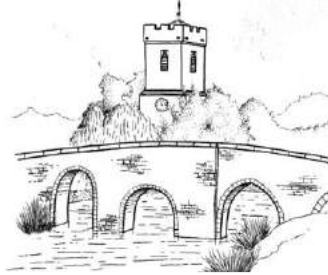


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BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 24th June 2024 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way B50 4QG

PRESENT

Chairman Cllr. Mrs Taylor

Cllrs. Barry, Cullum, Haberton, Hiscocks, Ho and Williams

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

Also present District Cllr Fleming
20 members of the public

1. TO RECEIVE AND ACCEPT APOLOGIES

Cllr Moore and Taylor (N) had sent their apologies which were accepted

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - Cllr Cullum declared an interest in item 10iv) 1 as she is a Committee member of the applicant
 - Cllr Williams informed he would like to advise that he knows the company being considered under Item 10 on a professional basis

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 20TH MAY 2024

Cllr Williams proposed they be accepted as being accurate.

RESOLVED to approve the Minutes, which were signed by the Chairman

Standing Orders were suspended for the Public Forum

4. PUBLIC FORUM

Standing Orders were reintroduced

5. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton was not present and had not sent a report

6. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

Not much happening at present due to General Election “purdah”.

Cllr Fleming restated his concern about the number of solar farms getting planning permission and advised he would be presenting a motion regarding this issue at the Council meeting of 8th July. South Warwickshire is an agricultural area and its land should be preserved.

RESOLVED to note

7. RECEIVE CLERK’S REPORT

No report this month. The Chairman took the opportunity of giving an update regarding the recent Warwickshire Fire & Rescue Service consultation. Council was pleased to learn that better cover is being for Stratford on Avon District, including keeping Bidford Fire Station on call overnight. This was good news and in line with the Parish Council proposals.

The Chairman would be attending the Overview and Scrutiny Meeting and would be speaking and same.

RESOLVED to note

8. TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS

- i. Unaudited Financial Statements for the year ending 31.03.2024

These had been circulated. No questions raised.

It was proposed that they be accepted

RESVOLED by 4 votes in favour and 3 abstentions, to approve the Unaudited Financial Statements. The abstentions were 3 new members.

- ii. The Annual Governance Statement 2023/24 – to be completed at the meeting. Template circulated

The Chairman read out each point asking Councillors to reply.

RESOLVED to reply “Yes” to all points of the Annual Governance Statement

- iii. The Annual Accounting Statements 2023/24

– circulated

Motion was put forward to approve the Annual Accounting Statement
RESOLVED to approve the Annual Account Statement

9. TO CONSIDER REPORT AND RECOMMENDATIONS FROM THE COUNCIL'S WORKING GROUPS

- i. **Communities Strategy WG Report & Resolutions** – are attached to these Minutes of which they form an integral part.
- ii. **Communities WG Report & Resolutions** – are attached to these Minutes of which they form an integral part
- iii. **Facilities WG Report & Resolutions** - are attached to these Minutes of which they form an integral part
- iv. **Grants WG Report & Resolutions** - are attached to these Minutes of which they form an integral part

10. TO CONSIDER THE POSSIBILITY OF EMPLOYING WARDENS/MARSHALS ON THE BIG MEADOW ON WEEKENDS

Council recognised that the high volume of visitors over weekends was making it difficult for Council's Big Meadow Contractor to manage safely. In view of this, the Clerk had been asked to enquire about the possibility of employing wardens/marshals. A company had been recommended and, following an initial conversation, the Director visited the Big Meadow, as a visitor.

Based on this visit, the recommendation was to initially start with 2 wardens who, although professionals, would act more as "guides/ushers" - advising visitors where to park, where to set up picnics and how to behave in a safe and orderly manner to allow all to enjoy this Public Open Space.

The cost is £21.50 per hour per warden.

It was proposed to start with 2 wardens from 9.00 am to 9.00 pm. In the event, they found it would be necessary, for safety reasons, to increase this to 3, the Clerk to have authority to approve this after communicating it to Council by email.

RESOLVED to approve the employment of 2 x wardens at 21.50 per warden per hour during the weekends from 9.00 am to 9.00 pm. In the event the company recommend increasing the number to 3 wardens, for safety reasons, the Clerk. to have delegated powers to approve this advising Council accordingly. This service to be monitored and reviewed at the July Parish Council meeting.

11. TO CONSIDER

- i. Bank Debit Card for the Clerk to allow the purchase of goods for Council use that need payment by card. Maximum of £1000 per month
Clerk advised that HMRC VAT are looking carefully at the use of personal credit cards for Council purchases – hence the request
RESOLVED to approve

- ii. The purchase of an office mobile phone for use within the Parish Council Office
Following a short discussion when the needs of staff were highlighted it was
RESOLVED to approve the purchase of a mobile by 6 votes in favour and 1

vote against.

12. TO CONSIDER PUTTING FORWARD BIDFORD ON AVON PARISH COUNCIL AS ONE OF THE 10 RESEARCH CHAMPIONS TO PILOT A NEW INTEGRATED CARE SYSTEM (ICS) WHICH IMPACTS COMMUNITIES

The invitation is from Warwickshire and circulated via WALC Newsletter. It appeared to be a good programme with good community involvement.

RESOLVED to put Bidford on Avon PC forward as a pilot Parish Council

13. TO REVIEW AND APPROVE THE FOLLOWING POLICIES

- i. Councillor/Clerk Protocol
- ii. Civility & Respect Pledge
- iii. Dignity at Work
- iv. Advertising Gates
- v. Drone Protocol
- vi. Child Protection
- vii. Vulnerable Adults

These had been circulated. Clerk advised that the first 3 policies are “templates” issued by National Association of Local Councils.

RESOLVED to approve, subject to come typographical amendments.

14. TO CONSIDER CHANGING THE DATE OF THE JULY PARISH COUNCIL MEETING FROM MONDAY 29TH TO MONDAY 22ND JULY

RESOLVED to approve the change

15. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **24/01400/FUL Mr & Mrs Jordan-Boyd, 12 Arrow Way, B50 4GQ**

Formation of habitable room in roof space with front dormer

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SEWVANP MIBC00>

RESOLVED No objection

- ii. **24/01405/FUL D King & S Rock 29 Cleeve Road, Marlcliff, B50 4NX**

Part two storey and part single storey rear extension

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SEP7K4PM IT400>

RESOLVED No objection

- iii. **24/01416/COUQ Mr Timothy Archer, The Store, Sherwood Acre, 6 George Elm Lane**

Prior approval notification for conversion of an agricultural building to 1no. dwelling and associated operational development under

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SEPQMMP MONX00>

Some concerns were raised regarding this application but in view of the type of application it was proposed to let the Planning Department make the final decision

RESOLVED No representation

16. TO APPROVE

- i. May2024 accounts – circulated
RESOLVED to approve the accounts
- ii. June 2024 payments – list circulated.
Clerk advised there was a further payment of £100 for the setting up of Bidford Village Market, which was approved.
The total amount payable was £18,735.57
RESOLVED to approve the payment

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

17. TO CONSIDER REVIEW OF THE BIG MEADOW CONTRACT

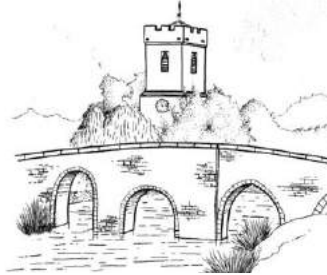
There was a lengthy conversation, during which it was agreed the amount of work, cleaning toilets, clearing the litter, closing the gate at 8.00 pm and driving down later to let people out, had increased since full opening in 2023. On this basis it was **RESOLVED** to approve the requested increase.

