023

Meeting took place at the library on Thursday 16th November 2023 @ 12.30 pm

Attendants: Cllrs Barry, Cullum (Chairman) and Ho as well as Cllr Taylor (P)
(Chairman of the Council)

Cllr Taylor (N) had sent his apologies

Also present: Mrs E Uggerloese, Clerk

1. MARKET

- i. Update of the Christmas Market (2nd Dec. 2023 : 9.00 – 13.00)
 - 16 stalls booked and some on the waiting list
 - Silver Band will be performing at a cost of £200 (within the approved limit of £200)
 - Morris Dancers will attend (Free)
 - Primary School Choir – may attend
 - Road closure – requested
 - Will need Marshalls and viz jackets for 2 of the barriers
 - Red stickers saying “Christmas Market” ordered to be fixed to the existing banners: they are reusable.

RECOMMENDATION to note the updates

RESOLVED by Full Council to note the updates

Item 10i) Communities WG Report & Resolutions Nov. 2023

ii. 2024

- First market on Sat. 6th April 2024
- Stall holders already keen to book for 2024
- Current agreed fees are:
 - Site, Gazebo & Table £20
 - Site, own gazebo and table £15
 - Multi booking £15

RECOMMENDATION

- Site, Gazebo & Table £20
- Site, own gazebo & Table £15
- 6 months pre booking £90 (£15 per time)
- 9 months pre booking £120 (£13.3 per time)

RESOLVED by Full Council to approve the recommendation

2. FIREWORKS

This has been re scheduled to New Year's Eve @ 6.00 pm

Sports Association have been advised of the event in the event they would like to open the Sports Pavilion and host the attendants to the event
Pro Plant are letting us have floodlights for the bridge free of charge

RECOMMENDATION to note

RESOLVED by Full Council to note the updates

3. ENTRANCE BANNERS

It was agreed by all members that these were an asset to the village as they look good and also remind drivers that they are entering a 30-mph area
There are currently 6 banners along the Salford Road and 4 on Tower Hill.

RECOMMENDATION

- To purchase & install 2 further banners (1 x Brighter Bidford and 1 x other from the Bidford Banner collection) on Salford Road
- To purchase & install 4 further banners (2 x Brighter Bidford and 2 x other from the Bidford Banner Collection) on Tower Hill

Cost for 6 x banners £2154

Following a short discussion, it was **RESOLVED** by Full Council by 7 votes in favour and 1 against to approve the purchase and installation of 6 further entrance banners

4. ST LAURENCE WAY PUBLIC OPEN SPACE

A number of residents have requested this area be cleared of brambles and other unwanted vegetation

A detailed quote to clear the

- i. Northwest boundary
- ii. Southwest boundary on Lambourne Close
- iii. Northeast Boundary on Wadleys Close

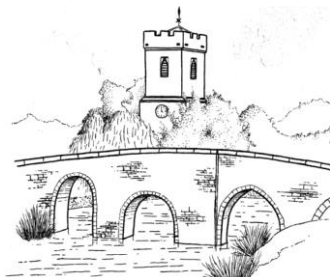
Cost £2,750

RECOMMENDATION to accept the quote and have the work carried

RESOLVED by Full Council to approve the work

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10ii) FACILITIES WG REPORT AND RESOLUTIONS NOVEMBER 2023

Site visit on the Big Meadow took place on Tuesday 31st October 2023

Attendants: Cllrs Haberton, Hiscocks (Chairman) More and Williams

Also present: Cllr Taylor (P) Chairman of the Parish Council and Mrs E Uggerloese, Clerk

Members discussed the issues that had been raised following the 2023 Summer Season and various ways in which they could be addressed:

- Toilets – independent consultants have been approached with a view to draw a specification of the refurbishment/rebuilding of the toilets that can be sent to tender for the work.
Clerk has contacted 2 x parties and has arranged a meeting with one of them on Thursday 23rd.
- Parking – various alternatives as to how this could be managed were discussed – including the use of logs, which could be carved to enhance the area, as well as trees; moving the gate further west etc.
- BBQs – still needs to be discussed more in full. The idea of having a dedicated BBQ area was proposed and will be considered more in full following further investigation

At the Warwickshire & West Midlands Association of Local Councils (WALC) Conference on 15th November 2023, there was an excellent presentation by a Pershore based company that has dealt with with “*public sector landscape and*

Item 10ii) Facilities WG Report & Resolutions Nov. 2023

design & build” for over 25 years, including “practical solutions and ecological, sustainable solutions.....provides a welcome and exciting family visit, encourages a free flowing user experience without congestion, relates naturally to the surrounding landscape, is fun and stimulating, inspires curiosity, belonging and wonder”.

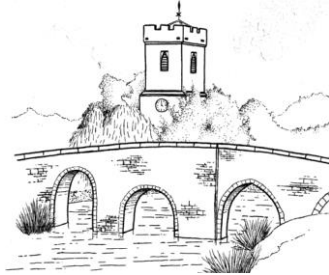
A site visit with the Director has been arranged from Wednesday 22nd November @ 1.30 pm

RECOMMENDATION to note the updates. Once the WG has had a reply from the consultants regarding both toilets and the designs, their proposals will be presented to Council with recommendations.

RESOLVED by Full Council to note the updates

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10iii) GRANT WG – REPORT & RESOLUTIONS NOVEMBER 2023

A meeting took place at Bidford Community Library on Monday 20th November 2023 @ 4.00pm

Attendants Cllrs Taylor, Chairman of the Parish Council; Williams, Vice Chairman, Cullum, Chairman of the Communities WG; Hiscocks, Chairman of the Facilities WG and Moore, Chairman of YVYV WG

Also in attendance : Mrs E Uggerloese, Clerk to the Parish Council

1. BIDFORD CHRISTMAS LIGHTS

Christmas Lights for tree at junction of High Street/Icknield St. failed inspection and needs replacement

Cost : £3,350.83 + £670.17 (VAT)

Grant Application : £4,000

After some clarification of the expected costs and income, the

RECOMMENDTION is to award a grant of £3,500

A Councillor asked the WG if they had considered the proportionality of the grant.

The Chairman replied that they had – the Bidford Christmas Lights Committee raise their funds through various events during the year. However, this was a large and unexpected expense due to the failure of some lights and the Grants WG considered it appropriate and proportional to recommend the grant.

RESOLVED by Full Council to award a grant of £3,500

2. SAY NO TO ANY CHANGES! – BIDFORD 36

Campaign to raise awareness with the parish regarding the proposed changes/closure of Bidford Fire Station B36

Cost of banners, leaflet etc £1775,66

Grant Application £1,775.66 - this excludes VAT as the request is the Parish Council ring fence this amount and pay directly.

