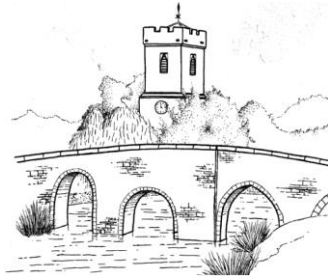


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Annual Parish Council Meeting held on Monday 20th May 2024 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way B50 4QG

PRESENT

Chairman Cllr. Taylor

Cllrs. Barry, Cullum, Haberton, Hiscocks, Moore and Williams

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

Also present District Cllr Fleming
10 members of the public

1. TO ELECT THE CHAIRMAN OF THE PARISH COUNCIL

Cllr Taylor advised that, should she be re-elected she would not remain in post the whole year. However, she would like to complete the current projects.

On this basis, it was proposed Cllr Taylor be elected Chairman.

There being no other candidates, it was

RESOLVED to elect Cllr Taylor by a unanimous vote

2. TO ELECT THE PARISH COUNCIL VICE CHAIRMAN

It was proposed Cllr William be re-elected

There being no other candidates, it was

RESOLVED by a unanimous vote to elect Cllr Williams

3. TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Taylor accepted the Office of Chairman of the Council
RESOLVED to note and receive

4. TO ELECT THE CHAIRMAN OF THE CONSULTATIVE PLANNING COMMITTEE

It was proposed Cllr Williams, as Vice Chairman, be elected
There being no other candidates, it was
RESOLVED by a unanimous vote, to elect Cllr Williams

5. TO RECEIVE AND ACCEPT APPOLOGIES FOR ABSENCE

Apologies received and accepted from Cllrs Ho and Taylor (N)

6. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - Cllr Williams declared a non-pecuniary interest in Item17ii) as he is a member of the Broom Village Hall Committee
- ii. Written requests for Dispensations for DPI should be received by the Clerk no later than 24 hours prior to the meeting.
None requested

7. TO APPROVE THE MINUTES OF THE MEETING HELD ON 29th APRIL 2024

Cllr Barry proposed they be accepted as being accurate.
RESOLVED to approve the Minutes, which were signed by the Chairman

Standing Order were suspended for the Public Forum

8. PUBLIC FORUM

Standing Order were reintroduced

9. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton was not present and had not sent a report

10. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

Main concern is the number of Solar Panel Farms being granted planning permission on agricultural land.

A map showing the current applications was left with the Clerk
RESOLVED to note

11. RECEIVE CLERK'S REPORT

This forms an integral part of the Minutes to which it is attached
RESOLVED to note

12. TO CONFIRM DELEGATED POWERS FPR THE CONSULTATIVE PLANNING COMMITTEE

RESOLVED to confirm the delegation

13. TO CONFIRM DELEGATED POWERS TO 2 X COUNCILLORS AND THE CLERK TO RESPOND TO PLANNING APPLICATIONS THAT REQUIRE DECISIONS BEFORE THE NEXT MEETING OF THE PARISH COUNCIL

RESOLVED to confirm the delegation

14. TO CONFIRM THE FOLLOWING WORKING GROUPS AND THEIR MEMBERSHIP

i. Communities WG

Proposed this remains as a Working Group

RESOLVED to approve the Communities WG

Proposed membership

- Cllr Barry
- Cllr Cullum
- Cllr Ho
- Cllr Taylor (N)

RESOLVED to approve the membership of Cllrs Barry, Cullum, Ho and Taylor (N), subject to acceptance from Cllrs Ho and Taylor (N)

ii. Communications Strategy WG

Approval of the WG had been resolved at the April 2024 meeting.

Proposed membership:

- Cllr Barry
- Cllr Haberton
- Cllr Taylor (N)
- Cllr Taylor (P)

RESOLVED to approve the membership of Cllrs Barry, Haberton, Taylor (N) and Taylor (P), subject to acceptance from Cllr Taylor (N)

iii. Facilities WG

Proposed this remains as a Working Group

RESOLVED to approve the Facilities WG

Proposed membership

- Cllr Haberton
- Cllr Hiscocks
- Cllr Moore
- Cllr Williams

RESOLVED to approve the memberships of Cllrs Haberton, Hiscocks, Moore and Williams

iv. Grants WG

Proposed this remains as a Working Group

RESOLVED to approve the Grants WG

Proposed membership:

Chairman of the Parish Council and the Chairmen of the current Working Groups (Communities, Facilities & Your Village Your Voice), once elected

RESOLVED to approve that membership remain as the Chairman of the Parish Council and the Chairmen of the current Working Groups (Communities, Facilities and Your Village Your Voice)

v. **Your Village Your Voice**

Proposed this remains as a Working Group

RESOLVED to approve the Your Village Your Voice WG

Proposed membership

- Cllr Ho
- Cllr Moore
- Cllr Williams

RESOLVED to approve membership of Cllrs Ho, Moore and Williams subject to acceptance from Cllr Ho

15. TO CONFIRM MEMBERSHIP OF

- i. **Performance Panel** – Chairman and Vice Chairman of the Parish Council
RESOLVED to approve
- ii. **Staffing Panel** – Chairman and Vice Chairman of the Parish Council
RESOLVED to approve

