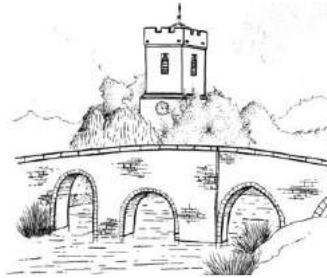


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way B50 4QG on Monday 25<sup>th</sup> March 2024 @ 7.30 pm to transact the following business

20<sup>th</sup> March 2024

Elisabeth Uggerløse  
Clerk to the Parish Council

### **AGENDA**

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
  - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28<sup>th</sup> February 2022, effective from 1<sup>st</sup> May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
  - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.
- 3. To approve** the following Minutes of the Parish Council Meeting held on 26<sup>th</sup> February 2024
- 4. Public Forum** questions from members of the public. Please be aware that, although members of the public can raise any question, Council will only be able

Agenda PC Meeting March 2024

to respond to issues relating to the business to be transacted at the meeting.  
Approx. 15 minutes in total; 3 minutes per person.

(Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

5. **Councillor Forum** Questions from members of the Council. Councillors are reminded to raise questions that are pertinent to Council. Administrative questions to the Clerk should be directed directly to her outside the meeting. 3 mins. per issue raised and 15 minutes in total.
6. **To receive** report from County Councillor
7. **To receive** report from District Councillor
8. **To receive** Clerk's Report
9. **To consider** Reports from the Parish Council's Working Groups
  - i. **Communities WG** – Report & Recommendations enclosed
  - ii. **Facilities WG** – Report & Recommendations enclosed
  - iii. **Grant WG Report** – Report & Recommendations enclosed
  - iv. **YVYV WG** – Report & Recommendations enclosed
10. **To review** the following
  - i. Guidance Notes to Public Participation - circulated
11. **To consider** the following Planning Applications
  - i. **24/00437/VARY Mr James Munro, 14 Victoria Road, B50 4AS**  
Application Reference 21/03803/FUL. Date of decision 18/02/2022  
Condition Number(s): 3 Conditions(s) Removal: to vary the conditions for part use of render as per updated drawing  
Link to application  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=S9AU9GPMGGY00>
  - ii. **24/00511/FUL & 24/00512/LBC Messrs Forrester, Broom Court Farm, Rush Lane, B50 4FR**  
Conversion of barns to form offices  
Link to applications  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=S9M6M7PML1Y00> and  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=S9M6MCPML1Z00>
12. **To approve**
  - i. February 2024 accounts - circulated
  - ii. March 2024 payments – circulated

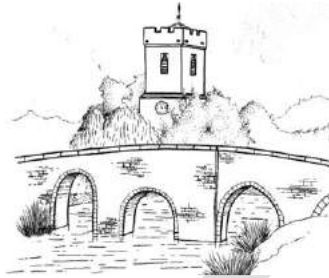
**Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))**

**13. To consider bids**

- i.** Big Meadow Sole Catering Rights 2024-27
- ii.** Big Meadow Sole Ice Cream Rights 2024-27

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



Minutes of the Parish Council Meeting held on Monday 26<sup>th</sup> February 2024 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way B50 4QG

### **PRESENT**

Chairman                      Cllr. Taylor (P)

Cllrs.                            Barry, Haberton, Hiscocks, Ho, Moore, Taylor (N) and Williams

In attendance:                Mrs E. Uggerløse, Clerk to the Parish Council

Also present                    District Cllr Fleming  
Over 50 members of the public

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

Cllr Cullum's apologies were received and accepted

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28<sup>th</sup> February 2022, effective from 1<sup>st</sup> May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
  - Cllr Moore declared a non-pecuniary interest in Item 14 i)
  - Cllrs Barry and Haberton declared a non-pecuniary interest in Item10

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
None requested

**3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 22<sup>ND</sup> JANUARY 2024**  
Cllr Taylor (N) proposed they be accepted as being accurate and they were signed by the Chairman

**4. PUBLIC FORUM**

i. **Planning Application 23/03401/FUL** -3 residents had booked to speak in support of this application

- earlier objections had been looked at and, it was believed, had been addressed
- access was greatly improved following many conversations with County Highways
- more landscaping
- smaller footprint
- the green areas are not designated as Green Open Spaces in the NDP (private land)
- the green space had not been used as allotments since the church bought the land
- there is a need to replace the current building used as a church as it is no longer fit for purpose
- growing congregation

