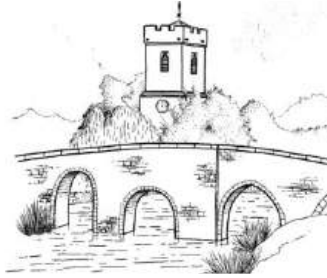


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, on Monday 20th January 2025 @ 7.30 pm to transact the following business

15th January 2025

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

1. **To receive** and accept apologies
2. **To receive** any Declaration of Interest on Items on the Agenda
 - i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
3. **To approve** the Minutes of the Parish Council Meeting of Monday 16th December 2024
4. **Public Forum** questions from members of the public. Please be aware that, although members of the public can raise any question, Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person.
(Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

5. **To receive** report from County Councillor
6. **To receive** report from District Councillor
7. **To receive** Clerk's Report
8. **To consider** Update Reports from the Parish Council's Working Groups
 - i. **Communications Strategy WG** – Report & Recommendations circulated
 - ii. **Communities WG** – Report & Recommendations circulated
 - iii. **Facilities WG** – Report & Recommendations circulated
 - iv. **Grants WG** – Report & Recommendation – circulated
9. **To consider** recording the Working Group meetings and make these available to Cllrs upon request.
10. **To consider/approve** purchase and installation of 2 x Life Saving Equipment at the Big Meadow (River Avon) and Millers Bank (River Arrow, Broom) at a total cost of £2,187.50 (report circulated)
11. **To consider** the following planning applications
 - i. **24/03144/FUL Mr Tom Fay TIMLF Properties Ltd, Unit 30A Bidavon Industrial Estate, Waterloo Road**
Siting of Shipping Containers in existing secure storage yard
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SOC7V1PMH5P00>
 - ii. **24/03286/TREE Mr Andrew Stevens, 41 High Street B50 4BQ**
T1 – Magnolia reduction 2m
T2- Silver Birch reduction 3m
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SPARLZPMHHI00>
 - iii. **24/03286/COUMA Mr B Steele Meadow Lane Bakery, 70 High Street B50 4AB**
Change of use from Class E(a) retail to residential use (C3) under Class MA of Part 3 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for a single dwelling
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SPRW9IPMLRP00>
12. **To approve**
 - i. December 2024 accounts - circulated
 - ii. January 2025 payments – circulated

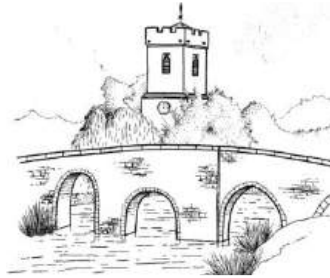
Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

13. **To consider** staffing matters

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BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 16th December 2024 @ 7.30 pm
at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Williams

Cllrs. Barry, Cullum, Haberton, Hiscocks, Ho, Hopcraft, Lewis and
Paterson

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council
Mr Derek Kemp, DCK Accounting Solutions

Also present 1 member of the public (arrived after the Public Forum item)

1. TO RECEIVE ANY APOLOGIES

Apologies received and accepted from Cllr Taylor. Cllr Moore was absent

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - Cllr Cullum declared an interest in Item 9iv) Grants WG as she is a member of Bidford WI
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE MINUTES OF MONDAY 25TH NOVEMBER 2024

Cllr Hopcraft proposed they be signed as being accurate

RESOLVED to approve the Minutes as being accurate and signed by the Chairman

4. PUBLIC FORUM

No members of the public present

5. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Not present

6. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

Not present

7. RECEIVE CLERK'S REPORT

There is a written report attached to these Minutes of which it forms an integral part

8. TO RECEIVE AND APPROVE THE 2025/26 BUDGET AND PRECEPT

Derek Kemp, of DCK Accounting Solutions, who support the Council in financial issues, made a presentation.