16. TO ELECT MEMBER TO REVIEW MONTHLY ACCOUNTS ON A QUARTERLY BASIS

Cllr Haberton volunteered and it was

RESOLVED to approve the appointment of Cllr Haberton

17. TO ELECT PARISH COUNCIL MEMBERS TO OUTSIDE COMMITTEES

- i. Crawford Memorial Hall – two members (non-voting)
Please note that the representative cannot be an existing member of the Crawford Memorial Hall Management Committee.
Issues had been raised by the Trustees of the Crawford Memorial Hall. It was, therefore proposed that:
 - The current membership of Cllrs Ho and Taylor (P) remain until issues had been resolved
RESOLVED to approve
 - That the Parish Council seek legal advice and allocate a maximum amount of £1000 toward this cost
RESOLVED to approve seeking legal advice and to allocate a maximum of £1,000 towards this
- ii. Broom Village Hall Committee – one member (non-voting)
After a short discussion, it was proposed Cllr Cullum be nominated
RESOLVED to nominate Cllr Cullum

18. TO REVIEW AND APPROVE THE FOLLOWING

- i. Standing Orders – circulated
It was proposed they be approved
RESOLVED to approve
- ii. Financial Regulations – circulated
It was proposed they be approved
RESOLVED to approve

19. TO APPROVE DATES FOR COUNCIL MEETINGS FROM 1ST JUNE 2024 TO 31ST MAY 2025

These had been circulated and it was proposed they be approved

RESOLVED to approve the dates for the forthcoming year

20. TO CONSIDER REPORT AND RECOMMENDATIONS FROM

- i. **Communities WG Report & Resolutions** – are attached to these Minutes of which they form an integral part
- ii. **Facilities WG**
Salford Road Cemetery needs 4 x benches replaced. As the recycled bench has been a success, the **Recommendation** is to replace the current wooden ones with 4 x benches made from recycled material at a cost of £395 each. **Total cost £1,580**
RESOLVED to approve the purchase
- iii. **YVYV WG**
Short verbal report to advise the groups had met and a date for the first “Showcasing Bidford” event had been agreed: 26th October 2024 and it would be “Arts & Crafts” with “Communities Groups & Leisure” in the Spring and “Sports” in the summer
RESOLVED to note

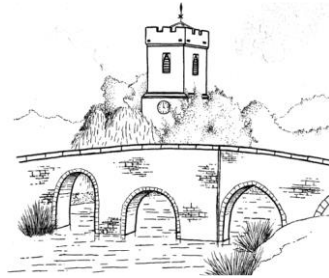
21 TO APPROVE

- i. April 2024 accounts – circulated
RESOLVED to approve
- ii. May 2024 payments – circulated
RESOLVED to approve

The meeting ended at approx 8.15 pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 11 - CLERKS REPORT - May 2024

1. FINANCE

- i. 3 x Banners for the Big Meadow
Cost : £136.80

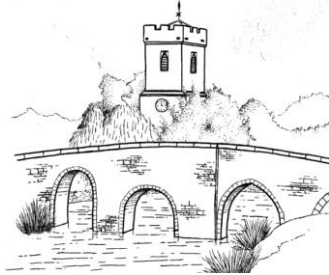
2. PARISH COUNCIL POLICIES

The Clerk and a Cllrs will be reviewing and updating these and presenting to Council for approval on regular basis.

- i. **Risk Assessment** update pending approval of Financial Regulations as this may have to be considered
- ii. **Standing Orders** - understand update is in process.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 20i) COMMUNITIES WG REPORT AND RESOLUTIONS MAY 2024

Meeting took place on Thursday 9th May 2024 @ 12.00 noon at Bidford Community Library

Attendants: Cllrs Barry, Cullum (Chairman) and Ho
Cllr Taylor (N) had sent his apologies

Also present: Mrs E Uggerloese, Clerk and Miss H. Wren, Admin. Assistant

1. Market

The Market Manager has resigned.

An advertisement for the replacement has been published.

In the meantime, cover had been secured for the June market which was going ahead on 1st June

Recommendation to note the update

It was proposed the Council thanked the outgoing Market Manager for his excellent work in the past year

RESOLVED to note

2. Twinning Association

Following a lengthy discussion, it was agreed that a meeting between the parties would be beneficial to raise understanding and collaboration in the future.

Regrettably, it was not possible to arrange this before the publishing of the Agenda due to members being away. It has been agreed to arrange on their return.

In the meantime, the WG considered the purchase the Twinning Association has made of a "Royal Mail CR Post Box. Red Wall Mounted Letterbox with Lock Mailbox

Item 20i) Communities WG Report & Resolutions May 2024

For Outside” Cost £150 and, having received information on the Twining Ass. as had been requested, the

Recommendation is to approve the £150 and to send a letter of thanks and congratulations to the Mayor of Ebsdorfergrund.

