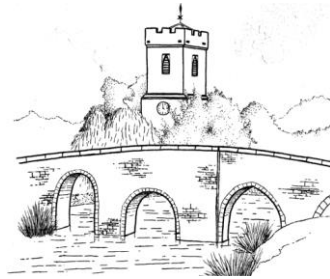


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 20th January 2025 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Williams

Cllrs. Barry, Cullum, Haberton, Hiscocks, Hopcraft, Lewis, Moore
Paterson and Taylor

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

Also present District Cllr Fleming
5 members of the public

1. TO RECEIVE ANY APOLOGIES

Cllr Ho's absence was accepted

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - Cllr Cullum declared an interest in Item 8iv) Grants WG as she is a member of Bidford WI
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE MINUTES OF MONDAY 16TH DECEMBER 2024

Cllr Cullum proposed they be signed as being accurate

RESOLVED to approve the Minutes as being accurate and signed by the Chairman

Standing Orders were suspended for the Public Forum

4. PUBLIC FORUM

Standing Orders were reinstated

5. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Not present

6. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

- i. **Budget** this was under discussion. Both administration and opposition had presented budgets
- ii. **Proposed Unitary Council** – this would mean the end of the 5 Borough/District Councils as well as County Council to be replaced by a Unitary which would result in more responsibilities for local councils but not, necessarily, supported by additional financial help. Warwickshire County Council has sent a bid to become one of the first Unitary Councils and a delay in County Elections from May 2025 to 2026. The south of the county, i.e. the current Stratford upon Avon and Warwick District areas risk becoming subservient to the “industrial” north – an eye should be kept on this, potential, development.

7. RECEIVE CLERK’S REPORT

There is a written report attached to these Minutes of which it forms an integral part

8. TO CONSIDER THE REPORTS AND RECOMMENDATIONS FROM THE COUNCIL’S WORKING GROUPS

- i. **Communications Strategy WG** – Report & Resolutions are attached to these Minutes of which they form an integral part.
- ii. **Communities WG – Report & Resolutions** are attached to these Minutes of which they form an integral part.
- iii. **Facilities WG – Report & Resolutions** are attached to these Minutes of which they form an integral part.
- iv. **Grants WG – Report & Resolutions** are attached to these Minutes of which they form an integral part.

9. TO CONSIDER RECORDING THE WORKING GROUP MEETINGS AND MAKE THESE AVAILABLE TO CLLRS UPON REQUEST.

The Chairman advised that, following some training by the Clerk on Committees, Sub Committees and Working Groups he was proposing this item be put in abeyance pending a report from the Clerk .

RESOLVED to put the decision in abeyance pending a report from the Clerk

10. TO CONSIDER/APPROVE PURCHASE AND INSTALLATION OF 2 X LIFE SAVING EQUIPMENT AT THE BIG MEADOW (RIVER AVON) AND MILLERS BANK (RIVER ARROW,BROOM) AT A TOTAL COST OF £2,187.50

The Parish Council had been approached by the Fire Station, following the fatal incident at Alcester, asking if it could act as a “bank” on its behalf (it does not hold a bank account) for funds being collected to purchase life saving equipment for the Big Meadow. Alcester Town Council had done this.

Regrettably, the funds raised, £314.50, do not cover the cost of the equipment, which is £1,251.

Council was also asked to consider installing the same equipment at Millers Bank, Broom as it is the owner of the Public Open Space.

Council, aware of the potential risk involved

RESOLVED to approve the purchase of 2 x Life Saving Equipment at a cost of £2,187.50

11. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **24/03144/FUL Mr Tom Fay TIMLF Properties Ltd, Unit 30A Bidavon Industrial Estate, Waterloo Road**

Siting of Shipping Containers in existing secure storage yard

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SOC7V1PMH5P00>

RESOLVED No Objection

- ii. **24/03286/TREE Mr Andrew Stevens, 41 High Street B50 4BQ**

T1 – Magnolia reduction 2m

T2- Silver Birch reduction 3m

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SPARLZPMHHI00>

RESOLVED Support – good tree management

- iii. **25/00042/COUMA Mr B Steele Meadow Lane Bakery, 70 High Street B50 4AB**

Change of use from Class E(a) retail to residential use (C3) under Class MA of Part 3 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for a single dwelling

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SPRW9IPMLRP00>

RESOLVED To Object as it is contrary to Policies ECON1 and ECON2 of the NDP which aims to protect the High Street and Village Centre and create employment

12. TO APPROVE

- i. December 2024 accounts – circulated
RESOLVED to approve the accounts

PC Mins. Jan. 25

ii. January 2025 payments – list circulated

A query was raised regarding the Leaves of Green invoice: was it payment in completion of Phase 1 and/or additional work. Clerk to request detailed/quantified invoice before payment and to consider only part payment in the event it represents the final payment of Phase 1 which remains uncompleted

The total amount payable, excluding Leaves of Green, was £7,686.46

RESOLVED to approve the payment.

The Quarterly Review WG reported having checked Oct – Dec 2024 with no issues to report. All questions raised were satisfactorily answered.

RESOLVED to note

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2

13. TO CONSIDER STAFFING MATTERS

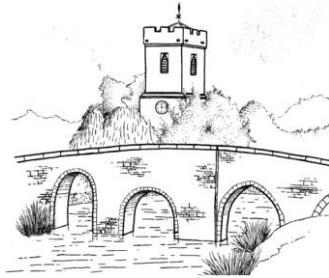
The Staffing Panel had circulated a report, setting out what it considered, were the necessary changes required to have the right resources for a Parish Council Office of a growing village.

RESOLVED to approve the recruitment of a full time Deputy Clerk; maintain an Admin Assistant and, at the request of the Clerk, reduce her hours.

The meeting ended at approx 8.45 pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 7 - CLERKS REPORT - JANUARY 2025

1. NEW YEAR'S EVE FIREWORKS

Regrettably, due to adverse weather conditions (high winds) this had to be postponed to the Thursday 2nd January. The Parish Council Office was able to amend the poster and posted the rescheduled date via social media.

The event was well received and a great success.

Bidford Juniors FC were in charge of refreshments and **BIG THANK YOU** to Proplant, who lent the floodlights, and to MSG & Son for managing the event. Council **to consider** holding the event again this year. Ultimate Fireworks will hold the cost at £2,500 and Bidford Juniors are happy to offer the refreshments. It was proposed this be considered by the Communities Working Group (CWG) to make a recommendation at the next meeting

RESOLVED by Full Council that this be considered by the CWG for a recommendation at the February meeting

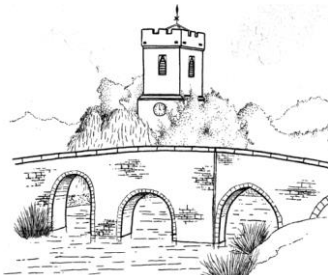
2. ELECTRIC BLANKETS

Warwickshire Fire & Rescue Services will be carrying out free electric blanket. Blankets will be collected from the Parish Council Office/Library on **Friday 24th January am.**

RESOLVED to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8i) COMMUNICATION STRATEGY WG REPORT AND RESOLUTIONS JANUARY 2025

A virtual meeting took place on Thursday 9th January 2025 @ 10.30 am

Attendants: Cllrs Barry, Haberton, Paterson and Taylor.

In attendance: Mrs E Uggerloese, Clerk to the Parish Council

1. BREAKTHROUGH COMMUNICATION

There had been no update so Clerk instructed to contact them to check progress

Recommendation to note. Clerk will give update at meeting if available

RESOLVED by Full Council to note

2. CIVILITY AND RESPECT

The brief to give to Becky, who is carrying out the training, was discussed. It is till “work in progress”. This WH has been delegated the power to proceed with this

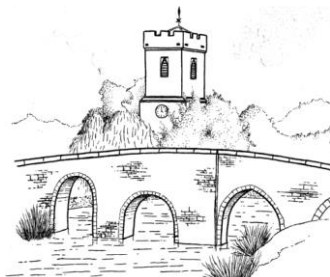
Recommendation to note

RESOLVED by Full Council to note

Item 8i) Communication Strategy WG Report & Recommendations January 2025

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8ii) COMMUNITIES WG REPORT AND RESOLUTIONS JANUARY 2025

A hybrid meeting was held on Thursday 9th January 2025 @ 12.00pm at Bidford Community Library

Attendants: Cllrs Barry, Cullum (Chairman), Ho, Lewis and Paterson.

