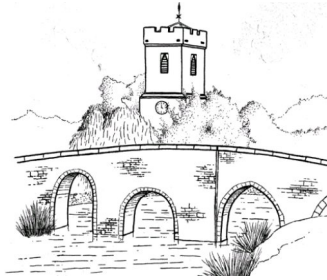


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at **Broom Village Hall** on Monday 24th November 2025 @ 7.30 pm to transact the following business

19th November 2025


Elisabeth Uggerløse

Clerk to the Parish Council

AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, and reviewed in May 2025, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
- 3. To approve** Minutes of the Parish Council held on Monday 27th October 2025
- 4. Public Forum** questions from members of the public. Please be aware that, although members of the public can raise any question, Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person.
(Public Participation at Council Meeting Guidance Notes apply). Please note that

this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

5. **To receive** report from County Councillor
6. **To receive** report from District Councillors
7. **To receive** Clerk's Report
8. **To consider** Reports from the Parish Council's Committees
 - i. **Communications Strategy WG** Recommendations circulated
 - ii. **Communities Committee**- Recommendations circulated
9. **To consider** quantity and type of events Council would like to see during 2026 and to delegate the organisation to the Communities Committee.
10. **To consider** membership of the NDP Steering Group
11. **To consider** using Sports and Play Consulting Ltd. to help the refurbishment of the Big Meadow Play area and tendering for the work at a cost of £3.5/£5k (**this** is dependent on the funding allocated to the project)
If approved, to delegate the project to the Facilities Committee
12. **To consider** if a refresher governance training for Councillors and staff together is required, following the distribution of **THE GOOD COUNCILLOR GUIDE** at the October meeting
13. **To approve** the following Policy circulated
 - i. IT Policy
14. **To consider** the following Grant application
 - i. **Bidford Youth Club**
To upgrade the phone system to include a new security alarm and fire alarm to be compatible with the new phone system
Total cost £1,044.48
Grant request: £1,044.48
15. **To consider** the following planning applications
 - i. **25/02610/FUL Mrs D King, 29 Cleeve Road, Marlcliff, B50 4NX**
Proposed rear 2 storey extension and internal alterations
Link to application
<https://apps.stratford.gov.uk/eplanningv2/AppDetail/Index/97abbf58-6746-c8fe-0cb7-08de12cba803?route=/Home>
 - ii. **25/02647/FUL Mr and Mrs M Parker, Riverside, Kings Lane Broom B50 4HD**
Single storey extension
Link to application
<https://apps.stratford.gov.uk/eplanningv2/AppDetail/Index/9544c9b7-a63f-ce80-7566-08de16c1dddf?route=/Home>
16. **To approve**
 - i. October 2025 accounts - circulated
 - ii. November 2025 payments – circulated

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire

Minutes of the Parish Council Meeting held on Monday 27th October 2025 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Williams

Cllrs Barry, Cullum, Haberton, Hiscocks, Hopcraft, Lewis and Paterson

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council
Mrs G Miller, Deputy Clerk

Also present District Cllr Fleming and Pemberton
4 members of the public

1. TO RECEIVE ANY APOLOGIES

Apologies received, and accepted, from Cllrs Ho and Moore

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
Cllr Barry declared an interest in Item 14)
- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23RD SEPTEMBER 2025

Cllr Paterson proposed they be approved and signed as accurate
RESOLVED by Full Council that they be signed by the Chairman

Standing Orders were suspended for the Public Forum

4. PUBLIC FORUM

Standing Orders were reinstated

5. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Crown was absent

6. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

- i. **Community Grant Scheme** – following 80th anniversary of VE and VJ Day, money is being put forward to support schemes revitalising community spaces, memorials etc..
Total grant amount is £350k – small grants £5 to £20k (deadline 31/01/26): large grants £20 to £100k (deadline 27/02/26)
- ii. **Local Government Reorganisation** – Boroughs and Districts, except REugby, are supporting a North and South Warwickshire Unitary whereas WCC is supporting a single Unitary.
Submission to Government is 27th November and the Government will announce its decision in early spring.
- iii. **Local Planning Authority** i.e. SDC, can no longer demonstrate a 5 year land supply which, in essence, tips the balance in favour of developers. In view of this, its important that those local councils with NDPs, like Bidford, should start looking at having these reviewed and updated
- iv. **Current planning applications updates**
 - Salford Road 122 dwellings – extension granted until 18th December
 - Petrol station – no update

7. RECEIVE CLERK'S REPORT

No report this month

8. TO CONSIDER THE REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL'S COMMITTEES

- i. **Communications Strategy WG** Resolutions are attached to these Minutes of which they form and integral part.
- ii. **Facilities Committee** Minutes and Resolutions are attached to these Minutes of which they form and integral part.
- iii. **Methodist Church WG** – verbal update
Following a meeting, it was agreed that, based on the current information of costs and not being able to use the building for Parish Council Office, the recommendation is not to proceed with the lease.
RESOLVED by Full Council not to proceed with the lease
- iv. **Youth WG** – verbal update
First meeting with stakeholders was held. All attended and it was a very creative. A further meeting inviting Louise, from WCC Youth Services to attend to review what the next steps should be which could include, with her help, some detached Youth Workers to come to Bidford to talk to the youth, in the new year and to put together a questionnaire to be shared with the stakeholders, to gauge the views of the youth of the village
RESOLVED to note

9. TO CONSIDER REFRESHER GOVERNANCE TRAINING FOR COUNCILLORS AND STAFF TOGETHER

This was proposed to ensure clarity and confidence in applying Standing Orders, the Code of Conduct and the Scheme of Delegation in practice.

The Clerk has contacted WALC who offer 3 x 2 hour sessions on each subject, via Zoom, at £160 per session. Awaiting costs for face to face.

Please note it is essential, if approved, that **all** Councillors attend

There was a counter proposal: all Councillors were given a hard copy of the latest Parish Councillor Guide and it was proposed Councillors read through this document, which covers all the issues mentioned above, and to consider any action at the next meeting.

RESOLVED by a unanimous vote to agree to the counter proposal

**10. TO CONSIDER NEW MOBILE STREET TRADER CONSENT FOR A PIZZA VAN
“LUCA LOVES PIZZA” report circulated**

After a short discussion it was unanimously

RESOLVED no objection

**11. TO RECEIVE REPORT FROM WARWICKSHIRE POLICE COMMUNITY SPEED
WATCH – circulated**

RESOLVED to note

12. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

i. 25/02335/OUT Alston Properties Ltd., Glendale Nurseries, Bidford Road, Broom B50 4HP

Outline planning permission with all matters reserved except access for the demolition of existing buildings and development of commercial units in a mix of Class E(g)(Offices, Research and Development and Light Industrial Processes) Class B2 (General Industrial) and B8 (Storage and Distribution) uses, car parking, hard and soft landscaping and associated works

Link to application

<https://apps.stratford.gov.uk/eplanningv2/AppDetail/Index/20da8481-6d6e-cafb-67de-08de018e9691?route=/Home>

After some discussion, during which concerns about the increase of traffic was raised it was

RESOLVED by 7 votes in favour and 1 against, to object but Council would consider withdrawing its objection if the Storage and Distribution Units are substituted by Class E (g) units, as the rest of the development

**ii. DISC/00397/25 Roger Thatcher, Moor Hall, Wixford, B49 6DL
Related Application Reference 24/02839/LBC**

An application has been received for the discharge of condition attached to the above permission dated 16 June 2025.

Link to application

<https://apps.stratford.gov.uk/EPlanningv2/AppDetail/Index/e198f08e-ba05-c158-eb3e-08dcff02e3a0?route=/Home>

Being consulted as neighbouring parish

RESOLVED to note

13. TO APPROVE

PC Mins. Oct. 25

- i. September 2025 accounts – circulated
RESOLVED to approve
- ii. October 2025 payments – circulated
Total payment £ 25,253.19
RESOLVED to approve payment

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

14. TO CONSIDER APPOINTMENT AS BIDFORD MARKET SUPERVISOR

Cllr Barry left the room as she had declared an interest.

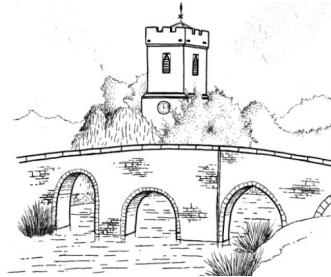
The recommendation was to reappoint Paradise Renovations as they were doing an excellent job

RESOLVED to reappoint Paradise Renovation

The meeting closed at approx. 8.50 pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 8I) COMMUNICATION STRATEGY RECOMMENDATIONS

To all Members of the Communications Working Group: Cllrs: Barry, Haberton Paterson

A meeting has been arranged on Monday 6th October 2025 @ 4.00 pm at Bidford Community Library

Items to be considered:

1. Parish Website – Shaun, web master will be attending this part of the meeting
Recommendation to note work in progress
RESOLVED by Full Council to note
2. Gov. Emails
Recommendation to note Clerk working with Parish Online to set these up at a cost of £260 p.a.
RESOLVED by Full Council to note
3. Breakthrough training condensed version for Cllrs. - circulated
Recommendation to approve
RESOLVED by Full Council to approve
4. Becky Walsh feedback
Recommendation to note survey sent to Cllrs with request they send directly to

Comms Strategy WG Resolutions Oct. 2025

Becky Walsh by 1st November

RESOLVED by Full Council to note

5. Grey Areas

This terminology was queried and the Chairman clarified it referred to internal communication which needed some attention

6. Terms of Reference for working groups to be discussed and agreed at full council (FYI Gina is working on this to bring to Full Council in October)

Recommendation to note Deputy Clerk is working on this applying Best Practice

RESOLVED by Full Council to note

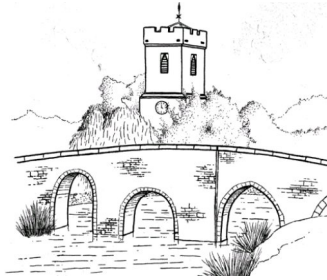
7. Newsletter

Recommendation to note work in progress

RESOLVED by Full Council to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 8II) FACILITIES COMMITTEE RECOMMENDATION

To all Members of the Facilities Committee of the Council:
Cllrs. Hiscocks, Hopcraft, Moore and Paterson

You are hereby summoned to attend a Facilities Committee Meeting Committee to be held in the Parish Council Meeting Room, Bramley Way, on Monday 20th October 2025 at 5.00 pm to transact the following business.

15th October 2025

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

- 1. To elect** a Chairman for this meeting – Cllr Hiscock, chairman, had sent his apologies so Cllr Moore was elected to chair this meeting
- 2. To receive** and accept apologies
Cllrs Hiscocks and Hopcraft had sent their apologies which were accepted. Although the meeting was not quorate, as only recommendations to Full Council would be made, it was agreed to proceed with the meeting.
- 3. To receive** declaration of Interest on Items on the Agenda
 - i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, and reviewed in May 2025, if any matter arises during the meeting in which they have

Facilities Comm Resolutions October 2025

declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

None

- ii. Written requests for Dispensations for DPI should be received by the Clerk no later than 24 hours prior to the meeting.

Dispensations will be granted as appropriate.