However, it was made clear that the toilets need cleaning at least 3 times a day during weekends and, possibly holiday period and, likewise, the litter removed 3 times a day. Contractor to be asked to specify the increased cost for these services.

The meeting ended at approx 9.20 pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10i) COMMUNICATION STRATEGY WG REPORT AND RESOLUTIONS JUNE 2024

Meeting took place on Friday 31st May 2024 @ 9.45 am at the Parish council Meeting Room

Attendants: Cllrs Barry, Haberton, Taylor (N) and Taylor (P)

Also present: Mrs E Uggerloese, Clerk

1. Election of Chairman of the WG

Cllr Haberton volunteered and received the full support of the other members

To note Cllr Scott elected Chairman of the Communication Strategy WG

RESOLVED by full Council, to note

2. Social Media

Members discussed at length the issues raised when Councillors respond to comments on social media, especially those platforms over which the Parish Council has no control, even if done so in their own names and not as Councillors.

In a relatively small area like Bidford, a large proportion of the residents know who the councillors are, and the risk is that a reply can be construed as being a Parish Council “official” statement as opposed to a personal one.

In order to avoid this conflict, the

Item 10i) Communication Strategy WG Report & Resolutions June 2024

Recommendation is for Councillors not to reply to social media posts. If any councillor feels strongly that an incorrect statement has been posted, to contact the Clerk to post a factual reply on behalf of the Parish Council

The WG will also be looking at improving its Social Media Policy which needs updating.

There was a counter proposal aiming at clarifying when Councillors post as individuals: That Councillors refrain from directly responding to social media posts with links to the Parish Council. Replies should be sent to the Clerk for ratification and discussion for the Clerk to post.

There be no other proposals, Council voted on the counter proposal and **RESOLVED** by full Council to approve the updated wording. It also approved the recommendation that the Social Media Policy be reviewed.

3. **Training**

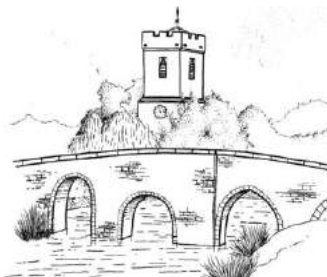
WALC is offering specific training on communication, offered through Breakthrough Communications. These are online and Councillors should be encouraged to attend,

Recommendation Councillors should try and attend as many of these training opportunities as possible to help improve Council's communication.

RESOLVED by full Council to approve the recommendation

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10ii) COMMUNITIES WG REPORT AND RESOLUTIONS JUNE 2024

Meeting took place on Wednesday 5th June 2024 @ 10.30 am at Bidford Community Library

Attendants: Cllrs Barry, Cullum and Ho

Also present: Cllr Taylor (P) Chairman of the Parish Council, Mrs E Uggerloese, Clerk and Hilary Wren Admin. Assistant

1. Election of Chairman of the WG

Proposal that Cllr Cullum should continue as Chairman of the WG was supported

To note Cllr Cullum elected Chairman of the Communities WG

RESOLVED by full Council to note

2. Jubilee Park

As residents of the Lambourne Close Public Open Space (POS) did not want fruit trees planted on this area, the WG considered the possibility of 10 fruit trees being planted at Jubilee Park – this would help screen the play area from houses backing onto the site as well as helping to reduce noise>

Members also considered this site, known as Jubilee Park, as the appropriate place for the Time Capsule to be placed. Looking for a significant date for this, 8th Sept. was suggested as this would also coincide with children being back at school and, perhaps, getting involved

Item 10ii) Communities WG Report & Resolutions June 2024

Recommendations

- i. Apply for 10 fruit trees for Jubilee Park instead of Lambourne Close
- ii. Bury the Time Capsule at Jubilee Park
- iii. Agree 8th Sept. as an appropriate date for the burial
- iv. Invite Bidford Primary School children to participate in the event

RESOLVED by full Council, to approve all 4 recommendations

3. Lambourne Public Open Space (POS)

The WG would like to **recommend** this POS be allocated as a “Field in Trust” this will protect the site as a Public Open Space for the future and prevent it being developed.

To note that

- i. dog bin has been installed
- ii. the areas planted with grass seed looking great

RESOLVED by full Council, to approve the recommendation that Lambourne POS be declared a “Filed in Trust”

4. Newsletter and Live Streaming

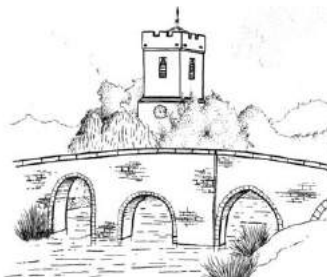
Following a short discussion, the

Recommendation is that these items should be considered by the Communication Strategy WG

RESOLVED by full Council, that these items be part of the Communications WG remit.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10iii) FACILITIES WG REPORT & RESOLUTIONS – JUNE 2024

A meeting took place on Thursday 6th June 2024 @ 11.30 am at Bidford Community Library

Attendants: Cllrs Hiscock , Haberton and Williams. Cllr Moor sent her apologies
Cllr Taylor (P) Chairman of the Council
Mrs E Uggerloese, Clerk

1. ELECTION OF CHAIRMAN

Cllr Hiscocks was proposed and accepted.

Recommendation to note

RESOLVED by full Council to note

2. BIG MEADOW TOILETS

New plans, to include Changing Room facilities enclosed.

This WG to consider:

- Bearing in mind the life span of the current building is a further 35 years, would an extension be a better investment than a new build.
New build does give more freedom but it comes at a cost.
- Inclusion of Changing Room
 - i. Additional cost to be considered is not just the purchase of the necessary equipment, but its maintenance: it will need regular, professional checking to ensure it is safe to use
 - ii. It takes up quite a bit of space, would it be better used by having more toilet facilities

Item 10iii) Facilities WG Report & Resolutions June 2024

- iii. Benefit/cost needs to be considered – how many visitors to the Big Meadow would use the facility
- iv. Vandalism – parts of the equipment (hoists come to mind) would be very attractive to play with and RADAR Keys are no longer exclusive but freely available on Amazon and eBay

In view of the complexity and importance of this issue, it was agreed that a site visit with the Architect would be beneficial and help members better understand the various options.

Recommendation to note

RESOLVED by full Council tonote

3. WINTER CAR PARK

The use of the winter car park in the summer is being abused. Some drive off the Big Meadow after 8.00 pm and park, haphazardly, on the winter car park sometimes blocking or making exit difficult.

Others, such as Canoe Clubs, simply lift the post and park 20 cars to avoid the entry fee.

It would also discourage people returning to the Big Meadow on foot, after parking the car on the Winter car Park.

The proposal is for the Winter Car Park to be closed during the summer months by

- Replacing the current posts with rising bollard – this would minimise the risk of them being removed and they can be flattened during the winter season when the car park is open
- Thicker chains to prevent them being cut.