There were also objections, mainly due to the access:

- larger church with more facilities would create more traffic in a limited area.
- Access is too narrow and does not meet the required minimum width required by Emergency vehicles
- Loss of green space for parking – this used to be allotments

ii. **Marlcliff Dog Bin** – 25 residents from the hamlet supported the petition for the dog bin to be moved from its current site on the Green to another – a number of alternatives had been made available. This included the Fisherman’s Car Park and, although aware that this is owned by Birmingham Angling Association, they agreed that an agreement with them could be reached.

iii. **Accounts** – resident requested clarification regarding the amount allocated to the development at Miller Homes which stands at approx £200k: where did this come from and for what is it?

Clerk advised this was the commuted sum from developers to pay for the maintenance of the area over a period of 10 to 15 years.

Residents enquired if this included the footpaths. Clerk replied that this would not be included as they had not been transferred and the commuted sum is for maintenance only.

iv. **WFRS Consultation** – it was noted on the Agenda that the Council’s official reply was being considered at this meeting. Would Council publicise this and let the community know.

The Chairman replied that it was on the Agenda and the resolution would be made available to the local community.

## 5. COUNCILLOR FORUM

- i. **Barton** – there had been flooding issues caused by blocked drains in the recent rain. Highways have attended and been very helpful and are doing their best to ensure the drains are jetted but there is a long queue of approx 1,000 drains needing clearing across the county.

## 6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton was not present and had not sent a report

## 7. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

- i. **Budget** - Full Council had met to consider the budget. Both Principal Authorities, County and District, have agreed to increase their precept by 5%, the maximum allowed without having to go to a referendum  
Not sure what the Parish Council had agreed.  
Both Chairman and Clerk advised that the Parish Council had resolved not to increase the payments made by a Band D property
- ii. **Grass Cutting Contract** new contract being considered. However, this will not affect Bidford as it has its own contractor for this work

**RESOLVED** to note

## 8. RECEIVE CLERK'S REPORT

This had been circulated. No issues raised

**RESOLVED** to note

As many of the residents attending the meeting were there for the planning application For St Joseph's Church, the Chairman proposed that Item 14 – Planning Applications, be Brought forward.

Councillors unanimously agreed

## 9. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

Cllr Moore left the table and did not take part in the discussions or vote

- i. **23/03401/FUL, St Josephs Catholic Church, Quinneys Lane, B50 4JL**

The demolition of the existing church and replacement with a new purpose-built church. A new presbytery (priest's house), enlarged car park and outdoor amenity space

Link to the application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=S5URLIPMGB700>

There was a lengthy discussion, the main concerns being

- Access
- Additional building – presbytery
- Loss of green space to car parking

The Chairman pointed out that, as the site was within the built up area, there was no constraint about the additional building.

However, the access was a concern and it was proposed that Council object on the grounds of the access but this would be waived if the conditions set out by County Highways were met.

It was also proposed that a condition on the surface used for the parking area be imposed – that this should be permeable: matting which allows grass to grow through mitigating the loss of green space and help with run off

A counter proposal was put forward to object as there is no need for an additional community room in the village (as ascertained in the Your Village Your Voice survey) and there are issues with the access

The counter proposal was put to the vote: 1 in favour, 4 against and 2 abstentions

Council then voted for the original proposal: 4 in favour and 3 against

**RESOLVED** by 4 votes in favour and 3 against to object to the application on the grounds of concerns about the access. This objection would be waived if County Highways conditions are met and it has no objection.

Additional condition: that the parking area surface be of permeable material – matting which allows grass to grow through, mitigating the loss of green space and allowing run off

Cllr Moore returned to the table

ii. **24/00320/FUL Mr Michael Hobday, 3 Garden Court, Waterloo Road, B50 4JQ**

Brick extension to the rear of the house to be used to extend the current kitchen  
Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=S8L81YPMKV S00>

**RESOLVED** by a unanimous vote No Objection

iii. **24/00353/TREE Mr Paul Fleming, The Old Orchard, Welford Road, Barton**

G1 – Beech x 7 and Blackthorn x 2 – reduce by 1 metre

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=S8SS84PM0IH 00>

**RESOLVED** by a unanimous vote to support – good tree management

## **10. TO CONSIDER REPORT AND RECOMMENDATIONS FROM THE COUNCIL'S WORKING GROUPS**

- i. **Communities WG Report & Resolutions** – are attached to these Minutes of which they form an integral part
- ii. **Facilities WG Report & Resolutions** are attached to these Minutes of which they form an integral part
- iii. **Grant WG Report & Resolution** - is attached to these Minutes of which it forms an integral part
- iv. **YVYV WG** – Cllr Moore made a verbal report
  - **Bidford Community Fridge** being advertised as No Waste is very successful
  - Setting a date for all groups to meet to discuss the Community Event – when all community and sports groups will come together to let the local community know what is available in the village

