

Bidford On Avon Allotment Association

Committee Meeting held at Bidford Library, Bramley Way, Bidford-on-Avon
Held 31st March 2025 at 19:30hrs

1. Present: Philip Harling (PH), Jackie Williams (JW), Paul Reeves (PR), Sarah Griffiths (SG), Kirsty Bax (KB)

2. Apologies Dean Pusey (DP)

3. Previous Minutes

Minutes accepted.

4. Treasurer's Report

KB will organise the forms for changing bank mandate.

5. Allocation status and Tenancies

Now the large plot is drier wood will be removed, with ploughing to be done as soon as weather allows.

6. Plot Inspections

PH has a 'site inspection ticklist' from a recent NAS WM meeting.

PH suggested an email be sent to ploholders separate to the rent letters to confirm following a year of no inspections these will resume.

It was suggested we look at April, July, October and January going forward.

A future action need is reinstating the pathways which have been taken into plots as in some instances it is causing tenants access issues.

7. Insurance & New Documents

This has now been arranged.

Further to the note about ponds, the insurance have requirements for maximum size and to be covered at all times.

8. Documents

Discussion was had around how we will ensure return of signed copies of the new Rent Agreement, as it was difficult to secure signed copies of the Rent Agreement from tenants when last amended. This revision will be issued with a caveat that is the next rent is paid after a given date the terms will be deemed to have been accepted. Where a tenant has provided an email address this will be the delivery

option, with hand deliveries to the few without emails, in the same way the rent letters are issued.

Our NAS mentor is currently in hospital, but NAS will try to find someone else to be our contact.

Following attendance at a recent NAS WM meeting PH advised many sires are being pushed towards self-management by councils. Andy Turer (NAS lawyer) advised NAS are appointing solicitors to draft a set of documents.

SG asked if our site is registered as a Community Asset. PH has requested official documents and plans from PC Clerk.

9. AOB

There being no further business the Chair thanked the Members for their time and closed the meeting at 20:45 hrs.

DATE OF NEXT MEETING: Monday 31st March 2025 7.30pm in Library