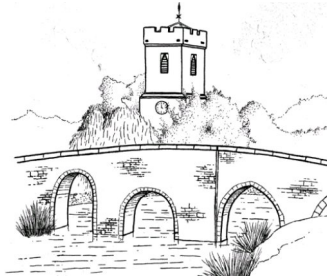


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



To all Members of the Facilities Committee of the Council:
Cllrs. Barry Hopcraft, Moore and Paterson

You are hereby summoned to attend a Facilities Committee Meeting Committee to be held in the Parish Council Meeting Room, Bramley Way, on Tuesday 20th October 2026 at 5.00 pm to transact the following business.

15th October 2026

Elisabeth Uggerløse
Clerk to the Parish Council

Public Forum - questions from members of the public. Please be aware that, although members of the public can raise any question concerning any issues, the Committee will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

AGENDA

- 1. To receive** and accept apologies
- 2. To receive** declaration of Interest on Items on the Agenda

Facilities Comm Agenda Oct 2026

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, and reviewed in May 2025, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii. Written requests for Dispensations for DPI should be received by the Clerk no later than 24 hours prior to the meeting.
Dispensations will be granted as appropriate
- 3. To approve** the Minutes of the meetings held on 10th September 2026
- 4. To consider** issues at Dugdale Sportsfield
 - i. Toilet
 - ii. Access from Bovis development
- 5. To consider** issues on the Big Meadow
 - i. Parking revenue – end August
 - ii. Congestion issues entering and exiting the Big Meadow – how best to address these
 - iii. Remaining open until 30th October, subject to weather
- 6. To consider** the following quotes
 - i. Hedging to conceal sewage plant at Jacksons Meadow
To supply and plant approximately 21m of Portuguese laurels at Jacksons Meadow around the sewer station, using plants approximately 1m high.
To include initial watering to establish the plants.
Cost would be £1,600.00
 - ii. Restoration of Dugdale pitches
 - Quote 1
 - ✓ Weed control
 - ✓ grass seed drilling**Cost £2875**
 - Quote 2 –
 - ✓ Weed control
 - ✓ Scarification
 - ✓ Grass seed drilling
 - ✓ Fertiliser application
 - ✓ Linear decompaction**Cost £4975**

iii. Tree work at Millers Bank, Broom

- **Silver Birch (adjoining neighbouring property)**
Reduce the canopy by approximately 40% to lessen wind-loading and improve overall stability. This reduction will help safeguard the tree during periods of strong winds.
- **Willow Trees – East Side**
Pollard all willow trees along the eastern boundary. Several of the weaker willows will be cut down to ground level to open the canopy and promote healthier future growth.
- **Willows Along the River Bank**
The willows previously pollarded a few years ago will be tidied up, with removal of any drooping branches and deadwood. The willow in the centre of the open space, which recently suffered a major branch failure, will be fully felled to ensure the area is made safe.

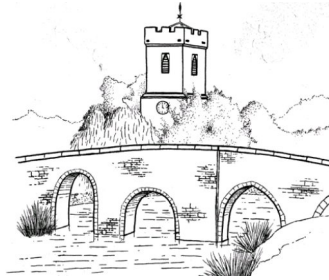
Cost £6550

7. To agree date for next meeting

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

8. To review correspondence received since last meeting. To consider next steps and resolve any actions as required.

2 BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Minutes of the Facilities Committee Meeting held on Tuesday 4th August 2026 @ 5.00 pm
at the Parish Council Meeting Room

PRESENT Cllrs Barry (Chairman) Cullum, Moore and Paterson.

In attendance Mrs Elisabeth Uggerloese, Clerk to the Parish Council

Also present 2 members of the public

Public Forum - questions from members of the public. Please be aware that, although members of the public can raise any question concerning any issues, the Committee will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

See notsd after the signed Minutes

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr Hopcraft – was replaced by Cllr Cullum

2. TO RECEIVE DECLARATION OF INTEREST ON ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

None declared

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- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None received

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 4th AUGUST 2026

Cllr Moore proposed they be accepted as accurate

RESOLVED to accept the Minutes which were signed by the Chairman

Chairman proposed Item 7 be considered first – which was unanimously agreed

4. TO CONSIDER SPEEDING ISSUES

- i. Co opting Scott Haberton

Following a discussion, it was felt that more members of the public should be invited to get involved in any group concentrating on speeding within the village, if this was found necessary following a walk about with Graham Stanley.