None requested

4. **To approve** the Minutes of the meeting held on 22nd September 2025
Cllr Paterson proposed they be approved as being accurate and they were signed by the Chairman
5. **Public Forum** - questions from members of the public. Please be aware that, although members of the public can raise any question concerning any issues, the Committee will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
No members of the public present
6. **To review** Big Meadow Summer 2025
Figures of the number of vehicles entering the Big Meadow had been supplied by SmartParking. However, members of the Committee requested a more detailed report which has been requested but not received.
Following a short discussion on the figures, the
Recommendation is for Council to note the figures and that the Facilities Committee will hold a meeting to solely consider all aspects of the Big Meadow
RESOLVED by Full Council to note
7. **To consider** adoption of Broom Coppice – report circulated
It was agreed to
Recommend to Full Council that a survey be sent to Broom residents for them to vote on their preference:
 - i. To take on the site and create a Public Open Space
 - ii. To take on the site and create an Environmental and Wildlife Protected site
 - iii. Not to take on the siteAfter some discussion as to the benefits of taking on this land and if all of the parish should be consulted, a counter proposal was put forward that Council does not take on the land.

RESOLVED by 7 votes in favour and 1 against, not to take up the offer of the land

8. To consider Kings Lane (Broom) Bridle Way Clearance and Gate installation – report circulated

Recommendation is to approve the clearing at a cost of £480 and install bollards at a cost of £180

After some discussion as to the required width of the bridlepath, it was

RESOLVED by Full Council, by 5 votes in favour and 3 against, to approve the clearing to make the footpath passable. However, the footpath, as an official bridlepath, belongs to WCC permission is to be sought for its installation and request they pay for it. In the event WCC don't take on the expense, Full Council voted 7 in favour and 1 against to approve the cost.

9. To consider Dugdale Sportsfield Tree work – report circulated

After some discussion, the

Recommendation is:

- i. Diseased trees to be removed and replaced

RESOLVED by Full Council to approve

- ii. Southern boundary lime trees – to postpone any canopy lift for a year as 3 metres appears to be rather drastic

Counter proposal was put forward to have the work done now

RESOLVED 4 votes in favour and 4 against – the Chairman's vote was against so work to be delayed for a year

- iii. Northern boundary – oak tree to shape the tree to make it safe as do not wish to have this, healthy tree felled

It was established that the tree is not on Dugdale land.

RESOLVED by Full Council not to fell the tree but to remove the dangerous branch and re shape the tree

- iv. Northern and Southern boundaries – some newly planted trees (7) have died. Before having them replaced, have the site inspected to see if there is any reason for this – ask WCC as they planted the trees.

RESOLVED to approve requesting WCC to inspect the area prior to any new planting

10. To consider where in the village speed checks should be considered as a starting point to the “Village Speed Review”

Having contacted Graham Stanley (Consultant) his recommendation before any measures are considered, is to establish where there is speeding/perception of speeding by having a speed survey

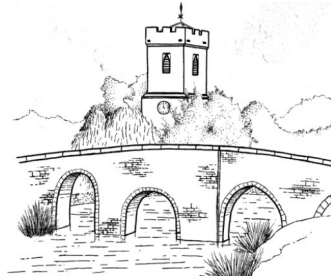
Recommendation is to survey the following:

- i. Salford Road (before the built up area)

- ii. Victoria Road – around Burnell Close
It was requested that this take place around Dugdale Close
 - iii. Waterloo Road – just past the industrial estate
 - iv. Tower Hill
- RESOLVED** by 7 votes in favour and 1 against to approve the sites.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 8i) COMMUNICATION STRATEGY RECOMMENDATIONS

To all Members of the Communications Working Group: Cllrs: Barry, Haberton Paterson

A meeting has been arranged on Monday 17th November 2025 @ 4.00 pm at Bidford Community Library

Items to be considered:

- 1. To consider** Terms of Reference of this WG
These had been circulated.
It was noted that Cllr Barry was included as Chairman of the WG but not as member – this to be amended which has been carried out
Recommendation that the Terms of Reference for this WG be approved by Full Council
- 2. Becky Walsh (Civility & Respect)** she has received 4 completed questionnaires. Have asked whether this gives her sufficient information for the next step or whether an extension is advisable so more questionnaires can be completed and sent.
Becky had advised that the information received was sufficient and her comments and recommendation for further training was circulated to Full

Comms Strategy WG Recommendations Nov. 2025

Council.

After some discussion it was agreed to

Recommend Council approve the additional training and that Councillors email Becky directly letting her know what they would like out of the training

3. Email language

It was acknowledged that the tone and address of some emails continues to be an issue, both for Councillors and staff and it was hoped that Becky's additional training would address this

4. Website – progressing and second opportunity for WG feedback should be available soon

Progress has been made and WG members would have an opportunity to visit the website during a 2 hour period on Saturday 22 and Sunday 23 November.

Recommendation to note

5. .gov.uk mail address – progress has been made and emails for Councillors set up

Recommendation to note

6. Breakthrough Communications – have advised Council has approved the Communication Strategy and waiting to hear what the next steps are.

Recommendation to note

BIDFORD-ON-AVON PARISH COUNCIL

COMMUNICATIONS STRATEGY WORKING GROUP

TERMS OF REFERENCE - NOVEMBER 2025

Membership	Cllrs Barry, Haberton, Moore and Patterson
Chair	Cllr Barry
Non-members	N/A
Quorum	3
Timing	Monthly
Reports to	Full Council
Administration	Clerk / Deputy Clerk
Purpose	To support the Parish Council in delivering clear, consistent, and effective communication with councillors, officers and staff; residents, stakeholders, and external organisations through a variety of channels, ensuring transparency, accessibility, and community engagement.
Objectives	The Communications Working Group will: • Review and recommend improvements to the Council's internal and external communication methods, including but not limited to: - Website - Social media platforms - Newsletters (digital and printed) - Noticeboards - Internal communication protocols • Support the development of community engagement strategies, including surveys, consultations, and public notices. • Recommend updates to the Council's Communications Policy and related procedures • Monitor and evaluate the effectiveness of communication channels and campaigns. • Respond to communications-related requests from the Full Council or other committees

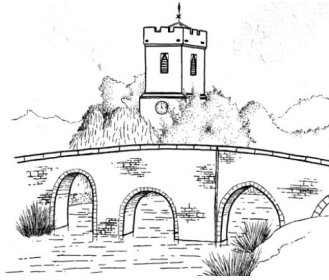
Approved by the Communications Strategy WG – 17th November 2025

Approved at Full Council on – TBC

To be reviewed May 2026 or earlier if required

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 8ii) COMMUNITIES COMMITTEE RECOMMENDATIONS

Minutes of the Communities Committee Meeting held on Wednesday 19th November 2025 @ 10.30 am at Bidford Community Library

PRESENT Cllrs Barry, Cullum, Ho (Chair) and Lewis

Apologies Cllr Haberton

In attendance Mrs Gina Miller, Deputy Clerk to the Parish Council
Miss Hilary Wren, Admin. Assistant to the Parish Council

Also present 1 member of the public

1. TO RECEIVE AND ACCEPT APOLOGIES

Cllr Haberton sent apologies, which were **accepted**.

2. TO RECEIVE DECLARATION OF INTEREST ON ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

None declared

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.

None received

Communities Committee Meeting November 2025

3. TO APPROVE THE MINUTES OF MEETINGS HELD ON 17TH and 26th SEPTEMBER 2025

Cllr Cullum proposed they be accepted as accurate and signed by the Chairman
RESOLVED to accept the Minutes which were signed by the Chairman

Standing Orders were suspended for the Public Forum

4. PUBLIC FORUM

Standing Orders were reinstated

5. CHRISTMAS AND 2026 MARKETS

Verbal report received from Hilary Wren

Christmas Market – There are 30 confirmed stalls; entertainment AVSB, Bidford-on-Avon Primary School Choir and Ælfgythe Border Morris confirmed; to note costs have potentially increased by £125 (TBC)

2026 Markets – Plans are progressing well and interest from potential food stall holders continues to grow; footfall has increased to nearly 500

RESOLVED to note

6. BIDFORD IN BLOOM

To note Cllr Paterson has resigned from the working group leaving just one Member of the Council. It was therefore **unanimously agreed** that the Communities Committee should take back ownership. Cllr Haberton to be invited to lead and report back to this Committee

RESOLVED to recommend approval at Full Council

7. NEW YEARS FIREWORK DISPLAY

Cllr Moore to provide an update to Full Council

RESOLVED to note

8. CHRISTMAS TREE FESTIVAL

Cllr Lewis to liaise with the Primary School and Andrew Pitt the festival organiser.

RESOLVED to note

9. TERMS OF REFERENCE

Communities Committee Meeting November 2025

A draft copy of the proposed Terms of Reference for this Committee had been circulated prior to the meeting. It was noted that Cllr Ho was included as Chairman of the Committee but not as Member – this has since been amended **RESOLVED** to recommend approval at Full Council

10. THE NEXT MEETING OF THE COMMUNITIES COMMITTEE was scheduled for Wednesday 14th January at 10:30am in the Library.

BIDFORD-ON-AVON PARISH COUNCIL

COMMUNITIES COMMITTEE

TERMS OF REFERENCE - NOVEMBER 2025

Membership	Cllrs Barry, Cullum, Haberton, Ho and Lewis
Chair	Cllr Ho
Non-members	Any member of Council may attend but may not participate or vote. They may speak in the public participation session.
Quorum	3
Timing	At least four times a year, these will be held as required
Reports to	Full Council
Administration	Clerk / Deputy Clerk

In accordance with the Scheme of Delegation, the Communities Committee is delegated to make decisions on behalf of the Council in the following matters:

- Approval of its Minutes as true and correct records.
- To have delegated powers to undertake any community-based initiative on behalf of the full council as decided at a full council meeting, including any associated budgetary delegation.
- To raise the profile of the council through community initiatives. Any initiative that may involve a cost to the council not previously authorised must first be approved by full council before commencement of the activity.
- To report to full council on the progress of any initiatives, including performance against budget and any other agreed targets.
- To be responsible for monitoring the performance of the Bidford Village Market and provide assistance in relation to promotion, publicity and business support to the stallholders and local business.
- To review / agree, annual increase in stall fees (if any).
- To ensure the safe and efficient operation of all events in accordance with County and District Council requirements and H&S legislation.
- Consider funding opportunities including any grants that can be applied for as part of the budget process

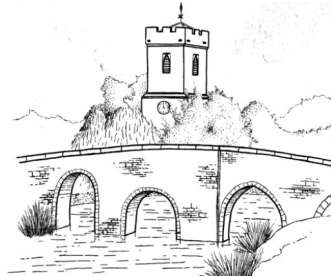
Approved by the Communities Committee – 19th November 2025

Approved at Full Council on - TBC

To be reviewed May 2026 or earlier if required

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 11) SPORTS AND PLAY CONSULTANCY

There is some £140K S106 funding for the Big Meadow to be used by the end of this financial year.

Kineton Parish Council (where Gina is Clerk) has successfully used the above company to refurbish their play area – from designing, tendering and then project managing the scheme, all subject to approval by the Council.

In view of the shortage of time to get the ball rolling and the time consuming tendering process, Gina and I are proposing Council seriously consider contracting the above, at least for the first 2 options (design and tendering process). The tendering process is long and protracted and requires a great deal of expertise that neither Gina nor I have: it could be done, but would take too much of our time and we would not be able to carry out any other work.