RESOLVED by 6 votes in favour and 1 abstention to approve the £150 and the letter of thanks to the Mayor of Ebsdorfergrund

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			8,362.06	
200	Current Bank A/c			157,300.29	
201	CCLA Deposit Fund			944,836.71	
310	General Reserves				236,602.14
315	Rolling Project Fund				281,034.94
319	EMR S106 St Laurence Mtce				55,726.02
326	EMR Allotments				4,802.84
329	EMR CPCPP - Cycle Paths				3,000.00
330	EMR S106 Fund P A Enhancements				116,617.23
331	EMR S106 Jacksons Mtce				23,000.00
332	EMR Election				731.62
333	EMR S106 Kings Meadow Mtce				214,469.00
334	EMR CIL 2023/24				2,764.24
336	EMR Rolling Capital Fund				33,940.00
337	EMR Equipment Maintenance				7,456.00
501	Creditors Control				933.83
515	PAYE/NI Control				1,384.72
517	Superannuation Control				545.03
1000	Carparking Fees	201	Parks and Outside Areas		708.33
1001	Lease, Rent, Hire Pitches/Land	201	Parks and Outside Areas		1,276.00
1001	Lease, Rent, Hire Pitches/Land	205	Village Management		223.72
1004	CP Community Fridge	109	Capital & Projects		4,178.73
1010	Allotment Rents	202	Allotments		1,447.33
1130	Burials	203	Cemetery		745.00
1176	Precept Received	101	Administration		154,791.50
1178	Grant Received	109	Capital & Projects		500.00
1190	Bank Interest Receivable	101	Administration	4,198.40	
4001	Salary & Wages	101	Administration	4,678.87	
4002	Employers NI	101	Administration	436.48	
4003	Employers Superannuation	101	Administration	799.31	
4004	WFH Allowance	101	Administration	26.00	
4006	Rent for Room	101	Administration	200.00	
4008	Training Costs	102	Civic & Democratic	210.00	
4009	Travelling	101	Administration	35.10	
4010	Janitorial	201	Parks and Outside Areas	2,009.21	
4011	Business Rates	101	Administration	455.31	
4011	Business Rates	203	Cemetery	1,726.54	
4014	Rent Paid Play Areas	201	Parks and Outside Areas	19.17	
4017	Waste Disposal	201	Parks and Outside Areas	38.77	
4019	Big Meadow Maintenance Contrac	201	Parks and Outside Areas	2,400.00	
4020	Sundry Expenses	101	Administration	33.13	
4020	Sundry Expenses	202	Allotments	100.00	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4020	Sundry Expenses	205	Village Management	150.00	
4021	Telephone	101	Administration	131.93	
4023	Office Stationery	101	Administration	52.50	
4024	Subscription	101	Administration	1,455.21	
4025	Insurance	101	Administration	769.00	
4027	Equipment Rental	101	Administration	193.27	
4028	Accounts Support	101	Administration		125.00
4029	IT & Computer Support	101	Administration	208.90	
4034	New Equipment	205	Village Management	171.33	
4035	Village Improvement	205	Village Management	2,948.55	
4039	General Maintenance	201	Parks and Outside Areas	95.18	
4039	General Maintenance	203	Cemetery	4,126.51	
4043	Tree Maintenance	202	Allotments	15.00	
4044	Tools & Equipment Purchases	205	Village Management	355.00	
4046	Grass Cutting	201	Parks and Outside Areas	2,118.00	
4046	Grass Cutting	203	Cemetery	321.00	
4047	Play Area Maintenance	201	Parks and Outside Areas	577.50	
4048	Footpath & Verge Maintenance	201	Parks and Outside Areas	961.00	
4048	Footpath & Verge Maintenance	205	Village Management	1,549.33	
4050	Street Furniture & Signs	201	Parks and Outside Areas	3,867.06	
4050	Street Furniture & Signs	203	Cemetery	411.60	
4057	Audit Fees External & Internal	101	Administration		1,750.00
4057	Audit Fees External & Internal	205	Village Management	557.00	
4061	Grants & Donations	201	Parks and Outside Areas	800.00	
4070	Card Processing Charge	201	Parks and Outside Areas	14.00	
5130	Tfr frm EMR S106 Fund	201	Parks and Outside Areas		961.00
Trial Balance Totals :				1,149,714.22	1,149,714.22
Difference				0.00	