Cllr Williams, Chairman of the Parish Council, was also present

In attendance – Miss Hilary Wren, Admin Ass.

1. ST. LAURENCE PUBLIC OPEN SPACES (POS)

It was agreed that the work on all three sites to proceed as per the specifications given, which had been publicised giving residents an opportunity to raise any issues.

Work to be carried out simultaneously, if this is the most cost effective and to start as soon as possible.

Recommendation to note

RESOLVED by Full Council to note

2. PLANTERS AT THE WAR MEMORIAL

Design, in the same stone as the war memorial, and quotes, are being obtained for Council to consider. The aim is, if approved by Council, they will be in place for VE Day.

Recommendation to note

RESOLVED by Full Council to note

Item 8ii) CWG Report & Resolutions January 2025

3. STORAGE CONTAINER

Planning application for the hardstanding has been submitted.

Quotes for the hardstanding were discussed and the cost for the container, hardstanding and shrubs (to camouflage the container) is approximately £7,000. Council has already approved £6,000 so the

Recommendation is for Council to approve a further £1000.

RESOLVED by Full Council to approve a further £1000 for this project

4. BIDFORD VILLAGE MARKET

To note that 11 markets are confirmed for 2025 and Road Closure applications have been submitted

Market Supervisor Job has been advertised and interviews take place on 20th January 2025

RESOLVED by Full Council to note

5. ELECTRONIC ADVERTISING BOARDS (EAB)

The installation/use of EAB was discussed.

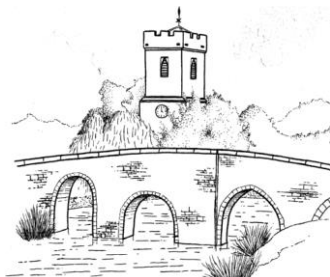
Clerk to contact Breakthrough Communications to see if there is any data on their effectiveness.

Recommendation to note

RESOLVED by Full Council to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8iii) – FACILITIES WG - REPORT & RECOMMENDATIONS JANUARY 2025

A meeting took place on Tuesday 7th January 2025 @ 4.00 pm at Bidford Community Library.

Attendants: Cllrs Hiscocks (Chairman) Haberton, Hopcraft, Moore and Taylor
Mrs E Uggerloese – Clerk to the parish Council
Cllrs Barry & Ho also attended but, as per Standing Orders, were only observers and did not participate.

1. BIG MEADOW

- Consider and agree specification as per December 2024 meeting
It was agreed to proceed on the basis of logs on both sides.
The Clerk advised that these could be procured from Ragley – as last time, and price is being obtained
The issue of the potential requirement for planning permission for the roundabout was considered as well as permission from the Environment Agency. Clerk to investigate both.
Also, awaiting permission from the Trustees as owners of the Big Meadow
To proceed with the writing of the specification, subject to the required permissions
Recommendation to note

Item 8iii) FWG Report & Resolutions January 2025

Clerk updated Council that this had been sent to the EA for approval
RESOLVED by Full Council to note this remains work in progress

- Toilets – plans and costs enclosed

It was agreed that it would be prudent to wait and see if the visitor numbers for summer 2025 justify an extension, as these are expected to fall following the banning of BBQs and limiting the number of vehicles able to park.

However, replacing the fixtures with steel ones to proceed and Clerk to obtain costs for this

Recommendation to approve

RESOLVED by Full Council to approve

- Planting by the bridge to prevent swimmers and boat launching
Due to recent flooding of the River Avon it has not been possible to inspect the area and come with a quote.

Recommendation to note this is still work in progress

Clerk advised that this had been sent to the EA for its approval

RESOLVED by Full Council to note this remains work in progress

- Big Meadow Maintenance Contract – agree 1-year extension until new Job Description, based on new circumstances, can be established

With so many changes and uncertainties, it was recognised that it would not be appropriate to raise a new specification at present. On this basis it was agreed that to extend the current maintenance contract for 2025 would be the best option.

Recommendation to extend the current maintenance contract for 2025

RESOLVED by Full Council to approve the extension of the contract for 1 year

2. GYM EQUIPMENT

Some of the equipment is damaged. Play & Leisure, installers, have been advised of this a long, long time ago but nothing is being done.

Consider removing

After some discussion, it was agreed that the Clerk would look at obtaining the necessary parts, if available, for repairs to be made

Recommendation to note

RESOLVED by Full Council to note

Item 8iii) FWG Report & Resolutions January 2025

3. PARKING TARIFF

Need to consider the following in time for opening of the Big Meadow in April

- Entry fee – to remain as is or increase

It was agreed that, with so many other changes and with the number of vehicles able to park on the Big Meadow being limited, the price would remain unchanged at £3 for 2 hours and £6 up to 8,00 pm

Recommendation tariff to remain unchanged

RESOLVED by Full Council to keep tariff unchanged for 2025

- Closing of the gate at 8.00 pm – at present, people whose vehicles are still in the Big Meadow when the gates close at 8.00 pm are able to phone Mark will drive down to let them out – at a cost.

Smart Parking suggest that, as others do, once the gate is closed it is closed and drivers can only retrieve their vehicles when the gate opens in the morning and they are charged a fee to be set by the Parish Council. Signage will be installed to this effect.

After a lengthy discussion as to whether it would be better to keep the gate open but charge a higher tariff after 8.00, or close the gates and drivers would have to come back the next day to be able to leave, and pay a penalty, it was agreed that leaving the gate open but charging £100 to leave after 8.00 was the better option

Recommendation to close the entrance gate at 8.00 pm but leave the exit gate open – all vehicles (including residents) leaving after 8.00 pm to be charged £100 fee. Appropriate signage to be installed.

A counter proposal was put forward for the entrance gate to close at 8.00 pm but leaving time be extended to 9.00 so visitors could enjoy the long summer evenings.

RESOLVED 9 votes in favour and 1 against, to extend the leaving time to 9.00 pm

The FWG to consider how this should be advised to visitors and make a recommendation at the next meeting

4. WEEKLY PLAY EQUIPMENT INSPECTION

The Clerk to clarify with insurance company whether this is required or whether it would be acceptable for the equipment to be inspected once a month during the winter and revert to weekly during the summer months.

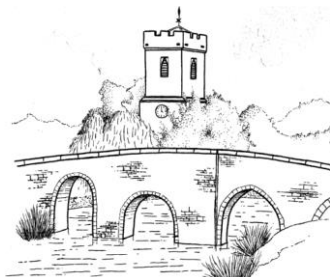
Recommendation to note and await advice

RESOLVED by Full Council to note and await advice once received and considered by the FWG

Item 8iii) FWG Report & Resolutions January 2025

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8iv) GRANT WG – REPORT & RECOMMENDATIONS JANUARY 2025

A meeting was held on Monday 13th January 2025 @ 4.00 pm at Bidford Community Library

Attendants : Cllrs Cullum, Hiscocks, Moore and Williams

In attendance _ Mrs E Uggerloese, Clerk

1. LIFE SAVING EQUIPMENT – RIVER AVON, BIG MEADOW

Having considered the issue, it was agreed this should be an item on its own on the Agenda (see Item 10)

This item was considered as Item 10 on the Agenda

2. Bidford WI

Following a successful recruiting campaign, the WI has grown in number and now also has a variety of age groups and interests, which the Committee would like to support.

The WI has considered the reply from the Parish Council, when it resolved not to award a grant at its December meeting and has reapplied for items not available from other groups within the village, such as:

• Scrabble boards x 2	130.00
• Indoor curling bowling sets x 2 & accessories	1,550.00
• Professional demonstrator x 2 visits	150.00
Total	1,830.00
Grant request £1,830	

Item 9iv) Grant WG Report & Resolutions January 2025

Members noted that the WI's Grant Request is for items not otherwise available and that they are prepared to share these with other groups, subject to some conditions.

Recommendation to award £1,500

The grant application had been sent to all Councillors

Cllr Cullum had declared an interest as a member of Bidford WI and did not participate in either discussion or vote.

Following a short discussion a counter proposal was put forward for an amount of £1,235 to cover the purchase of 1 x curling bowling set only.