Having visited the Big Meadow, the consultant was impressed with the site. However, he feels the play area should be extended and made more accessible to all with some paths leading to the area plus paths within the area; more seating.

He will look at the current equipment and see what is appropriate to keep and what gaps there may be in the equipment provided, dependent on age group and accessibility. He also suggested where play equipment could be better placed.

Item 11) Nov. 2025

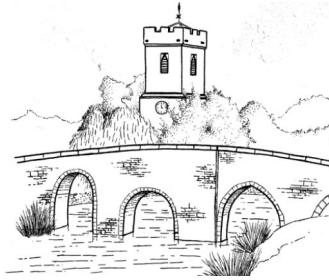
To do this, his suggestion is an allocation of at least £200k and his fee for this would be £4,250 to cover the Assessment and Feasibility as well as the Tendering and Evaluation.

If this is approved and the Facilities Committee are given delegated powers, it can then consider the Project Management aspect at a cost of 5% of the project
Link to his services <https://www.sportsandplayconsulting.co.uk/services>

Item 11) Nov. 2025

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Bidford on Avon Parish Council

IT Policy

1. Introduction

Bidford on Avon Parish Council recognises the importance of effective and secure information technology (IT) and email usage in supporting its business, operations, and communications. This policy outlines the guidelines and responsibilities for the appropriate use of IT resources and email by council members, Clerk, Deputy Clerk, office staff, volunteers, and contractors.

2. Scope

This policy applies to all individuals who use Bidford on Avon Parish Council's IT resources, including computers, networks, software, devices, data, and email accounts.

3. Acceptable use of IT resources and email

Bidford on Avon Parish Council's IT resources and email accounts are to be used for official council-related activities and tasks. Limited personal use is permitted, provided it does not interfere with work responsibilities or violate any part of this policy. All users must adhere to ethical standards, respect copyright and intellectual property rights, and avoid accessing inappropriate or offensive content.

4. Device and software usage

Where possible, authorised devices, software, and applications will be provided by Bidford on Avon Parish Council for work-related tasks. Unauthorised installation of software on authorised devices, including personal software, is strictly prohibited due to security concerns.

5. Data management and security

All sensitive and confidential Bidford on Avon Parish Council data should be stored and transmitted securely using approved methods. Regular data backups should be performed to prevent data loss, and secure data destruction methods should be used when necessary.

6. Network and internet usage

Bidford on Avon Parish Council's network and internet connections should be used responsibly and efficiently for official purposes. Downloading and sharing copyrighted material without proper authorisation is prohibited.

7. Email communication

Email accounts provided by Bidford on Avon Parish Council are for official communication only. Emails should be professional and respectful in tone. Confidential or sensitive information must not be sent via email unless it is encrypted. Be cautious with attachments and links to avoid phishing and malware. Verify the source before opening any attachments or clicking on links.

8. Password and account security

Bidford on Avon Parish Council users are responsible for maintaining the security of their accounts and passwords. Passwords should be strong and not shared with others. Regular password changes are encouraged to enhance security.

9. Mobile devices and remote work

Mobile devices provided by Bidford on Avon parish council should be secured with passcodes and/or biometric authentication. When working remotely, users should follow the same security practices as if they were in the office.

10. Email monitoring

Bidford on Avon Parish Council reserves the right to monitor email communications to ensure compliance with this policy and relevant laws. Monitoring will be conducted in accordance with the Data Protection Act and GDPR.

11. Retention and archiving

Emails should be retained and archived in accordance with legal and regulatory requirements. Regularly review and delete unnecessary emails to maintain an organised inbox.

12. Reporting security incidents

All suspected security breaches or incidents should be reported immediately to the Clerk for investigation and resolution. Report any email-related security incidents or breaches to the Clerk immediately.

13 Training and awareness

Bidford on Avon Parish Council will provide regular training and resources to educate users about IT security best practices, privacy concerns, and technology updates. All employees and councillors will receive regular training on email security and best practices.

14. Compliance and consequences

Breach of this IT and Email Policy may result in the suspension of IT privileges and further consequences as deemed appropriate.

15. Policy review

This policy will be reviewed annually to ensure its relevance and effectiveness. Updates may be made to address emerging technology trends and security measures.

16. IT-related enquiries or assistance

Clerk, Deputy Clerk, office staff and councillors are responsible for the safety and security of Bidford on Avon Parish Council's IT and email systems. By adhering to this IT and Email Policy, Bidford on Avon Parish Council aims to create a secure and efficient IT environment that supports its mission and goals.

Adopted on 24th November 2025

Bank Reconciliation up to 31/10/2025 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/10/2025	4	19.17		19.17		R 	Warwickshire Property Manageme
01/10/2025	5	62.30		62.30		R 	O2
01/10/2025	6	563.10		563.10		R 	Arthur J Gallagher Insurance B
01/10/2025	1		57.00	57.00		R 	Receipt(s) Banked
01/10/2025	2		105.00	105.00		R 	Receipt(s) Banked
01/10/2025	3		120.00	120.00		R 	Receipt(s) Banked
01/10/2025	7		210.00	210.00		R 	Receipt(s) Banked
02/10/2025	9	26.44		26.44		R 	O2
02/10/2025	10	167.94		167.94		R 	Elisabeth Uggerloese
02/10/2025	8		42.00	42.00		R 	Receipt(s) Banked
02/10/2025	11		47,756.60	47,756.60		R 	Receipt(s) Banked
03/10/2025			86.00	86.00		R 	Receipt(s) Banked
03/10/2025	13		120.00	120.00		R 	Receipt(s) Banked
06/10/2025	14	24.60		24.60		R 	OMNI Capital Retail
07/10/2025	16	8.50		8.50		R 	Lloyds Bank Service Charge
07/10/2025	15		3.00	3.00		R 	Receipt(s) Banked
08/10/2025	17		3.00	3.00		R 	Receipt(s) Banked
08/10/2025	18		27.00	27.00		R 	Receipt(s) Banked
08/10/2025	19		9.00	9.00		R 	Receipt(s) Banked
09/10/2025	20		210.00	210.00		R 	Receipt(s) Banked
10/10/2025	22	14.17		14.17		R 	British Gas
10/10/2025	21		9.00	9.00		R 	Receipt(s) Banked
13/10/2025	23	290.00		290.00		R 	B& D Histroy Society Grant
14/10/2025	24	52.00		52.00		R 	Stratford-on-Avon District Cou
14/10/2025	25	140.00		140.00		R 	Stratford-on-Avon District Cou
14/10/2025	26		22.00	22.00		R 	Receipt(s) Banked
15/10/2025	30	4,345.63		4,345.63		R 	HMRC PAYE
15/10/2025	27		3.00	3.00		R 	Receipt(s) Banked
15/10/2025	28		18.00	18.00		R 	Receipt(s) Banked
15/10/2025	29		30.00	30.00		R 	Receipt(s) Banked
16/10/2025	31	79.44		79.44		R 	Global Paymnets UK LLP
16/10/2025	32	17.50		17.50		R 	Emma P Baylis refund
16/10/2025	33	17.30		17.30		R 	Miss gemma Rickett Refund
16/10/2025	34	19.20		19.20		R 	Vivien Brouwer refund
16/10/2025	35	17.50		17.50		R 	Platinum Healthcare refund
16/10/2025	36	17.30		17.30		R 	Hannah Woodfield refund
16/10/2025	37		115.00	115.00		R 	Receipt(s) Banked
17/10/2025	38	75.00		75.00		R 	Domestic Duties Ltd
20/10/2025	39	13.57		13.57		R 	Water Plus Group Limited
20/10/2025	40		150.00	150.00		R 	Receipt(s) Banked
21/10/2025	42	90.13		90.13		R 	E.on Next Energy Limited
21/10/2025	41		3.00	3.00		R 	Receipt(s) Banked
22/10/2025	43		3.00	3.00		R 	Receipt(s) Banked
22/10/2025	44		21.00	21.00		R 	Receipt(s) Banked
23/10/2025	46	120.00		120.00		R 	H Smith & Son
23/10/2025	47	17.30		17.30		R 	Countryside pets refund
23/10/2025	48	22.00		22.00		R 	Yvonne Everest Refund
23/10/2025	45		7,468.73	7,468.73		R 	Receipt(s) Banked

Bank Reconciliation up to 31/10/2025 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
24/10/2025	50	75.00		75.00		R 	Crawford Memorial Hall
24/10/2025	53	135.05		135.05		R 	Water Plus Group Limited
24/10/2025	49,51+52	4,233.29		4,233.29		R 	Salaries
27/10/2025	55	200.00		200.00		R 	Bidford Community Library Ltd
27/10/2025	56	6.03		6.03		R 	Water Plus Group Limited
27/10/2025	57	59.68		59.68		R 	Vodafone Limited
27/10/2025	54		6.00	6.00		R 	Receipt(s) Banked
27/10/2025	58		22.00	22.00		R 	Receipt(s) Banked
27/10/2025	59		22.00	22.00		R 	Receipt(s) Banked
28/10/2025	61	172.80		172.80		R 	The Community Heartbeat Trust
28/10/2025	62	1,345.50		1,345.50		R 	D. J. Prickett
28/10/2025	63	141.91		141.91		R 	Canon UK Limited
28/10/2025	64	43.84		43.84		R 	Easy Parking Solutions Limited
28/10/2025	65	165.92		165.92		R 	B50 Design
28/10/2025	66	49.06		49.06		R 	Grundon Waste Management Ltd
28/10/2025	67	2,071.50		2,071.50		R 	J.W,S Service
28/10/2025	68	75.00		75.00		R 	Domestic Duties Ltd
28/10/2025	69	7,140.00		7,140.00		R 	Limebridge Rural Services Limi
28/10/2025	70	180.00		180.00		R 	Paradise House T/A Renovations
28/10/2025	71	5,110.00		5,110.00		R 	MGS Services
28/10/2025	73	7,467.50		7,467.50		R 	Barlow Associates Ltd
28/10/2025	74	252.00		252.00		R 	Warwickshire & W Midlands ALC
28/10/2025	75	88.16		88.16		R 	Elisabeth Uggerloese
28/10/2025	72	400.00		400.00		R 	Barton Village Fun Grant
28/10/2025	76	550.00		550.00		R 	Broom Christmas Lights Grant
28/10/2025	60		3.00	3.00		R 	Receipt(s) Banked
29/10/2025	77		6.00	6.00		R 	Receipt(s) Banked
29/10/2025	78		12.00	12.00		R 	Receipt(s) Banked
29/10/2025			24.00	24.00		R 	Receipt(s) Banked
30/10/2025	83	131.14		131.14		R 	Microshade Business Consultant
30/10/2025	84	330.00		330.00		R 	DCK Accounting Solutions Ltd
30/10/2025	85	4,291.20		4,291.20		R 	Limebridge Rural Services Limi
30/10/2025	86	156.31		156.31		R 	Canon UK Limited
30/10/2025	87	268.80		268.80		R 	Parish Online (Geosphere Ltd)
30/10/2025	82	1,465.86		1,465.86		R 	Warks PS
30/10/2025	80	28.00		28.00		R 	Alfred George Poppy Grant
30/10/2025	81		15.00	15.00		R 	Receipt(s) Banked
31/10/2025	89	14.64		14.64		R 	British Gas
31/10/2025	91	62.30		62.30		R 	O2
31/10/2025	90	37.79		37.79		R 	NEST
31/10/2025	88		27.00	27.00		R 	Receipt(s) Banked
31/10/2025	93		360.00	360.00		R 	Receipt(s) Banked
31/10/2025	94		365.00	365.00		R 	Receipt(s) Banked
31/10/2025	92		22.00	22.00		R 	Receipt(s) Banked
		<u>42,968.37</u>	<u>57,475.33</u>				

