

Bidford On Avon Allotment Association

Committee Meeting held at Bidford Fire Station Community Room, Bramley Way,
Bidford-on-Avon

Held 7th June 2024 at 19:00hrs

Present: Philip Harling (PH), Jackie Williams (JW), Kirsty Bax (KB), Chris Emmment (CE), Fred Warrington (FW), Neil Stone (NS), Dean Pusey (DP), Paul Reeves (PR)

Welcome

PH opened the meeting, welcoming everyone and thanking those who at the SGM offered help in taking the Association forward. explained that since the AGM in October 2023 due to resignations the Committee is no longer quorate. Due to this the Constitution required this meeting to be convened for the way forward to be agreed.

1. Apologies None received

2. Committee Members Appointments

At the SGM the Members confirmed the appointments of

Chair	Philip Harling
Vice-Chair	Chris Emmment
Secretary	Jackie Williams
Treasurer	Kirsty Box

PH confirmed the constitution and SGM resolution allows the Committee to co-opt from Members onto Committee. As our quorum is four further appointments were requested from the meeting:

Paul Reeves	Proposed: Kirsty Bax	Seconded: Philip Harling
Dean Pusey	Proposed: Kirsty Bax	Seconded: Philip Harling
Neil Stone	Proposed: Kirsty Bax	Seconded: Philip Harling

All carried unanimously.

The remaining named role on committee of Tenant Liaison & Plot Allocation requires filling, for which Neil Stone volunteered.

Proposed: Kirsty Bax Seconded: Chris Emmment Carried unanimously

3. Previous Minutes

It was clarified that these should be the minutes of the previous Committee Meeting and the minutes for the AGM and SGM would be accepted at the next AGM or SGM.

4. Treasurer's Report

Current balance £2874.44
Held as deposits £1525
Due to PC £176.01
Unpaid rent £54.19 (4 x tenants)
Allotment funds £1173.43

5. Plot Status

Waiting List	10
Vacant Plots	1
Surrendered Plots	0

The vacant plot is very overgrown with a derelict greenhouse on. JW offered to arrange disposal of the metal when it can be removed.

NS asked for clarification of the rules on eviction for non-payment of rent. PH advised the Constitution states forty days from period start the Member can be evicted. The tenant can appeal the decision, which would be taken to the Parish Council Arbiter.

NS asked about the Community Plot. KB explained the vision and work was started on it last year, however this has been slow.

Rent

Three rents remain outstanding. Two have not responded, one the email is bouncing.

Tenant Issues

Redacted.

6. Insurance

It has been confirmed the Parish Council does not carry insurance that would give protection to committee members or their contractors. PH is currently in contact with brokers recommended by NSALG to arrange Trustee Indemnity Insurance to cover volunteers of the Association and contractors.

Unanimously agreed this cover is required and to be funded through Association reserves.

7. Constitution and Other Documents to be Introduced

As advised to the SGM there are a number of documents which need to be either updated or created. PH has begun work on these for future presentation to the Committee then presented at AGM/SGM for acceptance by the Members. Unanimously agreed the Committee is happy for PH to continue this work and request feedback or assistance as needed.

8. Any Other Business

As Member has asked about providing First Aid kits on site. Committee agreed unanimously this is a personal responsibility.

KB requested permission from Committee members to name them on NSALG membership. All agreed.

A tour of the site will be taken on Sunday 9th June at 10:00hrs to familiarise Committee with the layout.

There being no further business the Chair thanked the Members for their time and closed the meeting at 20:01hrs.