Two main issues result in an increase in the proposed Precept

- i. The proposed employment of a Deputy Clerk to assist the Clerk and start the succession process. Bidford on Avon has grown considerably over the past few years and this has increased the workload on the Clerk
- ii. The Tax Base Rate on Band D, on which the Precept is calculated, has reduced for the first time

Following some discussion where Mr Kemp clarified any issues raised, it was proposed to approve the Budget and the Precept of £374,326 – this represents a payment of £139.69 p.a for a Band D property

A named vote was requested.

RESOLVED by 7 votes in favour and 2 against to approve the Budget and Precept

Voting was as follows:

Cllr Cullum	Yes
Cllr Ho	Yes
Cllr Lewis	Yes
Cllr Paterson	Yes
Cllr Hopcraft	Yes
Cllr Barry	No
Cllr Haberton	Yes
Cllr Hiscocks	No
Cllr William	Yes

9. TO CONSIDER THE REPORTS AND RECOMMENDATIONS FROM THE COUNCIL'S WORKING GROUPS

- i. **Communications Strategy WG** – Report & Resolutions are attached to these Minutes of which they form an integral part.
- ii. **Communities WG – Report & Resolutions** are attached to these Minutes of which they form an integral part.
- iii. **Facilities WG – Report & Resolutions** are attached to these Minutes of which they form an integral part.

- iv. **Grants WG – Report & Resolutions** are attached to these Minutes of which they form and integral part.

10. TO APPROVE THE NOMINATION OF CLLR LEWIS TO THE COMMUNITIES WG

RESOLVED to approve the nomination

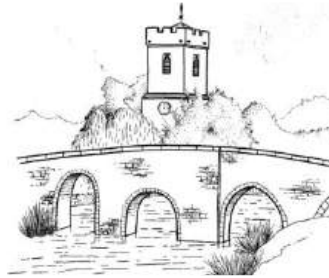
11. TO APPROVE

- i. November 2024 accounts – circulated
RESOLVED to approve the accounts
- ii. November 2024 payments – list circulated.
The total amount payable was ££6,830.76
RESOLVED to approve the payment

The meeting ended at approx 9.40 pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 7 - CLERKS REPORT – DECEMBER 2024

1. SAFER WARWICKSHIRE BOARD PANEL

I attended the quarterly meeting on 5th December. One of the items was the “*Warwickshire Your Say on Community Safety Survey 2024*” and it was interesting to note that the issues of concern were the same ones raised in the meeting on 29th November at the Police Crime Commissioner’s (PCC) meeting: namely “drug dealing and Anti Social Behaviour”. And again, the percentage of residents reporting these to the Police was only 48%.

As was repeated at the PCC meeting, it is essential residents report the incidents – no report, no crime.

RESOLVED by Full Council to note

2. BRASS PLAQUE FOR GEORGE HORTON

Would Council approve the purchase of a brass plaque, to replace the current plastic one, at a cost of £41.50 – installation will be free of charge.

It is sited on the entrance hut

RESOLVED by Full Council to approve the purchase of the plaque at £41.50

3. INTEGRATED CARE SYSTEM (ICS) The Parish Council responded positively to WALC’s request for local councils to get involved in this project, being promoted by Warwickshire CAVA (WCAVA). Following a virtual meeting with the NHS, it was agreed that, to be successful, the project should be managed by local councils themselves, with support from both NHS and WCAVA and WALC has organised weekly short meetings with participating councils to develop this.

Hopefully, we should be ready to present something in the new year

RESOLVED by Full Council to note

4. ELECTRIC BLANKETS

Warwickshire Fire & Rescue Services will be carrying out free electric blanket test in the latter part of January.

Information campaign will follow. IN the meantime, places like Warm Hub, The Jolly Teapot, Knit and Natter have been asked to enquire how many of the regular attendants have electric blankets. It should also be noted that any faulty blanket will not be returned nor replaced.