If approved, the change would have to be managed and well advertised. A sign on the exit of the Winter Car Park showing the Saxonfields Car Park as an alternative would help the situation

Recommendation to approve closing the Winter Car Park in summer with robust measures such as replacing the current posts with rising bollards and thicker chains

Following some discussion, during which the reasoning for the recommendation, it was proposed to split the recommendation into two:

First proposal was to close the Winter Car Park in the Summer

RESOLVED by full Council, 6 votes in favour and 1 abstention, to approve the closing of the Winter Car Park in the summer

Second proposal was to install more robust posts/bollards and thicker chain

RESOLVED by full Council to replace the existing post and chain with more robust bollards and thicker chain.

During the discussion, it was proposed that moving the current traffic lights from their current position to the other side of the Big Meadow entrance and changing the sequence.

This would require Highways to see if it is feasible and, if so, the cost.

Recommendation that Council approve the £500 cost for the feasibility study.

This was not required as members of the FWG had met with Highways and the proposal is to extend the KEEP CLEAR area and ensure it is well marked. Council waiting to hear back from WCC Highways.

RESOLVED by full Council to note the update

4. MONIE MEADOW SPORTS ASS. PARKING

To install road planings to allow vehicles to leave the site safely when ground is wet.

Although it was accepted that the middle of the site, where the cars drive in and out, gets muddy, there was little support for the use of planings.

Alternatives such as grass crete, grass reinforcement matting or similar.

Recommendation to note this is work in progress.

RESOLVED by full Council to note

5. SALFORD ROAD CEMETERY

4 x unsafe benches have been replaced with the recycled material benches.

There are 2 old benches left that contractor recommends also be replaced.

WG to consider recommending the purchase of 2 x further benches @ £395 each.

Recommendation to approve the purchase of 2 x further benches made of recyclable material.

RESOLVED by full Council to approve the purchase and installation of 2 further benches

6. TO CONSIDER MOBILE CHANGING ROOM FACILITIES

This is an “in progress” item but need for it to be moving in the right direction so alternatives and costs can be considered and, when a recommendation is reached, to be presented to Council

Various options have been found. The outstanding points are: electricity and water. However, the need for the changing rooms is essential to comply with

Item 10iii) Facilities WG Report & Resolutions June 2024

Football Association Rules.

It is proposed the purchase of the most appropriate changing rooms be delegated to the Facilities WG allowing a maximum cost of £12k

Recommendation to delegate the purchase of the changing rooms to the FWG with a limit of £12k

Following a short discussion regarding electricity and water supply, it was **RESOLVED** by full Council to approve the delegation of the purchase of changing rooms to the FWG with a limit of £12k

7. WASTE SKIPS

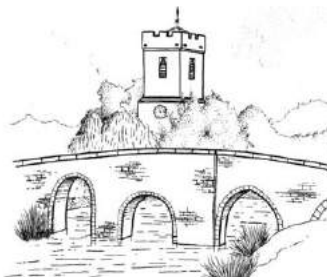
For information – this will be placed as close to the hedge to Monie Meadow as possible to reduce the opportunity of this area being used as a “public toilet” – this is for information

Recommendation to note

RESOLVED by full Council to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10iv) GRANT WG – REPORT & RESOLUTIONS - JUNE 2024

A Hybrid meeting was held on Wednesday 12th June 2024 @ 10.30pm at Bidford Community Library and via Zoom

Attendants; Cllrs Cullum, Hiscocks and Taylor (P). Cllr Moore was unable to attend.

Members: Cllrs Taylor, Chairman of the Parish Council; Williams, Cullum, Chairman of the Communities WG; Hiscocks, Chairman of the Facilities WG and Moore, Chairman of YVYV WG

1. B50 For Creatives Network

To bring likeminded creative people in the B50 and surrounding areas together. The current membership is over 65

Grant for the purchase of 6 x trestle tables and cover to enable members to showcase their works and encourage young people to share their creative artwork.

Cost £359.88

Grant request £320

This creative art group appears to be very active -they recently ran the Arts & Crafts Festivals during Summer Bank Holiday Weekend.

Recommendation to award the grant

Cllr Cullum had declared a personal interest in this item and did not participate in the discussion

RESOLVED by full Council to award the grant request of £320

Item 10iv) Grant WG Report & Resolutions June 2024

2. Crawford Memorial Hall

Grant to update the fuse board to current specification
Outside lighting for safer use of the hall in the winter months

Cost:

- i. New fuse board - £2,616
- ii. Outside lighting - 834

Grant request: £3,450

Accounts supplied

This was discussed at length as there were concerns. One request was for an item of miniatous (fuse board) the other had been the subject of discussion within the Management Committee, which had been advised to apply for a grant from SDC Climate Change funding: it appears this was not done.

However, WG recognised this is the Village Hall and its **Recommendation** is to award a grant of £2,000, to ensure the safety of users.

Following a short discussion, a counter proposal that Council award the grant amount of £2,616 to pay for the new fuse board was made. The vote was 3 in favour and 4 against.

The Council then voted on the recommendation of awarding £2000 and the vote was 5 in favour and 2 abstentions.

RESOLVED to award a grant of £2,000

3. Mrs P Sensory

To create a safe place where children and their parents/carers can feel calm and/or stimulated. He room will be available to hire out.

Cost - £42,000

Grant request ; £20,000

There is an update to the enclosed application form – this includes “Other Grants” for an amount of £17k which was turned down.

This grant request appears to be supporting the set up costs of a business.

This is not within the remit of a Parish Council or of its Grant Policy.

Recommendation not to award the grant.

Following a discussion when it was agreed that the Parish Council should not be supporting the setting up of a business. Once set up, applicant cold approach the Council for a grant for a specific item or project that would benefit the local

Item 10iv) Grant WG Report & Resolutions June 2024

community and it would be duly considered.
RESOLVED by full Council not to award the grant.