Current Bank A/c

Receipts received between 01/04/2024 and 30/04/2024

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 18/04/2024	43.72						
13	Youth Club	43.72			1001	205	43.72	Youth Club Annual Rent
	Banked: 30/04/2024	157,940.83						
	Rotary Club	500.00			1178	109	500.00	Rotary Club C'Fridge
15	Stratford on Avon	154,791.50			1176	101	154,791.50	Stratford on Avon Precept
17	A.E.Bennett and So	345.00			1130	203	345.00	A.E.Bennett and So
18	A.E.Bennett and SO	205.00			1130	203	205.00	A.E.Bennett and SO
20	Card TXNS Parking	157.00		26.17	1000	201	130.83	Card TXNS Parking
21	Card TXNS Parking	495.00		82.50	1000	201	412.50	Card TXNS Parking
24	Mobile Cheque	795.53			1010	202	795.53	Allotment Rent
25	Mobile Cheque	651.80			1010	202	651.80	Allotment Rents
	Banked: 30/04/2024	126.00						
43	Card TXNS Parking	12.00		2.00	1000	201	10.00	Card TXNS Parking
45	Card TXNS Parking	63.00		10.50	1000	201	52.50	Card TXNS Parking
49	Card TXNS Parking	51.00		8.50	1000	201	42.50	Card TXNS Parking
	Banked: 30/04/2024	6,321.21						
33B	Hiscox	419.48			4025	101	419.48	Hiscox Insurance 24/25
56	Card TXNS Parking	72.00		12.00	1000	201	60.00	Card TXNS Parking
35	Clifford - Bridges	195.00			1130	203	195.00	Clifford - Bridges
	J Hudson BVM	180.00			1001	205	180.00	J Hudson BVM
34	Bidford Sports Association	1,276.00			1001	201	1,276.00	Bidford Sports
39	B Community Exp Mar	113.33			1004	109	113.33	B Community Exp Mar
40	B Community BCF Freezer	1,999.99			1004	109	1,999.99	B Community BCF Freezer
41	B Community Rent Dec-Mar	1,050.00			1004	109	1,050.00	B Community Rent Dec-
53	B Community Rent Apr	300.00			1004	109	300.00	B Community Rent Apr
	B Community Wages Apr	600.00			1004	109	600.00	B Community Wages Apr
55	B Community Exp Apr	115.41			1004	109	115.41	B Community Exp Apr
	Total Receipts:	164,431.76	0.00	141.67			164,290.09	

Detailed Balance Sheet - Excluding Stock Movement

Month 1 Date 30/04/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
105	VAT Control A/c	8,362	
200	Current Bank A/c	157,300	
201	CCLA Deposit Fund	944,837	
	Total Current Assets		1,110,499
	<u>Current Liabilities</u>		
501	Creditors Control	934	
515	PAYE/NI Control	1,385	
517	Superannuation Control	545	
	Total Current Liabilities		2,864
	Net Current Assets		1,107,635
	Total Assets less Current Liabilities		1,107,635
	<u>Represented by :-</u>		
300	Current Year Fund	127,491	
310	General Reserves	236,602	
315	Rolling Project Fund	281,035	
319	EMR S106 St Laurence Mtce	55,726	
326	EMR Allotments	4,803	
329	EMR CPCPP - Cycle Paths	3,000	
330	EMR S106 Fund P A	116,617	
331	EMR S106 Jacksons Mtce	23,000	
332	EMR Election	732	
333	EMR S106 Kings Meadow Mtce	214,469	
334	EMR CIL 2023/24	2,764	
336	EMR Rolling Capital Fund	33,940	
337	EMR Equipment Maintenance	7,456	
	Total Equity		1,107,635

**Bank Reconciliation Statement as at 30/04/2024
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank A/C	30/04/2024		157,300.29
			<u>157,300.29</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			157,300.29
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			157,300.29
		Balance per Cash Book is :-	157,300.29
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Current Bank A/c

Payments made between 01/04/2024 and 30/04/2024

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
02/04/2024	Warickshire Pensions	27	927.63			517		927.63	Warickshire Pensions
02/04/2024	Microshade Business Consultant	28	112.08	112.08		501			Purchase Ledger
02/04/2024	DCK Accounting Solutions Ltd	29	294.00	294.00		501			March Accounting Support
02/04/2024	HMRC	30	4,847.41			515		4,847.41	HMRC PAYE/NI
02/04/2024	Limebridge Rural Services Limi	31	3,608.40	3,608.40		501			Purchase Ledger
02/04/2024	NEST	32	84.75			517		84.75	NEST
02/04/2024	Hiscox	33	419.48			4025	101	419.48	Hiscox Insurance 24/25
02/04/2024	Hilary Joan Wren	36	136.00	136.00		501			Multiple
02/04/2024	Hilary Joan Wren	37	3.38	3.38		501			Chocolate for Easter Market
02/04/2024	Hilary Joan Wren	38	136.00	136.00		501			Chocolate for Easter Market
03/04/2024	Elisabeth Uggerloese	42	115.20	115.20		501			Purchase Ledger
04/04/2024	Omni Capital Retail	1	24.60			4021	101	24.60	Omni Capital Retail
04/04/2024	O2	2	58.90	58.90		501			29357207/772/O2
04/04/2024	E. Uggerloese	3	109.98		18.34	4010	201	11.64	100 Blue Disposable Gloves
						4010	201	80.00	4x Bathroom Cleaning Spray
10/04/2024	Leaves of Green t/a Making Spe	4	1,440.00	1,440.00		501			Masterplan/concept stage 1
11/04/2024	Elisabeth Uggerloese	5	-5.22	-5.22		501			Purchase Ledger
15/04/2024	Stratford-on-Avon District Cou	10	137.20	137.20		501			Purchase Ledger
15/04/2024	Crawford Memorial Hall	7	42.00	42.00		501			Hall Hire 08/02/24 - Grant
15/04/2024	Stratford-on-Avon District Cou	8	54.34	54.34		501			Purchase Ledger
15/04/2024	Stratford-on-Avon District Cou	9	55.31	55.31		501			Purchase Ledger
16/04/2024	E.Uggerloese	11	175.59		4.26	4034	205	150.00	Velocity Speed Gun
						4034	205	8.16	Duracell Plus C Batteries
						4034	205	13.17	Gun Protection Case
17/04/2024	Global Paymnets UK LLP	12	8.40	8.40		501			Purchase Ledger
19/04/2024	E.on Next Energy Limited	14	74.35	74.35		501			Purchase Ledger
22/04/2024	Water Plus Group Limited	16	10.02	10.02		501			Purchase Ledger
23/04/2024	Water Plus Group Limited	19	46.95	46.95		501			Purchase Ledger
24/04/2024	Crawford Memorial Hall	22	75.00	75.00		501			Purchase Ledger
24/04/2024	Water Plus Group Limited	23	124.80	124.80		501			Purchase Ledger
24/04/2024	Bidford Community Library Ltd	26	500.00	500.00		501			Purchase Ledger
25/04/2024	Vodafone Limited	44	43.79	43.79		501			Purchase Ledger
26/04/2024	Salaries	46	3,499.46			516		3,499.46	Salaries
29/04/2024	Bidford Community Library Ltd	50	200.00	200.00		501			Purchase Ledger
Subtotal Carried Forward:			17,359.80	7,270.90	22.60			10,066.30	