RESOLVED by Full Council to note

5. ENABLING REMOTE ATTENDANCE AND PROXY VOTING AT LOCAL AUTHORITY MEETINGS

There is a government survey on the above, ending on 19th Dec. 2024 and Councillors are being asked to reply individually to this consultation.

RESOLVED by Full Council to note

Bidford on Avon Parish Council

Created 5/12/2024)

Budget Summary

Year Ended 31st March 2026

	2024/25		2025/26	<i>Budget</i>	
	Projected	<i>Budgeted</i> <i>(Revised)</i>	Proposed	<i>Incr/Decr</i>	
REVENUE EXPENDITURE					
Administration	98419	104831	129371	24540	
Civic & Democratic	7640	3650	3650	0	
Grants and Donations	25000	25000	78000	53000	
Parks & Outside Areas	162007	119500	125430	5930	
Allotments	2486	2000	2500	500	
Cemetery	21412	14945	22245	7300	
Street Lighting	4750	4750	4750	0	
Village Management	72348	69230	61480	-7750	
Community Fridge	3486	0	0	0	
	397548	343906	427426	83520	24.29%
INCOME					
Administration	45000	25000	40000	15000	
Civic & Democratic	0	0	0	0	
Grants and Donations	2000	0	0	0	
Parks & Outside Areas	50155	43026	50100	7074	
Allotments	2486	2000	2500	500	
Cemetery	10060	10250	9500	-750	
Street Lighting	0	0	0	0	
Village Management	1005	4300	1000	-3300	
Community Fridge	3486	0	0	0	
	114192	84576	103100	18524	21.90%
NET REVENUE EXPENDITURE	283356	259330	324326	64996	25.06%
CAPITAL & PROJECT EXPENDITURE					
Capital Projects	14021	0		0	
Capital Projects internal funding	-8439	0		0	
Capital Projects external funding	-5582	0	0	0	
Capital Projects funding provision	75000	75000	50000	-25000	
	75000	75000	50000	-25000	
TOTAL NET EXPENDITURE	358356	334330	374326	39996	11.96%
Financed as follows					
Reserves at 1st April	236602	182557	187829		
Reserves at 31st March	187829	157810	187829	**	
Funded from\ (transferred to) General Reserve	48773	24747	0	***	-24747
Precept	309583	309583	374326	64743	20.91%
TOTAL TAXATION FUNDING REQUIRED	309583	309583	374326	64743	20.91%
	358356	334330	374326	39996	
ADJUSTED BASIS			Advised		
Tax Base (Band D Equivalents)		2682	2679.62	-2.38	-0.09%
Precept per Band D Equivalent	£/annum	£115.43	£139.69	£24.26	21.02%
	p/week	2.214	2.679	46.53 p	2101.73%
**Note:	Recommended minimum reserve equal to				
	6 months net revenue expenditure	141678	129665	162163	

Earmarked Reserves	3/31/24	3/31/25	3/31/26	
		(Projected)	(Available)	
Rolling Projects Fund (RPF)	314975	381536	431536	
S106 Funds P A Enhancements	116617	116617	116617	
Allotments	4803	5360	5955	
CPCPP Cycle Path	3000	3000	3000	
S 106 Mtce Jacksons Meadow	23000	22500	21700	
St Laurence	55726	55476	55076	
Kings Meadow	215430	209025	202525	
Elections	732	1732	2732	*** Consider Increase
Equip,ment Maintenance	7456	7456	7456	
Coommunity Fridge	0	0	0	
CIL	2764	3469	3469	
	744503	806171	850066	

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9i) COMMUNICATION STRATEGY WG REPORT AND RESOLUTIONS DECEMBER 2024

A hybrid meeting took place on Tuesday 10th December 2024 @ 3.00 pm

Attendants: Cllrs Barry, Haberton, Paterson and Taylor.