Item 10iv) Grant WG Report & Resolutions June 2024

Current Bank A/c

Receipts received between 01/05/2024 and 31/05/2024

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Banked: 31/05/2024		23,999.95						
1	Card TXNS Parking	62.00		10.33	1000	201	51.67	Card TXNS Parking
2	Card TXNS Parking	66.00		11.00	1000	201	55.00	Card TXNS Parking
3	Card TXNS Parking	95.00		15.83	1000	201	79.17	Card TXNS Parking
7	Card TXNS Parking	57.00		9.50	1000	201	47.50	Card TXNS Parking
9	Card TXNS Parking	162.00		27.00	1000	201	135.00	Card TXNS Parking
10	HMRC	6,208.40				105	6,208.40	HMRC VAT Refund
12	Card TXNS Parking	90.00		15.00	1000	201	75.00	Card TXNS Parking
15	Card TXNS Parking	36.00		6.00	1000	201	30.00	Card TXNS Parking
18	Card TXNS Parking	12.00		2.00	1000	201	10.00	Card TXNS Parking
20	Card TXNS Parking	528.00		88.00	1000	201	440.00	Card TXNS Parking
21	Card TXNS Parking	924.00		154.00	1000	201	770.00	Card TXNS Parking
22	Card TXNS Parking	1,242.00		207.00	1000	201	1,035.00	Card TXNS Parking
23	Card TXNS Parking	129.00		21.50	1000	201	107.50	Card TXNS Parking
26	Card TXNS Parking	173.00		28.83	1000	201	144.17	Card TXNS Parking
27	Card TXNS Parking	311.00		51.83	1000	201	259.17	Card TXNS Parking
31	Card TXNS Parking	270.00		45.00	1000	201	225.00	Card TXNS Parking
32	Card TXNS Parking	1,634.00		272.33	1000	201	1,361.67	Card TXNS Parking
33	Card TXNS Parking	2,258.00		376.33	1000	201	1,881.67	Card TXNS Parking
36	Card TXNS Parking	84.00		14.00	1000	201	70.00	Card TXNS Parking
37	Card TXNS Parking	72.00		12.00	1000	201	60.00	Card TXNS Parking
41	Card TXNS Parking	108.00		18.00	1000	201	90.00	Card TXNS Parking
43	Card TXNS Parking	69.00		11.50	1000	201	57.50	Card TXNS Parking
44	Card TXNS Parking	143.00		23.83	1000	201	119.17	Card TXNS Parking
45	Card TXNS Parking	759.00		126.50	1000	201	632.50	Card TXNS Parking
46	Card TXNS Parking	2,899.00		483.17	1000	201	2,415.83	Card TXNS Parking
63	Card TXNS Parking	102.00		17.00	1000	201	85.00	Card TXNS Parking
65	Card TXNS Parking	87.00		14.50	1000	201	72.50	Card TXNS Parking
71	Card TXNS Parking	21.00		3.50	1000	201	17.50	Card TXNS Parking
77	Card TXNS Parking	63.00		10.50	1000	201	52.50	Card TXNS Parking
78	Card TXNS Parking	75.00		12.50	1000	201	62.50	Card TXNS Parking
80	Card TXNS Parking	354.00		59.00	1000	201	295.00	Card TXNS Parking
81	Card TXNS Parking	637.00		106.17	1000	201	530.83	Card TXNS Parking
82	Card TXNS Parking	762.00		127.00	1000	201	635.00	Card TXNS Parking
87	Card TXNS Parking	69.00		11.50	1000	201	57.50	Card TXNS Parking
39	Glifford G&SN	110.00			1131	203	110.00	Glifford G&SN - ROOKE
40	Clifford G&SN	5.00			1131	203	5.00	Clifford G&SN - ROOKE
14	M Allison	15.00			1001	205	15.00	M Allison
47	Best TL Les Ice Cream	2,750.00			1001	201	2,750.00	Best TL Les Ice Cream
74	Mobile Cheque - BRYAN	410.00			1130	203	410.00	Mobile Cheque - BRYAN
75	Mobile Cheque	148.55			1010	202	148.55	Mobile Cheque All Small
Banked: 31/05/2024		2,006.00						
11	Hamalaw S RV20UCH	60.00			1001	205	60.00	Hamalaw S RV20UCH
16	500508	120.00			1001	205	120.00	Village Market
17	Bidford Angling Club	1,036.00			1002	201	1,036.00	Bidford Angling Club
19	Co-Op 50022738	500.00			1130	203	500.00	Burials
79	Co-Op 50022738	290.00			1130	203	290.00	Burials
Total Receipts:		26,005.95	0.00	2,392.15			23,613.80	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			2,076.38	
200	Current Bank A/c			155,600.32	
201	CCLA Deposit Fund			953,102.92	
310	General Reserves				236,602.14
315	Rolling Project Fund				281,034.94
319	EMR S106 St Laurence Mtce				55,726.02
326	EMR Allotments				4,802.84
329	EMR CPCPP - Cycle Paths				3,000.00
330	EMR S106 Fund P A Enhancements				116,617.23
331	EMR S106 Jacksons Mtce				23,000.00
332	EMR Election				731.62
333	EMR S106 Kings Meadow Mtce				214,469.00
334	EMR CIL 2023/24				2,764.24
336	EMR Rolling Capital Fund				33,940.00
337	EMR Equipment Maintenance				7,456.00
501	Creditors Control				10,449.80
515	PAYE/NI Control				2,769.85
517	Superannuation Control			84.75	
1000	Carparking Fees	201	Parks and Outside Areas		12,669.18
1001	Lease, Rent, Hire Pitches/Land	201	Parks and Outside Areas		4,026.00
1001	Lease, Rent, Hire Pitches/Land	205	Village Management		418.72
1002	Fishing Rights	201	Parks and Outside Areas		1,036.00
1004	CP Community Fridge	109	Capital & Projects		4,178.73
1010	Allotment Rents	202	Allotments		1,595.88
1130	Burials	203	Cemetery		1,945.00
1131	Memorials	203	Cemetery		115.00
1176	Precept Received	101	Administration		154,791.50
1178	Grant Received	109	Capital & Projects		500.00
1190	Bank Interest Receivable	101	Administration		4,067.81
4001	Salary & Wages	101	Administration	9,357.74	
4002	Employers NI	101	Administration	872.96	
4003	Employers Superannuation	101	Administration	1,598.62	
4004	WFH Allowance	101	Administration	52.00	
4006	Rent for Room	101	Administration	200.00	
4008	Training Costs	102	Civic & Democratic	350.00	
4008	Training Costs	206	Community Fridge	50.00	
4009	Travelling	101	Administration	63.18	
4010	Janitorial	201	Parks and Outside Areas	2,112.29	
4011	Business Rates	101	Administration	455.31	
4011	Business Rates	203	Cemetery	1,726.54	
4012	Water Rates	203	Cemetery	94.13	
4014	Rent Paid Play Areas	201	Parks and Outside Areas	38.34	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4015	Electricity	201	Parks and Outside Areas	71.91	
4017	Waste Disposal	201	Parks and Outside Areas	3,271.28	
4019	Big Meadow Maintenance Contrac	201	Parks and Outside Areas	5,600.00	
4020	Sundry Expenses	101	Administration	33.13	
4020	Sundry Expenses	201	Parks and Outside Areas	4,180.00	
4020	Sundry Expenses	202	Allotments	100.00	
4020	Sundry Expenses	205	Village Management	300.00	
4021	Telephone	101	Administration	156.53	
4023	Office Stationery	101	Administration	52.50	
4024	Subscription	101	Administration	1,503.20	
4024	Subscription	205	Village Management	637.08	
4025	Insurance	101	Administration	5,637.04	
4027	Equipment Rental	101	Administration	193.27	
4028	Accounts Support	101	Administration	125.00	
4029	IT & Computer Support	101	Administration	314.30	
4034	New Equipment	205	Village Management	171.33	
4035	Village Improvement	201	Parks and Outside Areas	800.00	
4035	Village Improvement	205	Village Management	3,098.35	
4038	Vandalism Repairs	201	Parks and Outside Areas	5.32	
4039	General Maintenance	201	Parks and Outside Areas	945.18	
4039	General Maintenance	203	Cemetery	4,126.51	
4042	Equipment Maintenance	203	Cemetery	132.85	
4043	Tree Maintenance	201	Parks and Outside Areas	150.00	
4043	Tree Maintenance	202	Allotments	15.00	
4044	Tools & Equipment Purchases	205	Village Management	355.00	
4046	Grass Cutting	201	Parks and Outside Areas	3,976.00	
4046	Grass Cutting	203	Cemetery	642.00	
4047	Play Area Maintenance	201	Parks and Outside Areas	2,808.92	
4048	Footpath & Verge Maintenance	201	Parks and Outside Areas	2,393.33	
4048	Footpath & Verge Maintenance	205	Village Management	1,802.33	
4050	Street Furniture & Signs	201	Parks and Outside Areas	3,981.06	
4050	Street Furniture & Signs	203	Cemetery	511.60	
4051	Flower Boxes	205	Village Management	557.00	
4056	Legal and Professional	201	Parks and Outside Areas	2,400.00	
4056	Legal and Professional	206	Community Fridge	54.00	
4057	Audit Fees External & Internal	101	Administration		1,750.00
4057	Audit Fees External & Internal	205	Village Management	557.00	
4061	Grants & Donations	107	Grants & Donations Power Gen C	150.00	
4061	Grants & Donations	201	Parks and Outside Areas	800.00	
4070	Card Processing Charge	201	Parks and Outside Areas	14.00	
4140	Mtce Kings Meadow (S106)	201	Parks and Outside Areas	961.00	
5130	Tfr frm EMR S106 Fund	201	Parks and Outside Areas		961.00