**11. TO CONSIDER THE PARISH COUNCIL'S OFFICIAL RESPONSE TO THE WFRS CONSULTATION**

Cllrs Barry and Haberton left the table and did not participate in the discussion or vote

A draft had been circulated to Councillors which included their individual thoughts and views as well as those of the residents who had attended the surgeries and had emailed Council.

This draft needs to be formatted correctly to send WFRS and it was proposed that this be delegated to the Chairman and Clerk. The final document to be circulated before submitting.

The formal Statement would be published on the Parish Council website so the local community could be informed.

**RESOLVED** by a unanimous vote to delegate the final response to the Chairman and Clerk and to post the statement on the Parish Council website

**12. TO CONSIDER WHETHER COUNCIL WANTS TO INCREASE ITS NUMBERS OF COUNCILLORS TO 11 – report circulated**

Following a discussion when it was noted the difficulty Council had had to fill in its current vacancy, some Cllrs. stated that perhaps the number should increase due to the increase in population, it would better represent the Parish Council and an uneven number facilitates voting for resolutions.

A motion was put forward that Council agree to increase its number to 11

**RESOLVED** by 7 votes in favour and 1 against to increase the number of Cllrs. to 11

**13. TO CONSIDER AND APPROVE RENEWAL OF THE LEASE TO THE LAND BEHIND THE FIRE STATION AT AN ANNUAL COST OF £230.**

The Lease would be operative from 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2030

Following a short discussion as to whether this area was used, it was agreed that it was beneficial for youngster to have this space and it was unanimously

**RESOLVED** to approve the cost of £230 p.a for this site

**14. TO CONSIDER SETTING UP A SHORT TERM WORKING GROUP TO LOOK AT THE YOUTH CLUB/NEEDS OF THE LOCAL YOUTH AND HOW BEST TO ADDRESS**

Proposed membership

- i. Cllr Taylor (P) – Council Chairman
- ii. Cllr Cullum – Chairman of the CWG
- iii. Cllr Hiscocks – Chairman of the FWG
- iv. Cllr Moore – Chairman of the YVYV WG

Although a good ideas, perhaps some of the newer Councillors could be involved in this project and proposed Cllr Taylor (N). The Chairman advised she would be willing to be replaced.

Council was reminded that some work had been carried out some years ago on this and never progressed – it was hoped that now was the time to do so.

A Cllr asked if people could be co-opted into the WG – Chairman and Clerk replied that it was up to the WG to agree and in what role



**RESOLVED** unanimously to agree to this short term Youth Club WG and the membership was confirmed as

- i. Cllr Cullum
- ii. Cllr Hiscocks
- iii. Cllr More
- iv. Cllr Taylor (N)

**15. TO APPROVE**

- i. January 2024 accounts – circulated  
It was noted that there had been payments under Community Fridge: could confirmation be made that these costs would be reimbursed.  
Clerk confirmed this was the case – the issue had been the length of time it has taken to open an account in the name of Bidford Community Fridge, though it should be noted that the equipment bought belongs to the Parish Council.  
**RESOLVED** to approve the accounts
- ii. February 2024 payments amounted to £16,229.88  
**RESOLVED** to approve the payment

**Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))**

**16. TO CONSIDER BIDS FOR THE WORK AT DUFFERS LANE**

There was only one bid received for a total amount of £950  
**RESOLVED** to accept the quote/bid

**17. TO CONSIDER REQUEST FROM LCERK FOR MORE FLEXIBLE PLACE OF WORK**

The Clerk has requested a working pattern to enable her to work flexibly between the Parish Office and working from home. The Clerk would ensure that between herself and the Admin assistant, the Parish Office would always be open to residents between 10am and 1pm every weekday as it is now.