Item 9iii) Grants WG Report & Resolutions Nov. 2023

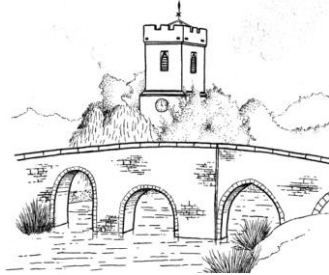
Although the Parish Council will support all efforts that will ensure the safety of its local community, having taken legal advice from Warwickshire & West Midlands Association of Local Council's solicitors, It is unable to agree to this request as it would be predetermining the stance of the Council which would mean that as a statutory body it could not make representations on behalf of the whole community.

RECOMMENDATION not to award the grant due to legal constraints.

This application was withdrawn before the meeting and, therefore, not considered.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 13 – UPDATE ON VEGETATION ON ROUNDABOUT NOVEMBER 2023

Following the installation of new signage on the roundabout, Council asked County Council Arboriculture Dept. if it would consider tidying up the vegetation on the central island.

To which they replied:

- They do not pollard trees on this roundabout as would not follow best practice guidance as laid out by British Standard 3998, specifically in relation to the arboricultural reasons of pollarding as well as the species-specific requirements found in the location
- There is a schedule of work in the system with the trees in the roundabout and trees surrounding the roundabout, which includes tipping back from the highway and some crown lifting. This routine maintenance work may go some way towards achieving what is desired.
- Time for this work to be undertaken is resource dependent. Expediting this work may be possible with the offer of funding by the Parish Council however, monetary restrictions are not the only bind.
- I have requested what funding would be necessary but Council should bear in mind that this would appear not to be the only restriction and it may pay for something that will still not occur immediately and which is already in the maintenance schedule.

RECOMMENDATION to note

RESOLVED by Full Council to note the updates

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			14,498.75	
110	Prepayments			8,003.65	
200	Current Bank A/c			10,797.89	
201	CCLA Deposit Fund			1,028,916.33	
310	General Reserves				215,687.67
315	Rolling Project Fund				231,034.94
319	EMR Devolved Services				55,776.02
326	EMR Allotments				5,022.73
329	EMR CPCPP - Cycle Paths				3,000.00
330	EMR S106 Fund				116,617.23
331	EMR Jacksons Meadow				23,500.00
332	EMR Election				731.62
333	EMR S106 Miller Homes				226,410.00
334	EMR CIL 2023/24				2,407.68
501	Creditors Control				7,204.55
515	PAYE/NI Control				886.09
1000	Carparking Fees	201	Parks and Outside Areas		52,115.08
1001	Lease, Rent, Hire Pitches/Land	201	Parks and Outside Areas		2,523.33
1001	Lease, Rent, Hire Pitches/Land	205	Village Management		806.00
1002	Fishing Rights	201	Parks and Outside Areas		925.83
1010	Allotment Rents	202	Allotments		736.30
1050	Donations Received	107	Grants & Donations Power Gen C		44.00
1120	Room Hire and Letting Fees	102	Civic & Democratic		45.00
1121	Sundry Receipts	101	Administration		95.00
1122	CIL Income	101	Administration		2,407.68
1130	Burials	203	Cemetery		4,945.00
1131	Memorials	203	Cemetery		1,560.00
1132	Grant of Rights	203	Cemetery		290.00
1176	Precept Received	101	Administration		306,379.00
1178	Grant Received	107	Grants & Donations Power Gen C		4,275.00
1195	CCLA Interest Receivable	101	Administration		18,020.04
4001	Salary & Wages	101	Administration	27,484.92	
4002	Employers NI	101	Administration	2,526.23	
4003	Employers Superannuation	101	Administration	4,958.59	
4004	WFH Allowance	101	Administration	182.00	
4006	Rent for Room	101	Administration	1,200.00	
4008	Training Costs	101	Administration	323.48	
4008	Training Costs	102	Civic & Democratic	310.00	
4009	Travelling	101	Administration	264.78	
4010	Janitorial	101	Administration	110.00	
4010	Janitorial	201	Parks and Outside Areas	3,939.92	
4011	Business Rates	101	Administration	413.92	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4011	Business Rates	203	Cemetery	1,726.54	
4012	Water Rates	201	Parks and Outside Areas	351.45	
4012	Water Rates	202	Allotments	488.05	
4012	Water Rates	203	Cemetery	31.50	
4013	Rent Paid Parks	201	Parks and Outside Areas	12,500.00	
4014	Rent Paid Play Areas	201	Parks and Outside Areas	100.00	
4015	Electricity	201	Parks and Outside Areas	627.02	
4015	Electricity	203	Cemetery	10.23	
4015	Electricity	205	Village Management	45.71	
4016	Rent & Cleaning Portaloos	201	Parks and Outside Areas	4,910.00	
4017	Waste Disposal	101	Administration	60.50	
4017	Waste Disposal	201	Parks and Outside Areas	8,191.48	
4017	Waste Disposal	202	Allotments	225.00	
4017	Waste Disposal	203	Cemetery	44.00	
4018	Electricity Streetlights	201	Parks and Outside Areas	67.96	
4018	Electricity Streetlights	204	Street Lighting	1,721.70	
4018	Electricity Streetlights	205	Village Management	28.34	
4019	Big Meadow Maintenance Contrac	201	Parks and Outside Areas	16,150.00	
4020	Sundry Expenses	201	Parks and Outside Areas	3,904.29	
4020	Sundry Expenses	205	Village Management	100.00	
4021	Telephone	101	Administration	617.61	
4023	Office Stationery	101	Administration	403.56	
4024	Subscription	101	Administration	2,289.68	
4025	Insurance	101	Administration	4,545.42	
4026	Broadband & Internet	101	Administration	179.20	
4027	Equipment Rental	101	Administration	201.46	
4028	Accounts Support	101	Administration	1,790.00	
4029	IT & Computer Support	101	Administration	642.35	
4030	Website	101	Administration	935.00	
4032	Publicity & Special Events	101	Administration	70.00	
4032	Publicity & Special Events	102	Civic & Democratic	210.00	
4032	Publicity & Special Events	205	Village Management	420.00	
4033	Market Management	205	Village Management	840.00	
4034	New Equipment	101	Administration	35.41	
4034	New Equipment	201	Parks and Outside Areas	87.84	
4034	New Equipment	202	Allotments	653.12	
4035	Village Improvement	205	Village Management	1,506.48	
4036	Building Maintenance	201	Parks and Outside Areas	83.64	
4036	Building Maintenance	202	Allotments	8.14	
4038	Vandalism Repairs	201	Parks and Outside Areas	4,791.20	
4038	Vandalism Repairs	205	Village Management	150.00	
4039	General Maintenance	201	Parks and Outside Areas	7,511.35	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4039	General Maintenance	202	Allotments	95.00	
4039	General Maintenance	203	Cemetery	4,893.05	
4039	General Maintenance	205	Village Management	2,886.19	
4041	Big Meadow -Open Gate After Hr	201	Parks and Outside Areas	1,440.00	
4042	Equipment Maintenance	201	Parks and Outside Areas	500.00	
4043	Tree Maintenance	201	Parks and Outside Areas	1,325.00	
4043	Tree Maintenance	205	Village Management	150.00	
4046	Grass Cutting	201	Parks and Outside Areas	13,103.00	
4046	Grass Cutting	203	Cemetery	1,836.00	
4046	Grass Cutting	205	Village Management	4,545.00	
4047	Play Area Maintenance	201	Parks and Outside Areas	8,223.57	
4047	Play Area Maintenance	202	Allotments	85.00	
4048	Footpath & Verge Maintenance	201	Parks and Outside Areas	6,280.00	
4048	Footpath & Verge Maintenance	205	Village Management	4,615.00	
4050	Street Furniture & Signs	201	Parks and Outside Areas	4,069.74	
4050	Street Furniture & Signs	205	Village Management	2,264.55	
4051	Flower Boxes	205	Village Management	3,186.00	
4057	Audit Fees External & Internal	101	Administration	450.00	
4058	Grants (S137)	101	Administration	18.00	
4060	Big Meadow Electricity Supply	109	Capital & Projects	782.00	
4061	Grants & Donations	107	Grants & Donations Power Gen C	15,289.32	
4070	Card Processing Charge	201	Parks and Outside Areas	563.15	
4074	Coronation	109	Capital & Projects	5,562.85	
4075	Guy Fawkes Event	109	Capital & Projects	3,795.58	
4901	CP Play Equipment	109	Capital & Projects	9,161.20	
4910	CP Warm Hub Projects	109	Capital & Projects	862.34	
4911	CP Your Village Your Voice	101	Administration	359.00	
4912	CP Defib	109	Capital & Projects	2,365.00	
5034	Tfr to EMR CIL 2023/24	101	Administration	2,407.68	
5126	Tfr frm EMR Allotments	202	Allotments		653.12
5139	Tfr From EMR Devolved Services	201	Parks and Outside Areas		200.00
Trial Balance Totals :				1,284,298.91	1,284,298.91
Difference				0.00	