Votes for the counter proposal were 2 in favour

RESOLVED by 7 votes in favour, 2 against to award a grant of £1,500.

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
315 Rolling Project Fund	281,034.94	100,501.00	381,535.94
319 EMR S106 St Laurence Mtce	55,726.02		55,726.02
326 EMR Allotments	4,802.84		4,802.84
329 EMR CPCPP - Cycle Paths	3,000.00		3,000.00
330 EMR S106 Fund P A Enhancements	116,617.23		116,617.23
331 EMR S106 Jacksons Mtce	23,000.00		23,000.00
332 EMR Election	731.62		731.62
333 EMR S106 Kings Meadow Mtce	215,430.00	-7,707.00	207,723.00
334 EMR CIL 2023/24	2,764.24		2,764.24
336 EMR Rolling Capital Fund	33,940.00	-33,940.00	0.00
337 EMR Equipment Maintenance	7,456.00		7,456.00
338 EMR CIL 2024/25	0.00	8,333.85	8,333.85
	<u>744,502.89</u>	<u>67,187.85</u>	<u>811,690.74</u>

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1121 Sundry Receipts	0	217	0	(217)			0.0%	
1176 Precept Received	0	309,583	309,583	0			100.0%	
1190 Bank Interest Receivable	4,262	35,068	25,000	(10,068)			140.3%	
Administration :- Income	4,262	344,868	334,583	(10,285)			103.1%	0
4001 Salary & Wages	4,850	43,653	60,264	16,611		16,611	72.4%	
4002 Employers NI	460	4,141	5,805	1,664		1,664	71.3%	
4003 Employers Superannuation	825	7,426	9,575	2,149		2,149	77.6%	
4004 WFH Allowance	26	234	312	78		78	75.0%	
4006 Rent for Room	400	2,097	2,400	304		304	87.4%	
4008 Training Costs	0	65	1,500	1,435		1,435	4.3%	
4009 Travelling	42	375	500	125		125	74.9%	
4010 Janitorial	17	17	480	463		463	3.5%	
4011 Business Rates	0	455	450	(5)		(5)	101.2%	
4017 Waste Disposal	0	0	60	60		60	0.0%	
4020 Sundry Expenses	0	65	100	35		35	64.8%	
4021 Telephone	78	780	1,000	220		220	78.0%	
4022 Postage & Carriage	0	0	25	25		25	0.0%	
4023 Office Stationery	321	416	600	184		184	69.3%	
4024 Subscription	13	2,022	2,500	478		478	80.9%	
4025 Insurance	0	4,659	4,750	91		91	98.1%	
4026 Broadband & Internet	0	193	310	117		117	62.4%	
4027 Equipment Rental	0	378	500	122		122	75.6%	
4028 Accounts Support	674	3,592	4,100	508		508	87.6%	
4029 IT & Computer Support	105	1,374	2,850	1,476		1,476	48.2%	
4030 Website	488	1,768	2,000	232		232	88.4%	
4032 Publicity & Special Events	0	0	500	500		500	0.0%	
4034 New Equipment	0	0	1,250	1,250		1,250	0.0%	
4036 Building Maintenance	0	0	100	100		100	0.0%	
4039 General Maintenance	0	273	100	(173)		(173)	272.5%	
4044 Tools & Equipment Purchases	0	0	50	50		50	0.0%	
4050 Street Furniture & Signs	0	26	0	(26)		(26)	0.0%	
4056 Legal and Professional	0	1,679	1,000	(679)		(679)	167.9%	
4057 Audit Fees External & Internal	0	21	1,750	1,729		1,729	1.2%	
Administration :- Indirect Expenditure	8,299	75,708	104,831	29,123	0	29,123	72.2%	0
Net Income over Expenditure	(4,036)	269,160	229,752	(39,408)				
<u>102 Civic & Democratic</u>								
4008 Training Costs	75	875	1,000	125		125	87.5%	

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4037 Newsletter	0	0	1,650	1,650		1,650	0.0%	
4053 Election Costs	0	0	1,000	1,000		1,000	0.0%	
4056 Legal and Professional	0	3,990	0	(3,990)		(3,990)	0.0%	
Civic & Democratic :- Indirect Expenditure	75	4,865	3,650	(1,215)	0	(1,215)	133.3%	0
Net Expenditure	(75)	(4,865)	(3,650)	1,215				
107 Grants & Donations Power Gen C								
1178 Grant Received	0	2,000	0	(2,000)			0.0%	
Grants & Donations Power Gen C :- Income	0	2,000	0	(2,000)				0
4061 Grants & Donations	224	13,397	25,000	11,603		11,603	53.6%	
Grants & Donations Power Gen C :- Indirect Expenditure	224	13,397	25,000	11,603	0	11,603	53.6%	0
Net Income over Expenditure	(224)	(11,397)	(25,000)	(13,603)				
109 Capital & Projects								
1004 CP Community Fridge	0	4,179	0	(4,179)			0.0%	
1122 CIL Income	7,629	8,334	0	(8,334)			0.0%	
1178 Grant Received	0	500	0	(500)			0.0%	
Capital & Projects :- Income	7,629	13,013	0	(13,013)				0
4903 CP New Streetlights	0	6,789	0	(6,789)		(6,789)	0.0%	
4910 CP Warm Hub Projects	93	866	0	(866)		(866)	0.0%	
4914 CP Toilet Block	0	1,650	0	(1,650)		(1,650)	0.0%	
4991 Rolling Projects Provision	0	75,000	75,000	0		0	100.0%	
4992 Funding from Rolling Projects	0	(8,439)	0	8,439		8,439	0.0%	
5034 Tfr to EMR CIL	7,629	8,334	0	(8,334)		(8,334)	0.0%	
Capital & Projects :- Indirect Expenditure	7,722	84,200	75,000	(9,200)	0	(9,200)	112.3%	0
Net Income over Expenditure	(93)	(71,187)	(75,000)	(3,813)				
201 Parks and Outside Areas								
1000 Carparking Fees	0	44,303	38,000	(6,303)			116.6%	
1001 Lease, Rent, Hire Pitches/Land	0	4,026	2,500	(1,526)			161.0%	
1002 Fishing Rights	0	1,099	926	(173)			118.6%	
1003 Moorings Income	3,644	3,644	1,600	(2,044)			227.8%	
1006 Vandalism Income	0	463	0	(463)			0.0%	
1012 Concessions	0	400	0	(400)			0.0%	
Parks and Outside Areas :- Income	3,644	53,934	43,026	(10,908)			125.4%	0
4005 Casual & Agency Workers	0	15,867	0	(15,867)		(15,867)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4010 Janitorial	0	17,934	5,000	(12,934)		(12,934)	358.7%	
4012 Water Rates	0	111	900	789		789	12.3%	
4013 Rent Paid Parks	0	6,250	12,500	6,250		6,250	50.0%	
4014 Rent Paid Play Areas	19	542	400	(142)		(142)	135.4%	
4015 Electricity	0	578	2,000	1,422		1,422	28.9%	
4016 Rent & Cleaning Portaloos	0	0	5,000	5,000		5,000	0.0%	
4017 Waste Disposal	40	9,782	10,000	218		218	97.8%	
4019 Big Meadow Maintenance Contrac	0	11,200	16,500	5,300		5,300	67.9%	
4020 Sundry Expenses	0	2,505	500	(2,005)		(2,005)	501.0%	
4035 Village Improvement	0	800	0	(800)		(800)	0.0%	
4036 Building Maintenance	0	0	1,000	1,000		1,000	0.0%	
4038 Vandalism Repairs	0	819	3,000	2,181		2,181	27.3%	
4039 General Maintenance	370	6,585	10,000	3,415		3,415	65.8%	
4041 Big Meadow -Open Gate After Hr	0	0	1,500	1,500		1,500	0.0%	
4042 Equipment Maintenance	0	0	500	500		500	0.0%	
4043 Tree Maintenance	135	910	1,000	90		90	91.0%	
4044 Tools & Equipment Purchases	0	0	200	200		200	0.0%	
4045 Lengthman	0	200	0	(200)		(200)	0.0%	
4046 Grass Cutting	0	20,021	25,000	4,979		4,979	80.1%	
4047 Play Area Maintenance	18	11,504	15,000	3,496		3,496	76.7%	
4048 Footpath & Verge Maintenance	0	51	4,000	3,949		3,949	1.3%	
4050 Street Furniture & Signs	0	5,313	500	(4,813)		(4,813)	1062.6%	
4056 Legal and Professional	0	2,400	0	(2,400)		(2,400)	0.0%	
4066 Big Meadow Parking	0	2,718	0	(2,718)		(2,718)	0.0%	
4070 Card Processing Charge	9	1,614	5,000	3,386		3,386	32.3%	
4076 Security Guards	0	792	0	(792)		(792)	0.0%	
4077 Out of Hours Parking	0	10,190	0	(10,190)		(10,190)	0.0%	
4140 Mtce Kings Meadow (S106)	961	6,727	6,500	(227)		(227)	103.5%	
4141 Mtce Jacksons Meadow (S106)	0	0	800	800		800	0.0%	
4142 Mtce St Laurence (S106)	0	0	400	400		400	0.0%	
5120 Tfr frm EMR Millers Bank Maint	(480)	(480)	0	480		480	0.0%	
5130 Tfr frm EMR S106 Fund	(500)	(500)	0	500		500	0.0%	
5131 Tfr frm Jackson Meadow	0	0	(800)	(800)		(800)	0.0%	
5133 Tfr from EMR Miller Homes	(961)	(6,727)	(6,500)	227		227	103.5%	
5139 Tfr From EMR Devolved Services	0	0	(400)	(400)		(400)	0.0%	
Parks and Outside Areas :- Indirect Expenditure	(389)	127,705	119,500	(8,205)	0	(8,205)	106.9%	0
Net Income over Expenditure	4,033	(73,772)	(76,474)	(2,702)				
<u>202 Allotments</u>								
1010 Allotment Rents	0	3,338	2,000	(1,338)			166.9%	
Allotments :- Income	0	3,338	2,000	(1,338)			166.9%	0