Current Bank A/c

Payments made between 01/04/2024 and 30/04/2024

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
29/04/2024	Shakespeare's England Ltd	51	237.60	237.60		501			Purchase Ledger
29/04/2024	Hilary Joan Wren	52	119.99	119.99		501			Purchase Ledger
30/04/2024	Arthur J Gallagher Insurance B	33A	419.48	419.48		501			Annual Ins 01/06/23-31/05/24
30/04/2024	Warickshire Pensions	57	927.63			517		927.63	Warickshire Pensions
30/04/2024	Microshade Business Consultant	58	112.08	112.08		501			Purchase Ledger
30/04/2024	DCK Accounting Solutions Ltd	59	294.00	294.00		501			Purchase Ledger
30/04/2024	Limebridge Rural Services Limi	60	3,608.40	3,608.40		501			Purchase Ledger
30/04/2024	NEST	61	169.50			517		169.50	NEST
30/04/2024	Edge IT Systems Limited	62	245.16	245.16		501			Sential One Antivirus 1 Yr
30/04/2024	Limebridge Rural Services Limi	63	2,220.00	2,220.00		501			Purchase Ledger
30/04/2024	Bidford Juniors FC	64	800.00			4061	201	800.00	Bidford Juniors FC
30/04/2024	The Play inspection Company	65	693.00	693.00		501			Outdoor Annual Inspections
30/04/2024	Building & Plumbing Supplies L	66	43.79	43.79		501			QQE Isolating Valve
30/04/2024	Glasdon UK Limited	67	1,471.20	1,471.20		501			20 x 100 Eco Nexus Liner Bags
30/04/2024	Elisabeth Uggerloese	68	81.22	81.22		501			Clerks Expenses Apr 24
30/04/2024	Primary Care Supplies	69	426.00	426.00		501			Defib Battery and Pads
30/04/2024	Primary Care Supplies	70	-426.00	-426.00		501			Purchase Ledger
30/04/2024	Institute of Cemetery and Crem	71	100.00	100.00		501			ICCM Membership 24/25
30/04/2024	MGS Services	72	10,151.00	10,151.00		501			Purchase Ledger
30/04/2024	D. J. Prickett	73	747.50	747.50		501			Check all Play Areas - Mar 24
30/04/2024	Hartwell & Co (Timber) Ltd	74	11.34	11.34		501			Galv 4 1/2" Hanging Post / Pla
30/04/2024	Grundon Waste Management Ltd	75	887.51	887.51		501			Waste containers rental
30/04/2024	ERS Office Supplies	76	18.07	18.07		501			5 x A4 Lever Arch Files
30/04/2024	Canon UK Limited	77	115.04	115.04		501			Canon - Equipment Hire
30/04/2024	Bidford Methodist Church	78	300.00	300.00		501			Community Fridge Fixed Rates
30/04/2024	Phil Basford Garden Machinery	79	653.12	653.12		501			Machine Service / Repairs
30/04/2024	John Astley & Sons Limited	80	829.89	829.89		501			Purchase Ledger
30/04/2024	John Astley & Sons Limited	80A	-829.89	-829.89		501			Purchase Ledger
30/04/2024	John Astely & Sons Limited	80B	829.89	829.89		501			Janitorial Supplies Apr 24
30/04/2024	Barlow Associates Ltd	81	6,250.00	6,250.00		501			Big Meadow Rent
Subtotal Carried Forward:			48,866.32	36,880.29	22.60			11,963.43	

