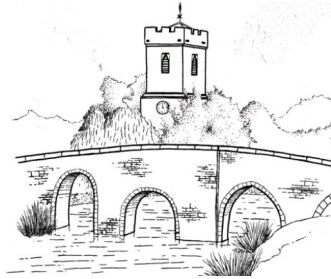


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Annual Meeting of the Parish Council Meeting held on Monday 19th May 2026 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Williams

Cllrs. Barry, Cullum, Haberton, Hiscocks, Ho, Hopcraft, Lewis, Moore
And Paterson

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council
Mrs G Miller, Deputy Clerk

Also present District Cllr Fleming

Public Forum - questions from members of the public.

Please be aware that, although members of the public can raise any question concerning any issues, the Committee will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

None present

1. TO ELECT THE CHAIRMAN OF THE PARISH COUNCIL

5 x members were proposed but 2 declined.

Those proposed and willing to stand were

- i. Cllr Haberton
- ii. Cllr Hiscocks

APC Mins. May 26

iii. Cllr Williams

A show of hands was requested for each nomination:

i. Cllr Haberton 3

ii. Cllr Hiscocks 3

iii. Cllr Williams 3

There was one abstention.

As there was a tie, the Chairman cast the deciding vote in favour of Cllr Williams

RESOLVED Cllr Williams was elected Chairman

2. TO ELECT THE PARISH COUNCIL VICE CHAIRMAN

There were 4 proposals but one declined

i. Cllr Lewis

ii. Cllr Haberton

iii. Cllr Paterson

On the first show of hands Cllrs Haberton and Paterson received 4 votes each and Cllr Lewis 1 vote. There was an abstention. Cllr Lewis was, thus, eliminated

On the second show of hands Cllr Haberton received 5 votes and Cllr Paterson 4.

There was still 1 x abstention.

RESOLVED Cllr Haberton was duly elected Vice Chairman

3. TO RECEIVE THE CHAIRMAN'S ACCEPTANCE OF OFFICE

Cllr Williams accepted the office of Chairman and signed

4. TO RECEIVE AND ACCEPT APOLOGIES

Apologies had been sent by Cllr Bloor and these were accepted

5. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

None

ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.

None requested

6. TO APPROVE THE MINUTES OF MONDAY 27th APRIL 2026

Cllr Paterson proposed they be signed as being accurate

RESOLVED to approve the Minutes as being accurate and signed by the Chairman

7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Brown was not present

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

South Warwickshire Local Plan will be published 18th or 19th May

No updates on current applications

RESOLVED to note

APC Mins. May 26

9. TO RECEIVE CLERK'S REPORT

- i. **Road signage audit** had been arranged with Highways Officer. Damaged and dirty signs to be repaired/cleaned. The main issue were the white lines. Those on the B439 were already on order. Bidford Road, Broom, High Street, Broom, Victoria Road and Waterloo Road also needed attention
- ii. **Community Builder** progress had been made and information circulated to Councillors
- iii. **CIL** Email from SDC requesting potential community projects had been sent. Very short time line to express interest. Suggested projects:
 - Youth Club building
 - Greenway Project

RESOLVED to note

10. TO CONSIDER MEMBERSHIP OF

- i. Communities Committee
The following volunteered
 - Cllr Bloor
 - Cllr Cullum
 - Cllr Ho
 - Cllr Lewis
 - Cllr Paterson

RESOLVED to appoint the above to the Communities Committee

- ii. Facilities Committee
The following volunteered
 - Cllr Barry
 - Cllr Haberton
 - Cllr Hiscocks
 - Cllr Hopcraft
 - Cllr Moore

RESOLVED to appoint the above to the Facilities committee

- iii. Planning Committee
Concerns were raised that the reduced number of Planning Committee members had not been effective as, sometimes, applications were considered by the 6 members of the Committee whilst others by Full Council. In view of this, it was proposed the Planning Committee revert to being Full Council with its own Chairman.

RESOLVED by a unanimous vote to the Planning Committee reverting to full council membership

Election of the Planning Committee Chairman then took place and, after a short discussion it was

RESOLVED by a unanimous vote to nominate Cllr Cullum

- iv. Staffing Committee (chairman, vice Chairman and 1 Cllr)
Following a short discussion it was
RESOLVED that the current membership remain. This to be reviewed every 2 months

- v. Communications WG
The following volunteered

- Cllr Barry
- Cllr Moore
- Cllr Paterson

RESOLVED to appoint the above to the Communications WG

vi. Youth WG

The following volunteered

- Cllr Barry
- Cllr Bloor
- Cllr Ho
- Cllr Lewis
- Cllr Moore
- Cllr Paterson

RESOLVED to appoint the above to Youth WG

11. TO CONFIRM DELEGATED POWERS TO

i. the Consultative Planning Committee

RESOLVED to confirm delegated powers

ii. to confirm delegated powers to 2 x Councillors and Clerk to respond to planning applications that require decisions before the next meeting of the Parish Council