Also present; Cllr Lewis and Mrs E Uggerloese, Clerk to the Parish Council

1. CIVILITY & RESPECT AND INTERNAL COMMUNICATIONS

After some discussion regarding the importance of the Civility & Respect Pledge, which this Council has made, it was agreed that a training session with Becky Walsh, a specialist trainer within the sector, would be beneficial to all Council.

The cost is £400 per hour plus travel (from Weston Super Mare).

If approved, a brief to be sent to her, to ensure all that the session is properly focused on the needs of the Council.

Recommendation to approve the training session and allocate a maximum of £600 plus mileage.

After some discussion it was

RESOLVED by 6 vote in favour and 3 against to approve the expenditure of £600 plus mileage for a training session to be once the Brief has been approved by the Communities WG

Item 9i) Communication Strategy WG Report & Resolutions December 2024

2. REVIEW OF EXTERNAL COMMUNICATION

This WG to look at external as well as internal communications and their effectiveness. It was noted that internal communication may sometimes overlap with Staffing Panel issues.

Recommendation to note

RESOLVED by Full Council to note

3. BREAKTHROUGH COMMUNICATION

It was agreed that Councillors should be encouraged to attend training session as these are, currently, free.

They should also be asked to let us have a detailed timetable for implementation of the Communications Strategy and Support Proposal, approved by the Council in September.

RESOLVED by Full Council to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9ii) COMMUNITIES WG REPORT AND RESOLUTIONS DECEMBER 2024

Members: Cllrs Cullum (Chairman), Barry, Ho, Paterson

1. VE DAY 80th CELEBRATIONS – 8th May 2025

COSTS for the items to support the celebration outlined below:

- i. Purchase 4 x VE day flags for the Parish flagpoles @£24. **£96 +VAT**
- ii. Purchase a new beacon head **£349 +VAT** (or new beacon **£549 +VAT**)
- iii. Swap out 4 x lamppost banners at entrances to the village @£380 +VAT. **£1,520 +VAT**
- iv. Add another lamppost banner to the one by the memorial square **£380 +vat**
- v. Purchase 25 x lamp post signs (circular) **£112 +vat** (for bollards & village centre)

(Note: to replace them after the event will be the same cost) and to place one in the village centre, lamppost adjacent to the War Memorial at The Bank **£380 +vat**. Total for all five **£1,900**

Recommendation to approve the above 5 x proposals (i- v)

Total Expenditure **£2,500 + VAT**

Following a short discussion it was

Item 9i) CWG Report & Resolutions December 2024

RESOLVED by Full Council by a unanimous vote to approve the expenditure of £2,500

2. UPDATES TO BE NOTED

i. Storage container

- Recommendation size for plot - 8' x 40'
- Planning permission is required. This is in hand.
- Site – following a consultation, the plot to site the container may need to change.
- Permission sought to keep current (farm) storage until planning permission granted.

ii. St Laurence Christmas Tree Festival

Council tree was decorated by the children of Bidford Primary, and themed as “The Twelve Days of Bidford”. We awarded the children a small gift and congratulated them on their efforts for a fabulous display.

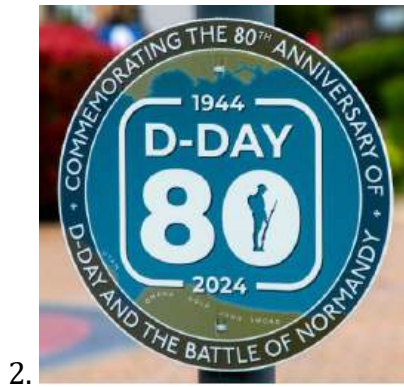
iii. Planters at the War Memorial

Various costs have been sought to include Horton Stone. Planters approx £4,500 each. We await more quotes

iv. Methodist Church

To Consider leasing the Methodist Church as a Parish Council venue for future (youth) projects. The full repair & maintenance lease (1, 3 or 5 years) figure around £20,000. The current hiring groups provide approx £15,000 annual income.