Date 31/05/2024 Month No: 2

Journal Ref: 97

<u>A/c</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>	
201	CCLA Deposit Fund	0		CCLA - Interest Received	8,266.21		
1190	Bank Interest Receivable	101	Administration	CCLA - Interest Received		8,266.21	
Narrative: CCLA - Interest Received					Journal Totals	8,266.21	8,266.21

DJM DCKAS 21/06/2024

Date 30/06/2024**Month No:** 3**Journal Ref:** 96

<u>A/c</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
4001	Salary & Wages	101	Administration	June Wages	4,158.28	
4004	WFH Allowance	101	Administration	June WFH Allowance	26.00	
4002	Employers NI	101	Administration	June Employers NI	436.48	
4001	Salary & Wages	101	Administration	June Fixed Term Add'l Hours	520.59	
4003	Employers Superannuation	101	Administration	June Employers Pension	742.05	
4003	Employers Superannuation	101	Administration	June Employers NEST	57.26	
516	Net Pay Control	0		June Salaries		3,499.45
515	PAYE/NI Control	0		June Tax & NI		1,384.73
517	Superannuation Control	0		June NEST Payable		84.75
517	Superannuation Control	0		June Pensions		971.73

Narrative: June Salaries**Journal Totals** 5,940.66 5,940.66

DJM DCKAS 20/06/2024

Creditors Control for Month No 2

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
01/05/2024	19270	827	MICROSHADE	MICRO001	105.40	21.08	126.48	4029	101	105.40	Monthly Hosting/Rental Fee
31/05/2024	MAY 24	831	ELISABETH UGGERLOESE	UGGER001	95.07	0.00	95.07	4009	101	28.08	Clerks Expenses May 24 Mileage
								4024	101	12.99	Zoom Subscription
								4035	205	54.00	Leaflets for Market
14/05/2024	12	832	LS FARMER	LSF001	600.00	0.00	600.00	4039	201	600.00	Clean up/remove burnt bins
08/05/2024	2010-12014	833	BLACKBURN	BLA001	637.08	127.42	764.50	4024	205	637.08	LCS Branded App Licence
14/05/2024	309420	836	HARTWELL	HART001	5.32	1.07	6.39	4038	201	5.32	2x Manager Ring on Eyebolts
14/05/2024	KI-D73FA682-0035	837	EON ENERGY	EON001	71.91	3.60	75.51	4015	201	71.91	Electricity 01/04-30/04/24
19/05/2024	15A	839	MGS SERVICES	MGS001	5,058.00	0.00	5,058.00	4019	201	3,000.00	MGS Maintenance May 24
								4019	201	200.00	Portaloo Maintenance May 24
								4046	201	1,858.00	MGS Grass Cutting May 24
08/05/2024	34641	840	PROPLANT UK LTD	PROPLANT01	95.80	19.16	114.96	4035	205	95.80	0.8 Tonne Mini Excavator
16/05/2024	10383200	867	WARWICK C C	WCC	19.17	0.00	19.17	4014	201	19.17	Bramley Way - Use of Land May
01/05/2024	15621	892	PHILBAS	PHI001	132.85	26.57	159.42	4042	203	132.85	Mountfield Mower Repairs
28/05/2024	IN190284	893	ASTLEYS	AST001	103.08	20.62	123.70	4010	201	103.08	6x Bulk Fill Soap Dispensers
28/05/2024	254059	894	KOMPAN LTD	KOMPAN	765.92	153.18	919.10	4047	201	765.92	Replace chain on cradle seat
30/04/2024	APRIL 2024	895	DJ PRICKETT	DJP001	633.00	0.00	633.00	4047	201	633.00	Check All Play Areas Apr 24
17/05/2024	18445	896	SPACE GRAPHICS	SPACE	114.00	22.80	136.80	4050	201	114.00	3x Banner - Big Meadow Parking
21/05/2024	982	897	WAWMALC	WALC	35.00	7.00	42.00	4008	102	35.00	WALC Chair's Training
21/05/2024	974	898	WAWMALC	WALC	70.00	14.00	84.00	4008	102	35.00	Managing difficult people
								4008	102	35.00	Finance for Councillors
31/05/2024	533926425	899	GALLAGHER INSURANCE	GALL001	4,868.04	0.00	4,868.04	4025	101	4,868.04	Insurance Jun-May 25
25/05/2024	24/31	900	LEAVES OF GREEN	LEAV001	2,400.00	480.00	2,880.00	4056	201	2,400.00	Masterplan/concept stage 2
31/05/2024	MAY24	901	ACE ENTERTAINMENTS	ACE001	104.00	10.00	114.00	4008	206	10.00	AC L1 Food Hygiene Training
								4008	206	10.00	AG L1 Food Hygiene Training
								4008	206	10.00	AL L1 Food Hygiene Training
								4008	206	10.00	GP L1 Food Hygiene Training
								4008	206	10.00	EC L1 Food Hygiene Training

Creditors Control for Month No 2

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4056	206	18.00	AL DBS Check
								4056	206	18.00	GP DBS Check
								4056	206	18.00	EC DBS Check
31/05/2024	TPC11307	902	DCK ACCOUNTING	DCK001	250.00	50.00	300.00	4028	101	250.00	Accounting Support May 24
31/05/2024	PSI-1068252	904	GRUNDON	GRUN001	3,232.51	646.50	3,879.01	4017	201	3,232.51	Waste Collection May 24
31/05/2024	3024	905	LIMEBRIDGE	LIME001	136.00	27.20	163.20	4048	205	85.00	Bramble Growth Control
								4048	201	51.00	Fence Line Strimming
31/05/2024	3023	906	LIMEBRIDGE	LIME001	3,388.33	677.67	4,066.00	4048	201	1,381.33	Monthly Maintenance - K.Meadow
								4048	205	168.00	Maintenance of Footpaths
								4140	201	961.00	Monthly Maintenance Work
								4046	203	321.00	Church Grounds Maintenance
								4051	205	557.00	Flower Boxes Maintenance
31/05/2024	MAY 2024	908	DJ PRICKETT	DJP001	832.50	0.00	832.50	4047	201	832.50	Check All Play Areas May 24
30/05/2024	WP-INV05849073	912	WATER PLUS	WATER001	94.13	0.00	94.13	4012	203	94.13	Water Supply 29/02-01/04/24
31/05/2024	1000	914	WAWMALC	WALC	35.00	7.00	42.00	4008	102	35.00	Communicating With Your Commu
18/05/2024	56	938	MGS SERVICES	MGS001	5,630.00	0.00	5,630.00	4043	201	150.00	Remove Tree
								4050	203	100.00	Install New Bench
								4039	201	150.00	Pot Hole Filling
								4039	201	100.00	Picnic Bench Repairs
								4035	201	800.00	Fit New Posts - DUF Lane
								4020	205	150.00	MGS Storage May 24
								4020	201	400.00	Apr-May Market
								4020	201	3,780.00	MGS Cars May 24
TOTAL INVOICES					<u>29,512.11</u>	<u>2,314.87</u>	<u>31,826.98</u>			<u>29,512.11</u>	