Bank Reconciliation up to 31/10/2025 for Cashbook No 1 - Current Bank A/c

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/10/2025
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Lloyds Bank A/C	31/10/2025		167,548.94
			<u>167,548.94</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			167,548.94
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			167,548.94
		Balance per Cash Book is :-	167,548.94
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
105	VAT Control A/c	2,038	
110	Prepayments	978	
200	Current Bank A/c	167,549	
201	CCLA Deposit Fund	1,067,944	
Total Current Assets			1,238,509
<u>Current Liabilities</u>			
501	Creditors Control	(15,447)	
502	Other Creditors	15	
515	PAYE/NI Control	2,130	
516	Net Pay Control	(1)	
517	Superannuation Control	(13)	
Total Current Liabilities			(13,317)
Net Current Assets			1,251,826
Total Assets less Current Liabilities			1,251,826
<u>Represented by :-</u>			
300	Current Year Fund	185,346	
310	General Reserves	211,856	
315	Rolling Project Fund	451,440	
319	EMR S106 St Laurence Mtce	55,726	
326	EMR Allotments	4,803	
329	EMR CPCPP - Cycle Paths	3,000	
330	EMR S106 Fund Big Meadow	47,476	
331	EMR S106 Jacksons Mtce	23,000	
332	EMR Election	732	
333	EMR S106 Kings Meadow Mtce	165,990	
334	EMR CIL 2023/24	2,764	
337	EMR Equipment Maintenance	7,456	
338	EMR CIL 2024/25	42,264	
339	EMR CIL 2025/26	2,217	
340	EMR Russet Way	47,757	
Total Equity			1,251,826

Detailed Income & Expenditure by Budget Heading 31/10/2025

Month No: 7

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration								
1176 Precept Received	0	374,326	374,326	0			100.0%	
1190 Bank Interest Receivable	18,498	22,416	40,000	17,584			56.0%	
Administration :- Income	18,498	396,742	414,326	17,584			95.8%	0
4001 Salary & Wages	5,841	29,992	77,333	47,341		47,341	38.8%	
4002 Employers NI	697	3,507	9,351	5,844		5,844	37.5%	
4003 Employers Superannuation	1,145	5,060	12,990	7,930		7,930	39.0%	
4004 WFH Allowance	26	182	312	130		130	58.3%	
4006 Rent for Room	0	0	2,400	2,400		2,400	0.0%	
4008 Training Costs	105	255	1,500	1,245		1,245	17.0%	
4009 Travelling	76	130	500	370		370	26.0%	
4010 Janitorial	25	196	480	284		284	40.8%	
4011 Business Rates	0	469	470	1		1	99.8%	
4017 Waste Disposal	0	0	60	60		60	0.0%	
4020 Sundry Expenses	0	51	100	49		49	51.1%	
4021 Telephone	180	376	1,000	624		624	37.6%	
4022 Postage & Carriage	0	0	25	25		25	0.0%	
4023 Office Stationery	0	92	600	508		508	15.3%	
4024 Subscription	205	2,414	3,000	586		586	80.5%	
4025 Insurance	0	5,131	4,800	(331)		(331)	106.9%	
4026 Broadband & Internet	0	0	400	400		400	0.0%	
4027 Equipment Rental	118	344	500	156		156	68.9%	
4028 Accounts Support	275	2,409	4,500	2,092		2,092	53.5%	
4029 IT & Computer Support	132	1,022	2,000	978		978	51.1%	
4030 Website	0	3,146	2,250	(896)		(896)	139.8%	
4032 Publicity & Special Events	0	0	500	500		500	0.0%	
4034 New Equipment	0	0	1,250	1,250		1,250	0.0%	
4036 Building Maintenance	0	0	100	100		100	0.0%	
4039 General Maintenance	0	0	100	100		100	0.0%	
4044 Tools & Equipment Purchases	0	0	50	50		50	0.0%	
4056 Legal and Professional	0	43	1,000	957		957	4.3%	
4057 Audit Fees External & Internal	0	(1,771)	1,800	3,571		3,571	(98.4%)	
4072 Brighter Bidford	0	169	0	(169)		(169)	0.0%	
4080 Bank Charges	9	58	0	(58)		(58)	0.0%	
4081 Recruitment Advertising	0	120	0	(120)		(120)	0.0%	
4910 CP Warm Hub Projects	0	209	0	(209)		(209)	0.0%	
Administration :- Indirect Expenditure	8,833	53,604	129,371	75,767	0	75,767	41.4%	0
Net Income over Expenditure	9,665	343,137	284,955	(58,182)				

Detailed Income & Expenditure by Budget Heading 31/10/2025

Month No: 7

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102 Civic & Democratic								
4005 Casual & Agency Workers	0	35	0	(35)		(35)	0.0%	
4008 Training Costs	0	105	1,000	895		895	10.5%	
4009 Travelling	70	70	0	(70)		(70)	0.0%	
4037 Newsletter	0	0	1,650	1,650		1,650	0.0%	
4053 Election Costs	0	0	1,000	1,000		1,000	0.0%	
Civic & Democratic :- Indirect Expenditure	70	210	3,650	3,440	0	3,440	5.8%	0
Net Expenditure	(70)	(210)	(3,650)	(3,440)				
107 Grants & Donations Power Gen C								
1179 S106 Grant Received	47,757	47,757	0	(47,757)			0.0%	
Grants & Donations Power Gen C :- Income	47,757	47,757	0	(47,757)				0
4061 Grants & Donations	1,268	24,961	28,000	3,040		3,040	89.1%	
4067 Grants - VE Day	0	0	10,000	10,000		10,000	0.0%	
4068 Youth Outreach Worker	0	43	40,000	39,957		39,957	0.1%	
5030 Tfr to EMR S106 Fund	47,757	47,757	0	(47,757)		(47,757)	0.0%	
Grants & Donations Power Gen C :- Indirect Expenditure	49,025	72,760	78,000	5,240	0	5,240	93.3%	0
Net Income over Expenditure	(1,268)	(25,004)	(78,000)	(52,996)				
109 Capital & Projects								
1122 CIL Income	0	2,217	0	(2,217)			0.0%	
Capital & Projects :- Income	0	2,217	0	(2,217)				0
4050 Street Furniture & Signs	0	5,523	0	(5,523)		(5,523)	0.0%	
4079 VE Day	0	496	0	(496)		(496)	0.0%	
4082 Dugdale Sports Works	0	950	0	(950)		(950)	0.0%	
4910 CP Warm Hub Projects	243	753	0	(753)		(753)	0.0%	
4914 CP Toilet Block	0	20,982	0	(20,982)		(20,982)	0.0%	
4991 Rolling Projects Provision	0	0	50,000	50,000		50,000	0.0%	
5034 Tfr to EMR CIL	0	2,217	0	(2,217)		(2,217)	0.0%	
5130 Tfr frm EMR S106 Fund	0	(20,982)	0	20,982		20,982	0.0%	
Capital & Projects :- Indirect Expenditure	243	9,939	50,000	40,061	0	40,061	19.9%	0
Net Income over Expenditure	(243)	(7,722)	(50,000)	(42,278)				
201 Parks and Outside Areas								
1000 Carparking Fees	527	26,612	45,000	18,388			59.1%	

Detailed Income & Expenditure by Budget Heading 31/10/2025

Month No: 7

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1001 Lease, Rent, Hire Pitches/Land	0	22	4,000	3,978			0.6%	
1002 Fishing Rights	0	75	1,100	1,025			6.8%	
1003 Moorings Income	0	300	0	(300)			0.0%	
1012 Concessions	0	2,750	0	(2,750)			0.0%	
Parks and Outside Areas :- Income	527	29,759	50,100	20,341			59.4%	0
4005 Casual & Agency Workers	0	11,590	0	(11,590)		(11,590)	0.0%	
4010 Janitorial	0	5,266	5,000	(266)		(266)	105.3%	
4012 Water Rates	0	100	900	800		800	11.1%	
4013 Rent Paid Parks	0	7,468	12,500	5,033		5,033	59.7%	
4014 Rent Paid Play Areas	223	438	630	192		192	69.6%	
4015 Electricity	86	674	1,000	326		326	67.4%	
4016 Rent & Cleaning Portaloos	0	338	0	(338)		(338)	0.0%	
4017 Waste Disposal	0	5,187	12,000	6,813		6,813	43.2%	
4019 Big Meadow Maintenance Contrac	0	17,350	16,500	(850)		(850)	105.2%	
4020 Sundry Expenses	37	1,141	2,500	1,359		1,359	45.6%	
4027 Equipment Rental	0	73	0	(73)		(73)	0.0%	
4030 Website	0	50	0	(50)		(50)	0.0%	
4032 Publicity & Special Events	0	60	0	(60)		(60)	0.0%	
4033 Market Management	0	2,694	0	(2,694)		(2,694)	0.0%	
4036 Building Maintenance	0	0	1,000	1,000		1,000	0.0%	
4037 Newsletter	0	250	0	(250)		(250)	0.0%	
4038 Vandalism Repairs	0	2,858	3,000	142		142	95.3%	
4039 General Maintenance	300	14,463	10,000	(4,463)		(4,463)	144.6%	
4041 Big Meadow -Open Gate After Hr	0	92	1,500	1,408		1,408	6.1%	
4042 Equipment Maintenance	0	0	500	500		500	0.0%	
4043 Tree Maintenance	1,872	5,552	1,000	(4,552)		(4,552)	555.1%	
4044 Tools & Equipment Purchases	0	0	200	200		200	0.0%	
4046 Grass Cutting	3,000	22,929	26,000	3,071		3,071	88.2%	
4047 Play Area Maintenance	719	13,261	15,000	1,739		1,739	88.4%	
4048 Footpath & Verge Maintenance	0	253	4,000	3,747		3,747	6.3%	
4050 Street Furniture & Signs	0	16,533	0	(16,533)		(16,533)	0.0%	
4070 Card Processing Charge	0	0	2,000	2,000		2,000	0.0%	
4072 Brighter Bidford	0	2,077	0	(2,077)		(2,077)	0.0%	
4077 Out of Hours Parking	0	0	10,200	10,200		10,200	0.0%	
4140 Mtce Kings Meadow (S106)	3,970	10,090	6,500	(3,590)		(3,590)	155.2%	
4141 Mtce Jacksons Meadow (S106)	0	0	800	800		800	0.0%	
4142 Mtce St Laurence (S106)	0	0	400	400		400	0.0%	
5130 Tfr frm EMR S106 Fund	(1,200)	(31,685)	0	31,685		31,685	0.0%	
5131 Tfr frm Jackson Meadow	0	0	(800)	(800)		(800)	0.0%	
5133 Tfr from EMR Miller Homes	0	0	(6,500)	(6,500)		(6,500)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/10/2025