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012 Water Rates	0	509	750	241		241	67.9%	
4017 Waste Disposal	0	0	250	250		250	0.0%	
4020 Sundry Expenses	0	100	0	(100)		(100)	0.0%	
4039 General Maintenance	0	0	1,000	1,000		1,000	0.0%	
4043 Tree Maintenance	0	15	0	(15)		(15)	0.0%	
Allotments :- Indirect Expenditure	0	624	2,000	1,376	0	1,376	31.2%	0
Net Income over Expenditure	0	2,713	0	(2,713)				
203 Cemetery								
1050 Donations Received	0	560	0	(560)			0.0%	
1130 Burials	615	5,495	8,000	2,505			68.7%	
1131 Memorials	(85)	1,165	1,500	335			77.7%	
1135 Cemetery Maintenance Income	0	0	750	750			0.0%	
Cemetery :- Income	530	7,220	10,250	3,030			70.4%	0
4011 Business Rates	0	1,727	1,850	123		123	93.3%	
4012 Water Rates	0	234	100	(134)		(134)	234.3%	
4015 Electricity	16	5	200	195		195	2.4%	
4023 Office Stationery	0	0	50	50		50	0.0%	
4024 Subscription	0	0	95	95		95	0.0%	
4039 General Maintenance	0	13,167	7,600	(5,567)		(5,567)	173.2%	
4042 Equipment Maintenance	0	302	800	498		498	37.8%	
4043 Tree Maintenance	0	0	750	750		750	0.0%	
4046 Grass Cutting	321	2,553	3,000	447		447	85.1%	
4048 Footpath & Verge Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	0	4,572	0	(4,572)		(4,572)	0.0%	
Cemetery :- Indirect Expenditure	337	22,560	14,945	(7,615)	0	(7,615)	151.0%	0
Net Income over Expenditure	193	(15,340)	(4,695)	10,645				
204 Street Lighting								
4018 Electricity Streetlights	0	116	4,000	3,884		3,884	2.9%	
4054 Streetlights Repairs & Maint.	0	0	750	750		750	0.0%	
Street Lighting :- Indirect Expenditure	0	116	4,750	4,634	0	4,634	2.4%	0
Net Expenditure	0	(116)	(4,750)	(4,634)				
205 Village Management								
1001 Lease, Rent, Hire Pitches/Land	(192)	612	1,000	388			61.2%	
1050 Donations Received	0	10	0	(10)			0.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1055 Agency Work Income	0	0	3,300	3,300			0.0%	
Village Management :- Income	(192)	622	4,300	3,678			14.5%	0
4005 Casual & Agency Workers	0	250	0	(250)		(250)	0.0%	
4020 Sundry Expenses	0	5	0	(5)		(5)	0.0%	
4024 Subscription	0	637	0	(637)		(637)	0.0%	
4032 Publicity & Special Events	60	2,560	450	(2,110)		(2,110)	568.9%	
4033 Market Management	0	200	1,680	1,480		1,480	11.9%	
4034 New Equipment	0	171	0	(171)		(171)	0.0%	
4035 Village Improvement	0	6,947	9,100	2,153		2,153	76.3%	
4038 Vandalism Repairs	0	161	500	339		339	32.1%	
4039 General Maintenance	0	330	4,000	3,670		3,670	8.3%	
4042 Equipment Maintenance	0	137	800	664		664	17.1%	
4043 Tree Maintenance	0	825	1,000	175		175	82.5%	
4044 Tools & Equipment Purchases	0	355	0	(355)		(355)	0.0%	
4045 Lengthman	0	0	1,000	1,000		1,000	0.0%	
4048 Footpath & Verge Maintenance	1,549	12,505	15,000	2,495		2,495	83.4%	
4049 War Memorial Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	0	462	2,500	2,038		2,038	18.5%	
4051 Flower Boxes	557	4,430	6,500	2,070		2,070	68.2%	
4072 Brighter Bidford	1,235	4,445	25,000	20,555		20,555	17.8%	
4073 Storage	0	0	1,200	1,200		1,200	0.0%	
4078 Village Storage	0	450	0	(450)		(450)	0.0%	
Village Management :- Indirect Expenditure	3,401	34,870	69,230	34,360	0	34,360	50.4%	0
Net Income over Expenditure	(3,593)	(34,248)	(64,930)	(30,682)				
<u>206 Community Fridge</u>								
1050 Donations Received	600	4,686	0	(4,686)			0.0%	
Community Fridge :- Income	600	4,686	0	(4,686)				0
4008 Training Costs	0	100	0	(100)		(100)	0.0%	
4010 Janitorial	0	5	0	(5)		(5)	0.0%	
4020 Sundry Expenses	0	45	0	(45)		(45)	0.0%	
4034 New Equipment	0	94	0	(94)		(94)	0.0%	
4056 Legal and Professional	0	90	0	(90)		(90)	0.0%	
Community Fridge :- Indirect Expenditure	0	334	0	(334)	0	(334)		0
Net Income over Expenditure	600	4,352	0	(4,352)				

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	16,474	429,680	394,159	(35,521)			109.0%	
Expenditure	19,669	364,380	418,906	54,526	0	54,526	87.0%	
Net Income over Expenditure	(3,195)	65,300	(24,747)	(90,047)				
Movement to/(from) Gen Reserve	(3,195)	65,300	(24,747)	(90,047)				

Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date 31/12/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
105	VAT Control A/c	2,531	
110	Prepayments	664	
200	Current Bank A/c	17,015	
201	CCLA Deposit Fund	1,084,103	
	Total Current Assets		1,104,313
	<u>Current Liabilities</u>		
501	Creditors Control	(14,207)	
515	PAYE/NI Control	4,891	
517	Superannuation Control	36	
	Total Current Liabilities		(9,280)
	Net Current Assets		1,113,593
	Total Assets less Current Liabilities		1,113,593
	<u>Represented by :-</u>		
300	Current Year Fund	65,300	
310	General Reserves	236,602	
315	Rolling Project Fund	381,536	
319	EMR S106 St Laurence Mtce	55,726	
326	EMR Allotments	4,803	
329	EMR CPCPP - Cycle Paths	3,000	
330	EMR S106 Fund P A	116,617	
331	EMR S106 Jacksons Mtce	23,000	
332	EMR Election	732	
333	EMR S106 Kings Meadow Mtce	207,723	
334	EMR CIL 2023/24	2,764	
337	EMR Equipment Maintenance	7,456	
338	EMR CIL 2024/25	8,334	
	Total Equity		1,113,593