RESOLVED by Full Council to note the updates

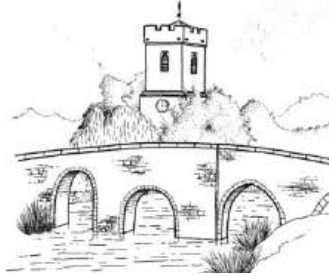


Bollards

Item 9i) CWG Report & Resolutions December 2024

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9iii) REPORT & RESOLUTIONS – FACILITIES WG DECEMBER 2024

A meeting took place on Tuesday 10th December 2024 @ 4.00 pm at Bidford Community Library.

Attendants: Cllrs Hiscocks (Chairman) Haberton, Hopcraft and Moore
Mrs E Uggerloese – Clerk to the parish Council
Cllrs Barry & Ho also attended Point 1 – Big Meadow
Cllr Lewis also attended

1. BIG MEADOW

Consider proposed specification for the following works under Phase 1:

- i. Fencing (as demarcation of the parking area)

Following some discussions, the

Recommendation is for Council to resolve its preference of

- Logs on the riverside and fencing on the play area side
- Fencing on the riverside and logs on the play area side
- Interspersion of fence and logs on both sides

After a discussion a further alternative was proposed: that logs be installed on both the riverside and the play area side,

The Clerk advised that further changes may delay the work and could mean the Council would have to decide whether to delay the opening of the Big Meadow or delay the work until October 2025

Item 9iii) FWG Report & Resolutions December 2024

- RESOLVED** by Full Council: 6 votes in favour and 3 against to have logs on both sides
- ii. Fencing height and type
It was agreed the fence should be a 2 rails with concrete posts to ensure it is robust.
The issue of height was debated: 600mm or 900 mm
Recommendation Council to approve a 2 rail with concrete post fence and resolve the height: 600 mm or 900 mm
As the decision is to have logs both sides, this no longer requires a decision
- iii. Roundabout and slight road widening to uniform width
Recommendation to approve
After a discussion where it was established that the site of the roundabout is the optimum place for it, it was
RESOLVED by Full Council: by 7 votes in favour and 2 against to approve this work
- iv. New boat launch site
Recommendation to approve subject to approval from ANT to have requested this
It must be recalled that it was ANT that made the Parish Council aware of the risk to swimmers and boats if the current area continues to be used. They visited the site with a Cllr and the site, as per the specification, was identified and approved by all parties.
The Chairman clarified that was being voted on was the specification
RESOLVED by Full Council to approve the specification subject to ANT's approval

2. MONIE MEADOW – CAR PARK

Quotation received for a “track” through the parking area.

It was agreed that, due to the low Use of the parking area during the year, this proposal was too expensive

Recommendation not to proceed. If necessary, gravel or chippings can be used at the entrances by the gates where the soil is most churned during wet weather

RESOLVED by Full Council not to proceed with this work

3. UPDATES – for noting

i. DUGDALE SPORTS FIELD

Note update – the original container specification did not fulfil the legal requirements of separate changing rooms for boys and girls.

Item 9iii) FWG Report & Resolutions December 2024

The company is currently looking at alternatives that will fulfil this requirement.

It will also include a sink and worktop which is used for making hot drinks for spectators.

Deposit payment has been made but balance in abeyance.

ii. **JACKSONS MEADOW PLAY AREA** (photos sent)

This play area has been an issue for some time due to the fact it was installed when the area did not drain properly: a lot of wood has rotten.

On the advice of the Play Inspection Company, who carries out the annual inspection of the play areas, the following needs to be done:

- Posts surrounding the area to be removed and replaced with a longer lasting alternative.