Current Bank A/c

Payments made between 01/04/2024 and 30/04/2024

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									Oct-Mar 24
30/04/2024	Warwickshire & W Midlands ALC	82	1,481.20	1,481.20		501			WALC/NALC Subs band 18
30/04/2024	Warwickshire County Council	83	19.17	19.17		501			Bramley Way - Use of Land Apr
30/04/2024	NBB Recycled Furniture	84	474.00	474.00		501			Sandwick 3 Seater Bench
Total Payments:			50,840.69	38,854.66	22.60			11,963.43	

Date 30/04/2024 Month No: 1

Journal Ref: 91

<u>A/c</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
5130	Tfr frm EMR S106 Fund	201	Parks and Outside Areas	Monthly Maintenance - K.Meadow		961.00
333	EMR S106 Kings Meadow Mtce 0			Monthly Maintenance - K.Meadow	961.00	
Narrative: Monthly Maintenance - K.Meadow to EMR				Journal Totals	961.00	961.00

DJM DCKAS 16/05/2024

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
315 Rolling Project Fund	281,034.94		281,034.94
319 EMR S106 St Laurence Mtce	55,726.02		55,726.02
326 EMR Allotments	4,802.84		4,802.84
329 EMR CPCPP - Cycle Paths	3,000.00		3,000.00
330 EMR S106 Fund P A Enhancements	116,617.23		116,617.23
331 EMR S106 Jacksons Mtce	23,000.00		23,000.00
332 EMR Election	731.62		731.62
333 EMR S106 Kings Meadow Mtce	215,430.00	-961.00	214,469.00
334 EMR CIL 2023/24	2,764.24		2,764.24
336 EMR Rolling Capital Fund	33,940.00		33,940.00
337 EMR Equipment Maintenance	7,456.00		7,456.00
	<u>744,502.89</u>	<u>-961.00</u>	<u>743,541.89</u>