Current Bank A/c

Receipts received between 01/10/2023 and 31/10/2023

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
BGC1	Banked: 02/10/202	66.00						
BGC1	Card TXNS	66.00		11.00	1000	201	55.00	Card TXNS
DEP7	Banked: 02/10/202	200.00						
DEP7	Mobile Chq Burial Randall	200.00			1130	203	200.00	Mobile Chq Burial Randall
BGC8	Banked: 03/10/202	69.00						
BGC8	Card TXNS	69.00		11.50	1000	201	57.50	Card TXNS
BGC10	Banked: 04/10/202	54.00						
BGC10	Card TXNS	54.00		9.00	1000	201	45.00	Card TXNS
BGC11	Banked: 04/10/202	101.00						
BGC11	Card TXNS	101.00		16.83	1000	201	84.17	Card TXNS
BGC12	Banked: 04/10/202	251.00						
BGC12	Card TXNS	251.00		41.83	1000	201	209.17	Card TXNS
500507	Banked: 05/10/202	40.00						
500507	BVM	20.00			1001	205	20.00	BVM
500507	Replacement Car Fobs	20.00			1121	101	20.00	Replacement Car Fobs
FPI17	Banked: 09/10/202	15.00						
FPI17	B Coldwell BVM	15.00			1001	205	15.00	B Coldwell BVM
FPI18	Banked: 09/10/202	195.00						
FPI18	Just Memorials - Jones	195.00			1131	203	195.00	Just Memorials
FPI19	Banked: 10/10/202	140.00						
FPI19	Brotherton	140.00			1130	203	140.00	Brotherton
FPI20	Banked: 11/10/202	24.00						
FPI20	Donation G Moore	24.00			1050	107	24.00	Donation G Moore
FPI24	Banked: 12/10/202	20.00						
FPI24	Donation G Moore	20.00			1050	107	20.00	Donation G Moore
TFR28	Banked: 16/10/202	4,275.00						
TFR28	SDC UK Shared Prosperity Fund	4,275.00			1178	107	4,275.00	SDC UK Shared
FPI31	Banked: 18/10/202	195.00						
FPI31	Clifford & Watson Headstone	195.00			1131	203	195.00	Clifford & Watson
FPI34	Banked: 23/10/202	10.00						
FPI34	V Brouwer Xmas Market	10.00			1001	205	10.00	V Brouwer Xmas Market
FPI41	Banked: 26/10/202	30.00						
FPI41	Olivia Ford BVM	30.00			1001	205	30.00	Olivia Ford BVM
FPI42	Banked: 26/10/202	30.00						
FPI42	E Jackson BVM	30.00			1001	205	30.00	E Jackson BVM
FPI48	Banked: 27/10/202	30.00						

Subtotal Carried Forward:

5,745.00

0.00

90.16

5,624.84

Cashbook 1

User: AEB

Current Bank A/c

Receipts received between 01/10/2023 and 31/10/2023

Nominal Ledger Analysis								
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
FPI48	Hardwood Crafts	30.00			1001	205	30.00	Hardwood Crafts
Total Receipts:		5,745.00	0.00	90.16			5,654.84	