**Bank Reconciliation Statement as at 31/12/2024
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Bank A/C	31/12/2024		17,015.11
			<u>17,015.11</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			17,015.11
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			17,015.11
		Balance per Cash Book is :-	17,015.11
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			2,531.48	
110	Prepayments			663.50	
200	Current Bank A/c			17,015.11	
201	CCLA Deposit Fund			1,084,102.95	
310	General Reserves				236,602.14
315	Rolling Project Fund				381,535.94
319	EMR S106 St Laurence Mtce				55,726.02
326	EMR Allotments				4,802.84
329	EMR CPCPP - Cycle Paths				3,000.00
330	EMR S106 Fund P A Enhancements				116,617.23
331	EMR S106 Jacksons Mtce				23,000.00
332	EMR Election				731.62
333	EMR S106 Kings Meadow Mtce				207,723.00
334	EMR CIL 2023/24				2,764.24
337	EMR Equipment Maintenance				7,456.00
338	EMR CIL 2024/25				8,333.85
501	Creditors Control			14,206.50	
515	PAYE/NI Control				4,891.10
517	Superannuation Control				35.82
1000	Carparking Fees	201	Parks and Outside Areas		44,302.53
1001	Lease, Rent, Hire Pitches/Land	201	Parks and Outside Areas		4,026.00
1001	Lease, Rent, Hire Pitches/Land	205	Village Management		612.07
1002	Fishing Rights	201	Parks and Outside Areas		1,098.50
1003	Moorings Income	201	Parks and Outside Areas		3,644.25
1004	CP Community Fridge	109	Capital & Projects		4,178.73
1006	Vandalism Income	201	Parks and Outside Areas		462.50
1010	Allotment Rents	202	Allotments		3,337.63
1012	Concessions	201	Parks and Outside Areas		400.00
1050	Donations Received	203	Cemetery		560.00
1050	Donations Received	205	Village Management		10.00
1050	Donations Received	206	Community Fridge		4,686.20
1121	Sundry Receipts	101	Administration		216.67
1122	CIL Income	109	Capital & Projects		8,333.85
1130	Burials	203	Cemetery		5,495.00
1131	Memorials	203	Cemetery		1,165.00
1176	Precept Received	101	Administration		309,583.00
1178	Grant Received	107	Grants & Donations Power Gen C		2,000.00
1178	Grant Received	109	Capital & Projects		500.00
1190	Bank Interest Receivable	101	Administration		35,067.84
4001	Salary & Wages	101	Administration	43,652.60	
4002	Employers NI	101	Administration	4,141.21	
4003	Employers Superannuation	101	Administration	7,425.74	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4004	WFH Allowance	101	Administration	234.00	
4005	Casual & Agency Workers	201	Parks and Outside Areas	15,867.00	
4005	Casual & Agency Workers	205	Village Management	250.00	
4006	Rent for Room	101	Administration	2,096.50	
4008	Training Costs	101	Administration	65.00	
4008	Training Costs	102	Civic & Democratic	874.95	
4008	Training Costs	206	Community Fridge	100.00	
4009	Travelling	101	Administration	374.58	
4010	Janitorial	101	Administration	16.99	
4010	Janitorial	201	Parks and Outside Areas	17,933.89	
4010	Janitorial	206	Community Fridge	4.99	
4011	Business Rates	101	Administration	455.31	
4011	Business Rates	203	Cemetery	1,726.54	
4012	Water Rates	201	Parks and Outside Areas	110.96	
4012	Water Rates	202	Allotments	509.17	
4012	Water Rates	203	Cemetery	234.32	
4013	Rent Paid Parks	201	Parks and Outside Areas	6,250.00	
4014	Rent Paid Play Areas	201	Parks and Outside Areas	541.70	
4015	Electricity	201	Parks and Outside Areas	578.22	
4015	Electricity	203	Cemetery	4.83	
4017	Waste Disposal	201	Parks and Outside Areas	9,782.04	
4018	Electricity Streetlights	204	Street Lighting	116.29	
4019	Big Meadow Maintenance Contrac	201	Parks and Outside Areas	11,200.00	
4020	Sundry Expenses	101	Administration	64.81	
4020	Sundry Expenses	201	Parks and Outside Areas	2,505.20	
4020	Sundry Expenses	202	Allotments	100.00	
4020	Sundry Expenses	205	Village Management	4.95	
4020	Sundry Expenses	206	Community Fridge	44.97	
4021	Telephone	101	Administration	779.86	
4023	Office Stationery	101	Administration	415.85	
4024	Subscription	101	Administration	2,022.13	
4024	Subscription	205	Village Management	637.08	
4025	Insurance	101	Administration	4,659.04	
4026	Broadband & Internet	101	Administration	193.34	
4027	Equipment Rental	101	Administration	378.06	
4028	Accounts Support	101	Administration	3,592.10	
4029	IT & Computer Support	101	Administration	1,374.24	
4030	Website	101	Administration	1,767.86	
4032	Publicity & Special Events	205	Village Management	2,560.00	
4033	Market Management	205	Village Management	200.00	
4034	New Equipment	205	Village Management	171.33	
4034	New Equipment	206	Community Fridge	94.15	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4035	Village Improvement	201	Parks and Outside Areas	800.00	
4035	Village Improvement	205	Village Management	6,947.35	
4038	Vandalism Repairs	201	Parks and Outside Areas	818.81	
4038	Vandalism Repairs	205	Village Management	160.67	
4039	General Maintenance	101	Administration	272.50	
4039	General Maintenance	201	Parks and Outside Areas	6,584.83	
4039	General Maintenance	203	Cemetery	13,166.71	
4039	General Maintenance	205	Village Management	330.00	
4042	Equipment Maintenance	203	Cemetery	302.22	
4042	Equipment Maintenance	205	Village Management	136.50	
4043	Tree Maintenance	201	Parks and Outside Areas	910.00	
4043	Tree Maintenance	202	Allotments	15.00	
4043	Tree Maintenance	205	Village Management	825.00	
4044	Tools & Equipment Purchases	205	Village Management	355.00	
4045	Lengthman	201	Parks and Outside Areas	200.00	
4046	Grass Cutting	201	Parks and Outside Areas	20,021.00	
4046	Grass Cutting	203	Cemetery	2,553.00	
4047	Play Area Maintenance	201	Parks and Outside Areas	11,503.70	
4048	Footpath & Verge Maintenance	201	Parks and Outside Areas	51.00	
4048	Footpath & Verge Maintenance	205	Village Management	12,505.31	
4050	Street Furniture & Signs	101	Administration	26.20	
4050	Street Furniture & Signs	201	Parks and Outside Areas	5,313.06	
4050	Street Furniture & Signs	203	Cemetery	4,572.47	
4050	Street Furniture & Signs	205	Village Management	462.00	
4051	Flower Boxes	205	Village Management	4,430.00	
4056	Legal and Professional	101	Administration	1,679.00	
4056	Legal and Professional	102	Civic & Democratic	3,990.00	
4056	Legal and Professional	201	Parks and Outside Areas	2,400.00	
4056	Legal and Professional	206	Community Fridge	90.00	
4057	Audit Fees External & Internal	101	Administration	21.00	
4061	Grants & Donations	107	Grants & Donations Power Gen C	13,397.00	
4066	Big Meadow Parking	201	Parks and Outside Areas	2,717.92	
4070	Card Processing Charge	201	Parks and Outside Areas	1,614.14	
4072	Brighter Bidford	205	Village Management	4,445.13	
4076	Security Guards	201	Parks and Outside Areas	792.00	
4077	Out of Hours Parking	201	Parks and Outside Areas	10,190.00	
4078	Village Storage	205	Village Management	450.00	
4140	Mtce Kings Meadow (S106)	201	Parks and Outside Areas	6,727.00	
4903	CP New Streetlights	109	Capital & Projects	6,789.00	
4910	CP Warm Hub Projects	109	Capital & Projects	865.86	
4914	CP Toilet Block	109	Capital & Projects	1,650.00	
4991	Rolling Projects Provision	109	Capital & Projects	75,000.00	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4992	Funding from Rolling Projects	109	Capital & Projects		8,439.00
5034	Tfr to EMR CIL	109	Capital & Projects	8,333.85	
5120	Tfr frm EMR Millers Bank Maint	201	Parks and Outside Areas		480.00
5130	Tfr frm EMR S106 Fund	201	Parks and Outside Areas		500.00
5133	Tfr from EMR Miller Homes	201	Parks and Outside Areas		6,727.00
Trial Balance Totals :				1,499,045.57	1,499,045.57
Difference				0.00	