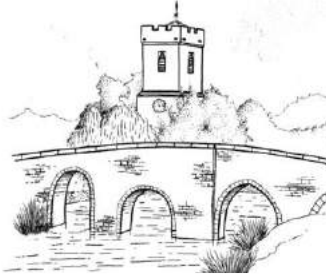
Councillors expressed their gratitude for the excellent & essential work that the Clerk does and want to be sure that the Clerk will keep an eye on her hours to make sure that she takes proper time out.

**RESOLVED** by a unanimous vote to agree to Clerk's request for flexible working to enable her to juggle her responsibilities.

The meeting ended at approx 9.30 pm

# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



### **Item 10i) COMMUNITIES WG REPORT & RESOLUTIONS FEBRUARY 2024**

Meeting took place at the Parish Council Meeting Room on Monday 12<sup>th</sup> February 2024 @ 12.00pm

Attendants: Cllrs Barry, Cullum (Chairman) and Ho  
Cllrs Taylor (N) and Taylor (P) sent their apologies

Also present: Mrs E Uggerloese, Clerk

#### **1. MARKET**

Update on **Easter Market 6<sup>th</sup> April 2024**

- i. Barrel Organ has been booked
- ii. Bidford Community Fridge will be the monthly charity
- iii. Easter Egg Hunt – this will be run as a fund raising activity in support of Bidford community Fridge

**Recommendation** to note the updates

Cllr asked if the bookings had increased following the successful Christmas Market.

The response has been positive with new stall holders being interested and booking for more than one.

**RESOLVED** to note

#### **2. STREETLIGHT BANNERS**

The agreed banners are now installed and have been welcomed by residents.

Clerk posted photos on social media and the Parish Council Facebook page reached 7872 – it was also shared on The Bidford Forum

**Recommendation** to note

**RESOLVED** to note

Item 10i) Communities WG Report & Resolutions Feb. 2024

**3. ST LAURENCE WAY PUBLIC OPEN SPACE (POS)**

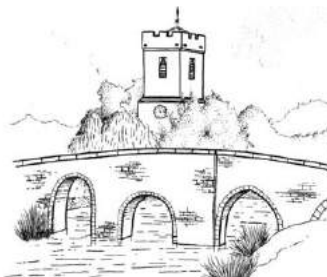
- i.** Area to the west of the POS, where the brambles have been removed, to be grassed
- ii.** Area to the north of the POS, where the fence is now visible following removal of brambles and scrub: looking at planting of fruit trees and easy to maintain shrubs.  
Residents to be consulted
- iii.** Noticeboard – temporary lockable noticeboard to be installed to keep residents updated

**Recommendation** to note

**RESOLVED** to note

# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



### Item 10ii) FACILITIES WG (FWG) REPORT AND RESOLUTIONS FEBRUARY 2024

Members met ON Wednesday 14<sup>th</sup> February 2024 @ 3.30 pm at the Parish Council Meeting Room

Attendants: Cllrs Hiscock (Chairman), Moore, Taylor (N) and Williams

Cllr Haberton was absent

Cllr Taylor (P) Chairman of the Council had sent her apologies. and

Mrs E Uggerloese, Clerk

#### 1. BIG MEADOW

- i. Leaves of Green – update following site visit  
Progress is being made with a number of ideas being incorporated by Guy Redmond for the outline under Stage 1 to present to Council  
**Recommendation** to note  
Clerk advised that a preliminary document had been produced by Leaves of Green that had been circulated to the Facilities WG who would be considering it and reporting back to full Council  
**RESOLVED** by Full Council to note
- ii. Toilet – Update  
This is a major project involving:
  - Drawings of plans
  - Ensuring plans fulfil “permitted development” (check with SDC planning)
  - In the event they do not, submit planning application once council has approved plans
  - Prepare the Specification Document for Contracts Finder Platform

Item10ii) Facilities WG Report & Resolutions Feb.. 2024

- Go to Tender – agree return date
- Consider tenders received
- Council to approve the preferred tender
- Advise the successful party

As the 2024 Summer season is imminent, it will not be possible to carry out all the above in time: the aim is for work to commence in September 2024.

In the meantime, to ensure there is enough toilet capacity, portaloos will be hired as in 2023. The approved budget reflects this cost.

**Recommendation** to note

The Clerk gave a verbal update: regrettably, a planning application would be required to be submitted to include a Flood Assessment. This was in hand and she would report back to Full Council when progress was made.

**RESOLVED** by Full Council to note

iii. Recycling

As the current bins for both recycling and normal litter are not being used correctly, taking advice from Bidford Climate Action, it is proposed to set up a “Recycling Area” by the hut at the exit to encourage those that wish to recycle to do so correctly.