Creditors Control for Month No 7

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
04/10/2023	KI-D73FA682-0028	520	EON ENERGY	EON001	67.96	3.40	71.36	4018	201	67.96	Sept Electric Supply
13/10/2023	SP23007793	521	EON ENERGY	EON001	105.60	21.12	126.72	4075	109	105.60	Mecial Cover 05/11/2023
12/10/2023	17970	522	SPACE GRAPHICS	SPACE	60.00	12.00	72.00	4050	205	60.00	Sign Replacements Chadwick Acc
11/10/2023	BK212681-1	523	SLCC	SLCC001	120.00	24.00	144.00	4008	101	120.00	Carbon Literacy Qualification
01/10/2023	18368	524	MICROSHADE	MICRO001	105.40	21.08	126.48	4029	101	105.40	Hosting Fee, Microsoft & Secur
01/10/2023	INV-3779	525	BOBS BOGS	BOB001	1,350.00	270.00	1,620.00	4010	201	1,350.00	September Service
05/10/2023	36615	526	QUINSHIELD	QUIN001	782.00	156.40	938.40	4060	109	782.00	GRP Kiosk
09/10/2023	PT1926618	527	PROTECTIVITY	PROTEC001	135.88	0.00	135.88	4061	107	135.88	Poppy Day Insurance
03/10/2023	WP-INV03500864	528	WATER PLUS 083401015	WATER003	4.28	0.00	4.28	4012	203	4.28	WP-INV03500864/528/Water Plus
27/09/2023	2/2481836	529	BUILDING PLUMB	BPS001	14.20	2.84	17.04	4050	201	14.20	Bolts
25/09/2023	2/2480503	530	BUILDING PLUMB	BPS001	76.86	15.37	92.23	4050	201	76.86	Postfix
15/10/2023	66860	531	MANJEN	MANJEN	105.00	21.00	126.00	4039	203	105.00	Turf
17/10/2023	26498843	532	O2	O2	53.94	10.79	64.73	4021	101	53.94	26498843/532/O2
12/10/2023	INV013513	533	SAPPHIRE	SAP001	44.00	8.80	52.80	4050	201	44.00	Brass 'Den Moore'
05/10/2023	1562	534	AS WILKES	AS001	250.00	50.00	300.00	4048	201	250.00	Verge Mowing Riverbank
28/09/2023	WP-INV03430533	535	WATER PLUS 083123040	WATER0831	41.10	0.00	41.10	4012	201	41.10	WP-INV03430533/535/Water Plus
09/10/2023	BIDEFORD051123	538	ACE ENTERTAINMENTS	ACE001	225.00	0.00	225.00	4075	109	225.00	Balloon Modelling
04/10/2023	988627791	539	BRITISH GAS	BRITGAS001	16.09	0.80	16.89	4018	204	16.09	Sept 2023 Electric
20/10/2023	SI873007	540	GLASDON	GLAS001	1,306.24	261.25	1,567.49	4010	201	1,306.24	Bin Bags
20/10/2023	7	541	MGS SERVICES	MGS001	2,500.00	0.00	2,500.00	4039	205	2,500.00	Rubbish Bins & Dog Bins
20/10/2023	40	542	MGS SERVICES	MGS001	1,840.00	0.00	1,840.00	4050	205	20.00	Fit dog bin
								4050	201	80.00	Fit Defrillator
								4050	201	200.00	2 BBQ Bins & 2 concrete slabs
								4050	201	120.00	Refit 2 Bins Ward Lane
								4038	201	500.00	2 days removing tree BM
								4039	201	100.00	Fit 2 weels on gates & reconcr
								4039	205	20.00	Market Signs
								4039	203	300.00	Move Soil

Creditors Control for Month No 7

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4039	203	200.00	Fill and Turf 30 Graves
								4046	205	300.00	10 x Cuts Duffer
23/10/2023	17383	543	MH GOALS LTD	MHG001	2,427.00	485.40	2,912.40	4901	109	2,427.00	Heavy Duty Goal package
20/10/2023	39	548	MGS SERVICES	MGS001	660.00	0.00	660.00	4041	201	120.00	Gates - Aug 4 cars
								4041	201	240.00	Gates - Sept 8 cars
								4019	201	300.00	30 Day lock gates Sept
20/10/2023	43	549	MGS SERVICES	MGS001	1,550.00	0.00	1,550.00	4020	205	100.00	October Storage
								4019	201	400.00	Rubbish in October
								4050	205	70.00	New Bench Tower Hill
								4050	201	140.00	Move 1 Bench
								4033	205	840.00	Apr-Oct Bidford Market
05/09/2023	CR03232405	551	WATER PLUS	WATER001	-336.14	0.00	-336.14	4012	202	-336.14	Incorrect Value
05/09/2023	WP-3232405	552	WATER PLUS	WATER001	488.05	0.00	488.05	4012	202	488.05	Water
05/07/2023	KI-D73FA682-0025	553	EON ENERGY	EON001	75.80	3.79	79.59	4015	201	75.80	Electric June
31/07/2023	PSI-0890197	554	GRUNDON	GRUN001	955.16	191.03	1,146.19	4017	201	955.16	Commercial Waste
11/07/2023	B2-582113671	555	VODAFONE	VOD001	34.95	6.98	41.93	4021	101	9.35	Fixed Line & broadband
								4026	101	25.60	Fixed Line & broadband
11/08/2023	B2-586909773	556	VODAFONE	VOD001	34.48	6.89	41.37	4021	101	8.88	Fixed Line & Broadband
								4026	101	25.60	Fixed Line & Broadband
11/09/2023	B2-593069015	557	VODAFONE	VOD001	34.48	6.89	41.37	4021	101	8.88	Fixed Line & Broadband
								4026	101	25.60	Fixed Line & Broadband
11/10/2023	B2-597620089	558	VODAFONE	VOD001	34.48	6.89	41.37	4021	101	8.88	Fixed Line & Broadband
								4026	101	25.60	Fixed Line & Broadband
24/03/2023	WP-01664455	559	WATER PLUS 083123040	WATER0831	29.10	0.00	29.10	4012	201	29.10	WP-01664455/559/Water Plus A/C
13/10/2023	SP23007793CR	560	EON ENERGY	EON001	-105.60	-21.12	-126.72	4075	109	-105.60	Incorrect Account
13/10/2023	SP23007793	561	ST JOHN AMBULANCE	STJOHN001	105.60	21.12	126.72	4075	109	105.60	First Aid Provision
17/07/2023	INV213	562	MD GROUP	MDG001	151.02	30.20	181.22	4039	201	151.02	To cancel credit
13/10/2023	24039	567	BLOOMFIELD	BLOOM001	70.00	0.00	70.00	4032	101	70.00	Calendar of Events leaflets
25/10/2023	819270599	568	BRITISH GAS	BRITGAS001	11.94	0.59	12.53	4018	205	11.94	Oct 23 Electric