After some discussion it was

RESOLVED to nominate Cllr Cullum, Haberton and Hopcraft as the named Cllr and confirm delegated powers to 2 Cllrs and the Clerk

12. TO ELECT PARISH COUCNILLORS TO OUTSIDE COMMITTEES

i. Crawford Memorial Hall – two members (non-voting)

RESOLVED to nominate Cllrs Haberton and Ho

ii. Broom Village Hall Committee – one member (non-voting)

RESOLVED to nominate Cllr Moore

iii. Your Village Your Voice – 2 members

RESOLVED to nominate Cllrs Cullum and Paterson

13. TO REVIEW AND APPROVE THE FOLLOWING POLICIES

- Financial Regulations
- The Civility & Respect Pledge
- Dignity at Work (civility & Respect)
- Parish Councillor/Clerk and Deputy Clerk Protocol
- Training
- Child Protection
- Vulnerable Adult
- Handling of Complaints Procedure
- Disciplinary and Grievance
- Abusive, persistent or vexatious complaints and complainants

RESOLVED to approve all updated policies and to individually sign the Civility & Respect Pledge

14. TO APPROVE DATES FOR THE COUNCIL MEETINGS FROM 1ST JUNE 2026 TO 31ST MAY 2027

One change was required to the posted schedule: meeting of March was changed from 29th (Easter Monday) to 22nd March

RESOLVED to approve the proposed dates

15. TO REVIEW THE FOLLOWING DIRECT DEBIT/STANDING ORDER PAYMENTS

- i. Salaries
- ii. Pension contributions
- iii. Bidford Community Library (rent of rear room)
- iv. Crawford Memorial Hall (Warm Hub)
- v. Limebridge Rural Services (amenity verge maintenance, footpaths, flower boxes, St Laurence closed graveyard,)
- vi. Rent of storage for market
- vii. Water Plus (rates for Big Meadow and cemeteries)
- viii. Eon (Big Meadow electricity)
- ix. Vodafone (office phone and broadband)
- x. O2 (Clerk's mobile)
- xi. British gas (St Laurence floodlight)
- xii. Information Commissioners Office
- xiii. Insurance
- xiv. SDC - rates

RESOLVED to note

16. TO CONSIDER

- xv. **Communities Committee** verbal report

The Committee Chairman gave the following updates

- Big Meadow events
- Hanging baskets
- Looking at fixing the soldier silhouettes in the War Memorial as they were loose

RESOLVED to note the updates

- xvi. **Facilities Committee**

- xvii. review of S106 allocation to Sports Pavilion. Current allocation is £30k however, they have not been successful in their grant application to SDC and, to complete the refurbishment the cost is £45.

Request increase of £15k

There was some concerns raised that the Sports clubs did not appear to do enough to raise funds but always requested the full cost be provided by Council. The reason for this is that any funds raised are ploughed back into the clubs to ensure the club fees remain low and accessible to all – they have to lowest fees in the county. It was also pointed out that the funding came from S106, allocated and ring fenced for this sort of project, and not from the Precept.

RESOLVED to approve the additional £15 from S106 funds

- xviii. **Youth WG** - verbal report

The Chairman gave the following updates:

- **Youth Survey** the replies had been collated – Gina to be congratulated on an excellent job doing this. It will be circulated to all Councillors and then be made available to all the community
 - **Youth Club** – met with Di Bennet and Pat Perry to discuss The Shack building. 3 possibilities
 - Refurbish – not really feasible as current building really showing its age
 - Container type building - possible but difficult to ensure correct size
 - Rebuild – currently this would appear to be the preferred option
 - **Grants** – looking at all viable options
- RESOLVED** to note the updates

17. TO CONSIDER THE FOLLOWING GRANT APPLICATION

- i. **Bidford on Avon Bowling Club**
 Essential upgrading to ensure facilities are suitable and comply with current Health & Safety legislation
 Cost : £2,027.83
Grant request : £1,013.91
 This was supported as the Bowling Club is considered a community asset
RESOLVED to award the grant in full

18. TO CONSIDER THE FOLLOWING PLANNING APPLICATION

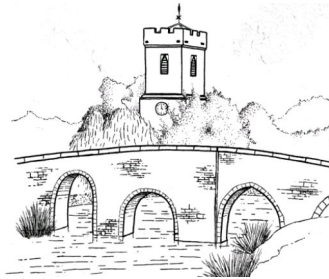
- i. **26/0096/LBC and 26/00097/FUL M Webb, The Old Coach House, Mill Lane, Broom B50 4HR**
 Replacement of windows and doors, new windows to rear, single storey side extension, internal work including part demolition
 Link to application
<https://apps.stratford.gov.uk/eplanningv2/AppDetail/Index/d31ba0f4-45a0-c530-1557-08de9ac5b4f3?route=/Home>
RESOLVED No Objection