Month No: 7

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5139 Tfr From EMR Devolved Services	0	0	(400)	(400)		(400)	0.0%	
Parks and Outside Areas :- Indirect Expenditure	9,006	109,100	125,430	16,330	0	16,330	87.0%	0
Net Income over Expenditure	(8,479)	(79,341)	(75,330)	4,011				
202 Allotments								
1010 Allotment Rents	0	0	2,500	2,500			0.0%	
Allotments :- Income	0	0	2,500	2,500			0.0%	0
4012 Water Rates	0	275	600	325		325	45.8%	
4017 Waste Disposal	0	0	250	250		250	0.0%	
4024 Subscription	0	0	55	55		55	0.0%	
4027 Equipment Rental	0	272	0	(272)		(272)	0.0%	
4039 General Maintenance	0	145	1,000	855		855	14.5%	
4048 Footpath & Verge Maintenance	0	1,455	0	(1,455)		(1,455)	0.0%	
4051 Flower Boxes	0	585	0	(585)		(585)	0.0%	
5026 Tfr to EMR Allotments	0	0	595	595		595	0.0%	
Allotments :- Indirect Expenditure	0	2,732	2,500	(232)	0	(232)	109.3%	0
Net Income over Expenditure	0	(2,732)	0	2,732				
203 Cemetery								
1130 Burials	120	3,485	8,000	4,515			43.6%	
1131 Memorials	685	2,165	1,500	(665)			144.3%	
Cemetery :- Income	805	5,650	9,500	3,850			59.5%	0
4010 Janitorial	0	100	0	(100)		(100)	0.0%	
4011 Business Rates	0	1,727	1,800	73		73	95.9%	
4012 Water Rates	0	351	250	(101)		(101)	140.3%	
4023 Office Stationery	0	0	50	50		50	0.0%	
4024 Subscription	0	105	95	(10)		(10)	110.5%	
4039 General Maintenance	4,200	4,630	14,000	9,370		9,370	33.1%	
4042 Equipment Maintenance	0	228	800	572		572	28.5%	
4043 Tree Maintenance	0	0	750	750		750	0.0%	
4045 Lengthman	0	338	0	(338)		(338)	0.0%	
4046 Grass Cutting	1,793	3,145	4,000	855		855	78.6%	
4048 Footpath & Verge Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	0	675	0	(675)		(675)	0.0%	
Cemetery :- Indirect Expenditure	5,993	11,297	22,245	10,948	0	10,948	50.8%	0
Net Income over Expenditure	(5,188)	(5,647)	(12,745)	(7,098)				

Detailed Income & Expenditure by Budget Heading 31/10/2025

Month No: 7

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
204 Street Lighting								
4018 Electricity Streetlights	0	10,265	4,000	(6,265)		(6,265)	256.6%	
4054 Streetlights Repairs & Maint.	0	0	750	750		750	0.0%	
Street Lighting :- Indirect Expenditure	0	10,265	4,750	(5,515)	0	(5,515)	216.1%	0
Net Expenditure	0	(10,265)	(4,750)	5,515				
205 Village Management								
1001 Lease, Rent, Hire Pitches/Land	(40)	1,069	1,000	(69)			106.9%	
Village Management :- Income	(40)	1,069	1,000	(69)			106.9%	0
4010 Janitorial	144	433	0	(433)		(433)	0.0%	
4015 Electricity	180	227	0	(227)		(227)	0.0%	
4026 Broadband & Internet	0	294	0	(294)		(294)	0.0%	
4028 Accounts Support	0	4,365	0	(4,365)		(4,365)	0.0%	
4032 Publicity & Special Events	45	1,366	3,500	2,134		2,134	39.0%	
4033 Market Management	0	131	1,680	1,549		1,549	7.8%	
4034 New Equipment	0	60	0	(60)		(60)	0.0%	
4035 Village Improvement	0	930	9,100	8,170		8,170	10.2%	
4037 Newsletter	0	195	0	(195)		(195)	0.0%	
4038 Vandalism Repairs	0	2,000	500	(1,500)		(1,500)	399.9%	
4039 General Maintenance	0	260	4,000	3,740		3,740	6.5%	
4043 Tree Maintenance	0	300	1,000	700		700	30.0%	
4045 Lengthman	0	0	1,000	1,000		1,000	0.0%	
4046 Grass Cutting	480	480	0	(480)		(480)	0.0%	
4048 Footpath & Verge Maintenance	585	5,884	15,000	9,116		9,116	39.2%	
4049 War Memorial Maintenance	0	0	500	500		500	0.0%	
4050 Street Furniture & Signs	0	3,418	2,500	(918)		(918)	136.7%	
4051 Flower Boxes	178	1,882	6,500	4,618		4,618	29.0%	
4065 CCTV Maintenance	0	3,629	0	(3,629)		(3,629)	0.0%	
4069 Brighter Bidford Whse Hire	0	200	0	(200)		(200)	0.0%	
4072 Brighter Bidford	180	3,520	15,000	11,480		11,480	23.5%	
4073 Storage	100	1,250	1,200	(50)		(50)	104.2%	
Village Management :- Indirect Expenditure	1,892	30,824	61,480	30,656	0	30,656	50.1%	0
Net Income over Expenditure	(1,932)	(29,755)	(60,480)	(30,725)				
206 Community Fridge								
1050 Donations Received	725	2,885	0	(2,885)			0.0%	
Community Fridge :- Income	725	2,885	0	(2,885)				0
Net Income	725	2,885	0	(2,885)				

Detailed Income & Expenditure by Budget Heading 31/10/2025

Month No: 7

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	68,272	486,078	477,426	(8,652)			101.8%	
Expenditure	75,061	300,731	477,426	176,695	0	176,695	63.0%	
Net Income over Expenditure	<u>(6,790)</u>	<u>185,346</u>	<u>0</u>	<u>(185,346)</u>				
Movement to/(from) Gen Reserve	<u>(6,790)</u>	<u>185,346</u>	<u>0</u>	<u>(185,346)</u>				

Detailed Profit and Loss Account - Excluding Stock Movement**Month 7 Date 31/10/2025**

<u>Account</u>	<u>Sales/Income</u>	<u>Month Actual</u>	<u>YTD Actual</u>
1000	Carparking Fees	527	26,612
1001	Lease, Rent, Hire Pitches/Land	(40)	1,091
1002	Fishing Rights	0	75
1003	Moorings Income	0	300
1012	Concessions	0	2,750
1050	Donations Received	725	2,885
1122	CIL Income	0	2,217
1130	Burials	120	3,485
1131	Memorials	685	2,165
1176	Precept Received	0	374,326
1179	S106 Grant Received	47,757	47,757
1190	Bank Interest Receivable	18,498	22,416
Total Sales/Income		68,272	486,078

<u>Account</u>	<u>Indirect/Overhead Expenditure</u>		
4001	Salary & Wages	5,841	29,992
4002	Employers NI	697	3,507
4003	Employers Superannuation	1,145	5,060
4004	WFH Allowance	26	182
4005	Casual & Agency Workers	0	11,625
4008	Training Costs	105	360
4009	Travelling	146	200
4010	Janitorial	169	5,995
4011	Business Rates	0	2,196
4012	Water Rates	0	725
4013	Rent Paid Parks	0	7,468
4014	Rent Paid Play Areas	223	438
4015	Electricity	266	901
4016	Rent & Cleaning Portaloos	0	338
4017	Waste Disposal	0	5,187
4018	Electricity Streetlights	0	10,265
4019	Big Meadow Maintenance Contrac	0	17,350
4020	Sundry Expenses	37	1,192
4021	Telephone	180	376
4023	Office Stationery	0	92
4024	Subscription	205	2,519
4025	Insurance	0	5,131
4026	Broadband & Internet	0	294
4027	Equipment Rental	118	689
4028	Accounts Support	275	6,774
4029	IT & Computer Support	132	1,022
4030	Website	0	3,196
4032	Publicity & Special Events	45	1,426
4033	Market Management	0	2,825
4034	New Equipment	0	60
4035	Village Improvement	0	930
4037	Newsletter	0	445
4038	Vandalism Repairs	0	4,858
4039	General Maintenance	4,500	19,498
4041	Big Meadow -Open Gate After Hr	0	92

Detailed Profit and Loss Account - Excluding Stock Movement**Month 7 Date 31/10/2025**

	<u>Month Actual</u>	<u>YTD Actual</u>
4042 Equipment Maintenance	0	228
4043 Tree Maintenance	1,872	5,852
4045 Lengthman	0	338
4046 Grass Cutting	5,273	26,554
4047 Play Area Maintenance	719	13,261
4048 Footpath & Verge Maintenance	585	7,592
4050 Street Furniture & Signs	0	26,148
4051 Flower Boxes	178	2,467
4056 Legal and Professional	0	43
4057 Audit Fees External & Internal	0	(1,771)
4061 Grants & Donations	1,268	24,961
4065 CCTV Maintenance	0	3,629
4068 Youth Outreach Worker	0	43
4069 Brighter Bidford Whse Hire	0	200
4072 Brighter Bidford	180	5,766
4073 Storage	100	1,250
4079 VE Day	0	496
4080 Bank Charges	9	58
4081 Recruitment Advertising	0	120
4082 Dugdale Sports Works	0	950
4140 Mtce Kings Meadow (S106)	3,970	10,090
4910 CP Warm Hub Projects	243	962
4914 CP Toilet Block	0	20,982
5030 Tfr to EMR S106 Fund	47,757	47,757
5034 Tfr to EMR CIL	0	2,217
5130 Tfr frm EMR S106 Fund	(1,200)	(52,667)
Total Indirect/Overhead Expenditure	75,061	300,731
Operating Profit	(6,790)	185,346
% Operating Profit	-9.95%	38.13%

Earmarked Reserves

<u>Account</u>		<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
315	Rolling Project Fund	451,439.94		451,439.94
319	EMR S106 St Laurence Mtce	55,726.02		55,726.02
326	EMR Allotments	4,802.84		4,802.84
329	EMR CPCPP - Cycle Paths	3,000.00		3,000.00
330	EMR S106 Fund Big Meadow	78,463.23	-30,987.41	47,475.82
331	EMR S106 Jacksons Mtce	23,000.00		23,000.00
332	EMR Election	731.62		731.62
333	EMR S106 Kings Meadow Mtce	187,670.00	-21,680.00	165,990.00
334	EMR CIL 2023/24	2,764.24		2,764.24
337	EMR Equipment Maintenance	7,456.00		7,456.00
338	EMR CIL 2024/25	42,264.09		42,264.09
339	EMR CIL 2025/26	0.00	2,216.70	2,216.70
340	EMR Russet Way	0.00	47,756.60	47,756.60
		<u>857,317.98</u>	<u>-2,694.11</u>	<u>854,623.87</u>