The removal of the posts has been carried out and am waiting for a quote for a better alternative

- Tree trunks to be removed and the area regressed

This will be carried out in January

- Benches to be reinstalled as the cement is high and uneven

RESOLVED by Full Council to note the updates

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9iv) GRANT WG - REPORT & RESOLUTIONS DECEMBER 2024

Members : Cllrs Cullum, Hiscocks, Moore and Williams

1. GRANT APPLICATION

i. Bidford WI

Following a successful recruiting campaign, the WI has grown in number and now also has a variety of age groups and interests, which the Committee would like to support
Grant request is for the purchase of

• Craft Stamps	£120
• New Age indoor silver curling set x 2	884
• Ink pads & acrylic blocks for stamps	95
• Gemini Due Cutting/Embossing machine	210
• Cutting plates & selection of dyes	150
• Card stocks & consumables (glue etc)	100
• Pens - spectrum colours x 2	75
Total	£1,900

Grant request £1,900

Recommendation : to consider £1,500

Cllr Cullum had declared an interest and did not take part in the discussion

Cllrs considered the request and, although they noted the growth of the Bidford WI, it was felt the requested items are already available through other groups in

Item 9iv) Grant WG Report & Resolutions December 2024

the village, such as Arty Avon.
RESOLVED not to award the grant

2. **GRANT FOLLOW UP REPORT**

The Grant Application Form already states that recipients should send a report within 6 to 9 months of receipt of funds, stating how they have been used, outcome and benefits. And, in the majority of the cases, this has been done with photos or thank you letters.

However, the WG recognises that it must ensure implementation and the Parish Council Office has been asked to diary a follow up email to be sent 6 months from the funds being awarded.

Regarding receipts, in line with other grant awarding bodies, there is no need to request for receipts as the grant application details the costs.

Recommendation to approve the proposal that the Parish Council Office diary a follow up email 6 months from award of grant funds

There was a short discussion regarding the production of receipts. A counter proposal was put forward to requests receipts.

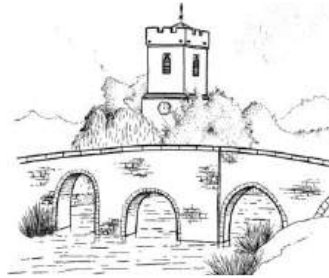
RESOLVED by Full Council: 6 votes in favour and 3 against to request receipts.

A discussion then followed as to the amount that would require the receipt to be presented. A motion was put forward that it should be for £500 and over and it was

RESOLVED by Full Council: 8 votes in favour and 1 against that receipts are required for items of £500 and over

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 7 - CLERKS REPORT - JANUARY 2025

1. NEW YEAR'S EVE FIREWORKS

Regrettably, due to adverse weather conditions (high winds) this had to be postponed to the Thursday 2nd January. The Parish Council Office was able to amend the poster and posted the rescheduled date via social media.

The event was well received and a great success.

Bidford Juniors FC were in charge of refreshments and **BIG THANK YOU** to Proplant, who lent the floodlights, and to MSG & Son for managing the event. Council **to consider** holding the event again this year. Ultimate Fireworks will hold the cost at £2,500 and Bidford Juniors are happy to offer the refreshments.

2. ELECTRIC BLANKETS

Warwickshire Fire & Rescue Services will be carrying out free electric blanket. Blankets will be collected from the Parish Council Office/Library on **Friday 24th January am.**

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 1i) COMMUNICATION STRATEGY WG REPORT AND RECOMMENDATIONS DECEMBER 2024

A virtual meeting took place on Thursday 9th January 2025 @ 10.30 am

Attendants: Cllrs Barry, Haberton, Paterson and Taylor.

In attendance: Mrs E Uggerloese, Clerk to the Parish Council

1. BREAKTHROUGH COMMUNICATION

There had been no update so Clerk instructed to contact them to check progress
Recommendation to note. Clerk will give update at meeting if available

2. CIVILITY AND RESPECT

The brief to give to Becky, who is carrying out the training, was discussed. It is till “work in progress”. This WH has been delegated the power to proceed with this

Recommendation to note

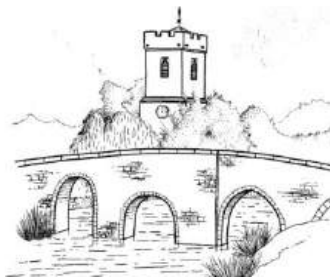
Item 8i) Communication Strategy WG Report & Recommendations January 2025

3.