Current Bank A/c

Payments made between 01/05/2024 and 31/05/2024

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/05/2024	British Gas	4	21.80	21.80		501			Purchase Ledger
01/05/2024	Arthur J Gallagher Insurance B	6	419.48	419.48		501			Insurance Jun-May 25
01/05/2024	O2	64.07	64.07	64.07		501			Purchase Ledger
02/05/2024	Warickshire Pension	8	629.78			517		629.78	Warickshire Pension
07/05/2024	Omni Capital Retail	13	24.60			4021	101	24.60	Omni Capital Retail
10/05/2024	Hilary Joan Wren	24	119.99	119.99		501			Purchase Ledger
13/05/2024	Hilary Joan Wren	25	-119.99	-119.99		501			Purchase Ledger
14/05/2024	Stratford-on-Avon District Cou	28	50.00	50.00		501			Rates 2024 - 2025
14/05/2024	Stratford-on-Avon District Cou	29	55.00	55.00		501			Rates 2024 - 2025
14/05/2024	Stratford-on-Avon District Cou	30	140.00	140.00		501			Rates 2024 - 2025
15/05/2024	Crawford Memorial Hall	34	35.00	35.00		501			Purchase Ledger
15/05/2024	Crawford Memorial Hall	34	7.00	7.00		501			Purchase Ledger
15/05/2024	ICO	35	35.00			4024	101	35.00	ICO
17/05/2024	Global Paymets UK LLP	38	44.85	44.85		501			Purchase Ledger
20/05/2024	Water Plus Group Limited	42	10.02	10.02		501			Purchase Ledger
22/05/2024	DCK Accounting Solutions Ltd	48	6.00	6.00		501			Purchase Ledger
22/05/2024	Space Graphic Solutions Ltd	49	43.20	43.20		501			600x600 - No camping sign
22/05/2024	Limebridge Rural Services Limi	50	66.00	66.00		501			Purchase Ledger
22/05/2024	Grundon Waste Management Ltd	51	46.52	46.52		501			Waste Collection Apr 24
22/05/2024	Glasdon UK Limited	52	3,445.26	3,445.26		501			5 x Nexus City 140 Body & Door
22/05/2024	Building & Plumbing Supplies L	53	92.15	92.15		501			Multiple
22/05/2024	Elisabeth Uggerloese	54	95.07	95.07		501			Clerks Expenses May 24
22/05/2024	Proplant UK Ltd	55	114.96	114.96		501			0.8 Tonne Mini Excavator
22/05/2024	MGS Services	56	10,688.00	10,688.00		501			Purchase Ledger
22/05/2024	ERS Office Supplies	57	51.12	51.12		501			5 x ERS Copier Paper
22/05/2024	Hartwell & Co (Timber) Ltd	58	6.39	6.39		501			2x Manager Ring on Eyebolts
22/05/2024	Canon UK Limited	59	23.38	23.38		501			Purchase Ledger
22/05/2024	Blackburn IT Services Ltd	60	764.50	764.50		501			LCS Branded App Licence
22/05/2024	L.S FARMER Groundworks and	61	600.00	600.00		501			Clean up/remove burnt bins
22/05/2024	M G Dewsbury	62	150.00			4061	107	150.00	M G Dewsbury Twinning Grant
23/05/2024	Water Plus Group Limited	64	45.84	45.84		501			Purchase Ledger
24/05/2024	Salaries	66	3,499.05			516		3,499.05	Salaries
24/05/2024	Crawford Memorial Hall	67	75.00	75.00		501			Purchase Ledger
Subtotal Carried Forward:			21,349.04	17,010.61	0.00			4,338.43	

Current Bank A/c

Payments made between 01/05/2024 and 31/05/2024

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
24/05/2024	Water Plus Group Limited	69	10.83	10.83		501			Purchase Ledger
24/05/2024	Primary Care Supplies	70	426.00	426.00		501			Purchase Ledger
28/05/2024	Bidford Community Library Ltd	72	200.00	200.00		501			Purchase Ledger
28/05/2024	Vodafone Limited	73	45.91	45.91		501			Purchase Ledger
29/05/2024	E.on Next Energy Limited	77	75.51	75.51		501			Electricity 01/04-30/04/24
30/05/2024	Warickshire Pensions	83	971.73			517		971.73	Warickshire Pensions
30/05/2024	Microshade Business Consultant	84	112.08	112.08		501			Purchase Ledger
30/05/2024	DCK Accounting Solutions Ltd	85	300.00	300.00		501			Accounting Support May 24
30/05/2024	Limebridge Rural Services Limi	86	4,066.00	4,066.00		501			Purchase Ledger
30/05/2024	O2	88	64.07	64.07		501			Purchase Ledger
31/05/2024	NEST	89	84.75			517		84.75	NEST
Total Payments:			27,705.92	22,311.01	0.00			5,394.91	

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
315 Rolling Project Fund	281,034.94		281,034.94
319 EMR S106 St Laurence Mtce	55,726.02		55,726.02
326 EMR Allotments	4,802.84		4,802.84
329 EMR CPCPP - Cycle Paths	3,000.00		3,000.00
330 EMR S106 Fund P A Enhancements	116,617.23		116,617.23
331 EMR S106 Jacksons Mtce	23,000.00		23,000.00
332 EMR Election	731.62		731.62
333 EMR S106 Kings Meadow Mtce	215,430.00	-961.00	214,469.00
334 EMR CIL 2023/24	2,764.24		2,764.24
336 EMR Rolling Capital Fund	33,940.00		33,940.00
337 EMR Equipment Maintenance	7,456.00		7,456.00
	<u>744,502.89</u>	<u>-961.00</u>	<u>743,541.89</u>