Current Bank A/c

Payments made between 01/10/2025 and 31/10/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount	Transaction
01/10/2025	Warwickshire Property	4	19.17	19.17		501		Purchase Ledger
01/10/2025	O2	5	62.30	62.30		501		Purchase Ledger
01/10/2025	Arthur J Gallagher Insurance B	6	563.10	563.10		501		Purchase Ledger
02/10/2025	Elisabeth Uggerloese	10	167.94	167.94		501		Clerks expenses sept 25
02/10/2025	O2	9	26.44	26.44		501		Purchase Ledger
06/10/2025	OMNI Capital Retail	14	24.60			4021 101	24.60	OMNI Capital Retail
07/10/2025	Lloyds Bank Service Charge	16	8.50			4080 101	8.50	Lloyds Bank Service Charge
10/10/2025	British Gas	22	14.17	14.17		501		Purchase Ledger
13/10/2025	B& D Histroy Society Grant	23	290.00			4061 107	290.00	B& D Histroy Society Grant
14/10/2025	Stratford-on-Avon District Cou	24	52.00	52.00		501		Purchase Ledger
14/10/2025	Stratford-on-Avon District Cou	25	140.00	140.00		501		Purchase Ledger
15/10/2025	HMRC PAYE	30	4,345.63			515	4,345.63	HMRC PAYE
16/10/2025	Global Paymnets UK LLP	31	79.44	79.44		501		Purchase Ledger
16/10/2025	Emma P Baylis refund	32	17.50			1001 205	17.50	Emma P Baylis
16/10/2025	Miss gemma Rickett Refund	33	17.30			1001 205	17.30	Miss gemma Rickett Refund
16/10/2025	Vivien Brouwer refund	34	19.20			1001 205	19.20	Vivien Brouwer refund
16/10/2025	Platinum Healthcare refund	35	17.50			1001 205	17.50	Platinum Healthcare refund
16/10/2025	Hannah Woodfield refund	36	17.30			1001 205	17.30	Hannah Woodfield refund
17/10/2025	Domestic Duties Ltd	38	75.00	75.00		501		Cleaning 1 & 8th oct
20/10/2025	Water Plus Group Limited	39	13.57	13.57		501		Purchase Ledger
21/10/2025	E.on Next Energy Limited	42	90.13	90.13		501		Electricity charges Sept 2025
23/10/2025	H Smith & Son	46	120.00	120.00		501		Container Storage
23/10/2025	Countryside pets refund	47	17.30			1001 205	17.30	Countryside pets refund
23/10/2025	Yvonne Everest Refund	48	22.00			1001 205	22.00	Yvonne Everest Refund
24/10/2025	Salaries	49,51+52	4,233.29			516	4,233.29	Salaries
24/10/2025	Crawford Memorial Hall	50	75.00	75.00		501		Hall Hire October
24/10/2025	Water Plus Group Limited	53	135.05	135.05		501		Purchase Ledger
27/10/2025	Bidford Community Libary Ltd	55	200.00	200.00		501		Purchase Ledger
27/10/2025	Water Plus Group Limited	56	6.03	6.03		501		Purchase Ledger
27/10/2025	Vodafone Limited	57	59.68	59.68		501		Purchase Ledger
28/10/2025	The Community Heartbeat Trust	61	172.80	172.80		501		AED Battery
28/10/2025	D. J. Prickett	62	1,345.50	1,345.50		501		Check all play areas
28/10/2025	Canon UK Limited	63	141.91	141.91		501		Canon Hire - 1/7/25 - 30/9/25
28/10/2025	Easy Parking Solutions Limited	64	43.84	43.84		501		Card charges
Subtotal Carried Forward:			12,633.19	3,603.07	0.00		9,030.12	

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount	Transaction	
								September 25	
28/10/2025	B50 Design	65	165.92	165.92		501		Domain Name renewal	
28/10/2025	Grundon Waste Management Ltd	66	49.06	49.06		501		Waste Collection Sept 25	
28/10/2025	J.W,S Service	67	2,071.50	2,071.50		501		Purchase Ledger	
28/10/2025	Domestic Duties Ltd	68	75.00	75.00		501		Purchase Ledger	
28/10/2025	Limebridge Rural Services Limi	69	7,140.00	7,140.00		501		Monthly maintenance works	
28/10/2025	Paradise House T/A Renovations	70	180.00	180.00		501		High street market	
28/10/2025	MGS Services	71	5,110.00	5,110.00		501		Various works	
28/10/2025	Barton Village Fun Grant	72	400.00			4061	107	400.00	Barton Village Fun Grant
28/10/2025	Barlow Associates Ltd	73	7,467.50	7,467.50		501		Rent at Big Meadow 27/3 - 26/9	
28/10/2025	Warwickshire & W Midlands ALC	74	252.00	252.00		501		Planning session	
28/10/2025	Elisabeth Uggerloese	75	88.16	88.16		501		Clerks expenses Oct	
28/10/2025	Broom Christmas Lights Grant	76	550.00			4061	107	550.00	Broom Christmas Lights Grant
30/10/2025	Alfred George Poppy Grant	80	28.00			4061	107	28.00	Alfred George Poppy Grant
30/10/2025	Warks PS	82	1,465.86			517		1,465.86	Warks PS
30/10/2025	Microshade Business Consultant	83	131.14	131.14		501		Purchase Ledger	
30/10/2025	DCK Accounting Solutions Ltd	84	330.00	330.00		501		Accounting Support Aug 25	
30/10/2025	Limebridge Rural Services Limi	85	4,291.20	4,291.20		501		Maintence	
30/10/2025	Canon UK Limited	86	156.31	156.31		501		Purchase Ledger	
30/10/2025	Parish Online (Geosphere Ltd)	87	268.80	268.80		501		Annual Mapping software fee	
31/10/2025	British Gas	89	14.64	14.64		501		Purchase Ledger	
31/10/2025	NEST	90	37.79			517		37.79	NEST
31/10/2025	O2	91	62.30	62.30		501		Call charges	
Total Payments:			42,968.37	31,456.60	0.00			11,511.77	

Receipts for Month 7				Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		153,041.98					153,041.98	
	Banked 01/10/2025	57.00						
1	Card TXNS	57.00		9.50	1000	201	47.50	Card TXNS
	Banked 01/10/2025	105.00						
2	Card TXNS	105.00		17.50	1000	201	87.50	Card TXNS
	Banked 01/10/2025	120.00						
3	Card TXNS	120.00		20.00	1000	201	100.00	Card TXNS
	Banked 01/10/2025	210.00						
7	Simply Stone Memorial	210.00			1131	203	210.00	Simply Stone Memorial
	Banked 02/10/2025	42.00						
8	Card TXNS	42.00		7.00	1000	201	35.00	Card TXNS
	Banked 02/10/2025	47,756.60						
11	RLL Client meadowfields	47,756.60			1179	107	47,756.60	RLL Client meadowfields
	Banked 03/10/2025	86.00						
	Card TXNS	86.00		14.33	1000	201	71.67	Card TXNS
	Banked 03/10/2025	120.00						
13	Dignity Funerals	120.00			1130	203	120.00	Dignity Funerals
	Banked 07/10/2025	3.00						
15	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 08/10/2025	3.00						
17	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 08/10/2025	27.00						
18	Card TXNS	27.00		4.50	1000	201	22.50	Card TXNS
	Banked 08/10/2025	9.00						
19	Card TXNS	9.00		1.50	1000	201	7.50	Card TXNS
	Banked 09/10/2025	210.00						
20	Clifford G&SN hancock	210.00			1131	203	210.00	Clifford G&SN hancock
	Banked 10/10/2025	9.00						
21	Card TXNS	9.00		1.50	1000	201	7.50	Card TXNS
	Banked 14/10/2025	22.00						
26	Badger LJ& TC market	22.00			1001	205	22.00	Badger LJ& TC market
	Banked 15/10/2025	3.00						
27	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 15/10/2025	18.00						
28	Card TXNS	18.00		3.00	1000	201	15.00	Card TXNS
	Banked 15/10/2025	30.00						
29	Card TXNS	30.00		5.00	1000	201	25.00	Card TXNS
	Banked 16/10/2025	115.00						

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
37	Just memorials Ltd	115.00			1131	203	115.00	Just memorials Ltd
	Banked 20/10/2025	150.00						
40	AE Bennett & Son	150.00			1131	203	150.00	AE Bennett & Son
	Banked 21/10/2025	3.00						
41	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 22/10/2025	3.00						
43	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 22/10/2025	21.00						
44	Card TXNS	21.00		3.50	1000	201	17.50	Card TXNS
	Banked 23/10/2025	7,468.73						
45	HMRC	7,468.73			105		7,468.73	HMRC
	Banked 27/10/2025	6.00						
54	Card TXNS	6.00		1.00	1000	201	5.00	Card TXNS
	Banked 27/10/2025	22.00						
58	M&P Ltd market	22.00			1001	205	22.00	M&P Ltd market
	Banked 27/10/2025	22.00						
59	J Crook Hide and Sea	22.00			1001	205	22.00	J Crook Hide and Sea
	Banked 28/10/2025	3.00						
60	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 29/10/2025	6.00						
77	Card TXNS	6.00		1.00	1000	201	5.00	Card TXNS
	Banked 29/10/2025	12.00						
78	Card TXNS	12.00		2.00	1000	201	10.00	Card TXNS
	Banked 29/10/2025	24.00						
	Card TXNS	24.00		4.00	1000	201	20.00	Card TXNS
	Banked 30/10/2025	15.00						
81	Card TXNS	15.00		2.50	1000	201	12.50	Card TXNS
	Banked 31/10/2025	27.00						
88	Card TXNS	27.00		4.50	1000	201	22.50	Card TXNS
	Banked 31/10/2025	360.00						
93	Bidford Community Wages	360.00			1050	206	360.00	Bidford Community Wages
	Banked 31/10/2025	365.00						
94	Bidford Community Wages	365.00			1050	206	365.00	Bidford Community Wages
	Banked 31/10/2025	22.00						
92	Krystyna Cave Mkt	22.00			1001	205	22.00	Krystyna Cave Mkt