Creditors Control for Month No 7

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
24/10/2023	2/2496349	569	BUILDING PLUMB	BPS001	49.64	9.93	59.57	4050	201	49.64	Sand, postfix, bolts & slabs
26/10/2023	2/2497635	570	BUILDING PLUMB	BPS001	95.97	19.20	115.17	4039	201	95.97	Jumbo Bag Sand & Crusher
31/10/2023	2/2500063	571	BUILDING PLUMB	BPS001	35.94	7.19	43.13	4050	201	35.94	Cement Plastic
27/10/2023	TPC11014	572	DCK ACCOUNTING	DCK001	245.00	49.00	294.00	4028	101	245.00	October Accounting Support
25/10/2023	10063	573	ERS OFFICE	ERS001	7.65	1.53	9.18	4023	101	7.65	Dividers & Laminating Pouch
16/10/2023	299823	574	HARTWELL	HART001	241.50	48.30	289.80	4050	201	241.50	Fencing Supplies
31/10/2023	2801	575	LIMEBRIDGE	LIME001	915.00	183.00	1,098.00	4046	205	915.00	Kings Meadow Maintenance
31/10/2023	2796	576	LIMEBRIDGE	LIME001	225.00	45.00	270.00	4046	205	225.00	Barton x Verge Maintenance
31/10/2023	OCTOBER 2023	577	DJ PRICKETT	DJP001	693.00	0.00	693.00	4039	202	95.00	Isolate Taps
								4047	201	598.00	Isolate Taps
09/10/2023	33567	578	PROPLANT UK LTD	PROPLANT01	163.05	32.61	195.66	4039	203	163.05	Mini Digger Hire
31/10/2023	2/2500138	579	BUILDING PLUMB	BPS001	19.73	3.95	23.68	4050	201	19.73	Sand/Agg
TOTAL INVOICES					18,115.35	2,017.22	20,132.57			18,115.35	

List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/10/2023	Warks PS	SO2	927.63		Warks PS
02/10/2023	Microshade Business Consultant	SO3	112.08		Purchase Ledger Payment
02/10/2023	DCK Accounting Solutions Ltd	SO4	294.00		September Accounting Support
02/10/2023	Limebridge Rural Services Limi	SO5	3,608.40		Maintenance
02/10/2023	Arthur J Gallagher Insurance B	DD6	419.48		Annual Ins 01/06/23-31/05/24
03/10/2023	O2	DD9	64.73		24671064/463/O2
04/10/2023	Omni Capital Retail	SO13	24.60		Omni Capital Retail
04/10/2023	Flambe Circus Limited	FPO14	131.70		2 x Freestyle Fire Performers
05/10/2023	Quinshield Ltd	FPO16	938.40		GRP Kiosk
11/10/2023	Amy Strachen	FPO22	20.00		Cleaning
11/10/2023	Protectivity Insurance	FPO21	135.88		Poppy Day Insurance
12/10/2023	Water Plus A/C 0831230408	DD23	41.10		WP-INV03430533/535/Water Plus
16/10/2023	HMRC	BP25	2,654.67		HMRC
16/10/2023	Stratford-on-Avon District Cou	DD26	51.00		Office Rates
16/10/2023	Stratford-on-Avon District Cou	DD27	140.00		Cemetery Rates
17/10/2023	Global Paymnets UK LLP	DD29	355.86		Charges Sept 23
18/10/2023	CCLA	BP30	75,000.00		CCLA
19/10/2023	E.on Next Energy Limited	DD32	71.36		Sept Electric Supply
20/10/2023	Water Plus Group A/C 083401015	DD33	7.05		Purchase Ledger Payment
23/10/2023	British Gas	DD35	16.89		Sept 2023 Electric
24/10/2023	Crawford Memorial Hall	SO36	75.00		Purchase Ledger Payment
24/10/2023	Water Plus Group Limited	DD37	249.60		Purchase Ledger Payment
24/10/2023	Building & Plumbing Supplies L	FPO38	14.40		Washers & Screws
25/10/2023	Vodafone Limited	DD39	41.37		Purchase Ledger Payment
26/10/2023	Gazeboshop	FPO40	2,967.18		SDC Grant
27/10/2023	Bidford Community Library Ltd	SO45	200.00		Purchase Ledger Payment
27/10/2023	October Salaries	SO44	3,227.19		October Salaries
30/10/2023	Microshade Business Consultant	SO50	112.08		Purchase Ledger Payment
30/10/2023	Warks Pensions	SO49	927.63		Warks Pensions
30/10/2023	DCK Accounting Solutions Ltd	SO51	294.00		Purchase Ledger Payment
30/10/2023	Limebridge Rural Services Limi	SO52	3,608.40		Purchase Ledger Payment
31/10/2023	Warwickshire & W Midlands ALC	FPO56	42.00		Purchase Ledger Payment
31/10/2023	Space Graphic Solutions Ltd	FPO57	72.00		Sign Replacements Chadwick Acc
31/10/2023	SLCC Enterprises Ltd	FPO58	144.00		Carbon Literacy Qualification
31/10/2023	Sapphire & Steel Ltd	FPO59	52.80		Brass 'Den Moore'
31/10/2023	MH Goals Ltd	FPO60	2,912.40		Heavy Duty Goal package
31/10/2023	MGS Services	FPO61	6,550.00		Various
31/10/2023	Manjen Ltd t/as Davis Aggregat	FPO62	126.00		Turf
31/10/2023	Limebridge Rural Services Limi	FPO63	1,290.00		Tree Removal
31/10/2023	Kompan Ltd	FPO64	2,607.67		Big Meadow Play Area repairs
31/10/2023	Hartwell & Co (Timber) Ltd	FPO65	737.80		Various itemsq
31/10/2023	Grundon Waste Management Ltd	FPO66	1,450.48		Commercial Waste
31/10/2023	Glasdon UK Limited	FPO67	1,567.49		Bin Bags
31/10/2023	Flambe Circus Limited	FPO68	258.30		2 x Freestyle Fire Performers
31/10/2023	D. J. Prickett	FPO69	1,591.00		Play Area Checks
31/10/2023	Canon UK Limited	FPO70	4.00		2308800163593/491/Canon UK Lim
31/10/2023	Building & Plumbing Supplies L	SPO71	109.27		Postfix

List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/10/2023	Bobs Bogs Toilet Hire	FPO72	1,620.00		September Service
31/10/2023	A.S.Wilkes	FPO73	300.00		Verge Mowing Riverbank
31/10/2023	Freshclean	FPO75	50.00		Library Entrance Cardiff
31/10/2023	Moore East Midlands	FPO76	1,260.00		External Audit Fee
31/10/2023	Your Call Publishing	FPO77	60.00		Alcester & Village Oct & Nov A
31/10/2023	E Uggerloese Expenses	FPO54	74.79		E Uggerloese Expenses
31/10/2023	W Flemming Exp	FPO55	163.90		W Flemming Exp
31/10/2023	Bidford Junior FC	FPO53	4,490.95		Grant
31/10/2023	CPRE	FPO74	36.00		Membership
Total Payments			<u>124,302.53</u>		