There will be separate bins for

- Bottles
- Cans
- Plastic
- Paper/cardboard

**Cost:** £2,621.04

**Recommendation** Council to approve the proposal and the cost of the 4 recycling bins

**RESOLVED** by Full Council to approve the purchase and installation of 4 recycling bins at a cost of £2,621.04, to be installed by the south wall of the hut.

iv. Bins for Ashes

The current bins, which have lids, make it difficult for people to safely and cleanly dispose of ashes.

It is proposed to purchase 2 x Luna bins with cover: these have larger apertures that will allow safe disposal of ashes (metal liner) and the arched cover will protect the ashes in the event of rains to prevent them getting wet, soggy and turning into cement.

They will be strategically placed in 2 areas by the river front to prevent

vehicles parking to close to the river.

**Cost £250.02**

**Recommendation** to approve the purchase and installation of 2 x Luna bins with metal liners and arched cover

Cllr requested that the bins being replaced be removed so that these were not additional bins

**RESOLVED** by Full Council to approve the purchase and installation of 2 x Luna bins and the removal of 2 x bins that they replaced at a cost of £250.02

## 2. MARCLIFF

Consider dog bin as it is 6 months since decision made to install and “some” residents were unhappy.

Dog bin is emptied fortnightly and is 1/2 to 3/4 full every time – same pattern as the dog bin in Mill Lane, Broom

Following the 6 month rule, members reviewed this based on the above information. It is noted that it is well used and it will be reviewed in 6 months’ time to see if it continues to be used.

**Recommendation** that the bin remain and that the situation is reviewed again in September.

Following the email received and the representation made, it was proposed the Facilities WG meet and visit all the proposed sites with the exception of the Fisherman’s Car Park: this is third party property and not appropriate as it would require regular visits from Parish Council contractors.

**RESOLVED** by Full Council that Facilities WG visit the sites and report back to Full Council with a recommendation.

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 10iii) GRANT WG – REPORT & RESOLUTIONS FEBRUARY 2024**

Grant application was sent by email to and considered by:

Cllrs Taylor (P) Chairman, Cllr Cullum, Chairman of the CWG; Cllr Hiscocks, Chairman of the FWG and Cllr Moore, Chairman of YVYV

#### **1. MARLCLIFF RESIDENTS GROUP**

During the recent floods at the start of 2024, a leak to the outlet hose and joint to a pump was noted and needs replacing with a lock on joint and solid hosing.

**Cost: £265.82**

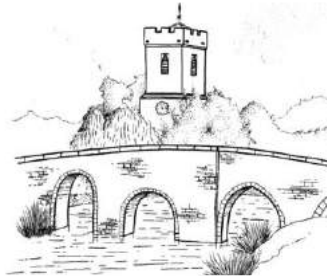
**Grant request: £265.82**

**Recommendation** to award the grant

**RESOLVED** by Full Council to award the full amount of £262.82

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 8 - CLERKS REPORT - MARCH 2024**

#### **1. FINANCE**

- i. Purchased 4 x D Day Souvenir Flags @ £115.20 (inc. tax)

#### **2. PARISH COUNCILLORS EMAIL ADDRESS**

Following from last month's report, I have attended the webinar and it would appear to be sensible to move to a @bidfordonavon-pc.gov.uk email address for Councillors: this will give Councillors a more secure email as well as advertising their status as Local Government.

Will now progress to looking at setting these up via approved service suppliers etc. It should be noted that it is recommended the Clerk will be the administrator.

#### **3. PARISH COUNCIL WORKING GROUPS**

It has been proposed, and I agree, that the Working Groups should meet earlier in the month. This will give the Clerk time to write the Report & Recommendations and circulate to all Councillors giving them more time to prepare for the decision making Parish Council Meeting.

#### **4. DUGDALE SPORTS FIELD**

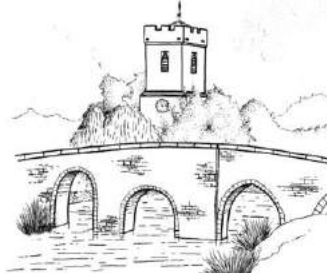
National Grid have contacted me requesting permission to install approximately 215 m of underground cable along the North Eastern Boundary. As this is a sensible development, permission has been granted. Work is weather dependent and will take 2 weeks, or less.