Total Receipts for Month	57,475.33	0.00	105.33	57,370.00
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Cashbook Totals	<u>210,517.31</u>	<u>0.00</u>	<u>105.33</u>	<u>210,411.98</u>
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Payments for Month 7					Nominal Ledger				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/10/2025	Warwickshire Property Manageme	4	19.17	19.17		501			Purchase Ledger
01/10/2025	O2	5	62.30	62.30		501			Purchase Ledger
01/10/2025	Arthur J Gallagher Insurance B	6	563.10	563.10		501			Purchase Ledger
02/10/2025	O2	9	26.44	26.44		501			Purchase Ledger
02/10/2025	Elisabeth Uggerloese	10	167.94	167.94		501			Clerks expenses sept 25
06/10/2025	OMNI Capital Retail	14	24.60			4021	101	24.60	OMNI Capital Retail
07/10/2025	Lloyds Bank Service Charge	16	8.50			4080	101	8.50	Lloyds Bank Service Charge
10/10/2025	British Gas	22	14.17	14.17		501			Purchase Ledger
13/10/2025	B& D Histroy Society Grant	23	290.00			4061	107	290.00	B& D Histroy Society Grant
14/10/2025	Stratford-on-Avon District Cou	24	52.00	52.00		501			Purchase Ledger
14/10/2025	Stratford-on-Avon District Cou	25	140.00	140.00		501			Purchase Ledger
15/10/2025	HMRC PAYE	30	4,345.63			515		4,345.63	HMRC PAYE
16/10/2025	Global Paymnets UK LLP	31	79.44	79.44		501			Purchase Ledger
16/10/2025	Emma P Baylis refund	32	17.50			1001	205	17.50	Emma P Baylis
16/10/2025	Miss gemma Rickett Refund	33	17.30			1001	205	17.30	Miss gemma Rickett Refund
16/10/2025	Vivien Brouwer refund	34	19.20			1001	205	19.20	Vivien Brouwer refund
16/10/2025	Platinum Healthcare refund	35	17.50			1001	205	17.50	Platinum Healthcare refund
16/10/2025	Hannah Woodfield refund	36	17.30			1001	205	17.30	Hannah Woodfield refund
17/10/2025	Domestic Duties Ltd	38	75.00	75.00		501			Cleaning 1 & 8th oct
20/10/2025	Water Plus Group Limited	39	13.57	13.57		501			Purchase Ledger
21/10/2025	E.on Next Energy Limited	42	90.13	90.13		501			Electricity charges Sept 2025
23/10/2025	H Smith & Son	46	120.00	120.00		501			Container Storage
23/10/2025	Countryside pets refund	47	17.30			1001	205	17.30	Countryside pets refund
23/10/2025	Yvonne Everest Refund	48	22.00			1001	205	22.00	Yvonne Everest Refund
24/10/2025	Crawford Memorial Hall	50	75.00	75.00		501			Hall Hire October
24/10/2025	Water Plus Group Limited	53	135.05	135.05		501			Purchase Ledger
24/10/2025	Salaries	49,51+52	4,233.29			516		4,233.29	Salaries
27/10/2025	Bidford Community Library Ltd	55	200.00	200.00		501			Purchase Ledger
27/10/2025	Water Plus Group Limited	56	6.03	6.03		501			Purchase Ledger
27/10/2025	Vodafone Limited	57	59.68	59.68		501			Purchase Ledger
28/10/2025	The Community Heartbeat Trust	61	172.80	172.80		501			AED Battery
28/10/2025	D. J. Prickett	62	1,345.50	1,345.50		501			Check all play areas
28/10/2025	Canon UK Limited	63	141.91	141.91		501			Canon Hire - 1/7/25 - 30/9/25
28/10/2025	Easy Parking Solutions Limited	64	43.84	43.84		501			Card charges September 25
28/10/2025	B50 Design	65	165.92	165.92		501			Domain Name renewal
28/10/2025	Grundon Waste Management Ltd	66	49.06	49.06		501			Waste Collection Sept 25
28/10/2025	J.W,S Service	67	2,071.50	2,071.50		501			Purchase Ledger
28/10/2025	Domestic Duties Ltd	68	75.00	75.00		501			Purchase Ledger
28/10/2025	Limebridge Rural Services Limi	69	7,140.00	7,140.00		501			Monthly maintenance works
28/10/2025	Paradise House T/A Renovations	70	180.00	180.00		501			High street market
28/10/2025	MGS Services	71	5,110.00	5,110.00		501			Various works

Payments for Month 7					Nominal Ledger				
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/10/2025	Barlow Associates Ltd	73	7,467.50	7,467.50		501			Rent at Big Meadow 27/3 - 26/9
28/10/2025	Warwickshire & W Midlands ALC	74	252.00	252.00		501			Planning session
28/10/2025	Elisabeth Uggerloese	75	88.16	88.16		501			Clerks expenses Oct
28/10/2025	Barton Village Fun Grant	72	400.00			4061	107	400.00	Barton Village Fun Grant
28/10/2025	Broom Christmas Lights Grant	76	550.00			4061	107	550.00	Broom Christmas Lights Grant
30/10/2025	Microshade Business Consultant	83	131.14	131.14		501			Purchase Ledger
30/10/2025	DCK Accounting Solutions Ltd	84	330.00	330.00		501			Accounting Support Aug 25
30/10/2025	Limebridge Rural Services Limi	85	4,291.20	4,291.20		501			Maintence
30/10/2025	Canon UK Limited	86	156.31	156.31		501			Purchase Ledger
30/10/2025	Parish Online (Geosphere Ltd)	87	268.80	268.80		501			Annual Mapping software fee
30/10/2025	Warks PS	82	1,465.86			517		1,465.86	Warks PS
30/10/2025	Alfred George Poppy Grant	80	28.00			4061	107	28.00	Alfred George Poppy Grant
31/10/2025	British Gas	89	14.64	14.64		501			Purchase Ledger
31/10/2025	O2	91	62.30	62.30		501			Call charges
31/10/2025	NEST	90	37.79			517		37.79	NEST
Total Payments for Month			42,968.37	31,456.60	0.00			11,511.77	
Balance Carried Fwd			167,548.94						
Cashbook Totals			210,517.31	31,456.60	0.00			179,060.71	

Nominal Ledger Analysis								
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 01/10/2025	57.00						
1	Card TXNS	57.00		9.50	1000	201	47.50	Card TXNS
	Banked 01/10/2025	105.00						
2	Card TXNS	105.00		17.50	1000	201	87.50	Card TXNS
	Banked 01/10/2025	120.00						
3	Card TXNS	120.00		20.00	1000	201	100.00	Card TXNS
	Banked 01/10/2025	210.00						
7	Simply Stone Memorial	210.00			1131	203	210.00	Simply Stone Memorial
	Banked 02/10/2025	42.00						
8	Card TXNS	42.00		7.00	1000	201	35.00	Card TXNS
	Banked 02/10/2025	47,756.60						
11	RLL Client meadowfields	47,756.60			1179	107	47,756.60	RLL Client meadowfields
	Banked 03/10/2025	86.00						
	Card TXNS	86.00		14.33	1000	201	71.67	Card TXNS
	Banked 03/10/2025	120.00						
13	Dignity Funerals	120.00			1130	203	120.00	Dignity Funerals
	Banked 07/10/2025	3.00						
15	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 08/10/2025	3.00						
17	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 08/10/2025	27.00						
18	Card TXNS	27.00		4.50	1000	201	22.50	Card TXNS
	Banked 08/10/2025	9.00						
19	Card TXNS	9.00		1.50	1000	201	7.50	Card TXNS
	Banked 09/10/2025	210.00						
20	Clifford G&SN hancock	210.00			1131	203	210.00	Clifford G&SN hancock
	Banked 10/10/2025	9.00						
21	Card TXNS	9.00		1.50	1000	201	7.50	Card TXNS
	Banked 14/10/2025	22.00						
26	Badger LJ& TC market	22.00			1001	205	22.00	Badger LJ& TC market
	Banked 15/10/2025	3.00						
27	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 15/10/2025	18.00						
28	Card TXNS	18.00		3.00	1000	201	15.00	Card TXNS
	Banked 15/10/2025	30.00						
29	Card TXNS	30.00		5.00	1000	201	25.00	Card TXNS
Subtotal Carried Forward:		48,830.60	0.00	85.33			48,745.27	

Current Bank A/c

Receipts received between 01/10/2025 and 31/10/2025

Nominal Ledger Analysis

Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 16/10/2025	115.00						
37	Just memorials Ltd	115.00			1131	203	115.00	Just memorials Ltd
	Banked 20/10/2025	150.00						
40	AE Bennett & Son	150.00			1131	203	150.00	AE Bennett & Son
	Banked 21/10/2025	3.00						
41	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 22/10/2025	3.00						
43	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 22/10/2025	21.00						
44	Card TXNS	21.00		3.50	1000	201	17.50	Card TXNS
	Banked 23/10/2025	7,468.73						
45	HMRC	7,468.73			105		7,468.73	HMRC
	Banked 27/10/2025	6.00						
54	Card TXNS	6.00		1.00	1000	201	5.00	Card TXNS
	Banked 27/10/2025	22.00						
58	M&P Ltd market	22.00			1001	205	22.00	M&P Ltd market
	Banked 27/10/2025	22.00						
59	J Crook Hide and Sea	22.00			1001	205	22.00	J Crook Hide and Sea
	Banked 28/10/2025	3.00						
60	Card TXNS	3.00		0.50	1000	201	2.50	Card TXNS
	Banked 29/10/2025	6.00						
77	Card TXNS	6.00		1.00	1000	201	5.00	Card TXNS
	Banked 29/10/2025	12.00						
78	Card TXNS	12.00		2.00	1000	201	10.00	Card TXNS
	Banked 29/10/2025	24.00						
	Card TXNS	24.00		4.00	1000	201	20.00	Card TXNS
	Banked 30/10/2025	15.00						
81	Card TXNS	15.00		2.50	1000	201	12.50	Card TXNS
	Banked 31/10/2025	27.00						
88	Card TXNS	27.00		4.50	1000	201	22.50	Card TXNS
	Banked 31/10/2025	360.00						
93	Bidford Community Wages	360.00			1050	206	360.00	Bidford Community Wages
	Banked 31/10/2025	365.00						
94	Bidford Community Wages	365.00			1050	206	365.00	Bidford Community
	Banked 31/10/2025	22.00						
92	Krystyna Cave Mkt	22.00			1001	205	22.00	Krystyna Cave Mkt
Subtotal Carried Forward:		57,475.33	0.00	105.33			57,370.00	

Cashbook 1

User: HT

Current Bank A/c

Receipts received between 01/10/2025 and 31/10/2025

Nominal Ledger Analysis							
<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
Total Receipts:		57,475.33	0.00	105.33			57,370.00

<u>A/c Code</u>	<u>Customer Name</u>	<u>Month 7 Total</u>	<u>Annual Total</u>
AGA001	A.G.A Print Ltd	0.00	348.38
ARC001	ARC Electrical Limited	0.00	384.84
B50001	B50 Design	165.92	3,311.69
BA001	Barlow Associates Ltd	0.00	7,467.50
BAY001	Bay Media Ltd	0.00	1,900.00
BLOOM001	Bloomfield Limited	45.00	485.00
BOB001	Bobs Bogs Toilet Hire	0.00	4,350.00
BRI001	Brief 2 Build Ltd	0.00	16,772.00
BRITGAS001	British Gas	0.00	63.34
BTH001	BTH Landscapes Ltd	0.00	185.00
BUD002	Budget Waste Management Ltd	0.00	271.67
CANON001	Canon UK Limited	118.26	366.71
COMM001	The Community Heartbeat Trust (Solutions	144.00	283.00
CRAW001	Crawford Memorial Hall	75.00	660.00
DCK001	DCK Accounting Solutions Ltd	275.00	2,256.00
DJP001	D. J. Prickett	568.50	4,725.50
DOM001	Domestic Duties Ltd	25.00	187.50
EAS001	Easy Parking Solutions Limited	36.53	360.93
EDF001	EDF Energy	0.00	567.77
EDG001	Edge IT Systems Limited	0.00	2,548.14
EON001	E.on Next Energy Limited	85.84	723.73
ERS001	ERS Office Supplies	0.00	336.08
ESP001	Eastern Shires Purchasing Organisation	0.00	349.60
GALL001	Arthur J Gallagher Insurance Brokers Ltd	0.00	5,131.21
GIR001	Girlguiding Bidford on Avon	0.00	75.42
GLAS001	Glasdon UK Limited	0.00	6,166.79
GRUN001	Grundon Waste Management Ltd	0.00	5,187.06
HART001	Hartwell & Co (Timber) Ltd	0.00	1,479.42
HEL001	Hello Print	0.00	116.27
HIL001	Hilary Joan Wren	0.00	556.69
HSM001	H Smith & Son	100.00	700.00
ICCM	Institute of Cemetery and Crematorium	0.00	105.00
ICO001	Information Commissioner's Office	0.00	52.00
IDV001	Idverde Limited	0.00	1,797.60
JWS001	J.W,S Service	821.50	13,087.50
LIME001	Limebridge Rural Services Limited	9,526.00	34,293.00
LMJ001	LMJ Stonemasons Limited	0.00	5,523.12
MANJEN	Manjen Ltd t/as Davis Aggregates	0.00	482.50
MGS001	MGS Services	6,360.00	45,937.00
MICRO001	Microshade Business Consultants Ltd	131.60	700.32
MIL001	Mill Sales Direct Limited	0.00	811.42
MOORE001	Moore East Midlands	0.00	1,050.00
NABMA	National Association of Bristish Market	0.00	634.00
NALC001	NALC	0.00	156.74
NBB001	NBB Recycled Furniture	0.00	435.00
NEW001	Newton Newton Flag Makers Ltd	0.00	88.50
Balance C/Fwd		18,478.15	173,470.94