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1176 Precept Received	154,792	154,792	309,583	154,792			50.0%	
1190 Bank Interest Receivable	(4,198)	(4,198)	0	4,198			0.0%	
1195 CCLA Interest Receivable	0	0	25,000	25,000			0.0%	
Administration :- Income	150,593	150,593	334,583	183,990			45.0%	0
4001 Salary & Wages	4,679	4,679	60,264	55,585		55,585	7.8%	
4002 Employers NI	436	436	5,805	5,369		5,369	7.5%	
4003 Employers Superannuation	799	799	9,575	8,776		8,776	8.3%	
4004 WFH Allowance	26	26	312	286		286	8.3%	
4006 Rent for Room	200	200	2,400	2,200		2,200	8.3%	
4008 Training Costs	0	0	1,500	1,500		1,500	0.0%	
4009 Travelling	35	35	500	465		465	7.0%	
4010 Janitorial	0	0	480	480		480	0.0%	
4011 Business Rates	455	455	450	(5)		(5)	101.2%	
4017 Waste Disposal	0	0	60	60		60	0.0%	
4020 Sundry Expenses	33	33	100	67		67	33.1%	
4021 Telephone	132	132	1,000	868		868	13.2%	
4022 Postage & Carriage	0	0	25	25		25	0.0%	
4023 Office Stationery	53	53	600	548		548	8.8%	
4024 Subscription	1,455	1,455	2,500	1,045		1,045	58.2%	
4025 Insurance	769	769	4,750	3,981		3,981	16.2%	
4026 Broadband & Internet	0	0	310	310		310	0.0%	
4027 Equipment Rental	193	193	500	307		307	38.7%	
4028 Accounts Support	(125)	(125)	4,100	4,225		4,225	(3.0%)	
4029 IT & Computer Support	209	209	2,850	2,641		2,641	7.3%	
4030 Website	0	0	2,000	2,000		2,000	0.0%	
4032 Publicity & Special Events	0	0	500	500		500	0.0%	
4034 New Equipment	0	0	1,250	1,250		1,250	0.0%	
4036 Building Maintenance	0	0	100	100		100	0.0%	
4039 General Maintenance	0	0	100	100		100	0.0%	
4044 Tools & Equipment Purchases	0	0	50	50		50	0.0%	
4056 Legal and Professional	0	0	1,000	1,000		1,000	0.0%	
4057 Audit Fees External & Internal	(1,750)	(1,750)	1,750	3,500		3,500	(100.0%)	
Administration :- Indirect Expenditure	7,600	7,600	104,831	97,231	0	97,231	7.2%	0
Net Income over Expenditure	142,993	142,993	229,752	86,759				
<u>102 Civic & Democratic</u>								
4008 Training Costs	210	210	1,000	790		790	21.0%	
4037 Newsletter	0	0	1,650	1,650		1,650	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4053 Election Cots	0	0	1,000	1,000		1,000	0.0%	
Civic & Democratic :- Indirect Expenditure	210	210	3,650	3,440	0	3,440	5.8%	0
Net Expenditure	(210)	(210)	(3,650)	(3,440)				
107 Grants & Donations Power Gen C								
4061 Grants & Donations	0	0	25,000	25,000		25,000	0.0%	
Grants & Donations Power Gen C :- Indirect Expenditure	0	0	25,000	25,000	0	25,000	0.0%	0
Net Expenditure	0	0	(25,000)	(25,000)				
109 Capital & Projects								
1004 CP Community Fridge	4,179	4,179	0	(4,179)			0.0%	
1178 Grant Received	500	500	0	(500)			0.0%	
Capital & Projects :- Income	4,679	4,679	0	(4,679)				0
4991 Rolling Projects Provision	0	0	100,000	100,000		100,000	0.0%	
Capital & Projects :- Indirect Expenditure	0	0	100,000	100,000	0	100,000		0
Net Income over Expenditure	4,679	4,679	(100,000)	(104,679)				
201 Parks and Outside Areas								
1000 Carparking Fees	708	708	38,000	37,292			1.9%	
1001 Lease, Rent, Hire Pitches/Land	1,276	1,276	2,500	1,224			51.0%	
1002 Fishing Rights	0	0	926	926			0.0%	
1003 Moorings Income	0	0	1,600	1,600			0.0%	
Parks and Outside Areas :- Income	1,984	1,984	43,026	41,042			4.6%	0
4010 Janitorial	2,009	2,009	5,000	2,991		2,991	40.2%	
4012 Water Rates	0	0	900	900		900	0.0%	
4013 Rent Paid Parks	0	0	12,500	12,500		12,500	0.0%	
4014 Rent Paid Play Areas	19	19	400	381		381	4.8%	
4015 Electricity	0	0	2,000	2,000		2,000	0.0%	
4016 Rent & Cleaning Portaloos	0	0	5,000	5,000		5,000	0.0%	
4017 Waste Disposal	39	39	10,000	9,961		9,961	0.4%	
4019 Big Meadow Maintenance Contrac	2,400	2,400	16,500	14,100		14,100	14.5%	
4020 Sundry Expenses	0	0	500	500		500	0.0%	
4036 Building Maintenance	0	0	1,000	1,000		1,000	0.0%	
4038 Vandalism Repairs	0	0	3,000	3,000		3,000	0.0%	
4039 General Maintenance	95	95	10,000	9,905		9,905	1.0%	
4041 Big Meadow -Open Gate After Hr	0	0	1,500	1,500		1,500	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4042 Equipment Maintenance	0	0	500	500		500	0.0%	
4043 Tree Maintenance	0	0	1,000	1,000		1,000	0.0%	
4044 Tools & Equipment Purchases	0	0	200	200		200	0.0%	
4046 Grass Cutting	2,118	2,118	0	(2,118)		(2,118)	0.0%	
4047 Play Area Maintenance	578	578	15,000	14,423		14,423	3.9%	
4048 Footpath & Verge Maintenance	961	961	4,000	3,039		3,039	24.0%	
4050 Street Furniture & Signs	3,867	3,867	500	(3,367)		(3,367)	773.4%	
4061 Grants & Donations	800	800	0	(800)		(800)	0.0%	
4070 Card Processing Charge	14	14	5,000	4,986		4,986	0.3%	
4140 Mtce Kings Meadow (S106)	0	0	6,500	6,500		6,500	0.0%	
4141 Mtce Jacksons Meadow (S106)	0	0	800	800		800	0.0%	
4142 Mtce St Laurence (S106)	0	0	400	400		400	0.0%	
5130 Tfr frm EMR S106 Fund	(961)	(961)	0	961		961	0.0%	
5131 Tfr frm Jackson Meadow	0	0	(800)	(800)		(800)	0.0%	
5133 Tfr from EMR Miller Homes	0	0	(6,500)	(6,500)		(6,500)	0.0%	
5139 Tfr From EMR Devolved Services	0	0	(400)	(400)		(400)	0.0%	
Parks and Outside Areas :- Indirect Expenditure	11,939	11,939	94,500	82,561	0	82,561	12.6%	0
Net Income over Expenditure	(9,955)	(9,955)	(51,474)	(41,519)				
<u>202 Allotments</u>								
1010 Allotment Rents	1,447	1,447	2,000	553			72.4%	
Allotments :- Income	1,447	1,447	2,000	553			72.4%	0
4012 Water Rates	0	0	750	750		750	0.0%	
4017 Waste Disposal	0	0	250	250		250	0.0%	
4020 Sundry Expenses	100	100	0	(100)		(100)	0.0%	
4039 General Maintenance	0	0	1,000	1,000		1,000	0.0%	
4043 Tree Maintenance	15	15	0	(15)		(15)	0.0%	
Allotments :- Indirect Expenditure	115	115	2,000	1,885	0	1,885	5.8%	0
Net Income over Expenditure	1,332	1,332	0	(1,332)				
<u>203 Cemetery</u>								
1130 Burials	745	745	8,000	7,255			9.3%	
1131 Memorials	0	0	1,500	1,500			0.0%	
1135 Cemetery Maintenance Income	0	0	750	750			0.0%	
Cemetery :- Income	745	745	10,250	9,505			7.3%	0
4011 Business Rates	1,727	1,727	1,850	123		123	93.3%	
4012 Water Rates	0	0	100	100		100	0.0%	
4015 Electricity	0	0	200	200		200	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4023 Office Stationery	0	0	50	50		50	0.0%	
4024 Subscription	0	0	95	95		95	0.0%	
4039 General Maintenance	4,127	4,127	7,600	3,473		3,473	54.3%	
4042 Equipment Maintenance	0	0	800	800		800	0.0%	
4043 Tree Maintenance	0	0	750	750		750	0.0%	
4046 Grass Cutting	321	321	3,000	2,679		2,679	10.7%	
4048 Footpath & Verge Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	412	412	0	(412)		(412)	0.0%	
Cemetery :- Indirect Expenditure	6,586	6,586	14,945	8,359	0	8,359	44.1%	0
Net Income over Expenditure	(5,841)	(5,841)	(4,695)	1,146				
<u>204 Street Lighting</u>								
4018 Electricity Streetlights	0	0	4,000	4,000		4,000	0.0%	
4054 Streetlights Repairs & Maint.	0	0	750	750		750	0.0%	
Street Lighting :- Indirect Expenditure	0	0	4,750	4,750	0	4,750	0.0%	0
Net Expenditure	0	0	(4,750)	(4,750)				
<u>205 Village Management</u>								
1001 Lease, Rent, Hire Pitches/Land	224	224	1,000	776			22.4%	
1055 Agency Work Income	0	0	3,300	3,300			0.0%	
Village Management :- Income	224	224	4,300	4,076			5.2%	0
4020 Sundry Expenses	150	150	0	(150)		(150)	0.0%	
4032 Publicity & Special Events	0	0	450	450		450	0.0%	
4033 Market Management	0	0	1,680	1,680		1,680	0.0%	
4034 New Equipment	171	171	0	(171)		(171)	0.0%	
4035 Village Improvement	2,949	2,949	9,100	6,151		6,151	32.4%	
4038 Vandalism Repairs	0	0	500	500		500	0.0%	
4039 General Maintenance	0	0	4,000	4,000		4,000	0.0%	
4042 Equipment Maintenance	0	0	800	800		800	0.0%	
4043 Tree Maintenance	0	0	1,000	1,000		1,000	0.0%	
4044 Tools & Equipment Purchases	355	355	0	(355)		(355)	0.0%	
4045 Lengthman	0	0	1,000	1,000		1,000	0.0%	
4048 Footpath & Verge Maintenance	1,549	1,549	15,000	13,451		13,451	10.3%	
4049 War Memorial Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	0	0	2,500	2,500		2,500	0.0%	
4051 Flower Boxes	0	0	6,500	6,500		6,500	0.0%	
4057 Audit Fees External & Internal	557	557	0	(557)		(557)	0.0%	
4073 Storage	0	0	1,200	1,200		1,200	0.0%	
Village Management :- Indirect Expenditure	5,731	5,731	44,230	38,499	0	38,499	13.0%	0
Net Income over Expenditure	(5,507)	(5,507)	(39,930)	(34,423)				