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
315 Rolling Project Fund	231,034.94		231,034.94
319 EMR Devolved Services	55,976.02	-200.00	55,776.02
326 EMR Allotments	5,675.85	-653.12	5,022.73
329 EMR CPCPP - Cycle Paths	3,000.00		3,000.00
330 EMR S106 Fund	116,617.23		116,617.23
331 EMR Jacksons Meadow	23,500.00		23,500.00
332 EMR Election	731.62		731.62
333 EMR S106 Miller Homes	226,410.00		226,410.00
334 EMR CIL 2023/24	0.00	2,407.68	2,407.68
	662,945.66	1,554.56	664,500.22

Detailed Income & Expenditure by Budget Heading 31/10/2023

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration								
1120 Room Hire and Letting Fees	0	0	800	800			0.0%	
1121 Sundry Receipts	20	95	0	(95)			0.0%	
1122 CIL Income	0	2,408	0	(2,408)			0.0%	
1176 Precept Received	0	306,379	306,379	0			100.0%	
1195 CCLA Interest Receivable	0	18,020	10,000	(8,020)			180.2%	
Administration :- Income	20	326,902	317,179	(9,723)			103.1%	0
4001 Salary & Wages	3,946	27,485	58,997	31,512		31,512	46.6%	
4002 Employers NI	361	2,526	5,630	3,104		3,104	44.9%	
4003 Employers Superannuation	708	4,959	12,390	7,431		7,431	40.0%	
4004 WFH Allowance	26	182	312	130		130	58.3%	
4006 Rent for Room	0	1,200	2,400	1,200		1,200	50.0%	
4008 Training Costs	120	323	2,000	1,677		1,677	16.2%	
4009 Travelling	62	265	500	235		235	53.0%	
4010 Janitorial	20	110	100	(10)		(10)	110.0%	
4011 Business Rates	0	414	450	36		36	92.0%	
4017 Waste Disposal	0	61	0	(61)		(61)	0.0%	
4020 Sundry Expenses	0	0	100	100		100	0.0%	
4021 Telephone	115	618	1,000	382		382	61.8%	
4022 Postage & Carriage	0	0	25	25		25	0.0%	
4023 Office Stationery	8	404	500	96		96	80.7%	
4024 Subscription	49	2,290	2,500	210		210	91.6%	
4025 Insurance	0	4,545	4,500	(45)		(45)	101.0%	
4026 Broadband & Internet	102	179	250	71		71	71.7%	
4027 Equipment Rental	0	201	500	299		299	40.3%	
4028 Accounts Support	245	1,790	3,600	1,810		1,810	49.7%	
4029 IT & Computer Support	105	642	2,850	2,208		2,208	22.5%	
4030 Website	0	935	2,000	1,065		1,065	46.8%	
4032 Publicity & Special Events	70	70	500	430		430	14.0%	
4034 New Equipment	0	35	1,250	1,215		1,215	2.8%	
4036 Building Maintenance	0	0	100	100		100	0.0%	
4039 General Maintenance	0	0	100	100		100	0.0%	
4044 Tools & Equipment Purchases	0	0	50	50		50	0.0%	
4056 Legal and Professional	0	0	1,000	1,000		1,000	0.0%	
4057 Audit Fees External & Internal	0	450	2,100	1,650		1,650	21.4%	
4058 Grants (S137)	0	18	0	(18)		(18)	0.0%	
4911 CP Your Village Your Voice	0	359	0	(359)		(359)	0.0%	
5034 Tfr to EMR CIL 2023/24	0	2,408	0	(2,408)		(2,408)	0.0%	
Administration :- Indirect Expenditure	5,937	52,469	105,704	53,235	0	53,235	49.6%	0
Net Income over Expenditure	(5,917)	274,433	211,475	(62,958)				

Detailed Income & Expenditure by Budget Heading 31/10/2023

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102 Civic & Democratic								
1120 Room Hire and Letting Fees	0	45	0	(45)			0.0%	
Civic & Democratic :- Income	0	45	0	(45)				0
4008 Training Costs	0	310	1,000	690		690	31.0%	
4032 Publicity & Special Events	0	210	0	(210)		(210)	0.0%	
4037 Newsletter	0	0	1,650	1,650		1,650	0.0%	
4053 Election Cots	0	0	1,000	1,000		1,000	0.0%	
Civic & Democratic :- Indirect Expenditure	0	520	3,650	3,130	0	3,130	14.2%	0
Net Income over Expenditure	0	(475)	(3,650)	(3,175)				
107 Grants & Donations Power Gen C								
1050 Donations Received	44	44	0	(44)			0.0%	
1178 Grant Received	4,275	4,275	0	(4,275)			0.0%	
Grants & Donations Power Gen C :- Income	4,319	4,319	0	(4,319)				0
4061 Grants & Donations	7,099	15,289	25,000	9,711		9,711	61.2%	
4071 Queen's Platinum Jubilee	0	0	3,000	3,000		3,000	0.0%	
Grants & Donations Power Gen C :- Indirect Expenditure	7,099	15,289	28,000	12,711	0	12,711	54.6%	0
Net Income over Expenditure	(2,780)	(10,970)	(28,000)	(17,030)				
109 Capital & Projects								
4060 Big Meadow Electricity Supply	782	782	0	(782)		(782)	0.0%	
4074 Coronation	0	5,563	0	(5,563)		(5,563)	0.0%	
4075 Guy Fawkes Event	331	3,796	0	(3,796)		(3,796)	0.0%	
4901 CP Play Equipment	2,427	9,161	0	(9,161)		(9,161)	0.0%	
4910 CP Warm Hub Projects	164	862	0	(862)		(862)	0.0%	
4912 CP Defib	0	2,365	0	(2,365)		(2,365)	0.0%	
4991 Rolling Projects Provision	0	0	50,000	50,000		50,000	0.0%	
Capital & Projects :- Indirect Expenditure	3,704	22,529	50,000	27,471	0	27,471	45.1%	0
Net Expenditure	(3,704)	(22,529)	(50,000)	(27,471)				
201 Parks and Outside Areas								
1000 Carparking Fees	451	52,115	38,000	(14,115)			137.1%	
1001 Lease, Rent, Hire Pitches/Land	0	2,523	1,600	(923)			157.7%	
1002 Fishing Rights	0	926	1,000	74			92.6%	
1003 Moorings Income	0	0	2,000	2,000			0.0%	
1012 Concessions	0	0	750	750			0.0%	