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1176 Precept Received	0	154,792	309,583	154,792			50.0%	
1190 Bank Interest Receivable	8,266	4,068	0	(4,068)			0.0%	
1195 CCLA Interest Receivable	0	0	25,000	25,000			0.0%	
Administration :- Income	8,266	158,859	334,583	175,724			47.5%	0
4001 Salary & Wages	4,679	9,358	60,264	50,906	50,906		15.5%	
4002 Employers NI	436	873	5,805	4,932	4,932		15.0%	
4003 Employers Superannuation	799	1,599	9,575	7,976	7,976		16.7%	
4004 WFH Allowance	26	52	312	260	260		16.7%	
4006 Rent for Room	0	200	2,400	2,200	2,200		8.3%	
4008 Training Costs	0	0	1,500	1,500	1,500		0.0%	
4009 Travelling	28	63	500	437	437		12.6%	
4010 Janitorial	0	0	480	480	480		0.0%	
4011 Business Rates	0	455	450	(5)	(5)		101.2%	
4017 Waste Disposal	0	0	60	60	60		0.0%	
4020 Sundry Expenses	0	33	100	67	67		33.1%	
4021 Telephone	25	157	1,000	843	843		15.7%	
4022 Postage & Carriage	0	0	25	25	25		0.0%	
4023 Office Stationery	0	53	600	548	548		8.8%	
4024 Subscription	48	1,503	2,500	997	997		60.1%	
4025 Insurance	4,868	5,637	4,750	(887)	(887)		118.7%	
4026 Broadband & Internet	0	0	310	310	310		0.0%	
4027 Equipment Rental	0	193	500	307	307		38.7%	
4028 Accounts Support	250	125	4,100	3,975	3,975		3.0%	
4029 IT & Computer Support	105	314	2,850	2,536	2,536		11.0%	
4030 Website	0	0	2,000	2,000	2,000		0.0%	
4032 Publicity & Special Events	0	0	500	500	500		0.0%	
4034 New Equipment	0	0	1,250	1,250	1,250		0.0%	
4036 Building Maintenance	0	0	100	100	100		0.0%	
4039 General Maintenance	0	0	100	100	100		0.0%	
4044 Tools & Equipment Purchases	0	0	50	50	50		0.0%	
4056 Legal and Professional	0	0	1,000	1,000	1,000		0.0%	
4057 Audit Fees External & Internal	0	(1,750)	1,750	3,500	3,500		(100.0%)	
Administration :- Indirect Expenditure	11,265	18,865	104,831	85,966	0	85,966	18.0%	0
Net Income over Expenditure	(2,999)	139,995	229,752	89,757				
<u>102 Civic & Democratic</u>								
4008 Training Costs	140	350	1,000	650	650		35.0%	
4037 Newsletter	0	0	1,650	1,650	1,650		0.0%	

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4053 Election Cots	0	0	1,000	1,000		1,000	0.0%	
Civic & Democratic :- Indirect Expenditure	140	350	3,650	3,300	0	3,300	9.6%	0
Net Expenditure	(140)	(350)	(3,650)	(3,300)				
<u>107 Grants & Donations Power Gen C</u>								
4061 Grants & Donations	150	150	25,000	24,850		24,850	0.6%	
Grants & Donations Power Gen C :- Indirect Expenditure	150	150	25,000	24,850	0	24,850	0.6%	0
Net Expenditure	(150)	(150)	(25,000)	(24,850)				
<u>109 Capital & Projects</u>								
1004 CP Community Fridge	0	4,179	0	(4,179)			0.0%	
1178 Grant Received	0	500	0	(500)			0.0%	
Capital & Projects :- Income	0	4,679	0	(4,679)				0
4991 Rolling Projects Provision	0	0	100,000	100,000		100,000	0.0%	
Capital & Projects :- Indirect Expenditure	0	0	100,000	100,000	0	100,000		0
Net Income over Expenditure	0	4,679	(100,000)	(104,679)				
<u>201 Parks and Outside Areas</u>								
1000 Carparking Fees	11,961	12,669	38,000	25,331			33.3%	
1001 Lease, Rent, Hire Pitches/Land	2,750	4,026	2,500	(1,526)			161.0%	
1002 Fishing Rights	1,036	1,036	926	(110)			111.9%	
1003 Moorings Income	0	0	1,600	1,600			0.0%	
Parks and Outside Areas :- Income	15,747	17,731	43,026	25,295			41.2%	0
4010 Janitorial	103	2,112	5,000	2,888		2,888	42.2%	
4012 Water Rates	0	0	900	900		900	0.0%	
4013 Rent Paid Parks	0	0	12,500	12,500		12,500	0.0%	
4014 Rent Paid Play Areas	19	38	400	362		362	9.6%	
4015 Electricity	72	72	2,000	1,928		1,928	3.6%	
4016 Rent & Cleaning Portaloos	0	0	5,000	5,000		5,000	0.0%	
4017 Waste Disposal	3,233	3,271	10,000	6,729		6,729	32.7%	
4019 Big Meadow Maintenance Contrac	3,200	5,600	16,500	10,900		10,900	33.9%	
4020 Sundry Expenses	4,180	4,180	500	(3,680)		(3,680)	836.0%	
4035 Village Improvement	800	800	0	(800)		(800)	0.0%	
4036 Building Maintenance	0	0	1,000	1,000		1,000	0.0%	
4038 Vandalism Repairs	5	5	3,000	2,995		2,995	0.2%	
4039 General Maintenance	850	945	10,000	9,055		9,055	9.5%	

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4041 Big Meadow -Open Gate After Hr	0	0	1,500	1,500		1,500	0.0%	
4042 Equipment Maintenance	0	0	500	500		500	0.0%	
4043 Tree Maintenance	150	150	1,000	850		850	15.0%	
4044 Tools & Equipment Purchases	0	0	200	200		200	0.0%	
4046 Grass Cutting	1,858	3,976	0	(3,976)		(3,976)	0.0%	
4047 Play Area Maintenance	2,231	2,809	15,000	12,191		12,191	18.7%	
4048 Footpath & Verge Maintenance	1,432	2,393	4,000	1,607		1,607	59.8%	
4050 Street Furniture & Signs	114	3,981	500	(3,481)		(3,481)	796.2%	
4056 Legal and Professional	2,400	2,400	0	(2,400)		(2,400)	0.0%	
4061 Grants & Donations	0	800	0	(800)		(800)	0.0%	
4070 Card Processing Charge	0	14	5,000	4,986		4,986	0.3%	
4140 Mtce Kings Meadow (S106)	961	961	6,500	5,539		5,539	14.8%	
4141 Mtce Jacksons Meadow (S106)	0	0	800	800		800	0.0%	
4142 Mtce St Laurence (S106)	0	0	400	400		400	0.0%	
5130 Tfr frm EMR S106 Fund	0	(961)	0	961		961	0.0%	
5131 Tfr frm Jackson Meadow	0	0	(800)	(800)		(800)	0.0%	
5133 Tfr from EMR Miller Homes	0	0	(6,500)	(6,500)		(6,500)	0.0%	
5139 Tfr From EMR Devolved Services	0	0	(400)	(400)		(400)	0.0%	
Parks and Outside Areas :- Indirect Expenditure	21,609	33,548	94,500	60,952	0	60,952	35.5%	0
Net Income over Expenditure	(5,862)	(15,816)	(51,474)	(35,658)				
<u>202 Allotments</u>								
1010 Allotment Rents	149	1,596	2,000	404			79.8%	
Allotments :- Income	149	1,596	2,000	404			79.8%	0
4012 Water Rates	0	0	750	750		750	0.0%	
4017 Waste Disposal	0	0	250	250		250	0.0%	
4020 Sundry Expenses	0	100	0	(100)		(100)	0.0%	
4039 General Maintenance	0	0	1,000	1,000		1,000	0.0%	
4043 Tree Maintenance	0	15	0	(15)		(15)	0.0%	
Allotments :- Indirect Expenditure	0	115	2,000	1,885	0	1,885	5.8%	0
Net Income over Expenditure	149	1,481	0	(1,481)				
<u>203 Cemetery</u>								
1130 Burials	1,200	1,945	8,000	6,055			24.3%	
1131 Memorials	115	115	1,500	1,385			7.7%	
1135 Cemetery Maintenance Income	0	0	750	750			0.0%	
Cemetery :- Income	1,315	2,060	10,250	8,190			20.1%	0
4011 Business Rates	0	1,727	1,850	123		123	93.3%	