Current Bank A/c

Receipts received between 01/12/2024 and 31/12/2024

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 02/12/202	7,628.93						
1	Stratford on Avon CIL	7,628.93			1122	109	7,628.93	Stratford on Avon CIL
	Banked: 02/12/202	600.00						
9	Bidford Community	600.00			1050	206	600.00	Bidford Community Wages
	Banked: 04/12/202	115.00						
11	The Co-Op	115.00			1130	203	115.00	The Co-Op 50022738
	Banked: 12/12/202	115.00						
16	V Brouwer 6 Markets	115.00			1001	205	115.00	V Brouwer 6 Markets
	Banked: 12/12/202	115.00						
15	Clifford G&SN - MUMFORD	115.00			1131	203	115.00	Clifford G&SN - MUMFORD
	Banked: 13/12/202	500.00						
17	The Co-Op 50022738	500.00			1130	203	500.00	The Co-Op 50022738
	Banked: 13/12/202	314.50						
18	Fire Station Charity Funds	314.50			110		314.50	Fire Station Charity Funds
	Banked: 18/12/202	4,373.10						
53	Avon NAV Trust	4,373.10		728.85	1003	201	3,644.25	Avon NAV Trust
	Banked: 19/12/202	500.00						
57	R Locke & So Inv 626	500.00			1130	203	500.00	R Locke & So Inv 626
	Total Receipts:	14,261.53	0.00	728.85			13,532.68	

Receipts for Month 9

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	27,110.28					27,110.28	
	Banked: 02/12/202	7,628.93						
1	Stratford on Avon CIL	7,628.93			1122	109	7,628.93	Stratford on Avon CIL
	Banked: 02/12/202	600.00						
9	Bidford Community	600.00			1050	206	600.00	Bidford Community Wages
	Banked: 04/12/202	115.00						
11	The Co-Op	115.00			1130	203	115.00	The Co-Op 50022738
	Banked: 12/12/202	115.00						
16	V Brouwer 6 Markets	115.00			1001	205	115.00	V Brouwer 6 Markets
	Banked: 12/12/202	115.00						
15	Clifford G&SN - MUMFORD	115.00			1131	203	115.00	Clifford G&SN - MUMFORD
	Banked: 13/12/202	500.00						
17	The Co-Op 50022738	500.00			1130	203	500.00	The Co-Op 50022738
	Banked: 13/12/202	314.50						
18	Fire Station Charity Funds	314.50			110		314.50	Fire Station Charity Funds
	Banked: 18/12/202	4,373.10						
53	Avon NAV Trust	4,373.10		728.85	1003	201	3,644.25	Avon NAV Trust
	Banked: 19/12/202	500.00						
57	R Locke & So Inv 626	500.00			1130	203	500.00	R Locke & So Inv 626
Total Receipts for Month		14,261.53	0.00	728.85			13,532.68	
Cashbook Totals		<u>41,371.81</u>	<u>0.00</u>	<u>728.85</u>			<u>40,642.96</u>	

Payments for Month 9

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/12/2024	Warks PS	2	971.73			517		971.73	Warickshire Pensions
02/12/2024	NEST	7	122.59			517		122.59	NEST
02/12/2024	Microshade Business Consultant	3	126.48	126.48		501			Monthly Rental/Hosting Fee
02/12/2024	DCK Accounting Solutions Ltd	4	300.00	300.00		501			Accounting Support December
02/12/2024	Limebridge Rural Services Limi	5	4,066.00	4,066.00		501			Purchase Ledger Payment
02/12/2024	Warwickshire Property Manageme	6	19.17	19.17		501			Lease of Play Area from WCC
02/12/2024	Arthur J Gallagher Insurance B	8	540.89	540.89		501			Purchase Ledger Payment
03/12/2024	O2	10	64.07	64.07		501			Purchase Ledger Payment
04/12/2024	Omni Capital Retail	12	24.60			4021	101	24.60	Omni Capital Retail
04/12/2024	O2	13	24.60	24.60		501			Purchase Ledger Payment
06/12/2024	British Gas	14	16.89	16.89		501			Electricity 08/10-07/11/24
16/12/2024	Crawford Memorial Hall	19	42.00	42.00		501			Hall Hire - Grent
16/12/2024	Stratford-on-Avon District Cou	20	50.00	50.00		501			Rates 2024 - 2025
16/12/2024	Stratford-on-Avon District Cou	21	140.00	140.00		501			Rates 2024 - 2025
17/12/2024	Phil Basford Garden Machinery	22	98.77	98.77		501			Bottle of Slime & Roll cord
17/12/2024	Grundon Waste Management Ltd	23	954.08	954.08		501			Waste Collection Dec 24
17/12/2024	Hartwell & Co (Timber) Ltd	24	783.58	783.58		501			Multiple
17/12/2024	D. J. Prickett	25	932.50	932.50		501			Check All Play Areas Nov 24
17/12/2024	Elisabeth Uggerloese	26	499.53	499.53		501			Multiple
17/12/2024	Building & Plumbing Supplies L	27	65.90	65.90		501			10x Coach Bolt M10*200mm
17/12/2024	Limebridge Rural Services Limi	28	114.00	114.00		501			Hedge Cutting - Salford Road
17/12/2024	Warwickshire & W Midlands ALC	29	126.00	126.00		501			Multiple
17/12/2024	DCK Accounting Solutions Ltd	30	763.56	763.56		501			Budget Setting for 2025/26
17/12/2024	B50 Design	31	487.50	487.50		501			Website Maintenance Oct-Dec 24
17/12/2024	Warwickshire County Council	32	1,800.00	1,800.00		501			Planting of six trees C1503
17/12/2024	The Community Heartbeat Trust	33	163.80	163.80		501			Purchase Ledger Payment
17/12/2024	ERS Office Supplies	34	41.54	41.54		501			Multiple
17/12/2024	Global Paymnets UK LLP	35	8.85	8.85		501			Card Processing Dec 24
18/12/2024	John Hudson	38	30.00			1001	205	30.00	John Hudson
18/12/2024	Bidford Community	41	15.00			1001	205	15.00	Bidford Community
18/12/2024	Vivien Brouwer	41	15.00			1001	205	15.00	Vivien Brouwer
18/12/2024	Hannah Woodfield	43	20.00			1001	205	20.00	Hannah Woodfield
18/12/2024	Mrs A E Crane	44	13.33			1001	205	13.33	Mrs A E Crane
18/12/2024	Mrs A J Hood	45	13.33			1001	205	13.33	Mrs A J Hood
18/12/2024	Nicola Vardy	46	20.00			1001	205	20.00	Nicola Vardy
18/12/2024	Jill Machado	47	20.00			1001	205	20.00	Jill Machado
18/12/2024	PM Barry	48	20.00			1001	205	20.00	PM Barry
18/12/2024	Miss Gemma Rickett	49	20.00			1001	205	20.00	Miss Gemma Rickett
18/12/2024	Michael Chalk	50	20.00			1001	205	20.00	Michael Chalk
18/12/2024	Anna Hopkins	51	20.00			1001	205	20.00	Anna Hopkins
18/12/2024	Lindos House Kitchen	52	20.00			1001	205	20.00	Lindos House Kitchen
18/12/2024	Funeral Services Ltd	54	200.00			1131	203	200.00	Funeral Services Ltd 08/10