Council is asking to see if electricity can be drawn from any point to supply electricity to proposed changing room facilities for sports teams.



# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 9i) COMMUNITIES WG REPORT AND RECOMMENDATIONS MARCH 2024**

Meeting took place via Zoom Tuesday 19<sup>th</sup> March 2024 @ 1.00 PM  
Attendants: Cllrs Barry, Cullum (Chairman) Ho and Taylor (N)  
Cllrs Taylor (P) Chairman of the Parish Council was present  
Also present: Mrs E Uggerloese, Clerk

#### **1. Market**

**Easter Market 6<sup>th</sup> April 2024** is well attended with 13 stalls booked. Barrell Organ will be attending and there will be an Easter Egg Hunt, proceeds of this will go to the Bidford Community Fridge  
**Recommendation** to note the update

#### **2. Lambourne Close Public Open Space (POS)**

Grass seed to plant on the west border has been bought. However, it is too wet to sow – this will be done when the weather is favourable and updated on the Notice Board.

#### **3. Annual Parish Assembly**

Consideration was given to the date and style.

- i. Style** – after some discussion it was agreed to have a display/show of what the Parish Council has achieved this financial year, as well as the Big Meadow Consultation as this would be an opportunity for residents to see what the Parish Council has achieved as well as give their views on the Big Meadow proposals.

Item 9i) Communities WG Report & Recommendations March 2024

It was also agreed to invite Guy Redmond, of Leaves of Green, to attend as he is the independent consultant on the Big Meadow project.

- ii. **Date** – it was agreed Monday evening, with a 6.00 pm start, would be most suitable. The date would be determined by when Leaves of Green would have the proposals ready: suggestions are Monday 15<sup>th</sup> or 22<sup>nd</sup> April or 13<sup>th</sup> May. The venue to be the Parish Council Meeting Room as the Parish Council Achievement Display and the Big Meadow Consultation would require space.

**Recommendation** to approve style and date – the latter to be confirmed once Guy Redmond advises his availability.

#### 4. **D Day Commemoration**

- i. The British Legion has arranged a memorial ceremony on 6th June @ 11.00 am by the War Memorial.
- ii. Clerk to purchase 2 x Souvenir Flags to be hoisted at St Laurence and the Fire Station once permission from all parties  
**Cost £57.60**
- iii. Council considering supporting any other community event in connection with D Day

**Recommendation** to note

# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



### Item 9ii) FACILITIES WG (FWG) REPORT AND RECOMMENDATIONS MARCH 2024

Members met on Monday 18<sup>th</sup> March 2024 @ 3.30 pm at Bidford Community Library

Attendants: Cllrs Hiscock (Chairman), Haberton, Moore and Williams  
Cllr Taylor (P) Chairman of the Council  
Mrs E Uggerloese, Clerk

#### 1. BIG MEADOW

- i. **Leaves of Green** – Assessment, Strategies and Guideline for Development 2024-2030 has been completed (Phase 1). Now instructing for Phase 2, which is the Public Consultation to take place at the Annual Parish Assembly to give all residents the opportunity to see the proposals and comment.  
**Recommendation** to note the update
- ii. **Toilet** – current plans were considered. However, these were based on not having to submit a planning application which Council has now been advised is required.

Item 9ii) Facilities WG Report & Resolutions March 2024

On this basis, after much discussion, it was agreed to request further plans:

- Men and Women's toilets
- Family toilet with baby changing facilities
- Disabled toilet  
and alternative plan for
- Universal toilets (toilet, washbasin and baby changing facilities)

**Recommendation** to note the update

- iii. Rent effective from 27/11/2023.  
Original increase was to be 22.65% (CPI) have negotiated a reduction to 19.48% as per advice from DCK.  
This means the rent increases from £12,500p to £14,935 pa  
**Recommendation** to accept the increase

## 2. MARCLIFF

To approve Consultation Letter to be sent to all Marcliff residents asking for their vote regarding the siting of the dog bin, following a walk looking at the sites as set out by some of the residents.

To recommend the consultation and the letter

This was agreed and the distribution of the letter to be carried out as soon as possible.

**Recommendation** to note

## 3. SALFORD ROAD CEMETERY

- i. To consider burial charges for 2024/25 (current fees can be found at <https://bidfordonavon-pc.gov.uk/wp-content/uploads/2023/03/Bidford-on-Avon-Cemetery-Rules-Regulations-merged-compressed.pdf>)

Council normally approves a £5 increase per item.