Item 8i) Communication Strategy WG Report & Recommendations January 2025

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8ii) COMMUNITIES WG REPORT AND RECOMMENDATIONS JANUARY 2025

A hybrid meeting was held on Thursday 9th January 2025 @ 12.00pm at Bidford Community Library

Attendants: Cllrs Barry, Cullum (Chairman), Ho, Lewis and Paterson.

Cllr Williams, Chairman of the Parish Council, was also present

In attendance – Miss Hilary Wren, Admin Ass.

1. ST. LAURENCE PUBLIC OPEN SPACES (POS)

It was agreed that the work on all three sites to proceed as per the specifications given, which had been publicised giving residents an opportunity to raise any issues.

Work to be carried out simultaneously, if this is the most cost effective and to start as soon as possible.

Recommendation to note

2. PLANTERS AT THE WAR MEMORIAL

Design, in the same stone as the war memorial, and quotes, are being obtained for Council to consider. The aim is, if approved by Council, they will be in place for VE Day.

Recommendation to note

Item 8ii) CWG Report & Recommendations January 2025

3. STORAGE CONTAINER

Planning application for the hardstanding has been submitted.
Quotes for the hardstanding were discussed and the cost for the container, hardstanding and shrubs (to camouflage the container) is approximately £7,000. Council has already approved £6,000 so the **Recommendation** is for Council to approve a further £1000.

4. BIDFORD VILLAGE MARKET

To note that 11 markets are confirmed for 2025 and Road Closure applications have been submitted
Market Supervisor Job has been advertised and interviews take place on 20th January 2025

5. ELECTRONIC ADVERTISING BOARDS (EAB)

The installation/use of EAB was discussed.
Clerk to contact Breakthrough Communications to see if there is any data on their effectiveness.
Recommendation to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9iii) REPORT & RECOMMENDATIONS – FACILITIES WG JANUARY 2025

A meeting took place on Tuesday 7th January 2025 @ 4.00 pm at Bidford Community Library.

Attendants: Cllrs Hiscocks (Chairman) Haberton, Hopcraft and Moore
Mrs E Uggerloese – Clerk to the parish Council
Cllrs Barry & Ho also attended

1. BIG MEADOW

- Consider and agree specification as per December 2024 meeting
It was agreed to proceed on the basis of logs on both sides.
The Clerk advised that these could be procured from Ragley – as last time, and price is being obtained
The issue of the potential requirement for planning permission for the roundabout was considered as well as permission from the Environment Agency. Clerk to investigate both.
Also, awaiting permission from the Trustees as owners of the Big Meadow
To proceed with the writing of the specification, subject to the required permissions
Recommendation to note

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- Toilets – plans and costs enclosed
It was agreed that it would be prudent to wait and see if the visitor numbers for summer 2025 justify an extension, as these are expected to fall following the banning of BBQs and limiting the number of vehicles able to park.
However, replacing the fixtures with steel ones to proceed and Clerk to obtain costs for this
Recommendation to approve
- Planting by the bridge to prevent swimmers and boat launching
Due to recent flooding of the River Avon it has not been possible to inspect the area and come with a quote.
Recommendation to bite this is still work in progress
- Big Meadow Maintenance Contract – agree 1-year extension until new Job Description, based on new circumstances, can be established
With so many changes and uncertainties, it was recognised that it would not be appropriate to raise a new specification at present. On this basis it was agreed that to extend the current maintenance contract for 2025 would be the best option.
Recommendation to extend the current maintenance contract for 2025

2. GYM EQUIPMENT

Some of the equipment is damaged. Play & Leisure, installers, have been advised of this a long, long time ago but nothing is being done.