Detailed Income & Expenditure by Budget Heading 31/05/2024

Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012 Water Rates	94	94	100	6		6	94.1%	
4015 Electricity	0	0	200	200		200	0.0%	
4023 Office Stationery	0	0	50	50		50	0.0%	
4024 Subscription	0	0	95	95		95	0.0%	
4039 General Maintenance	0	4,127	7,600	3,473		3,473	54.3%	
4042 Equipment Maintenance	133	133	800	667		667	16.6%	
4043 Tree Maintenance	0	0	750	750		750	0.0%	
4046 Grass Cutting	321	642	3,000	2,358		2,358	21.4%	
4048 Footpath & Verges Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	100	512	0	(512)		(512)	0.0%	
Cemetery :- Indirect Expenditure	648	7,234	14,945	7,711	0	7,711	48.4%	0
Net Income over Expenditure	667	(5,174)	(4,695)	479				
204 Street Lighting								
4018 Electricity Streetlights	0	0	4,000	4,000		4,000	0.0%	
4054 Streetlights Repairs & Maint.	0	0	750	750		750	0.0%	
Street Lighting :- Indirect Expenditure	0	0	4,750	4,750	0	4,750	0.0%	0
Net Expenditure	0	0	(4,750)	(4,750)				
205 Village Management								
1001 Lease, Rent, Hire Pitches/Land	195	419	1,000	581			41.9%	
1055 Agency Work Income	0	0	3,300	3,300			0.0%	
Village Management :- Income	195	419	4,300	3,881			9.7%	0
4020 Sundry Expenses	150	300	0	(300)		(300)	0.0%	
4024 Subscription	637	637	0	(637)		(637)	0.0%	
4032 Publicity & Special Events	0	0	450	450		450	0.0%	
4033 Market Management	0	0	1,680	1,680		1,680	0.0%	
4034 New Equipment	0	171	0	(171)		(171)	0.0%	
4035 Village Improvement	150	3,098	9,100	6,002		6,002	34.0%	
4038 Vandalism Repairs	0	0	500	500		500	0.0%	
4039 General Maintenance	0	0	4,000	4,000		4,000	0.0%	
4042 Equipment Maintenance	0	0	800	800		800	0.0%	
4043 Tree Maintenance	0	0	1,000	1,000		1,000	0.0%	
4044 Tools & Equipment Purchases	0	355	0	(355)		(355)	0.0%	
4045 Lengthman	0	0	1,000	1,000		1,000	0.0%	
4048 Footpath & Verges Maintenance	253	1,802	15,000	13,198		13,198	12.0%	
4049 War Memorial Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	0	0	2,500	2,500		2,500	0.0%	

Detailed Income & Expenditure by Budget Heading 31/05/2024

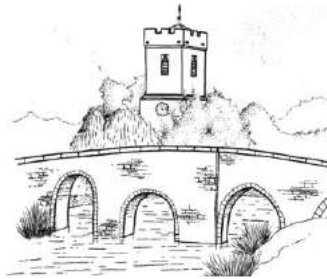
Month No: 2

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4051 Flower Boxes	557	557	6,500	5,943		5,943	8.6%	
4057 Audit Fees External & Internal	0	557	0	(557)		(557)	0.0%	
4073 Storage	0	0	1,200	1,200		1,200	0.0%	
Village Management :- Indirect Expenditure	<u>1,747</u>	<u>7,478</u>	<u>44,230</u>	<u>36,752</u>	<u>0</u>	<u>36,752</u>	<u>16.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(1,552)</u>	<u>(7,059)</u>	<u>(39,930)</u>	<u>(32,871)</u>				
<u>206 Community Fridge</u>								
4008 Training Costs	50	50	0	(50)		(50)	0.0%	
4056 Legal and Professional	54	54	0	(54)		(54)	0.0%	
Community Fridge :- Indirect Expenditure	<u>104</u>	<u>104</u>	<u>0</u>	<u>(104)</u>	<u>0</u>	<u>(104)</u>		<u>0</u>
Net Expenditure	<u>(104)</u>	<u>(104)</u>	<u>0</u>	<u>104</u>				
Grand Totals:- Income	25,672	185,344	394,159	208,815			47.0%	
Expenditure	35,662	67,843	393,906	326,063	0	326,063	17.2%	
Net Income over Expenditure	<u>(9,991)</u>	<u>117,501</u>	<u>253</u>	<u>(117,248)</u>				
Movement to/(from) Gen Reserve	<u>(9,991)</u>	<u>117,501</u>						

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way B50 4QG on Monday 24th June 2024 @ 7.30 pm to transact the following business

19th June 2024

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
- 3. To approve** the Minutes of the Annual Meeting of the Parish Council Meeting of Monday 20th May 2024

Agenda PC Meeting June 2024

4. **Public Forum** questions from members of the public. Please be aware that, although members of the public can raise any question, Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person.
(Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
5. **To receive** report from County Councillor
6. **To receive** report from District Councillor
7. **To receive** Clerk's Report
8. **To consider and approve the Annual Accounts**
 - i. Unaudited Financial Statements for the year ending 31.03.2024
 - ii. The Annual Governance Statement 2023/24 – to be completed at the meeting. Template circulated
 - iii. The Annual Accounting Statements 2023/24 – circulated
9. **To consider** Update Reports from the Parish Council's Working Groups
 - i. **Communications Strategy WG** – Report & Recommendations circulated
 - ii. **Communities WG** – Report & Recommendations circulated
 - iii. **Facilities WG** – Report & Recommendations circulated
 - iv. **Grants WG** -Report & Recommendations
10. **To consider** the possibility of employing wardens/marshals on the Big Meadow weekends. More details will be available before the meeting.
11. **To consider**
 - i. Bank Debit Card for the Clerk to allow the purchase of goods for Council use that need payment by card. Maximum of £1000 per month
 - ii. The purchase of an office mobile phone for use within the Parish Council Office
12. **To consider** putting forward Bidford on Avon Parish Council as one of the 10 research champions to pilot a new Integrated Care System (ICS) which impacts all communities.
13. **To review and approve** the following policies
 - i. Councillor/Clerk Protocol
 - ii. Civility & Respect Pledge
 - iii. Dignity at Work
 - iv. Advertising Gates
 - v. Drone Protocol
 - vi. Child Protection
 - vii. Vulnerable Adults
14. **To consider** changing the date of the July Parish Council meeting from Monday 29th July to Monday 22nd July
15. **To consider** the following Planning Applications
 - i. **24/01400/FUL Mr & Mrs Jordan-Boyd, 12 Arrow Way, B50 4GQ**
Formation of habitable room in roof space with front dormer
Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SENWANPMIBC00>

ii. 24/01405/FUL D King & S Rock 29 Cleeve Road, Marlcliff, B50 4NX

Part two storey and part single storey rear extension

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SEP7K4PMIT400>

iii. 24/01416/COUQ Mr Timothy Archer, The Store, Sherwood Acre, 6 George Elm Lane

Prior approval notification for conversion of an agricultural building to 1no. dwelling and associated operational development under

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SEPQMMPMONX00>

16. To approve

- i. May 2024 accounts - circulated
- ii. June 2024 payments – circulated

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

17. To consider review of Big Meadow Contract