**Recommendation** to increase the fees by 5%

- ii. At least 2 x benches need replacement.

Should these be traditional wood : cost £270.83 (if still available) or recycled material : cost £395 (this is approx from a company that have sent a brochure) here is the link - <https://www.recycledfurniture.co.uk/Benches-and-Seating/Winawood-Sandwick-2-Seater-Bench>

It also comes in teak colour

**Recommendation** to approve the purchase of 1 x teak coloured recycled material and install. Once this has taken place, ask residents whether they approve or prefer the traditional wood bench.

Item 9ii) Facilities WG Report & Resolutions March 2024

**4. TO CONSIDER MOBILE CHANGING ROOM FACILITIES**

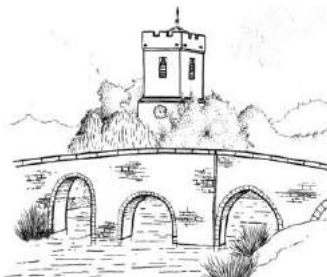
This is an “in progress” item but need for it to be moving in the right direction so alternatives and costs can be considered and, when a recommendation is reached, to be presented to Council

Various possibilities considered. Need to investigate electricity and water supplies

**Recommendation** to note

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 9iii) GRANT WG – REPORT & RECOMMENDATIONS MARCH 2024**

Grant application was sent by email to and considered by:

Cllrs Taylor (P) Chairman, Cllr Cullum, Chairman of the CWG and Cllr Hiscocks,  
Chairman of the FWG

Cllr Moore, Chairman of the YVYV WG declared an interest as he grandson plays for Bidford Juniors FC U11 Team

#### **1. BIDFORD JUNIORS FC**

Request for the renewal of the Sponsorship, under the Brighter Bidford banner, for a further 2 years, for the U11 team (which would be U12 in the second year) The kit would be for 18 outfield kits + 1 Goalkeeper kit. Included in the full kit is a base layer, a home shirts, shorts and socks. All kit shirts have to be numbered as per FA rules.

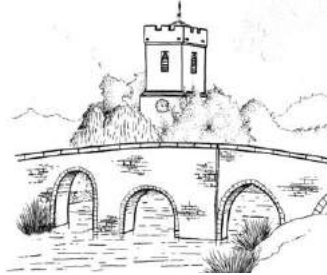
**Cost £700**

**Grant request £800** -to cover replacement kit over the 2 year period

**Recommendation** to award the grant

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 9ii) YOUR VILLAGE YOUR VOICE WG – REPORT & RECOMMENDATIONS MARCH 2024**

Members met on Wednesday 6<sup>th</sup> March 2024 @ 3.30 pm at Bidford Community Library

Attendants: Cllrs Ho, Moore (Chairman) and Williams  
Cllr Haberton, Community Speed Watch lead was invited  
Mrs E Uggerloese, Clerk

#### **1. Community Speed Watch (CSW)**

Cllr Haberton asked when would the new camera become available as the one that had been bought early in 2020 is no longer fit for purpose. Council had approved the purchase of the current model recommended by CSW, subject to sufficient volunteers being recruited and trained. Cllr Haberton advised that there were some 12 volunteers and that training would be arranged.

Clerk requested the information regarding volunteers be sent to her to enable her to make arrangements for the purchase of the camera, as per Council's resolution.

**Recommendation** Council to note that once the details of the volunteers has been supplied and training date confirmed, this will trigger the purchase of the new camera

#### **2. AutoSpeedWatch survey device**

This is a camera which is attached to a fixed post and monitors speeding. It is in use in some areas. However, its use is not supported by either Warwickshire CC Road Safety or Warwickshire Police.

In order for this to progress, the Police has asked for some clarification for the conversation to start.

Item 9iv) YVYV WG Report & Recommendations March 2024

Police has emphasised that one of the points of CSW is that they should be visible and this device negates this visibility.

**Recommendation** Council to note that this is work in progress

**3. School Speeding Posters**

It was agreed to work with the school.

**Recommendation** to note

**4. Longer Term Audit - follow on from walkabout in Nov 2024.**

This was initiated by County Cllr. Pemberton. Cllr Haberton attended the initial meeting before the walk/drive (he was unable to make the walk due to a foot injury). A Road Safety Office also attended.

The idea is to create a Safe System Solution for Bidford. Some ideas were considered during the drive/walk, especially around the hot spots.