Payments for Month		9		Nominal Ledger						
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail	
									Ref	
18/12/2024	Budget Shipping Containers.Co.	36	6,367.50	6,367.50		501			Purchase Ledger Payment	
18/12/2024	E.on Next Energy Limited	37	61.55	61.55		501			Purchase Ledger Payment	
18/12/2024	Proplant UK Ltd	39	193.92	193.92		501			Mini Excavator Hire 21/10	
18/12/2024	Paradise House T/A Renovations	40	250.00	250.00		501			Purchase Ledger Payment	
19/12/2024	Mrs E M Jackson	55	13.33			1001	205	13.33	Mrs E M Jackson	
19/12/2024	T A Williamson	56	13.33			1001	205	13.33	T A Williamson	
19/12/2024	Funeral Services Ltd	58	500.00			1130	203	500.00	Funeral Services Ltd Ref 13/12	
20/12/2024	Salaries	59-60	3,603.83			516		3,603.83	Salaries	
20/12/2024	Countryside Pets	64	20.00			1001	205	20.00	Countryside Pets	
20/12/2024	Wildlife Fundraising	63	13.33			1001	205	13.33	Wildlife Fundraising	
20/12/2024	Water Plus Group Limited	61	19.64	19.64		501			Purchase Ledger Payment	
20/12/2024	Budget Shipping Containers.Co.	66	-6,367.50	-6,367.50		501			Purchase Ledger Payment	
24/12/2024	Crawford Memorial Hall	67	75.00	75.00		501			Purchase Ledger Payment	
27/12/2024	Bidford Community Libary Ltd	68	200.00	200.00		501			Purchase Ledger Payment	
27/12/2024	Vodafone Limited	69	43.79	43.79		501			Purchase Ledger Payment	
30/12/2024	Warks PS	70	971.73			517		971.73	Warickshire Pensions	
30/12/2024	Microshade Business Consultant	71	126.48	126.48		501			Purchase Ledger Payment	
30/12/2024	DCK Accounting Solutions Ltd	72	300.00	300.00		501			Purchase Ledger Payment	
30/12/2024	Limebridge Rural Services Limi	73	4,066.00	4,066.00		501			Purchase Ledger Payment	
31/12/2024	NEST	74	89.48			517		89.48	NEST	
Total Payments for Month			24,356.70	17,566.09	0.00			6,790.61		
Balance Carried Fwd			17,015.11							
Cashbook Totals			<u>41,371.81</u>	<u>17,566.09</u>	<u>0.00</u>			<u>23,805.72</u>		

Creditors Control for Month No 9

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
09/12/2024	241209	1225	B50 DESIGN	B50001	487.50	0.00	487.50	4030	101	487.50	Website Maintenance Oct-Dec 24
10/12/2024	1293/2024	1228	BIDFORD COMMUNITY	BID001	400.00	0.00	400.00	4006	101	200.00	November Back Room Hire
								4006	101	200.00	December Back Room Hire
04/12/2024	10724	1236	ERS OFFICE	ERS001	34.70	6.94	41.64	4023	101	16.20	Copier Paper A4 Ream
								4023	101	5.16	Banner Lam Pouch A4 150MU
								4023	101	13.34	A3 Copier Paper Ream
02/12/2024	319078	1239	HARTWELL	HART001	169.38	33.88	203.26	4039	201	90.33	3x 1.8m Green Lap Panel
								4039	201	33.06	3x 2.4 100x100mm Posts
								4039	201	25.68	6x Ecofix - Post Concrete
								4039	201	8.31	3x 1.83x150x22mm TSW
								4039	201	12.00	200x 5mm Woodscrews
01/12/2024	20140	1241	MICROSHADE	MICRO001	105.40	21.08	126.48	4029	101	105.40	Monthly Rental/Hosting Fee
31/12/2024	DEC 24	1243	ELISABETH UGGERLOESE	UGGER001	458.23	41.30	499.53	4009	101	41.70	Clerks Expenses Dec 24 Mileage
								4910	109	93.16	Supplies - Warm Hub
								4061	107	182.20	Fire Station Grant - Chocolate
								4023	101	36.19	2025 Diary / Calendars
								4008	102	75.00	Mrs C Slater Voucher
								4024	101	12.99	Zoom Subscription
								4010	101	16.99	Coffee for Office
21/10/2024	35381	1275	PROPLANT UK LTD	PROPLANT01	161.60	32.32	193.92	4039	201	161.60	Mini Excavator Hire 21/10
06/12/2024	24622	1276	BLOOMFIELD	BLOOM001	60.00	12.00	72.00	4032	205	60.00	Christmas Market Posters
18/12/2024	2/2679607	1277	BUILDING PLUMB	BPS001	9.31	1.86	11.17	4047	201	9.31	Hippo Hazard Barrier Tape
16/12/2024	2/2678632	1278	BUILDING PLUMB	BPS001	9.09	1.82	10.91	4047	201	9.09	C2 Stronf-Fix Premium Screwa
13/12/2024	802032853	1279	BRITISH GAS	BRITGAS001	15.57	0.78	16.35	4015	203	15.57	Electricity 08/11-07/12/24
12/12/2024	104	1282	CRAWFORD	CRAW001	42.00	0.00	42.00	4061	107	42.00	Hall Hire - Grent
20/12/2024	TPC11615	1285	DCK ACCOUNTING	DCK001	673.80	134.76	808.56	4028	101	673.80	Budget Familiarasation & Meet
31/12/2024	PSI-1193815	1287	GRUNDON	GRUN001	39.88	7.98	47.86	4017	201	39.88	Waste Collection Dec 24
16/12/2024	319828	1288	HARTWELL	HART001	39.16	7.83	46.99	4039	201	22.04	2x 2.4m 100x100mm TSW Post

Creditors Control for Month No 9

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
								4039	201	17.12	4x Fesnce Post Concrete 20Kg
31/12/2024	3267	1292	LIMEBRIDGE	LIME001	3,388.33	677.67	4,066.00	4051	205	557.00	Flower Bozes Maintenance
								4048	205	168.00	Maintenance of Footpaths
								4048	205	1,381.33	Amenity Maintenance
								4046	203	321.00	Church Grounds Maintenance
								4140	201	961.00	Monthly Maintenance Work
20/12/2024	623	1294	W PROPERTY	WAR001	19.17	0.00	19.17	4014	201	19.17	Lease of Play Area from WCC
20/12/2024	TPC11607	1295	DCK ACCOUNTING	DCK001	250.00	50.00	300.00	4023	101	250.00	Accounting Support December
31/12/2024	DEC 24	1296	GLOBAL PAYMENTS	GPUKLLP	8.85	0.00	8.85	4070	201	8.85	Card Processing Dec 24
31/12/2024	3276	1313	LIMEBRIDGE	LIME001	1,370.00	274.00	1,644.00	4072	205	1,235.00	Bulb Planting 03/12
								4043	201	135.00	Tree Removal - Riverside PROW
17/12/2024	34608572	1316	O2	O2	53.39	10.68	64.07	4021	101	53.39	O2 Monthly Bill Dec 24
TOTAL INVOICES					<u>7,795.36</u>	<u>1,314.90</u>	<u>9,110.26</u>			<u>7,795.36</u>	

Current Bank A/c

Payments made between 01/12/2024 and 31/12/2024

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
02/12/2024	Warks PS	2	971.73			517		971.73	Warickshire Pensions
02/12/2024	Microshade Business Consultant	3	126.48	126.48		501			Monthly Rental/Hosting Fee
02/12/2024	DCK Accounting Solutions Ltd	4	300.00	300.00		501			Accounting Support December
02/12/2024	Limebridge Rural Services Limi	5	4,066.00	4,066.00		501			Purchase Ledger
02/12/2024	Warwickshire Property	6	19.17	19.17		501			Lease of Play Area from WCC
02/12/2024	NEST	7	122.59			517		122.59	NEST
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04/12/2024	Omni Capital Retail	12	24.60			4021	101	24.60	Omni Capital Retail
04/12/2024	O2	13	24.60	24.60		501			Purchase Ledger
06/12/2024	British Gas	14	16.89	16.89		501			Electricity 08/10-07/11/24
16/12/2024	Crawford Memorial Hall	19	42.00	42.00		501			Hall Hire - Grent
16/12/2024	Stratford-on-Avon District Cou	20	50.00	50.00		501			Rates 2024 - 2025
16/12/2024	Stratford-on-Avon District Cou	21	140.00	140.00		501			Rates 2024 - 2025
17/12/2024	Phil Basford Garden Machinery	22	98.77	98.77		501			Bottle of Slime & Roll cord
17/12/2024	Grundon Waste Management Ltd	23	954.08	954.08		501			Waste Collection Dec 24
17/12/2024	Hartwell & Co (Timber) Ltd	24	783.58	783.58		501			Multiple
17/12/2024	D. J. Prickett	25	932.50	932.50		501			Check All Play Areas Nov 24
17/12/2024	Elisabeth Uggerloese	26	499.53	499.53		501			Multiple
17/12/2024	Building & Plumbing Supplies L	27	65.90	65.90		501			10x Coach Bolt M10*200mm
17/12/2024	Limebridge Rural Services Limi	28	114.00	114.00		501			Hedge Cutting - Salford Road
17/12/2024	Warwickshire & W Midlands ALC	29	126.00	126.00		501			Multiple
17/12/2024	DCK Accounting Solutions Ltd	30	763.56	763.56		501			Budget Setting for 2025/26
17/12/2024	B50 Design	31	487.50	487.50		501			Website Maintenance Oct-Dec 24
17/12/2024	Warwickshire County Council	32	1,800.00	1,800.00		501			Planting of six trees C1503
17/12/2024	The Community Heartbeat Trust	33	163.80	163.80		501			Purchase Ledger
17/12/2024	ERS Office Supplies	34	41.54	41.54		501			Multiple
17/12/2024	Global Paymnets UK LLP	35	8.85	8.85		501			Card Processing Dec 24
18/12/2024	Budget Shipping Containers.Co.	36	6,367.50	6,367.50		501			Purchase Ledger
18/12/2024	E.on Next Energy Limited	37	61.55	61.55		501			Purchase Ledger