RESOLVED to invite concerned residents to any group formed regarding speeding to include Scott Haberton

Update from Graham Stanley: he is willing to attend meeting to consider “soft” engineering at no cost and, following this, consider possible site visits.

It was proposed that the site (walk about) visit with Graham Stanley should include Scott Haberton and a member of the Facilities Committee – Cllr Paterson volunteered for this

RESOLVED to invite Cllr Paterson and Scott Haberton to a walk about of the village with Graham Stanley

5. TO CONSIDER ISSUES RE BIG MEADOW

- i. Inclusive picnic tables.
sites to visit

- <https://www.glasdon.com/uk/seating/wheelchair-accessible-picnic-tables>
- <https://share.google/3854KcYNEEWMc01B1>

The Clerk had also circulated details of inclusive picnic tables, available for a local party. They have 6 in stock at a cost of £135 each – this could be reduced if multi purchasing

After some discussion it was

RESOLVED to recommend

- To reserve the 6 locally made inclusive picnic tables, subject to approval on seeing examples

- To purchase 2 of the NBB inclusive picnic tables (material is the same as the benches at the cemetery)
<https://share.google/3854KcYNEEWMc01B1>
- ii. Sports Pavilion – commemorative plaque for refurbishment
 Although the idea of a commemorative plaque was agreed, the wording of same remains open
RESOLVED to agree the purchase and installation of a commemorative plaque. Wording to be agreed
- iii. Sports Association proposed lease
 It was noted that the Council's lease with Alice Duchess Dudley Trust is up for renewal shortly and, therefore, this may not be the time for a full lease. A Memorandum of Understanding, detailing the responsibilities of each party would be more appropriate at this time. This should also be done in partnership with members of the Sports Association
RESOLVED to invite the Sports Association to a meeting to agree the terms of a Memorandum of Understanding with a view to agreeing a full lease at a later date

6. TO CONSIDER ISSUES AT DUGDALE SPORTSFIELD

- i. Toilet
 This would be for the use of the football clubs.
 A toilet block, at a cost of £34k was deemed to expensive. And portaloos had been installed in the past, not very successfully.
 It was proposed to look into the possibility of a portaloos that could be stored within the container, when not in use
RESOLVED to look into the possibility of a portaloos that could be stored within the container
- ii. Karting (from the Bovis Homes estate)
 it would appear this was facilitated by the “stairs” which had been built between the Bovis development and Dugdale – with no permission.
 It was hoped the removal of said stairs would reduce the possibility of the karting occurring
RESOLVED to remove the stairs which had been erected without permission – there is no access allowed from any dwelling/development, onto the sportsfield.

7. TO CONSIDER ISSUES AT MARLEIGH PARK

Resident raised concerns regarding noise and late night ASB. Would like the Parish Council to consider

- i. Signage on entrances prohibiting noise or certain activities in unreasonable hours
- ii. Removal of football posts and benches or relocating further into park
- iii. Timed gate lock

Have discussed this with SDC Community Safety and am awaiting update and advice

Advice from SDC Community/ASB officers was not to do anything at present until such time as an Incident Diary had been sent and could be analysed

RESOLVED to follow SDC advice

8. TO AGREE DATE OF THE NEXT MEETING

RESOLVED to hold the next meeting on Monday 19th October @ 5.00 pm,

RESOLVED to approve the question: would you like the junction of the High Street (east) and the B439 to become two way instead of 1 way accompanied by a diagram showing traffic flow current and proposed.

questionnaire to be made available via survey Monkey with hard copies at the PC Office and Surgery as well as the library and pharmacy

8. TO AGREE DATE FOR THE NEXT MEETING

RESOLVED next meeting to take place on Thursday 10th September 2026 @ 5.00 pm

The meeting closed at approx. 5.55 pm

Chairman

Date

Notes on the Public Forum

- i. **Speeding** good to see this on the agenda. With the proposed enlargement of the village (SWLP) prevention is better than cure
Could this item be the first on the Agenda

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ii. **Dugdale Sportsfield**

- Could signage re Dog fouling be installed
- Stairs had been erected between Bovis Estate and the sportsfield:
was council aware of this.

Clerk advised Council had not been advised and that no permission had been sought – should be removed