19. TO CONSIDER APPROVING MAY PAYMENTS BY EMAIL

This meeting is being held very early in May so it is proposed that the May Payment List Is prepared, as usual and sent to Councillors for approval via email. April Accounts normally approved at the May meeting, to be considered for approval at the June meeting.
RESOLVED to approve

The meeting ended at approx 9.20 pm

BIDFORD ON AVON PARISH COUNCIL
In the County of Warwickshire



To All Members of the Parish Council

You are hereby summoned to attend the **Annual Parish Council Meeting** of Bidford-on-Avon Parish Council to be held in the Parish Meeting Room on Monday 11th May 2026 @ 7.30 pm for the purpose of transacting the following business

6th May 2026

Elisabeth Uggerløse
Clerk to the Parish Council

Public Forum questions from members of the public. Please be aware that, although members of the public can raise any question, Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person.
(Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

AGENDA

- 1. To elect** the Chairman of Parish Council
- 2. To elect** the Parish Council Vice Chairman
- 3. To receive** the Chairman's Declaration of Acceptance of Office
- 4. To receive and accept** apologies for absence

5. **To receive** any Declaration of Interest on Items on the Agenda
 - All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, and reviewed in May 2025, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - Written requests for Dispensations for DPI should be received by the Clerk no later than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
6. **To approve** the Minutes of the Parish Council Meeting of Monday 27th April 2026
7. **To receive** report from County Councillor
8. **To receive** report from District Councillor
9. **To receive** Clerk's report
10. **To consider** membership of
 - i. Communities Committee
 - ii. Facilities Committee
 - iii. Planning Committee
 - iv. Staffing Committee (chairman, vice Chairman and 1 Cllr)
 - v. Communications WG
 - vi. Youth WG
11. **To confirm**
 - i. delegated powers to the Consultative Planning Committee
 - ii. to confirm delegated powers to 2 x Councillors and Clerk to respond to planning applications that require decisions before the next meeting of the Parish Council
12. **To elect** Parish Council Members to Outside Committees:
 - Crawford Memorial Hall – two members (non-voting)
 - Broom Village Hall Committee – one member (non-voting)
 - Your Village Your Voice – 2 members
13. **To review and approve** the following policies
 - i. Financial Regulations
 - ii. The Civility & Respect Pledge
 - iii. Dignity at Work (civility & Respect)
 - iv. Parish Councillor/Clerk and Deputy Clerk Protocol
 - v. Training
 - vi. Child Protection
 - vii. Vulnerable Adult
 - viii. Handling of Complaints Procedure
 - ix. Disciplinary and Grievance
 - x. Abusive, persistent or vexatious complaints and complainants
14. **To approve** dates for council meetings from 1st June 2026 to 31st May 2027 (circulated)
15. **To review** the following Direct Debit/Standing Order payments

- i. Salaries
- ii. Pension contributions
- iii. Bidford Community Library (rent of rear room)
- iv. Crawford Memorial Hall (Warm Hub)
- v. Limebridge Rural Services (amenity verge maintenance, footpaths, flower boxes, St Laurence closed graveyard,)
- vi. Rent of storage for market
- vii. Water Plus (rates for Big Meadow and cemeteries)
- viii. Eon (Big Meadow electricity)
- ix. Vodafone (office phone and broadband)
- x. O2 (Clerk's mobile)
- xi. British gas (St Laurence floodlight)
- xii. Information Commissioners Office
- xiii. Insurance
- xiv. SDC - rates

16. To consider

- i. **Communities Committee** verbal report
- ii. **Facilities Committee**
 - i. review of S106 allocation to Sports Pavilion. Current allocation is £30k however, they have not been successful in their grant application to SDC and, to complete the refurbishment the cost is £45.
Request increase of £15k
- iii. **Youth WG** - verbal report

17. To consider the following Grant Application

- i. **Bidford on Avon Bowling Club**
Essential upgrading to ensure facilities are suitable and comply with current Health & Safety legislation
Cost : £2,027.83
Grant request : £1,013.91

18. To consider the following Planning Application

- i. **26/0096/LBC and 26/00097/FUL M Webb, The Old coach House, Mill Lane, m Broom B50 4HR**
Replacement of windows and doors, new windows to rear, single storey side extension, internal work including part demolition
Link to application
<https://apps.stratford.gov.uk/eplanningv2/AppDetail/Index/d31ba0f4-45a0-c530-1557-08de9ac5b4f3?route=/Home>

19. To consider approval of May Payment List by email.

This meeting is being held very early in May so it is proposed that the May Payment List Is prepared, as usual and sent to Councilors for approval via email. April Accounts normally approved at the May meeting, to be considered for approval at the June meeting.