<u>A/c Code</u>	<u>Customer Name</u>	<u>Month 7 Total</u>	<u>Annual Total</u>
	Balance B/Fwrđ	18,478.15	173,470.94
O2	O2	155.76	207.68
PAR001	Parish Online (Geosphere Ltd)	0.00	224.00
PAR002	Paradise House T/A Renovations	180.00	1,600.00
PHI001	Phil Basford Garden Machinery	0.00	429.19
PIT001	Pitbitz Limited T/A Gazeboshop	0.00	4,770.48
PLAY001	The Play inspection Company	0.00	812.25
PMR001	Play maintain Repair Ltd	0.00	4,750.00
PON001	The Pontoon and Dock Company Ltd	0.00	10,005.41
PROPLANT01	Proplant UK Ltd	0.00	317.40
RAG001	Ragley Woodlands	0.00	6,380.00
SAP001	Sapphire & Steel Ltd	0.00	39.50
SDC001	Stratford-on-Avon District Council	0.00	5,824.60
SHA001	Shakespeare Patrol Unit	0.00	11,590.00
SPACE	Space Graphic Solutions Ltd	0.00	232.00
SPR001	SPR Designs Midlands Ltd	0.00	1,360.00
SSE001	SSE Energy Solutions	0.00	9,697.57
TRA001	Trade Washrooms Limited	0.00	4,210.00
TRE001	Treza Cullum	0.00	10.00
UGGER001	Elisabeth Uggerloese	256.10	1,154.00
WAL001	Walter Tipper Ltd	0.00	413.60
WALC	Warwickshire & W Midlands ALC Ltd	210.00	1,374.00
WAR001	Warwickshire Property Management	223.43	438.45
WATER001	Water Plus Group Limited	0.00	750.62
		19,503.44	240,061.69
	Total Turnover	19,503.44	240,061.69

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			2,038.38	
110	Prepayments			978.00	
200	Current Bank A/c			167,548.94	
201	CCLA Deposit Fund			1,067,943.54	
310	General Reserves				211,855.55
315	Rolling Project Fund				451,439.94
319	EMR S106 St Laurence Mtce				55,726.02
326	EMR Allotments				4,802.84
329	EMR CPCPP - Cycle Paths				3,000.00
330	EMR S106 Fund Big Meadow				47,475.82
331	EMR S106 Jacksons Mtce				23,000.00
332	EMR Election				731.62
333	EMR S106 Kings Meadow Mtce				165,990.00
334	EMR CIL 2023/24				2,764.24
337	EMR Equipment Maintenance				7,456.00
338	EMR CIL 2024/25				42,264.09
339	EMR CIL 2025/26				2,216.70
340	EMR Russet Way				47,756.60
501	Creditors Control			15,446.65	
502	Other Creditors				14.50
515	PAYE/NI Control				2,129.69
516	Net Pay Control			1.00	
517	Superannuation Control			13.37	
1000	Carparking Fees	201	Parks and Outside Areas		26,612.14
1001	Lease, Rent, Hire Pitches/Land	201	Parks and Outside Areas		22.00
1001	Lease, Rent, Hire Pitches/Land	205	Village Management		1,068.73
1002	Fishing Rights	201	Parks and Outside Areas		75.00
1003	Moorings Income	201	Parks and Outside Areas		300.00
1012	Concessions	201	Parks and Outside Areas		2,750.00
1050	Donations Received	206	Community Fridge		2,885.00
1122	CIL Income	109	Capital & Projects		2,216.70
1130	Burials	203	Cemetery		3,485.00
1131	Memorials	203	Cemetery		2,165.00
1176	Precept Received	101	Administration		374,326.00
1179	S106 Grant Received	107	Grants & Donations Power Gen C		47,756.60
1190	Bank Interest Receivable	101	Administration		22,415.59
4001	Salary & Wages	101	Administration	29,991.93	
4002	Employers NI	101	Administration	3,506.68	
4003	Employers Superannuation	101	Administration	5,060.39	
4004	WFH Allowance	101	Administration	182.00	
4005	Casual & Agency Workers	102	Civic & Democratic	35.00	
4005	Casual & Agency Workers	201	Parks and Outside Areas	11,590.00	
4008	Training Costs	101	Administration	255.00	
4008	Training Costs	102	Civic & Democratic	105.00	
4009	Travelling	101	Administration	129.80	
4009	Travelling	102	Civic & Democratic	70.00	
4010	Janitorial	101	Administration	195.83	
4010	Janitorial	201	Parks and Outside Areas	5,265.68	
4010	Janitorial	203	Cemetery	100.00	
4010	Janitorial	205	Village Management	433.00	
4011	Business Rates	101	Administration	469.06	
4011	Business Rates	203	Cemetery	1,726.54	
4012	Water Rates	201	Parks and Outside Areas	99.62	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4012	Water Rates	202	Allotments	274.85	
4012	Water Rates	203	Cemetery	350.77	
4013	Rent Paid Parks	201	Parks and Outside Areas	7,467.50	
4014	Rent Paid Play Areas	201	Parks and Outside Areas	438.45	
4015	Electricity	201	Parks and Outside Areas	673.71	
4015	Electricity	205	Village Management	227.25	
4016	Rent & Cleaning Portaloos	201	Parks and Outside Areas	338.00	
4017	Waste Disposal	201	Parks and Outside Areas	5,187.06	
4018	Electricity Streetlights	204	Street Lighting	10,265.34	
4019	Big Meadow Maintenance Contrac	201	Parks and Outside Areas	17,350.00	
4020	Sundry Expenses	101	Administration	51.10	
4020	Sundry Expenses	201	Parks and Outside Areas	1,140.93	
4021	Telephone	101	Administration	375.78	
4023	Office Stationery	101	Administration	92.03	
4024	Subscription	101	Administration	2,414.23	
4024	Subscription	203	Cemetery	105.00	
4025	Insurance	101	Administration	5,131.21	
4026	Broadband & Internet	205	Village Management	294.00	
4027	Equipment Rental	101	Administration	344.39	
4027	Equipment Rental	201	Parks and Outside Areas	72.90	
4027	Equipment Rental	202	Allotments	271.67	
4028	Accounts Support	101	Administration	2,408.50	
4028	Accounts Support	205	Village Management	4,365.00	
4029	IT & Computer Support	101	Administration	1,022.46	
4030	Website	101	Administration	3,145.77	
4030	Website	201	Parks and Outside Areas	50.00	
4032	Publicity & Special Events	201	Parks and Outside Areas	60.00	
4032	Publicity & Special Events	205	Village Management	1,365.95	
4033	Market Management	201	Parks and Outside Areas	2,693.72	
4033	Market Management	205	Village Management	131.25	
4034	New Equipment	205	Village Management	60.00	
4035	Village Improvement	205	Village Management	930.00	
4037	Newsletter	201	Parks and Outside Areas	250.00	
4037	Newsletter	205	Village Management	195.00	
4038	Vandalism Repairs	201	Parks and Outside Areas	2,858.23	
4038	Vandalism Repairs	205	Village Management	1,999.64	
4039	General Maintenance	201	Parks and Outside Areas	14,463.40	
4039	General Maintenance	202	Allotments	145.00	
4039	General Maintenance	203	Cemetery	4,629.51	
4039	General Maintenance	205	Village Management	260.00	
4041	Big Meadow -Open Gate After Hr	201	Parks and Outside Areas	91.96	
4042	Equipment Maintenance	203	Cemetery	227.72	
4043	Tree Maintenance	201	Parks and Outside Areas	5,551.50	
4043	Tree Maintenance	205	Village Management	300.00	
4045	Lengthman	203	Cemetery	338.00	
4046	Grass Cutting	201	Parks and Outside Areas	22,929.00	
4046	Grass Cutting	203	Cemetery	3,145.00	
4046	Grass Cutting	205	Village Management	480.00	
4047	Play Area Maintenance	201	Parks and Outside Areas	13,261.33	
4048	Footpath & Verge Maintenance	201	Parks and Outside Areas	252.82	
4048	Footpath & Verge Maintenance	202	Allotments	1,455.00	
4048	Footpath & Verge Maintenance	205	Village Management	5,884.00	
4050	Street Furniture & Signs	109	Capital & Projects	5,523.12	

Continued over page

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4050	Street Furniture & Signs	201	Parks and Outside Areas	16,532.81	
4050	Street Furniture & Signs	203	Cemetery	674.50	
4050	Street Furniture & Signs	205	Village Management	3,417.69	
4051	Flower Boxes	202	Allotments	585.00	
4051	Flower Boxes	205	Village Management	1,882.00	
4056	Legal and Professional	101	Administration	43.37	
4057	Audit Fees External & Internal	101	Administration		1,771.00
4061	Grants & Donations	107	Grants & Donations Power Gen C	24,960.50	
4065	CCTV Maintenance	205	Village Management	3,629.00	
4068	Youth Outreach Worker	107	Grants & Donations Power Gen C	43.37	
4069	Brighter Bidford Whse Hire	205	Village Management	200.00	
4072	Brighter Bidford	101	Administration	169.47	
4072	Brighter Bidford	201	Parks and Outside Areas	2,076.76	
4072	Brighter Bidford	205	Village Management	3,519.99	
4073	Storage	205	Village Management	1,250.00	
4079	VE Day	109	Capital & Projects	495.81	
4080	Bank Charges	101	Administration	57.80	
4081	Recruitment Advertising	101	Administration	120.00	
4082	Dugdale Sports Works	109	Capital & Projects	950.00	
4140	Mtce Kings Meadow (S106)	201	Parks and Outside Areas	10,090.00	
4910	CP Warm Hub Projects	101	Administration	208.52	
4910	CP Warm Hub Projects	109	Capital & Projects	753.43	
4914	CP Toilet Block	109	Capital & Projects	20,982.00	
5030	Tfr to EMR S106 Fund	107	Grants & Donations Power Gen C	47,756.60	
5034	Tfr to EMR CIL	109	Capital & Projects	2,216.70	
5130	Tfr frm EMR S106 Fund	109	Capital & Projects		20,982.00
5130	Tfr frm EMR S106 Fund	201	Parks and Outside Areas		31,685.41
Trial Balance Totals :				1,609,139.78	1,609,139.78
Difference				0.00	

[illegible]