Consider removing

After some discussion, it was agreed that the Clerk would look at obtaining the necessary parts, if available, for repairs to be made

Recommendation to note

3. PARKING TARIFF

Need to consider the following in time for opening of the Big Meadow in April

- Entry fee – to remain as is or increase
It was agreed that, with so many other changes and with the number of vehicles able to park on the Big Meadow being limited, the price would remain unchanged at £3 for 2 hours and £6 up to 8,00 pm
Recommendation tariff to remain unchanged
- Closing of the gate at 8.00 pm – at present, people whose vehicles are still in the big Meadow when the gates close at 8.00 pm are able to phone me at Mark will drive down to let them out – at a cost.
Smart Parking suggest that, as others do, once the gate is closed it is

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closed and drivers can only retrieve their vehicles when the gate opens in the morning and they are charged a fee to be set by the Parish Council. Signage will be installed to this effect.

After a lengthy discussion as to whether it would be better to keep the gate open but charge a higher tariff after 8.00, or close the gates and drivers would have to come back the next day to be able to leave, and pay a penalty, it was agreed that leaving the gate open but charging £100 to leave after 8.00 was the better option

Recommendation to close the entrance gate at 8.00 pm but leave the exit gate open – all vehicles (including residents) leaving after 8.00 pm to be charged £100 fee. Appropriate signage to be installed.

4. WEEKLY PLAY EQUIPMENT INSPECTION

The Clerk to clarify with insurance company whether this is required or whether it would be acceptable for the equipment to be inspected once a month during the winter and revert to weekly during the summer months.

Recommendation to note and await advice

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9iv) GRANT WG – REPORT & RECOMMENDATIONS JANUARY 2025

A meeting was held on Monday 13th January 2025 @ 4.00 pm at Bidford Community Library

Attendants : Cllrs Cullum, Hiscocks, Moore and Williams
In attendance _ Mrs E Uggerloese, Clerk

1. LIFE SAVING EQUIPMENT – RIVER AVON, BIG MEADOW

Having considered the issue, it was agreed this should be an item on its own on the Agenda (see Item 10)

2. Bidford WI

Following a successful recruiting campaign, the WI has grown in number and now also has a variety of age groups and interests, which the Committee would like to support.

The WI has considered the reply from the Parish Council, when it resolved not to award a grant at its December meeting and has reapplied for items not available from other groups within the village, such as:

• Scrabble boards x 2	130.00
• Indoor curling bowling sets x 2 & accessories	1,550.00
• Professional demonstrator x 2 visits	150.00
Total	1,830.00
Grant request £1,830	

Item 9iv) Grant WG January 2025

Members noted that the WI's Grant Request is for items not otherwise available and that they are prepared to share these with other groups, subject to some conditions.
Recommendation to award £1,500

Item 9iv) Grant WG January 2025

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 – TO CONSIDER PURCHASE AND INSTALLMENT OF 2 X LIFE SAVING EQUIPMENT JANUARY 2025

As Council is aware, Bidford Fire Station approached the Parish Council asking if it would be possible for it (Parish Council) to act as a bank for funding that was being raised to purchase lifesaving equipment for the Big Meadow, following the tragic incident at Alcester.

The Parish Council advised there would be no problem with this and the Clerk visited the site with members of Warwickshire Fire & Rescue Service (WFRS) to ascertain the best place for the equipment to be installed which, in view of potential flooding issues, would be by the defibrillator.

Regrettably, the amount raised is £314.50 whilst the cost of the equipment is £1,251 which is a deficit of £936.50. In view of this, the Parish Council has been asked to pay the deficit.

In view of the tragic incident in Alcester, and mindful that it could, potentially, happen both on the Big Meadow and at Millers Bank, Broom – both Public Open Spaces managed/owned by the Parish Council, the recommendation is to approve the purchase of 2 x Life Saving Equipment to be installed at the 2 locations.

Item 10) Life Saving Equipment Jan. 2025