Subtotal Carried Forward:

19,777.68

18,658.76

0.00

1,118.92

Current Bank A/c

Payments made between 01/12/2024 and 31/12/2024

Nominal Ledger Analysis

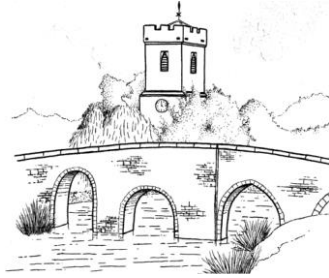
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
18/12/2024	John Hudson	38	30.00			1001	205	30.00	John Hudson
18/12/2024	Proplant UK Ltd	39	193.92	193.92		501			Mini Excavator Hire 21/10
18/12/2024	Paradise House T/A Renovations	40	250.00	250.00		501			Purchase Ledger
18/12/2024	Bidford Community	41	15.00			1001	205	15.00	Bidford Community
18/12/2024	Vivien Brouwer	41	15.00			1001	205	15.00	Vivien Brouwer
18/12/2024	Hannah Woodfield	43	20.00			1001	205	20.00	Hannah Woodfield
18/12/2024	Mrs A E Crane	44	13.33			1001	205	13.33	Mrs A E Crane
18/12/2024	Mrs A J Hood	45	13.33			1001	205	13.33	Mrs A J Hood
18/12/2024	Nicola Vardy	46	20.00			1001	205	20.00	Nicola Vardy
18/12/2024	Jill Machado	47	20.00			1001	205	20.00	Jill Machado
18/12/2024	PM Barry	48	20.00			1001	205	20.00	PM Barry
18/12/2024	Miss Gemma Rickett	49	20.00			1001	205	20.00	Miss Gemma Rickett
18/12/2024	Michael Chalk	50	20.00			1001	205	20.00	Michael Chalk
18/12/2024	Anna Hopkins	51	20.00			1001	205	20.00	Anna Hopkins
18/12/2024	Lindos House Kitchen	52	20.00			1001	205	20.00	Lindos House Kitchen
18/12/2024	Funeral Services Ltd	54	200.00			1131	203	200.00	Funeral Services Ltd 08/10 Ref
19/12/2024	Mrs E M Jackson	55	13.33			1001	205	13.33	Mrs E M Jackson
19/12/2024	T A Williamson	56	13.33			1001	205	13.33	T A Williamson
19/12/2024	Funeral Services Ltd	58	500.00			1130	203	500.00	Funeral Services Ltd Ref 13/12
20/12/2024	Salaries	59-60	3,603.83			516		3,603.83	Salaries
20/12/2024	Water Plus Group Limited	61	19.64	19.64		501			Purchase Ledger
20/12/2024	Wildlife Fundraising	63	13.33			1001	205	13.33	Wildlife Fundraising
20/12/2024	Countryside Pets	64	20.00			1001	205	20.00	Countryside Pets
20/12/2024	Budget Shipping Containers.Co.	66	-6,367.50	-6,367.50		501			Purchase Ledger
24/12/2024	Crawford Memorial Hall	67	75.00	75.00		501			Purchase Ledger
27/12/2024	Bidford Community Library Ltd	68	200.00	200.00		501			Purchase Ledger
27/12/2024	Vodafone Limited	69	43.79	43.79		501			Purchase Ledger
30/12/2024	Warks PS	70	971.73			517		971.73	Warickshire Pensions
30/12/2024	Microshade Business Consultant	71	126.48	126.48		501			Purchase Ledger
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30/12/2024	Limebridge Rural Services Limi	73	4,066.00	4,066.00		501			Purchase Ledger
31/12/2024	NEST	74	89.48			517		89.48	NEST
Total Payments:			24,356.70	17,566.09	0.00			6,790.61	

Supplier	Invoice date	Invoice total	Notes
DCK Accounting Solutions	12/20/24	£ 808.56	
	Total Payable	£ 808.56	
Bloomfield Print & Design	12/6/24	£ 72.00	
	Total Payable	£ 72.00	
Building & Plumbing Supplies	12/18/24	£ 11.17	
	12/16/24	£ 10.91	
	Total Payable	£ 22.08	
Cannon	1/8/25	£ 115.04	
	1/8/25	£ 42.98	
	Total Payable	£ 158.02	
Hilary Wren	12/31/24	£ 227.95	
	Total Payable	£ 227.95	
MGS	1/15/24	£ 2,200.00	
	1/15/24	£ 2,180.00	
	Total Payable	£ 4,380.00	
Space Graphic Solutions	1/13/25	£ 78.00	
	Total Payable	£ 78.00	
Limebridge Services Ltd	12/30/24	£ 1,644.00	
	Total Payable	£ 1,644.00	
Clerks Expenses	1/31/25	£ 177.00	

	Total Payable	£	177.00
Hartwell & Co	12/16/24	£	46.99
	Total Payable	£	46.99
Leaves of Green	1/6/25	£	2,844.00
	Total Payable	£	2,844.00
SLCC	1/6/25	£	24.00
	Total Payable	£	24.00

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, on Monday 20th January 2025 @ 7.30 pm to transact the following business

15th January 2025

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

1. **To receive** and accept apologies
2. **To receive** any Declaration of Interest on Items on the Agenda
 - i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
3. **To approve** the Minutes of the Parish Council Meeting of Monday 16th December 2024
4. **Public Forum** questions from members of the public. Please be aware that, although members of the public can raise any question, Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person.
(Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

5. **To receive** report from County Councillor
6. **To receive** report from District Councillor
7. **To receive** Clerk's Report
8. **To consider** Update Reports from the Parish Council's Working Groups
 - i. **Communications Strategy WG** – Report & Recommendations circulated
 - ii. **Communities WG** – Report & Recommendations circulated
 - iii. **Facilities WG** – Report & Recommendations circulated
 - iv. **Grants WG** – Report & Recommendation – circulated
9. **To consider** recording the Working Group meetings and make these available to Cllrs upon request.
10. **To consider/approve** purchase and installation of 2 x Life Saving Equipment at the Big Meadow (River Avon) and Millers Bank (River Arrow, Broom) at a total cost of £2,187.50 (report circulated)
11. **To consider** the following planning applications
 - i. **24/03144/FUL Mr Tom Fay TIMLF Properties Ltd, Unit 30A Bidavon Industrial Estate, Waterloo Road**
Siting of Shipping Containers in existing secure storage yard
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SOC7V1PMH5P00>
 - ii. **24/03286/TREE Mr Andrew Stevens, 41 High Street B50 4BQ**
T1 – Magnolia reduction 2m
T2- Silver Birch reduction 3m
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SPARLZPMHHI00>
 - iii. **25/00042/COUMA Mr B Steele Meadow Lane Bakery, 70 High Street B50 4AB**
Change of use from Class E(a) retail to residential use (C3) under Class MA of Part 3 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for a single dwelling
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SPRW9IPMLRP00>
12. **To approve**
 - i. December 2024 accounts - circulated
 - ii. January 2025 payments – circulated

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

13. To consider staffing matters

1.