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	159,672	159,672	394,159	234,487			40.5%	
Expenditure	32,181	32,181	393,906	361,725	0	361,725	8.2%	
Net Income over Expenditure	<u>127,491</u>	<u>127,491</u>	<u>253</u>	<u>(127,238)</u>				
Movement to/(from) Gen Reserve	<u>127,491</u>	<u>127,491</u>						

Supplier	Invoice date	Invoice total	Notes
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L.S FARMER Groundworks and Landscaping	5/14/2024	£ 600.00	
Total Payable		£ 600.00	

Blackburn IT Services Ltd	5/8/2024	£ 764.50	
Total Payable		£ 764.50	

Canon UK Ltd	3/6/2024	£ 116.88	See Canon UK Statement
	1/26/2023	-£ 93.50	
Total Payable		£ 23.38	

Hartwell & Co (Timber) Ltd	5/14/2024	£ 6.39	
Total Payable		£ 6.39	

ERS Office Supplies	4/30/2024	£ 51.12	
Total Payable		£ 51.12	

MGS Services	5/19/2024	£ 5,058.00	Invoice states 2023
	5/18/2024	£ 5,630.00	
Total Payable		£ 10,688.00	

Proplant UK Ltd	5/8/2024	£ 114.96	
Total Payable		£ 114.96	

Clerks Expenses	5/31/2024	£ 95.07	
Total Payable		£ 95.07	

Warickshire County Council	5/16/2024	£ 19.17	
Total Payable		£ 19.17	

Building & Plumbing Supplies	4/30/2024	£ 72.24	
	4/30/2024	£ 19.91	
Total Payable		£ 92.15	

Glasdon	4/29/2024	£ 3,445.26	
Total Payable		£ 3,445.26	

Grundon Waste Management Ltd	4/30/2024	£ 46.52	
Total Payable		£ 46.52	

Limebridge Rural Services Limited	4/30/2024	£ 66.00	
Total Payable		£ 66.00	

Space Graphic Solutions Ltd	4/29/2024	£ 43.20	
Total Payable		£ 43.20	

DCK Accounting Solutions	4/30/2024	£ 6.00	Fee increase 24/25. Please change SO
Total Payable		£ 6.00	

£ 16,061.72