Detailed Income & Expenditure by Budget Heading 31/10/2023

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1121 Sundry Receipts	0	0	2,500	2,500			0.0%	
Parks and Outside Areas :- Income	451	55,564	45,850	(9,714)			121.2%	0
4010 Janitorial	2,656	3,940	5,000	1,060		1,060	78.8%	
4012 Water Rates	70	351	900	549		549	39.0%	
4013 Rent Paid Parks	0	12,500	12,500	0		0	100.0%	
4014 Rent Paid Play Areas	0	100	200	100		100	50.0%	
4015 Electricity	76	627	2,000	1,373		1,373	31.4%	
4016 Rent & Cleaning Portaloos	0	4,910	0	(4,910)		(4,910)	0.0%	
4017 Waste Disposal	955	8,191	8,000	(191)		(191)	102.4%	
4018 Electricity Streetlights	68	68	0	(68)		(68)	0.0%	
4019 Big Meadow Maintenance Contrac	700	16,150	15,000	(1,150)		(1,150)	107.7%	
4020 Sundry Expenses	0	3,904	2,100	(1,804)		(1,804)	185.9%	
4034 New Equipment	0	88	0	(88)		(88)	0.0%	
4036 Building Maintenance	0	84	1,000	916		916	8.4%	
4038 Vandalism Repairs	500	4,791	1,800	(2,991)		(2,991)	266.2%	
4039 General Maintenance	347	7,511	20,000	12,489		12,489	37.6%	
4041 Big Meadow -Open Gate After Hr	360	1,440	0	(1,440)		(1,440)	0.0%	
4042 Equipment Maintenance	0	500	200	(300)		(300)	250.0%	
4043 Tree Maintenance	0	1,325	1,000	(325)		(325)	132.5%	
4044 Tools & Equipment Purchases	0	0	200	200		200	0.0%	
4046 Grass Cutting	0	13,103	25,000	11,897		11,897	52.4%	
4047 Play Area Maintenance	598	8,224	15,000	6,776		6,776	54.8%	
4048 Footpath & Verge Maintenance	250	6,280	0	(6,280)		(6,280)	0.0%	
4050 Street Furniture & Signs	1,022	4,070	500	(3,570)		(3,570)	813.9%	
4070 Card Processing Charge	0	563	3,260	2,697		2,697	17.3%	
5139 Tfr From EMR Devolved Services	0	(200)	0	200		200	0.0%	
Parks and Outside Areas :- Indirect Expenditure	7,602	98,521	113,660	15,139	0	15,139	86.7%	0
Net Income over Expenditure	(7,151)	(42,956)	(67,810)	(24,854)				
<u>202 Allotments</u>								
1010 Allotment Rents	0	736	2,000	1,264			36.8%	
Allotments :- Income	0	736	2,000	1,264			36.8%	0
4012 Water Rates	152	488	750	262		262	65.1%	
4017 Waste Disposal	0	225	0	(225)		(225)	0.0%	
4034 New Equipment	0	653	0	(653)		(653)	0.0%	
4036 Building Maintenance	0	8	0	(8)		(8)	0.0%	
4039 General Maintenance	95	95	1,000	905		905	9.5%	
4047 Play Area Maintenance	0	85	0	(85)		(85)	0.0%	
5026 Tfr to EMR Allotments	0	0	250	250		250	0.0%	

Detailed Income & Expenditure by Budget Heading 31/10/2023

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5126 Tfr frm EMR Allotments	0	(653)	0	653		653	0.0%	
Allotments :- Indirect Expenditure	247	901	2,000	1,099	0	1,099	45.1%	0
Net Income over Expenditure	(247)	(165)	0	165				
203 Cemetery								
1130 Burials	340	4,945	5,000	55			98.9%	
1131 Memorials	390	1,560	1,500	(60)			104.0%	
1132 Grant of Rights	0	290	0	(290)			0.0%	
1135 Cemetery Maintenance Income	0	0	750	750			0.0%	
Cemetery :- Income	730	6,795	7,250	455			93.7%	0
4011 Business Rates	0	1,727	1,650	(77)		(77)	104.6%	
4012 Water Rates	4	32	100	69		69	31.5%	
4015 Electricity	0	10	0	(10)		(10)	0.0%	
4017 Waste Disposal	0	44	0	(44)		(44)	0.0%	
4019 Big Meadow Maintenance Contrac	0	0	7,500	7,500		7,500	0.0%	
4023 Office Stationery	0	0	50	50		50	0.0%	
4024 Subscription	0	0	95	95		95	0.0%	
4039 General Maintenance	768	4,893	100	(4,793)		(4,793)	4893.1%	
4042 Equipment Maintenance	0	0	8,000	8,000		8,000	0.0%	
4043 Tree Maintenance	0	0	750	750		750	0.0%	
4046 Grass Cutting	0	1,836	3,000	1,164		1,164	61.2%	
4048 Footpath & Verge Maintenance	0	0	500	500		500	0.0%	
Cemetery :- Indirect Expenditure	772	8,541	21,745	13,204	0	13,204	39.3%	0
Net Income over Expenditure	(42)	(1,746)	(14,495)	(12,749)				
204 Street Lighting								
4018 Electricity Streetlights	16	1,722	1,000	(722)		(722)	172.2%	
4054 Streetlights Repairs & Maint.	0	0	750	750		750	0.0%	
Street Lighting :- Indirect Expenditure	16	1,722	1,750	28	0	28	98.4%	0
Net Expenditure	(16)	(1,722)	(1,750)	(28)				
205 Village Management								
1001 Lease, Rent, Hire Pitches/Land	135	806	50	(756)			1612.0%	
1055 Agency Work Income	0	0	3,300	3,300			0.0%	
Village Management :- Income	135	806	3,350	2,544			24.1%	0
4015 Electricity	0	46	0	(46)		(46)	0.0%	
4018 Electricity Streetlights	12	28	0	(28)		(28)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/10/2023

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4020 Sundry Expenses	100	100	0	(100)		(100)	0.0%	
4032 Publicity & Special Events	0	420	450	30		30	93.3%	
4033 Market Management	840	840	0	(840)		(840)	0.0%	
4035 Village Improvement	0	1,506	9,100	7,594		7,594	16.6%	
4038 Vandalism Repairs	0	150	500	350		350	30.0%	
4039 General Maintenance	2,520	2,886	4,000	1,114		1,114	72.2%	
4042 Equipment Maintenance	0	0	800	800		800	0.0%	
4043 Tree Maintenance	0	150	1,000	850		850	15.0%	
4045 Lengthman	0	0	1,000	1,000		1,000	0.0%	
4046 Grass Cutting	1,440	4,545	0	(4,545)		(4,545)	0.0%	
4048 Footpath & Verge Maintenance	0	4,615	15,000	10,385		10,385	30.8%	
4049 War Memorial Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	150	2,265	500	(1,765)		(1,765)	452.9%	
4051 Flower Boxes	0	3,186	3,000	(186)		(186)	106.2%	
4073 Storage	0	0	6,000	6,000		6,000	0.0%	
Village Management :- Indirect Expenditure	5,062	20,737	41,850	21,113	0	21,113	49.6%	0
Net Income over Expenditure	(4,927)	(19,931)	(38,500)	(18,569)				
Grand Totals:- Income	5,655	395,167	375,629	(19,538)			105.2%	
Expenditure	30,439	221,229	368,359	147,130	0	147,130	60.1%	
Net Income over Expenditure	(24,785)	173,938	7,270	(166,668)				
Movement to/(from) Gen Reserve	(24,785)	173,938						

Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
105	VAT Control A/c	14,499	
110	Prepayments	8,004	
200	Current Bank A/c	10,798	
201	CCLA Deposit Fund	1,028,916	
Total Current Assets			1,062,217
<u>Current Liabilities</u>			
501	Creditors Control	7,205	
515	PAYE/NI Control	886	
Total Current Liabilities			8,091
Net Current Assets			1,054,126
Total Assets less Current Liabilities			1,054,126
<u>Represented by :-</u>			
300	Current Year Fund	173,938	
310	General Reserves	215,688	
315	Rolling Project Fund	231,035	
319	EMR Devolved Services	55,776	
326	EMR Allotments	5,023	
329	EMR CPCPP - Cycle Paths	3,000	
330	EMR S106 Fund	116,617	
331	EMR Jacksons Meadow	23,500	
332	EMR Election	732	
333	EMR S106 Miller Homes	226,410	
334	EMR CIL 2023/24	2,408	
Total Equity			1,054,126

Bank Statement Account Name (s)	Statement Date	Page	Balances
Lloyds Bank A/C	31/10/2023	8	10,797.89
			10,797.89
Unpresented Cheques (Minus)		Amount	
		0.00	0.00
			10,797.89
Receipts not Banked/Cleared (Plus)			
		0.00	0.00
			10,797.89
		Balance per Cash Book is :-	10,797.89
		Difference is :-	0.00

Supplier	Invoice date	Invoice total	
B50 Design	11/9/2023	£	177.42
	Total Payable	£	177.42

Bloomfield Ltd	10/13/2023	£	70.00
	Total payable	£	70.00

Buliding Plumbing Supplies	10/24/2023	£	59.57
	10/26/2023	£	115.17
	10/31/2023	£	43.13
	10/31/2023	£	23.68
	11/1/2023	£	71.86
	11/6/2023	£	71.86
	11/6/2023	£	131.74
	11/7/2023	£	59.88
	Credit 06/04/22	-£	8.70
	Total Payable	£	568.19

DJ Prickett	10/31/2023	£	693.00
	Total Payable	£	693.00

ERS Office Supplies	10/25/2023	£	9.18
	Total Payable	£	9.18

Hartwell Timber	10/16/2023	£	289.80
	Total Payable	£	289.80

Limebridge	10/31/2023	£	270.00
	Total Payable	£	270.00

MGS Services	11/21/2023	£	2,925.00
	Total Payable	£	2,925.00

Proplant	10/9/2023	£	195.66
	Total Payable	£	195.66

Ultimate Fireworks	9/22/2023	£	2,125.00
	Total Payable	£	2,125.00

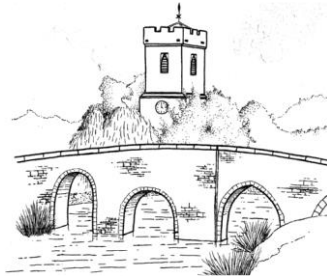
WALC	11/13/2023	£	36.00
	Total Payable	£	36.00

Grants to pay	Barton Village Fund	£	300.00
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Expenses to pay	E Uggerloese	£	345.12
	H Wren	£	45.49

BIDFORD ON AVON PARISH COUNCIL


In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at **Broom Village Hall, High Street, Broom** on Monday 27th November 2023 @ 7.30 pm to transact the following business

22nd November 2023


Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
- 3. To approve** the following Minutes of the Parish Council Meeting held on 30th October 2023
- 4. Public Forum** questions from members of the public. Please be aware that, although members of the public can raise any question, Council will only be able to respond to issues relating to the business to be transacted at the meeting.

Approx. 15 minutes in total; 3 minutes per person.

(Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

5. **Councillor Forum** Questions from members of the Council. Councillors are reminded to raise questions that are pertinent to Council. Administrative questions to the Clerk should be directed directly to her outside the meeting. 3 mins. per issue raised and 15 minutes in total.
6. **To receive** report from County Councillor
7. **To receive** report from District Councillor
8. **To receive** Clerk's report.
9. **To receive** verbal report from the Chairman regarding the Warwickshire Fire & Rescue Service (WFRS) Resourcing Risk Proposals
10. **To consider** Update Reports from the Parish Council's Working Groups
 - i. **Communities WG** – Report & Recommendations enclosed
 - ii. **Facilities WG** – Report & Recommendations enclosed
 - iii. **Grants WG** – Report & Recommendations enclosed
11. **To consider** purchase and installation of a AED ZOLL defibrillator at Marlcliff – the defibrillator from Co op appears to have stalled.
Cost £2,365.00 – will be checked by residents
12. **To approve** adding "Parish Council" to Council's Facebook page. Clerk has taken advice and, although there is nothing wrong with the current arrangements, it would be best practice to clarify it is a Parish Council website. Clerk to monitor any changes and, if these are detrimental, then Council can consider reverting to the current name in 6 months.
Recommendation to approve the change
13. **To note** reply from County Highways regarding removal of vegetation on the roundabout. Report enclosed
14. **To receive** update on
 - i. Grants awarded April-October 2023 – details enclosed
 - ii. Costs April – October 2023 on Parish Council projects
 - Kings Coronation Event May 2023
Cost. : £7063.77
 - Warm Hub – April – November 2023
Expenditure: £1,248.71 (includes hire of hall and supplies)
15. **To consider** the following Planning Application
 - i. Notification Under General Permitted Development Orders: please note this is for Information only
"Notice of intention to install electronic communication apparatus pursuant to the Town and Country Planning (General Permitted Development Order) 2015 and the Electronic Communications Code (conditions and Regulations)2003 (as amended)"
 - **23/03075/TEL28 Side of 18 Albion Terrace, Broom**
To install a 10metre medium pole os 18 Albion Terrace
Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=S4634FPM0IH00>

16. To approve

- i. October 2023 accounts - circulated
- ii. November 2023 payments – circulated

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

17. To consider

- i. Update on staff salary
- ii. Increase in the hours of the Admin Assistant – Report enclosed