However. It should be noted this is a County Council remit – the Parish Council can only lobby.

**Recommendation** to note

**5. Traffic count survey**

Cllr Haberton asked if it would be possible to carry out a Traffic Survey around Tower Hill, as much for volume of traffic as speeding.

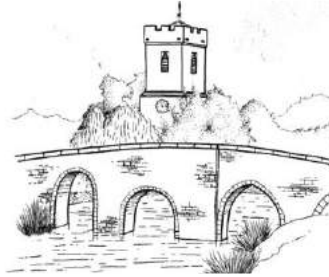
Cost : £110 per week per site

**Recommendation** Council to consider approving the survey.



# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



### GUIDANCE NOTES TO PUBLIC PARTICIPATION AT COUNCIL MEETINGS

Bidford-on-Avon Parish Council welcomes all members of the community to its meetings, which are always held in public:

- Parish Council
- Consultative Planning Committee

Calendar of the meetings from April to March is posted on noticeboards.

The Agenda is published on the Parish Council website 3 full days before a meeting [www.bidfordonavon-pc.gov.uk](http://www.bidfordonavon-pc.gov.uk). A copy of the Agenda can be requested by contacting the Clerk on 778653/07718 628925 or by email : [info@bidfordonavon-pc.gov.uk](mailto:info@bidfordonavon-pc.gov.uk)

Members of the Public are reminded that this is a meeting of the Parish Council, during which it will consider and make decisions on items on the published Agenda – it is not a public meeting.

There is a 15 minutes **Public Forum**, at the start of every meeting, during which members of the public are able to raise issues of concern, though only items on the Agenda will be considered by the Council at the meeting.

Members of the public are reminded that the following procedures will apply:

- Questions and presentation of petitions will be allowed on matters affecting the Parish Council during the allocated **Public Forum**.
- The time allocated to the public participation session of the meeting shall not exceed **fifteen minutes**. The Chairman can, at his/her discretion, extend the time, but it must never exceed **thirty minutes**.
- The Chairman will invite those who wish to speak to put their hands up and identify themselves. Their names will be taken by the Clerk, and they will

each be invited in turn to speak. It should be noted that members of the public who do not indicate they wish to speak when invited to do so, will not be allowed to do so later in the meeting.

Should the speaker not wish to identify themselves by name, they should be aware that they must give some sort of identification that will allow the Clerk to call on them to speak – this could be initials, street where they live, post code or similar.

It should be noted that the names of the speakers are **not** minuted: they are simply referred to as “a resident” or, in the event they are not a resident, “a concerned party”.

- Each individual questioner shall only be allowed to speak once and shall be restricted to **three minutes**.
- The question must be relevant to the business of the Parish Council or Committee and shall not require a response or debate, as the item will be debated at the meeting.

Although questions need not be submitted in advance in writing, it should be noted that questions presented in that form are more likely to receive detailed response and may, if the Clerk deems it appropriate, be included on the Agenda for the consideration of the Parish Council

- Questions to the Planning Committee shall be relevant to a specific item(s) on the Agenda
- Questions should be directed to the Chairman of the meeting who may request another Member, or the Clerk, to respond
- Questions regarding matters **not** on the Agenda will be noted and be answered at a later stage or, if a decision by the Parish Council is required, added to the Agenda of the next meeting.

**Answers to questions may take the form of:**

- A direct verbal response
- When the desired information is contained in a publication, by reference to the said publication
- When considered appropriate, then a written reply may be considered

Questions that relate to individual affairs of either the questioner or any other named person **are not permitted**, but only questions relating to matters of policy or practice i.e. matters of general rather than individual concern.

Any question, which in the opinion of the Chairman is scurrilous, improper, capricious, irrelevant or otherwise objectionable, shall be disallowed

**If you are unclear on any aspect of the above, please contact the Clerk**

**Tel. No. 01789 778653/07718 628925**

**Email: [info@bidfordonavon-pc.gov.uk](mailto:info@bidfordonavon-pc.gov.uk)**

**Parish Council Office: Bramley Way, Bidford-on-Avon B50 4QG**

**Postal address : c/o Bidford Post Office, Salford Road, Bidford-on-Avon B50 4AW**

**You may also refer to the Parish Council's Standing Orders, Part 1 available at the Parish Council Office and online at <http://www.bidfordonavon-pc.gov.uk/pdfs/documents/proc-standingorders.pdf>**

**March 2024**